

**City and Borough of Juneau**  
**Minutes - Assembly Finance Committee Meeting**  
**Wednesday, June 14, 2017, 5:30 p.m.**

**I. Call to Order**

The meeting was called to order at 5:35 PM by Jesse Kiehl, Chair.

**II. Roll Call**

Committee Members Present: Jesse Kiehl, Chair; Maria Gladyszewski, Norton Gregory, Mary Becker, Debbie White, Jerry Nankervis, and Mayor Ken Koelsch.

Committee Members Participating Telephonically: Loren Jones, and Beth Weldon.

Committee Members Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Rob Steedle, CDD Director; Carl Uchytel, Port Director, Docks & Harbors; Patty Wahto, Airport Manager; Catherine Fritz, Airport Architect; Dr. Mark Miller, Superintendent of Schools; Robert Barr, Library Director; Roger Healy, Director, Engineering & Public Works; Michelle Elfers, RecycleWorks Manager; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: Kevin Ritchie, Best Starts; Blue Shabler, Best Starts; and Jim Calvin, Principal, McDowell Group.

Others Participating Telephonically: Russ Branson, PFM Group Consulting.

**III. Approval of Minutes**

The May 10, 2017 minutes were approved as amended for minor corrections.

**IV. CBJ & BRH Debt Capacity Presentation**

Bob Bartholomew, Finance Director and Russ Branson, PFM Group Consulting presented the report "Bonding Capacity of CBJ" (pages 11 – 35 of the meeting packet) and responded to questions from the committee.

**V. Discuss Budget Process**

Chair Kiehl introduced the topic, with focus being on the Assembly members' vision of structuring the budget process in the coming year.

The Assembly members provided a number of ideas and thoughts on the subject. There was general consensus that there should be more discussion between staff and Assembly, on priorities and goals, prior to the intensive 6 week public process in April and May each

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year. The annual Assembly retreat may provide the forum. Staff was asked to work with the Finance Chair to incorporate other suggestions.

*The meeting recessed at 6:45 PM.*

*The meeting reconvened at 6:55 PM.*

### **VI. 1% Sales Tax Proposals**

Rorie Watt, City Manager; offered pages 36 -90 of the AFC packet; as a starting point for the Temporary 1% Sales Tax discussion. He noted that page 90 provides two options, and that conclusion was reached based on the criteria provided on page 36.

The following proposals were presented to the Assembly during the meeting:

#### **A. Childcare & Development - Best Starts**

Kevin Ritchie, Best Starts; Blue Shibley, Best Starts; and Jim Calvin, Principal, McDowell Group; provided information on the Best Starts request (pages 77-82 of the packet), and responded to questions from the Assembly members.

#### **B. Airport**

Patty Wahto, Airport Manager; and Catherine Fritz, Airport Architect; addressed three Airport requests, Airport FAA Project Match; Airport Snow Removal Equipment Building (SREB) Phase 1c; and Airport Terminal Parking Improvements (pages 38-40 of the packet), and responded to questions from the Assembly members.

#### **C. Docks & Harbors**

Carl Uchytel, Port Director, Docks & Harbors; discussed information on two Harbor requests, Harbor – Aurora Harbor Rebuild Phase III; Harbor – Douglas Harbor Parking and Landscape; (pages 46-47 of the packet), and Waterfront Development Local Contribution / Match; (page 89 of the packet), and responded to questions from the Assembly members.

*The meeting recessed at 8:22 PM.*

*The meeting reconvened at 8:31 PM.*

#### **D. Building Maintenance – CBJ Owned**

Roger Healy, Director, Engineering & Public Works; discussed information on the request (page 43 of the packet), and responded to questions from the Assembly members.

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### **E. Building Maintenance – JSD Major Maintenance / Match**

Roger Healy, Director, Engineering & Public Works; discussed information on the request (pages 44-45 of the packet).

### **F. Waste – RecycleWorks Waste Diversion Program**

Michelle Elfers, RecycleWorks Manager; discussed information on the request (pages 83-84 of the packet), and responded to questions from the Assembly members.

### **G. Wastewater Existing Infrastructure Maintenance**

Roger Healy, Director, Engineering & Public Works; discussed information on the request (pages 85-88 of the packet), and responded to questions from the Assembly members.

### **H. Water Existing Infrastructure Maintenance**

Roger Healy, Director, Engineering & Public Works; discussed information on the request (pages 85-88 of the packet), and responded to questions from the Assembly members.

## **VII. Alaska Municipal Infrastructure Federal Funding Requests**

Rorie Watt briefly discussed the Governor Request Letter on page 91 of the packet and referenced a handout Bob Bartholomew provided to the body for review. A response is due to the Governor by June 30, 2017.

## **VIII. Next Meeting Dates**

Wednesday, June 28, 2017

Wednesday, July 12, 2017

## **IX. Adjournment**

Meeting was adjourned at 9:23 PM.