

ASSEMBLY HUMAN RESOURCES COMMITTEE

May 16, 2022 6:00 PM
Assembly Chambers/Zoom Webinar
MINUTES

I. CALL TO ORDER

HRC Chair Hughes-Skandijs called the Assembly Human Resources Committee meeting to order at 6:00 p.m.

II. LAND ACKNOWLEDGEMENT

A. Land Acknowledgement

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

III. ROLL CALL

Members Present: Chair Alicia Hughes-Skandijs and Christine Woll

Members Absent: Michelle Hale and 'Wáahlaal Gíidaak

Staff/Others Present: Deputy City Clerk, Diane Cathcart, City Clerk, Beth McEwen, Deputy City Manager Robert Barr, Utilities Advisory Board Chair Andrew Campbell

IV. APPROVAL OF AGENDA

Agenda approved as presented.

V. APPROVAL OF MINUTES

None

VI. AGENDA TOPICS

A. Utilities Advisory Board Annual Report and Appointment

Per Resolution 2299 the seven member Utility Advisory Board is established. To the extent possible, appointments shall be made with the following considerations: one engineer registered with the State of Alaska with experience in utility system design and operation, one accountant with utility financial management, one general contractor with experience in water/wastewater utility systems, two commercial customers of the CBJ water/wastewater utility, one residential customer of the CBJ and one member of the general public.

There are two seats up for appointment with terms beginning June 1, 2022 and ending May 31, 2025. One incumbent, Elizabeth Pederson, has applied for reappointment, no other applications have been received.

The committee reviewed the Utilities Advisory Board annual report and thanked the committee for all its work.

MOTION: by Ms. Woll to forward to the full Assembly for approval, the recommendation to reappoint Elizabeth Pederson to the Utilities Advisory Board for a term beginning June 1, 2022 and ending May 31, 2025. ***Hearing no objections, motion passed.***

B. Board of Equalization Annual Report & Appointments

The Board of Equalization (BOE) has completed hearing 2021 property appeals and is preparing to hear 2022 property appeals beginning with its annual training on Thursday, June 2, 2022 at 5:30pm. The BOE 2021 annual report is included in this packet. There are four vacant seats on the BOE; in addition to the four vacant seats there is one incumbent with a term due who has applied for reappointment.

Incumbent Emily Haynes has applied for reappointment for a term beginning immediately (January 1 2022) and ending December 31, 2024. No other applications have been received, the Clerk's Office continues to actively recruit for the vacant seats.

MOTION: by Ms. Woll to forward to the full Assembly for approval, the recommendation to reappoint Emily Haynes to the Board of Equalization for a term beginning immediately and ending December 31, 2024. ***Hearing no objections, motion passed.***

C. Picking Dates to Hold Interviews/Appointments for Empowered Boards

Annual interviews and appointments for the Airport Board, Docks & Harbors Board and the Eaglecrest Board need to be scheduled with the full Assembly sitting as the Human Resources Committee (HRC). In addition to those boards, there are unexpected vacancies, and upcoming vacancies, on the Hospital Board and Planning

Commission and the full Assembly as HRC will need to schedule dates to hold those interviews and appointments.

Lastly, the Systemic Racism Review Committee (SRRC) will see the resignation of Chair Worl in June. This will leave one vacant seat as well as the two seats with terms coming due June 30, 2022. At this time, the Clerk's Office has not heard if either incumbent is applying for reappointment. If its the will of the HRC, the Clerk's Office could actively recruit for the SRRC seats now through June and the full Assembly as HRC would hold interviews and appointments in July.

The Clerk's Office requests the committee pick three June dates as placeholders to recommend to the full Assembly and two dates in July for SRRC. Depending on the number of applicants to be interviewed for the five Empowered Boards, Chair Hughes-Skandijs could release one of those dates and hold all Empowered Board interviews and appointments on two evenings in June.

Potential Meeting Dates

June: 14, 15, 28, 29, 30 (the week of 6/20 is currently an Assembly meeting free week, a small break)

July: 12, 13, 14, 19, 20, 21

Chair Hughes-Skandijs will bring forward June 14, 15 and 30 and July 20 and 21 to the full Assembly as possible dates to hold Empowered Board and Systemic Racism Review Committee interviews and appointments.

VII. LIQUOR LICENSES

A. Recommended Protest of Liquor License #4349 Renewal for N.Y.T. Inc./Fishbone LLC d/b/a Rockwell

This liquor license renewal is before the Assembly Human Resources Committee for review and to forward a recommendation to the full Assembly on whether to let the recommended protest stand or to waive the right to protest. If the HRC recommends the protest stand, this license will come before the full Assembly at its Regular Assembly Meeting on May 16, 2022 for final action. The AMCO 60-day comment period from the local governing body ends May 29, 2022.

With only two committee members present no action was taken regarding protest of liquor license 4349. Chair Hughes-Skandijs will request the full Assembly take the recommended protest up during the Regular Assembly meeting under New Business.

VIII COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Ms. Woll requested that staff add a standing item to the agenda showing when board terms are coming due for all the CBJ boards and committees.

IX. NEXT MEETING DATE

A. June 13, 2022 @ 6:00pm

X. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 6:18 p.m.