

Minutes  
**Planning Commission**  
***Regular Meeting***  
CITY AND BOROUGH OF JUNEAU  
*Michael LeVine, Chairman*  
September 22, 2020

**I. ROLL CALL**

Michael LeVine, Chairman, called the Regular Meeting of the City and Borough of Juneau (CBJ) Planning Commission (PC), held in the Assembly Chambers of the Municipal Building, to order at 702 p.m.

**Commissioners present:** All Commissioners present via video conferencing – Michael LeVine, Chairman; Nathaniel Dye, Vice Chairman; Paul Voelckers, Clerk; Ken Alper; Dan Hickok; Weston Eiler; Josh Winchell; Erik Pedersen

**Commissioners absent:** Travis Arndt, Assistant Clerk

**Staff present:** Jill Maclean, CDD Director; Irene Gallion, CDD; Alix Pierce, CDD; Emily Wright, LAW

**Assembly members:** Greg Smith

**II. REQUEST FOR AGENDA CHANGES AND APPROVAL OF AGENDA - None**

**III. APPROVAL OF MINUTES**

A. August 25, 2020 Draft Minutes – Committee of the Whole Planning Commission

**MOTION:** *by Mr. Voelckers to approve the Committee of the Whole Planning Commission August 25, 2020 minutes.*

B. August 25, 2020 Draft Minutes – Planning Commission Regular Meeting

**MOTION:** *by Mr. Voelckers to approve the Planning Commission August 25, 2020 minutes.*

**IV. BRIEF REVIEW OF THE RULES FOR PUBLIC PARTICIPATION – Mr. LeVine explained briefly guidelines for public participation via Zoom meetings**

V. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS** - None

VI. **ITEMS FOR RECONSIDERATION** - None

VII. **CONSENT AGENDA** - None

VIII. **UNFINISHED BUSINESS** - None

IX. **REGULAR AGENDA** - None

Adjourned as Regular Planning Commission and Reconvened as Board of Adjustment at 7:05 p.m.

X. **BOARD OF ADJUSTMENT**

**ADP2020 0002:** Alternative Development Overlay District permit to reduce the front yard setback to zero feet for an enclosed entry

**Applicant:** Erin & Andrew Heist

**Location:** 407 Irwin Street

**Staff Recommendation**

Staff recommends the Planning Commission adopt the Director's analysis and findings and APPROVE the requested Alternative Development Permit. The permit would allow zero setback from the front lot line.

There are no recommended conditions for this approval.

**MOTION:** *by Mr. Eiler to accept staff's findings, analysis and recommendations and approve ADP2020 0002.*

***The motion passed with no objection.***

XI. **OTHER BUSINESS** - None

XII. **STAFF REPORTS**

- Ms. Maclean scheduled with members for the next Title 49 committee meeting to be held Thursday October 8 at noon

- Ms. Maclean reported assembly upheld the Commission’s decision on the Tyson Lee appeal. It can still be appealed to the Court so members should still refrain from discussing it.
- Commissioner Voelckers asked for an update on CDD Staffing. Ms. Maclean explained Joseph Myers has been hired as a planner and will be arriving in Juneau in October. He will fill the position vacated by Tim Felsted. The position vacated by Amy Liu and a plan reviewer position have been cut by the assembly and will not be filled.

**XIII. COMMITTEE REPORTS**

- None

**XIV. LIAISON REPORTS**

- Mr. Smith reported on recent Assembly activities
  - Homeless sheltering will remain at the JACC and CBJ will not purchase a new building
  - Working to expend the CARES funding prior to Dec 30
  - AFC meeting September 30
  - Next Assembly meeting will be October 26
  - Alaway appeal is coming before the Assembly. Member Bryson will head that

**XV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None**

**XVI. PLANNING COMMISSION COMMENTS AND QUESTIONS - None**

**XVII. EXECUTIVE SESSION - None**

**XVIII. ADJOURNMENT - 7:20 p.m.**