

**ASSEMBLY FINANCE COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
Wednesday, May 15, 2019, 5:30 PM.
Assembly Chambers**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
 - a. **Wednesday, May 8, 2019**
- IV. ITEMS FOR DISCUSSION**
 - a. **Fund Balance - Committee Questions**
 - b. **Pending Items List - For Final Action**
 - c. **Set Mill Rates - For Final Action**
 - d. **Final FY20 Revised Budget Decisions**
- V. INFORMATION ITEMS**
 - a. **AFC Meeting Schedule**
- VI. NEXT MEETING DATE**
 - a. **Wednesday, June 12, 2019**
- VII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT

City and Borough of Juneau Minutes - Assembly Finance Committee Meeting Wednesday, May 8, 2019, 5:30 PM

I. Call to Order

The meeting was called to order at 5:30 PM by Loren Jones, Chair.

II. Roll Call

Committee Members Present: Alicia Hughes-Skandijs, Wade Bryson, Carole Triem, Mary Becker, Loren Jones, Chair; Maria Gladziszewski, Michelle Bonnet Hale, Rob Edwardson and Mayor Beth Weldon.

Committee Members Participating Telephonically: None.

Committee Members Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Jeff Rogers, Finance Director; Rob Palmer, City Attorney; Deb Senn, Law Office Manager; George Schaaf, Parks & Recreation Director; Lindsay Foster, Parks & Recreation; Carl Uchytel, Port Director; Mike Vigue, Director, Engineering & Public Works; Robert Barr, Library Director; Jill Maclean, CDD Director, Community Development; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: Dr. Bridget Weiss, Superintendent, Juneau School District; and Sarah Jahn, Administrative Services Director, Juneau School District.

III. Approval of Minutes

The April 24, 2019 minutes were approved as presented.

IV. FY19 Supplemental Ordinance 2018-11(AL)

Bob Bartholomew described Ordinance 2018-11(AL), found on pages 5 – 7 of the meeting packet. The Supplemental Ordinance appropriates to the Manager the sum of \$1,535,300 as partial funding for various departments' FY19 operating budgets. Of the total request the increased draw, not yet accounted for, from the General Government Available Fund Balance is around \$250,000.

Mayor Weldon, moved to refer Ordinance 2018-11(AL) to the full Assembly for approval. Without OBJECTION.

V. FY19 Supplemental Ordinance 2018-11(AM)

Minutes - Assembly Finance Committee Meeting Wednesday, May 8, 2019, 5:30 PM

Bob Bartholomew discussed Ordinance 2018-11(AM), found on pages 8 – 10 of the meeting packet. The Supplemental Ordinance appropriates to the Manager the sum of \$620,700 as partial funding for the Fleet Fund and the Risk Fund's Health Fund Balance in FY19. The source of funding is the projected reimbursement from the State Department of Administration, encompassing past PERS Tier IV employer contributions for employees who terminated prior to having enough years of service to vest in the employer contributions. By adding capital to the various fleet accounts we deferred about \$170,000 of operating budget increases for FY20 & 21.

Mayor Weldon, moved to refer Ordinance 2018-11(AM) to the full Assembly for approval. Without OBJECTION.

VI. Marine Passenger Fee Recommendations – For Action

Rorie Watt introduced pages 11 – 56 of the meeting packet - including his MPF Recommendation memo and the responses from the public that he'd received during the open comment period ending May 2, 2019.

Carol Triem, moved to AMEND the FY20 MPF Request and Recommendation List by changing the title of "Large Berth Shore Power Feasibility / System Impact Analysis" TO "Large Berth Shore Power Preliminary Design & Cost Estimate"; AND changing the description FROM "These funds would be used to determine the feasibility of the installation of more shore power connections at the CBJ docks and/or the AJ Dock. Currently, the Franklin Dock is the only cruise ship dock that is equipped for shore power. These funds would accomplish the Assembly goal of figuring out the necessary steps to connect more ships to shore power." TO "These funds would be used to prepare a preliminary design and cost estimate for adding shore power to the 16B berths. The Assembly would be additionally advised of the implications of the policy choice of requesting firm or interruptible power for new shore power, the potential implications for changes to ship docking and the potential effect on supply of power to other interruptible customers and on utility rates. Currently, the Franklin Dock is the only cruise ship dock that is equipped for shore power. These funds would accomplish the Assembly goal of figuring out the necessary steps to connect more ships to shore power."

Loren Jones, OBJECTED. [Later in the discussion, Mr. Jones *WITHDREW the objection.*]

Michelle Bonnet Hale, moved to AMEND Ms. Triem's AMENDING MOTION, by changing the funding amount FROM \$250,000 TO \$300,000; AND changing the title TO "Large Berth Shore Power Implementation Feasibility Study and Preliminary Design"; AND changing the description TO "These funds would be used to assess the feasibility of implementation of large berth shore power at additional docks in Juneau, and provide for

Minutes - Assembly Finance Committee Meeting Wednesday, May 8, 2019, 5:30 PM

a preliminary design for such dock electrification. The study would include researching the ship configurations, and dock configuration including the left and right side issues associated with the 16B docks. The study would provide advice to the Assembly on the implications of the policy choice of firm v. interruptible power for the new shore power. The industry may be called upon to assist in the research with future projections for ships in Juneau. Finally, the preliminary design would serve as the initial stages of a design that could be completed in FY21.”

Michelle Bonnet Hale, moved to her AMENDING motion to AMEND Ms. Triem’s AMENDING MOTION, by changing the title TO “Large Berth Shore Power Implementation Feasibility Study and Preliminary Design”;

AND changing the description TO “These funds would be used to assess the feasibility of implementation of large berth shore power at additional docks in Juneau, and provide for a preliminary design for such dock electrification. The study would include researching the ship configurations, and dock configuration including the left and right side issues associated with the 16B docks. The study would provide advice to the Assembly on the implications of the policy choice of firm v. interruptible power for the new shore power. The industry may be called upon to assist in the research with future projections for ships in Juneau. Finally, the preliminary design would serve as the initial stages of a design that could be completed in FY21.”

Without OBJECTION.

Clerk’s Note: After continued Assembly debate, Chair Jones called an “at ease” for the purpose of allowing Ms. Triem and Ms. Hale a few minutes to work with the City Manager.

The meeting recessed at 6:08 PM.

The meeting reconvened at 6:18 PM.

Michelle Bonnet Hale, WITHDREW her own Motions to AMEND Ms. Triem’s AMENDING MOTION.

Michelle Bonnet Hale, moved to AMEND Ms. Triem’s AMENDING MOTION, by changing the funding amount FROM \$250,000 TO \$300,000;

AND changing the description TO

“These funds would be used to prepare a preliminary design and cost estimate for adding shore power to [ADDITIONAL DOCKS] ~~the 16B berths~~. The Assembly would be additionally advised of the implications of the policy choice of requesting firm or interruptible power for new shore power, the potential implications for changes to ship docking and the potential effect on supply of power to other interruptible customers and on utility rates.

Minutes - Assembly Finance Committee Meeting Wednesday, May 8, 2019, 5:30 PM

Currently, the Franklin Dock is the only cruise ship dock that is equipped for shore power. These funds would accomplish the Assembly goal of figuring out the necessary steps to connect more ships to shore power.”

Rob Edwardson, OBJECTED. [Later in the discussion Mr. Edwardson *WITHDREW the objection.*]

Maria Gladziszewski, moved to AMEND Ms. Triem’s AMENDING MOTION, by changing the title TO “Analysis of Path Forward for Large Shore Power.”

Michelle Bonnet Hale, OBJECTED.

Roll call votes:

Ayes: Gladziszewski, Edwardson, and Mayor Weldon.

Nays: Bryson, Hale, Hughes-Skandijs, Triem, Becker and Jones.

Absent: None.

Motion FAILED 3-6.

Rob Edwardson WITHDREW OBJECTION.

Motion to AMEND Ms. Triem’s Motion to AMEND, PASSED WITHOUT OBJECTION.

Loren Jones WITHDREW OBJECTION to Ms. Triem’s original AMENDED MOTION as AMENDED.

Ms. Triem’s Motion to AMEND, as AMENDED by Ms. Hale’s 2nd AMENDMENT, PASSED WITHOUT OBJECTION.

Clerk’s Note – for the reader’s clarification, the final outcome of the aforementioned motions, resulted in the adoption of the following change to the FY20 MPF Request and Recommendation List by changing the title of “Large Berth Shore Power Feasibility / System Impact Analysis” TO “Large Berth Shore Power Preliminary Design & Cost Estimate”; The funding amount changed FROM \$250,000 TO \$300,000; AND the description changed TO read, “These funds would be used to prepare a preliminary design and cost estimate for adding shore power to additional docks. The Assembly would be additionally advised of the implications of the policy choice of requesting firm or interruptible power for new shore power, the potential implications for changes to ship

Minutes - Assembly Finance Committee Meeting Wednesday, May 8, 2019, 5:30 PM

docking and the potential effect on supply of power to other interruptible customers and on utility rates.

Currently, the Franklin Dock is the only cruise ship dock that is equipped for shore power. These funds would accomplish the Assembly goal of figuring out the necessary steps to connect more ships to shore power."

Mayor Weldon, moved to refer the Manager's FY20 Marine Passenger Recommendations as AMENDED to the full Assembly for approval.

Without OBJECTION.

Clerk's Note – Change to Order of the Day – New agenda item Added: Projected Fund Balance Impact

VII. Projected Fund Balance Impact

Bob Bartholomew provided a three page hand-out including three views of projected Fund Balance impact. The Committee asked questions to make sure they understood how the Fund Balance was allocated between the 1% voter approved sales tax and the remainder being available for General Government.

VIII. FY20 Incremental Funding Relating to Child Care – Discussion / Action

Ms. Weiss responded to questions from the Assembly members.

Mr. Bartholomew responded to questions from the Assembly members.

Mayor Weldon, moved the following Child Care Incremental Funding Requests be moved from the AFC's FY20 Increment List to the AFC's FY20 Pending List for further discussion:

# 6	seaaeyc – HEARTS Program	Ongoing Funding	\$89,800
#12	Manager Review of Child Care		\$60,000
# D	Child Care Programs	Ongoing Funding	\$150,000

Without OBJECTION.

IX. Requested Budget Increments

Chair Jones introduced pages 75-135 of the meeting packet.

Mayor Weldon handed out a one-page letter from Wayne Jensen, Chair, The Alaska Committee; requesting an increase to their FY20 funding in the amount of \$100,000.

Mayor Weldon, moved to add The Alaska Committee's FY20 Incremental Funding Request in the amount of \$100,000, to the AFC's FY20 Increment List.

Minutes - Assembly Finance Committee Meeting Wednesday, May 8, 2019, 5:30 PM

Without OBJECTION.

The meeting recessed at 7:07 PM.

The meeting reconvened at 7:15 PM.

Maria Gladziszewski, moved the following items be transferred from the AFC's FY20 Increment List to the AFC's FY20 Pending List for further discussion:

#1	Juneau Festival Committee	Ongoing Funding	\$8,700
#2	Juneau Commission on Aging	Ongoing Funding	\$10,000
#3	Juneau Commission on Aging	1-Time Funding	\$23,809
#4	SE Conference		\$20,000
#5	Mental Health/Substance Abuse (JCF)		\$45,000
#7	The Glory Hall	Ongoing Funding	\$150,000
#8	Land for Senior Housing	1-Time Funding	\$1,512,000
#9	Contract Negotiations	Ongoing Funding	
#11	Healing Totem (AWARE)	1-Time Funding	\$22,567

Without OBJECTION.

Mayor Weldon, moved The Alaska Committee's FY20 Incremental Funding Request, in the amount of \$100,000, be moved from the AFC's FY20 Increment List to the AFC's FY20 Pending List for further discussion:

Without OBJECTION.

Mayor Weldon requested to Change the Order of the Day, to add a letter from the Alaska Municipal League (AML) that she had been asked to sign.

Without OBJECTION.

X. Alaska Municipal League Letter

Mayor Weldon distributed a 1-page form letter from the AML, titled, "Working Toward Solutions, Together." The Assembly members took an at ease to read through the letter and discuss the contents.

Mayor Weldon moved for approval to add her signature and support to the AML letter.
Without OBJECTION.

XI. Information Items

**Minutes - Assembly Finance Committee Meeting
Wednesday, May 8, 2019, 5:30 PM**

Chair Jones discussed the Pending List and reminded the Committee that the MPF topic would be removed from the Pending list as it was approved as amended earlier in the meeting.

Mila Cosgrove, Deputy City Manager, addressed the Assembly members on behalf of Staff, this week of National Public Service – recognizing and thanking the Assembly for the work they do.

XII. Next Meeting Date

Wednesday, May 15, 2019.

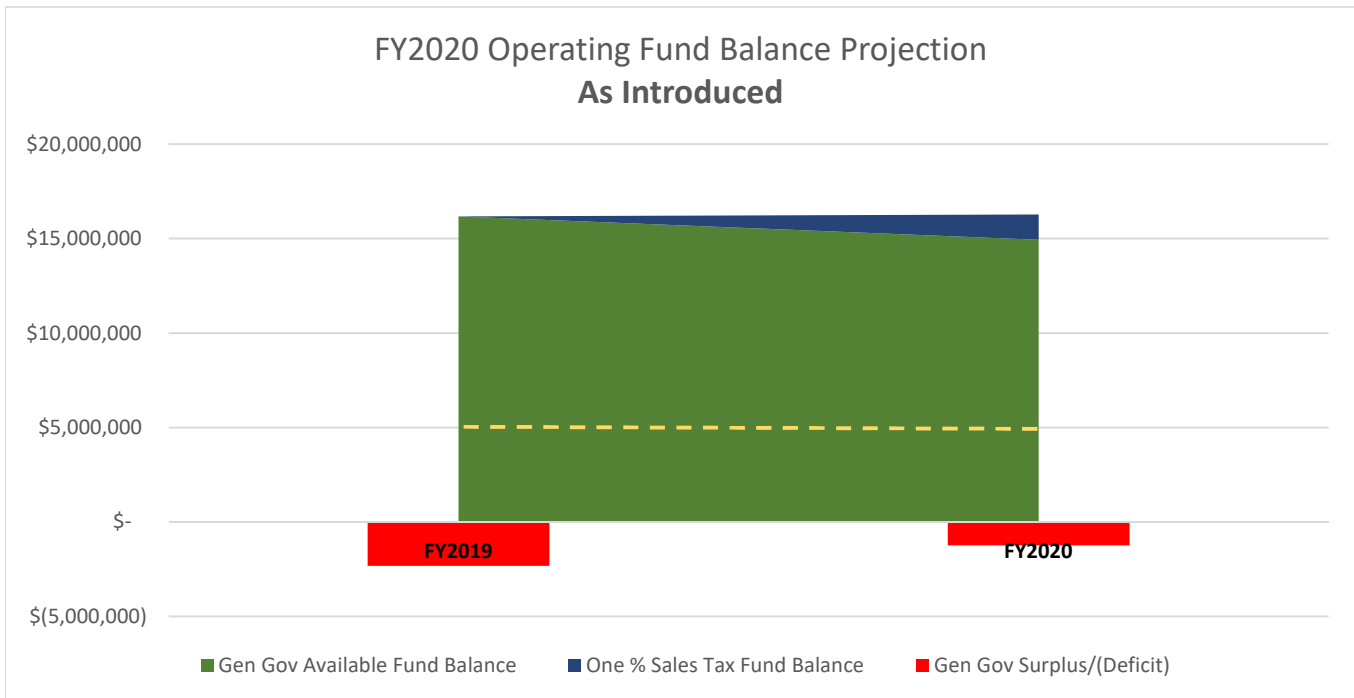
XIII. Adjournment

Meeting adjourned at 7:30 PM.

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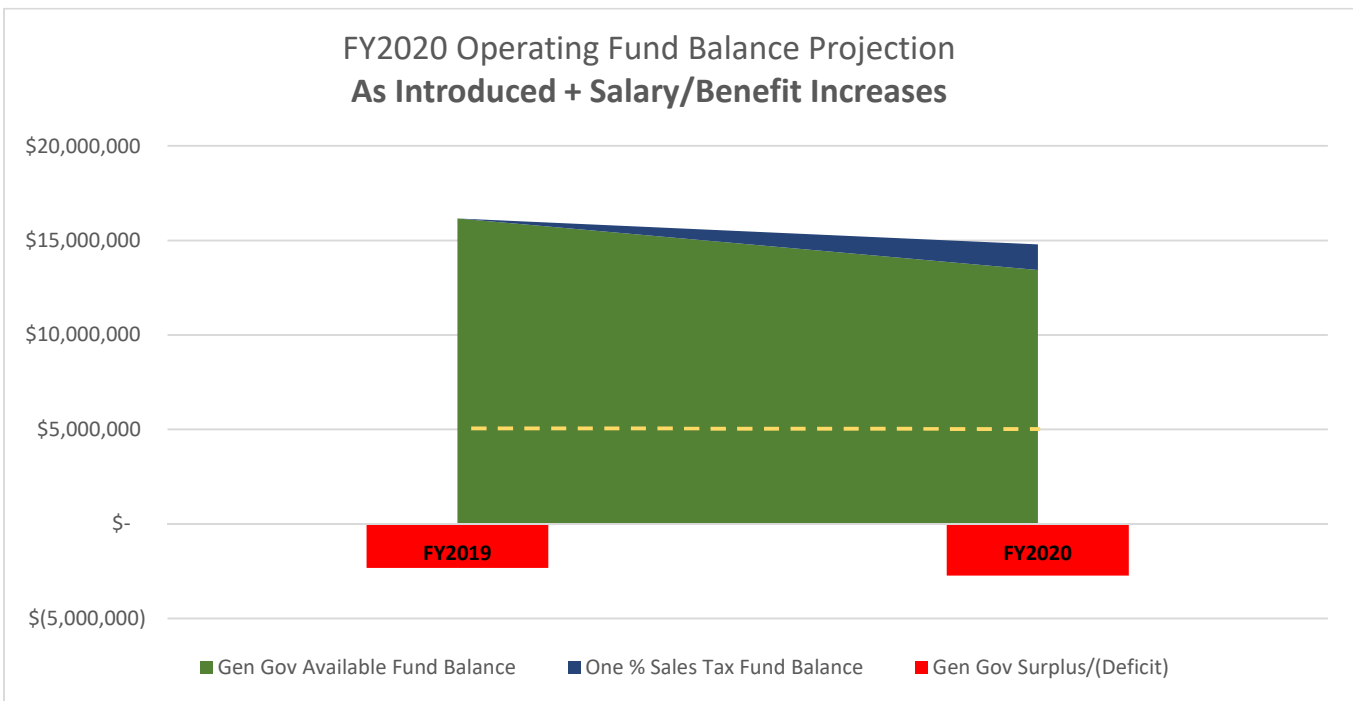
CBJ Operating Budget Affect on Available Fund Balance (Savings)

	FY2019	FY2020
Gen Gov Revenue		\$ 104,386,400
Gen Gov Expenditure		\$ (106,819,600)
Projected Lapse		\$ 1,200,000
Projected Salary/Health Increases		
Gen Gov Surplus/(Deficit)	\$ (2,320,000)	\$ (1,233,200)
Gen Gov Available Fund Balance	\$ 16,170,900	\$ 14,937,700
Additional One % Sales Tax Revenue		\$ 1,347,600
One % Sales Tax Fund Balance	\$ -	\$ 1,347,600
TOTAL: GG + ST Available Fund Balance	\$ 16,170,900	\$ 16,285,300



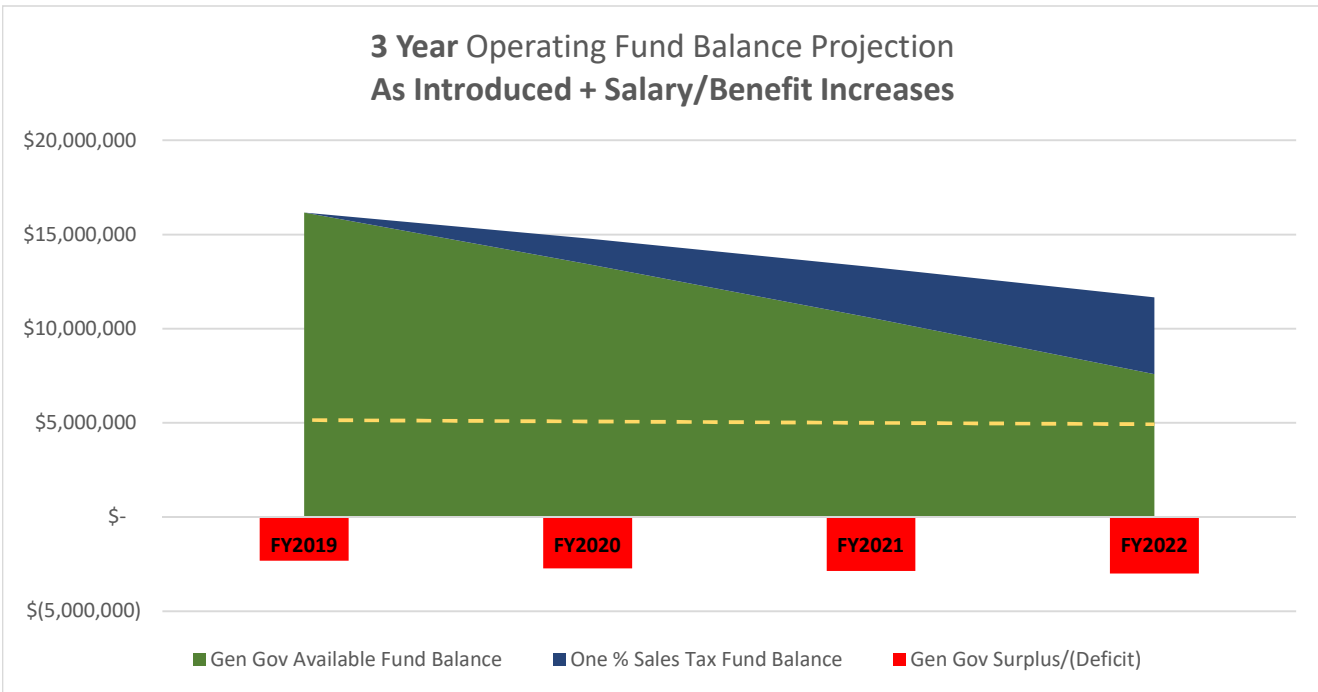
CBJ Operating Budget Affect on Available Fund Balance (Savings)

	FY2019	FY2020
Gen Gov Revenue		\$ 104,386,400
Gen Gov Expenditure		\$ (106,819,600)
Projected Lapse		\$ 1,200,000
Projected Salary/Health Increases		\$ (1,500,000)
Gen Gov Surplus/(Deficit)	\$ (2,320,000)	\$ (2,733,200)
Gen Gov Available Fund Balance	\$ 16,170,900	\$ 13,437,700
Additional One % Sales Tax Revenue		\$ 1,347,600
One % Sales Tax Fund Balance	\$ -	\$ 1,347,600
TOTAL: GG + ST Available Fund Balance	\$ 16,170,900	\$ 14,785,300



CBJ Operating Budget Affect on Available Fund Balance (Savings)

	FY2019	FY2020	FY2021	FY2022
Gen Gov Revenue		\$ 104,386,400	\$ 105,430,264	\$ 106,484,567
Gen Gov Expenditure		\$ (106,819,600)	\$ (107,246,878)	\$ (107,675,866)
Projected Lapse		\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
Projected Salary/Health Increases		\$ (1,500,000)	\$ (2,250,000)	\$ (3,000,000)
Gen Gov Surplus/(Deficit)	\$ (2,320,000)	\$ (2,733,200)	\$ (2,866,614)	\$ (2,991,299)
Gen Gov Available Fund Balance	\$ 16,170,900	\$ 13,437,700	\$ 10,571,086	\$ 7,579,786
Additional One % Sales Tax Revenue		\$ 1,347,600	\$ 1,361,076	\$ 1,374,687
One % Sales Tax Fund Balance	\$ -	\$ 1,347,600	\$ 2,708,676	\$ 4,083,363
TOTAL: GG + ST Available Fund Bal.	\$ 16,170,900	\$ 14,785,300	\$ 13,279,762	\$ 11,663,149



Revenue Growth	1%
Non-PS Exp Growth	2%

CITY AND BOROUGH OF JUNEAU
AFC's Pending List - FY20 Revised Budget Process
As of May 13, 2019

Pending Amount In Base Budget
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Item	Expenditure Description		
<u>Operating Pending Items (Included in Manager's Base Budget)</u>			
2	Kinder Ready (JSD) (\$300,000 bifurcated from Ord 2019-07)	300,000	
Total Operating Exp - Per AFC action		\$ 300,000	

Pending Amount Not in Base Budget
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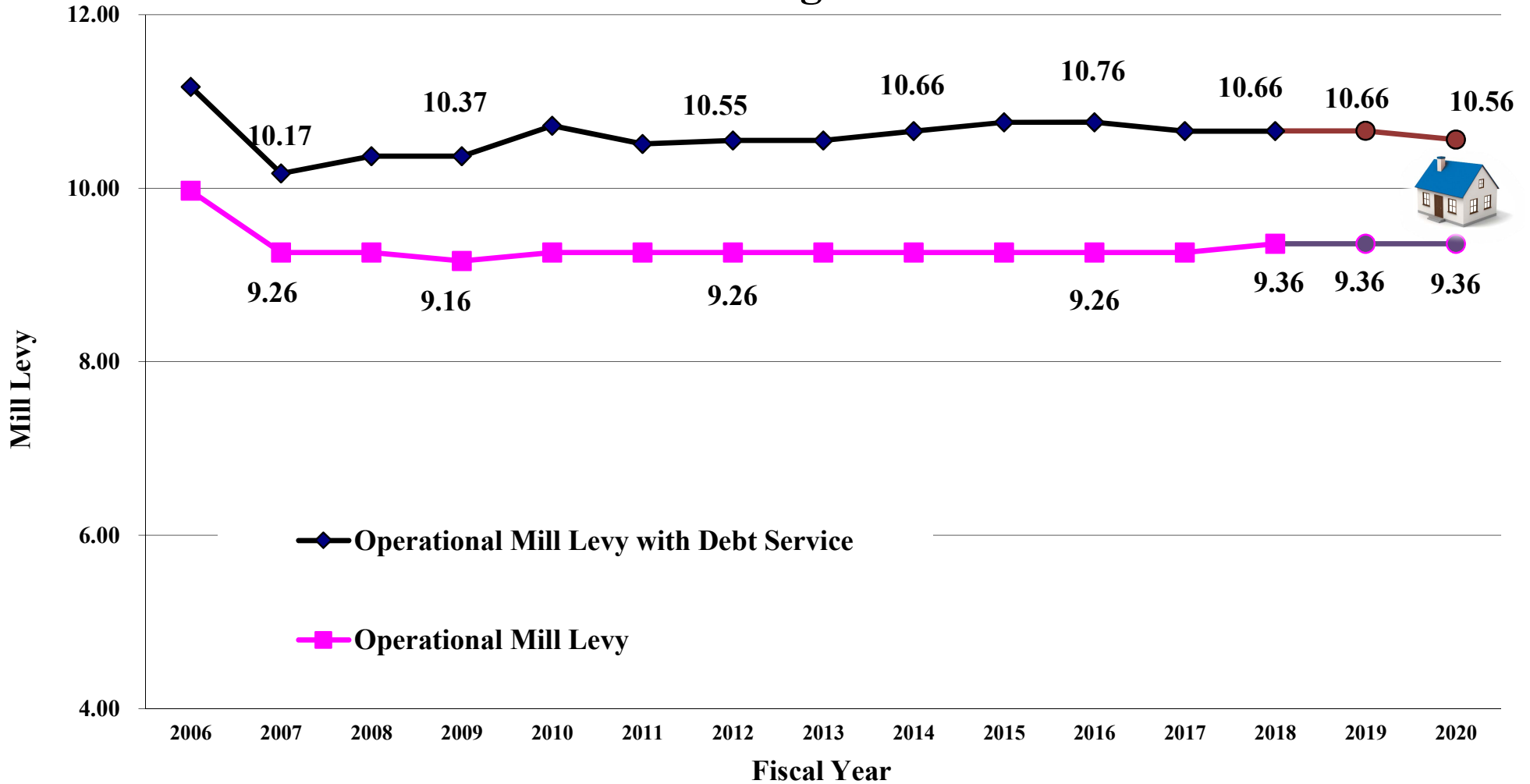
Item	Expenditure Description		
<u>Other Operating Pending Items (Not Included in Manager's Base Budget)</u>			
1	Travel Juneau - Enhanced Marketing (Hotel Tax)	120,000	1
3	Youth Activities Board (YAB)	17,500	R
4	seaaeyc - HEARTS Program	89,800	R
5	Manager Review of Child Care	60,000	
6	Child Care Programs - Child Care Committee	150,000	R
7	Juneau Festival Committee	8,700	
8	Juneau Commission on Aging - JEDC for Administration	10,000	R
9	Juneau Commission on Aging - Senior Citizens Survey	23,809	1
10	SE Conference - AMHS Program Development Work	20,000	1
11	Mental Health / Substance Abuse Study - Juneau Comm Foundation	45,000	1
12	The Glory Hall	150,000	R
14	Contract Negotiations	-	R
15	Healing Totem - AWARE	22,567	1
16	The Alaska Committee	100,000	R
Total Operating Exp - Per AFC action		\$ 817,376	

<u>CIP Items (Not included in Manager's Base Budget)</u>			
aa	CIP Airport Funding - Sales Tax (AFC request to assist LEEDS Cert)	300,000	1
ab	Land for Senior Housing	1,512,000	1
Total CIP - per AFC Action		\$ 1,812,000	

Key

- ① *Ending FY20*
- ② *Unknown after FY20*
- ③ *Reduction only for FY20*
- R *Recurring*
- 1 *One-Time*

City and Borough of Juneau Mill Levies FY06 through FY20



The Debt Service mill rate is the difference between the two plotted values on the graph in a given year.

For FY20 the total operating mill rate remains unchanged, though there is a change within Service areas, and the proposed debt service mill rate is set to decrease from 1.30 to 1.20, a decrease of 0.10 mills.

**CITY AND BOROUGH OF JUNEAU
FY20 MILL RATE CALCULATOR
AFC - May 15, 2019**

Mill Levy	FY18 Actuals	FY19 Adopted	Option 1	
			FY20 (Manager Proposed)	Variance (FY20-FY19)
Operational	9.36	9.36	9.36	0.00
Debt Service	1.30	1.30	1.20	(0.10)
Total	10.66	10.66	10.56	(0.10)

Option 2	
FY20 (Assembly)	Variance (Assembly - Manager)
	(9.36)
	(1.20)
0.00	(10.56)

Prop Tax Revenues	FY18 Actuals	FY19 Adopted	Option 1	
			FY20 (Manager Proposed)	Variance (FY20-FY19)
Operational	44,007,900	44,436,700	45,090,900	654,200
Debt Service	6,276,400	6,344,100	5,946,100	(398,000)
Total	\$ 50,284,300	\$ 50,780,800	\$ 51,037,000	\$ 256,200

Option 2	
FY20 (Assembly)	Variance (Assembly - Manager)
-	(45,090,900)
-	(5,946,100)
\$ -	\$ (51,037,000)

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2845(c)

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2020 through 2025, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2020.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2020 through Fiscal Year 2025, and has determined the capital improvement project priorities for Fiscal Year 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2020 - 2025," dated June 1, 2019, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2020 - 2025," are pending capital improvement projects to be undertaken in FY20:

FISCAL YEAR 2020		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY20 BUDGET
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	\$ 230,000
Manager's Office	Eaglecrest Financial Sustainability Plan	50,000
Manager's Office	JPD Facility Security Upgrades	150,000
Manager's Office	Hagevig Training Center Improvements	100,000
Parks & Recreation	Deferred Building Maintenance	370,000
Parks & Recreation	Park & Playground Deferred Maintenance and Repairs	275,000
Parks & Recreation	Sports Field Resurfacing & Repairs	100,000
Parks & Recreation	Trail Maintenance	100,000
Parks & Recreation	Chicken Yard Park	125,000
General Sales Tax Improvements Total		<u>\$ 1,500,000</u>

FISCAL YEAR 2020

AREAWIDE STREET SALES TAX PRIORITIES

DEPARTMENT	PROJECT	FY20 BUDGET
Street Maintenance	Pavement Management	\$ 900,000
Street Maintenance	Sidewalk & Stairway Repairs	250,000
Street Maintenance	Areawide Drainage Improvements	250,000
Street Maintenance	Security System at 7 Mile Shop Yard	150,000
Street Maintenance	Capital Avenue Willoughby to Ninth	600,000
Street Maintenance	Hospital Drive	800,000
Street Maintenance	Calhoun Ave Main to Gold Creek Phase I	1,100,000
Street Maintenance	Mendenhall Boulevard - Poplar to Columbia	600,000
Street Maintenance	Savikko Road	650,000
Street Maintenance	Aspen Avenue (Mendenhall to Taku)	1,100,000
Street Maintenance	River Road Paving LID	2,100,000
Street Maintenance	Gold Creek Flume Repairs	400,000
Capital Transit	Bus Shelters Improvements	50,000
Capital Transit	Design Power Upgrades for Electric Buses	150,000
Capital Transit	Construction of Valley Transit Center - Grant Match	100,000
Engineering	EV (Electric Vehicle) Charging Infrastructure	50,000
Engineering	Contaminated Sites Reporting	100,000
Manager's Office	Juneau Renewable Energy Strategy (JRES) Implementation	250,000
Areawide Street Sales Tax Priorities Total		\$ 9,600,000

FISCAL YEAR 2020

TEMPORARY 1% SALES TAX PRIORITIES

Voter Approved Sales Tax 10/01/18 - 09/30/23

DEPARTMENT	PROJECT	FY20 BUDGET
Manager's Office	IT - Infrastructure Upgrades	\$ 200,000
Debt Service	Enterprise Computer System Upgrade	200,000 *
Manager's Office	Affordable Housing Fund	400,000 *
Wastewater Utility	Mendenhall Treatment Plant (MWWTP) Pretreatment Impvmts	1,000,000
Wastewater Utility	MWWTP Basin Recirculation Pump Replacements	1,500,000
Wastewater Utility	Auke Bay Treatment Plant (ABTP) Tank Repairs	100,000
Water Utility	Douglas Hwy Water System replacement - David St. to I St.	1,000,000
Parks & Recreation	Deferred Building Maintenance	700,000
Parks & Recreation	Capital School Park Repairs and Playground Replacement	250,000
Parks & Recreation	Parks and Playgrounds Improvements and Deferred Maint	250,000
Parks & Recreation	Augustus Brown Pool Deferred Maintenance	1,700,000
School District	JSD Buildings Major Maintenance / Match	1,000,000
Public Works	Waste - RecycleWorks Waste Diversion Program	400,000 *
Temporary 1% Sales Tax Priorities Total		\$ 8,700,000

* Operating Budget Funding

FISCAL YEAR 2020

MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY20 BUDGET
Docks	Seawalk Major Maintenance	\$ 85,000
Port of Juneau	Seawalk Major Maintenance	\$ 85,000
Docks	Seawalk Permitting/Planning/Design	46,100
Port of Juneau	Seawalk Permitting/Planning/Design	46,100
Docks	Security Checkpoint Queuing Structure Phase II	200,000
Port of Juneau	Security Checkpoint Queuing Structure Phase II	200,000
Docks	Large Berth Shore Power Preliminary Design & Cost Estim	300,000
Docks	Large Berth Shore Power Feasibility/System Impact Analysis	250,000
Engineering	Large Berth Shore Power Feasibility/System Impact Analysis	250,000
Marine Passenger Fee Priorities Total		\$ 631,100
Marine Passenger Fee Priorities Total		\$ 581,100

STATE MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY20 BUDGET
Docks	Statter Harbor	\$ 4,500,000
Harbors	Statter Harbor	\$ 4,500,000
State Marine Passenger Fee Priorities Total		<u>\$ 4,500,000</u>

**FISCAL YEAR 2020
BARTLETT HOSPITAL ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY20 BUDGET
Bartlett Hospital	Hospital Drive Paving - Admin to Juneau Med Center	\$ 500,000
Bartlett Hospital	Crises Stabilization	3,500,000
Bartlett Hospital Enterprise Fund Total		<u>\$4,000,000</u>

**FISCAL YEAR 2020
HARBORS ENTERPRISE FUND
~~DOCKS AND HARBORS ENTERPRISE FUND~~**

DEPARTMENT	PROJECT	FY20 BUDGET
Harbors	Anode Installation - Douglas Harbor - CBJ Match to ADOT Grant	\$ 140,000
Docks and Harbors	Anode Installation - Douglas Harbor - CBJ Match to ADOT Grant	\$ 140,000
Harbors Enterprise Fund Total		<u>\$140,000</u>
Docks and Harbors Enterprise Fund Total		<u>\$140,000</u>

**FISCAL YEAR 2020
WATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY20 BUDGET
Water Utility	Douglas Highway Water Replacement David St. to I St.	\$ 3,000,000
Water Utility	Cedar Park Pump Station Backup Generator and Tank Removal	500,000
Water Utility	Hospital Drive Waterline Replacement (Street Recon)	150,000
Water Utility	Savikko Road Waterline Replacement (Street Recon)	120,000
Water Utility	Mendenhall Blvd-Poplar-Columbia Water Replacement (Repave)	180,000
Water Utility	Capital Ave Water System (Willoughby to Ninth) Street Recon	50,000
Water Utility	Capital Ave Water System (Willoughby to Ninth) Street Recon	50,000
Water Utility	Areawide Water Repairs / Minor Replacements	50,000
Water Enterprise Fund Total		<u>\$4,050,000</u>

**FISCAL YEAR 2020
WASTEWATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY20 BUDGET
Wastewater Utility	Auke Bay Treatment Plant (ABTP) Tank Repairs	\$ 145,000
Wastewater Utility	WW system SCADA Improvements	250,000
Wastewater Utility	Collection System Pump Station Upgrades	950,000
Wastewater Utility	Lift Station Upgrades / Outer Drive & W Juneau Improvements	350,000
Wastewater Utility	ABTP Disinfection Upgrades	400,000
Wastewater Utility	ABTP Generator / Backup Power	800,000
Wastewater Utility	Delta Drive Collection System Improvements (Street Recon)	75,000
Wastewater Utility	Aspen Ave - Mend to Taku - Collection Sys Imp. (Street Recon)	150,000
Wastewater Utility	River Road Paving LID - Utility Adjustments & Improvements	25,000
Wastewater Utility	Hospital Drive Sewer Improvements (Street Recon)	35,000
Wastewater Utility	Pavement Management Utility Adjustments	20,000
Wastewater Utility	ADOT Project Utility Adjustments	25,000
Wastewater Enterprise Fund Total		<u>\$ 3,225,000</u>

Packet Page 18 of 22
FISCAL YEAR 2020
LANDS FUND

DEPARTMENT	PROJECT	FY20 BUDGET
Lands	Pederson Hill Subdivision	\$ 450,000
Lands	Peterson Hill Subdivision	\$ 450,000
Lands	Pits and Quarries Infrastructure Maintenance and Expansion	50,000
Lands Fund Total		\$ 500,000
ORDINANCE 2019-06 CAPITAL PROJECTS FUNDING TOTAL		\$ 35,846,100
ORDINANCE 2019-06 CAPITAL PROJECTS FUNDING TOTAL		\$ 35,796,100
ORDINANCE 2019-06 OPERATING BUDGET FUNDING TOTAL		\$ 1,000,000 *

** Operating Budget Funding*

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2020-2025," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY20, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2020
AIRPORT UNSCHEDULED FUNDING

DEPARTMENT	PROJECT	
Airport	Departure Lounge Secured ExitLane	\$ 380,000
Airport	Taxiway A Rehabilitation	17,000,000
Airport	Taxiway E Realignment (Geometry)	2,000,000
Airport	Taxiway D-1 Relocation (RIM)	1,500,000
Airport	26 MALSR (FAA F&E Project)	3,750,000
Airport	Space Reconfig (Old Dining Room/Kitchen) Tenants & Admin	292,000
Airport Unscheduled Funding Total		\$ 24,922,000

FISCAL YEAR 2020
UNSCHEDULED FUNDING

DEPARTMENT	PROJECT	
Docks and Harbors	ADOT Grant - Aurora Harbor Rebuild - Phase III	\$ 2,000,000
Docks and Harbors	ADOT Grant - Anode Installation - Harris Harbor	125,000
Docks and Harbors	ACOE Grant - Statter Breakwater Feasibility	500,000
Harbors	Amalga Harbor Infrastructure	280,000
Eaglecrest	Magic Carpet Grant Funding	160,000
Lands	Pederson Hill Phase II	1,350,000
Lands	West Douglas Pioneer Road Extension	100,000
Manager's Office	Senior Housing Land	1,500,000
Manager's Office	State Parking	5,000,000
Manager's Office	City Hall	5,000,000
Parks and Recreation	Amalga Meadows Public Use Cabin Grant Request JCF	25,000
Parks and Recreation	Amalga Meadows Public Use Cabin Grant Request Rasmussen	25,000
Unscheduled Funding Total		\$ 16,065,000
Unscheduled Funding Total		\$ 15,785,000

Section 2. Fiscal Year 2020 Budget. ~~Packet Page 19 of 22~~ the Assembly that the capital improvement project budget allocations as set forth in the FY20 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2020 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this ____ day of _____, 2019.

Beth A. Weldon Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: April 3, 2019
Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2019-05

**An Ordinance Establishing the Rate of Levy for Property Taxes
for Calendar Year 2019 Based Upon the Proposed Budget for Fiscal Year 2020.**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Rates of Levy. The following are the rates of levy on taxable property within the City and Borough of Juneau for the Calendar Year beginning January 1, 2019, based upon the proposed budget for Fiscal Year 2020 beginning July 1, 2019.

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>
Roaded Service Area	2.45
Fire Service Area	0.31
Areawide	6.60
Operating Total	9.36
Debt Service	1.20
Total	10.56

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this _____ day of _____, 2019.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Assembly Finance Committee (AFC)

FY20 Revised Budget Calendar and Key Dates – as of 5/10/19

Wednesdays at 5:30pm, unless otherwise stated

APRIL 2019

- 3rd Special Assembly Meeting – 5:30pm – Followed by Assembly Finance Committee**
Special Assembly Meeting to Introduce FY20 Revised budget, immediately Followed by Assembly Finance Committee meeting, Chambers
- A. Introduction of the General Operating CBJ Budget Ordinance 2019-06
 - B. Introduction of the General Operating School District Budget Ordinance 2019-07
 - C. Introduction of the Mill Levy Ordinance 2019-05
 - D. Introduction of the CIP Resolution 2845
- 3rd AFC Meeting #1 – 5:30pm - Immediately following Special Assembly Meeting**
- A. Distribution of the Operating Budget, Capital Budget and Capital Improvement 6-Year Plan
 - B. FY20 Revised Budget Overview
 - C. School District Budget Presentation
 - D. Capital Improvements Projects Program Budget/Plan
- 10th AFC Meeting #2**
- A. Juneau International Airport (Patty Wahto, Airport Manager)
 - B. Docks & Harbors (Carl Uchytel, Port Director)
 - C. FY20 Budget Overview – Round 2
 - D. Capital Improvements Projects Program Budget/Plan – For Action
- 17th AFC Meeting #3**
- A. Travel Juneau (JCVB) (Liz Perry, President/CEO)
 - B. JEDC (Brian Holst, Executive Director)
 - C. Water & Wastewater Utility Rate Update
 - D. Marine Passenger Fee Recommendations – For Review
- 24th Special Assembly Meeting at 5:30pm - Followed by Assembly Finance Committee**
Within 30 days after receipt of the (school) budget, the assembly shall determine the amount to be made available from local sources for school purposes, and shall furnish the School board with a statement (motion) of the amount to be made available for FY20 School District operations. (Charter Section 13.6 (b))
- The following actions must be completed by May 1, per Charter Section 9.6.
- A. Public hearing on the General Operating CBJ Budget Ordinance 2019-06
 - B. Public hearing on the General Operating School District Budget Ordinance 2019-07
 - C. Public hearing on the Capital Improvement Program (CIP) Resolution 2845(b)
 - D. Public hearing on the on the Mill Levy Ordinance 2019-05
- 24th AFC Meeting #4 (Immediately following Special Assembly Meeting)**
- A. Youth Activities Board (YAB) Presentation (Tom Rutecki / Dave Pusich)
 - B. Bartlett Regional Hospital Presentation (Kevin Benson, CFO)
 - C. Debt Service Presentation
 - D. Proposed Mill Rate Presentation
 - E. Debt Service Presentation
 - F. School District - Funding “Outside the cap” – For Action
 - G. School Operating Budget – For Action

Assembly Finance Committee (AFC)

FY20 Revised Budget Calendar and Key Dates – as of 5/10/19

Wednesdays at 5:30pm, unless otherwise stated

MAY 2019

- 1st BREAK – No meeting unless needed for critical items.**
- 8th AFC Meeting #5**
- A. FY19 Supplemental Ordinance 2018-11(AL) (for introduction to the Assembly on May 13th)
 - B. FY19 Supplemental Ordinance 2018-11(AM) (for introduction to the Assembly on May 13th)
 - C. Marine Passenger Fee Recommendations – For Action
 - D. FY20 Incremental Funding Relating to Child Care – Discussion / For Action
 - E. Requested Budget Increments
 - F. Pending Items List
- 13th Regular Assembly Meeting – Monday – 7pm**
- A. Adoption of the School District’s General Operating Budget Ordinance 2019-07(b)
 - B. FY19 Supplemental Ordinance 2018-11(AL)
 - C. FY19 Supplemental Ordinance 2018-11(AM)
- 15th AFC Meeting #6**
- A. Fund Balance – Committee Questions
 - B. Pending Items List – For Final Action
 - C. Set Mill Rates – For Final Action
 - D. Final FY20 Revised Budget Decisions –
 - a. CIP Resolution 2845(c)
 - b. Mill Levy Ordinance 2019-05
 - c. General CBJ Operating Ordinance 2019-06

By May 31st, the assembly must determine the amount to be made available from local sources for school purposes (Charter Section 13.6 (b))

JUNE 2019

- 3rd Regular Assembly Meeting – Monday – 7pm**
- A. Adoption of the General Operating CBJ Budget Ordinance 2019-06
 - B. Adoption of the CIP Resolution 2845(b)
 - C. Adoption of the Mill Levy Ordinance 2019-05
- 12th AFC Meeting**
- A. Water & Wastewater Utility Rate Discussion
 - B. Waste Management / Recycleworks Program Revenue

The Charter requires that the following budget actions be made by June 15th:

- **Appropriating Ordinances Adopting a Budget (Charter Section 9.7 (a))**
- **Mill Levy Ordinance (Charter Section 9.7 (b))**
- **CIP by Resolution (Charter Section 9.8)**