

**ASSEMBLY FINANCE COMMITTEE  
THE CITY AND BOROUGH OF JUNEAU, ALASKA  
Wednesday, April 10, 2019, 5:30 PM.  
Assembly Chambers**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

- a. **Wednesday, April 3, 2019**

**IV. ITEMS FOR DISCUSSION**

- a. **Juneau International Airport**
- b. **Docks & Harbors**
- c. **Capital Improvements Projects Program Budget/Plan – For Action**
- d. **FY20 Budget Overview Round 2 (Materials distributed during AFC meeting on 4/3/19.)**

**V. INFORMATION ITEMS**

- a. **AFC Meeting Schedule**

**VI. NEXT MEETING DATE**

- a. **Wednesday, April 17, 2019**

**VII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**City and Borough of Juneau**  
**Minutes - Assembly Finance Committee Meeting**

Meeting was scheduled to convene after Special Assembly Meeting beginning at 5:30 p.m.

**Wednesday, April 3, 2019, 5:30 p.m.**

**DRAFT**

**I. Call to Order**

The meeting was called to order at 5:39 PM by Loren Jones, Chair.

**II. Roll Call**

Committee Members Present: Loren Jones, Chair; Maria Gladziszewski, Alicia Hughes-Skandijs, Wade Bryson, Michelle Bonnet Hale, and Rob Edwardson.

Committee Members Participating Telephonically: Mary Becker, Carole Triem, and Mayor Beth Weldon.

Committee Members Absent: None.

*Clerk's Note: At 6:17 PM Mary Becker excused herself from the meeting for the remainder of the evening.*

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Jeff Rogers, Finance Director; Mike Vigue, Director, Engineering & Public Works; John Bohan, Chief CIP Engineer; Carl Uchytel, Port Director; Jill Maclean, CDD Director; George Schaaf, Parks & Recreation Director; Lindsay Brown, Parks & Recreation; Dallas Hargrave, Human Resources Director; Robert Barr Library Director; Ed Mercer, Chief of Police; David Campbell, Deputy Chief of Police; Rich Etheridge, Fire Chief; Greg Chaney, Lands & Resources Manager; Dave Scanlan, Eaglecrest Manager; Beth McEwen, City Clerk; Scott Ciambor, Chief Housing Officer; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: Bridget Weiss, Superintendent, Juneau School District; Sarah Jahn, Administrative Services Director, Juneau School District; and Brian Holst, President, Juneau School Board..

**III. Approval of Minutes**

The March 13, 2019 minutes were approved as presented.

**IV. Distribution of FY20 Revised Biennial Budget Documents**

*Budget Books handed out to AFC members and posted online at:*

<https://beta.juneau.org/budget>.

Rorie Watt, City Manager, presented information regarding the FY20 Revised Budget. Mr. Watt emphasized the importance of the budget process as the most important undertaking each year, and recognized the hard work of all the CBJ departments, the Assembly and the

## **Minutes - Assembly Finance Committee Meeting**

### **Wednesday, April 3, 2019, 5:30 p.m.**

public in their efforts to create the budget. He said the City by in large is in a good position, and is in a good position on purpose. For many years, the City has benefited from prudent decision making by Assemblies, Managers, Directors and employees. We have saved, balanced the desires for public services with the ability to pay for them. It is a beautiful process. It is a puzzle. Some call it a Rubik's Cube. The public like the public services the City provides and continue to request more services. We always have more requests for services than the money to pay for all of the requests. We also have confidence from the public to weigh the risks and exposures that we have.

The State budget process will likely roll down hill and we will need to sort that out. This is by far the most interesting State budget process we have seen. The CBJ and JSD have budgeted assuming that there will not be big changes from the State budget outcome. It would be unwise to predict what the State may do. We will not be surprised if we finalize the CBJ budget and then have to react to the impacts from the State's adopted budget later this year.

#### **V. FY20 Revised Budget Overview**

*Supplemental Packet Handout provided to AFC members and posted online at:*

<https://packet.cbjak.org/MeetingView.aspx?MeetingID=955&MinutesMeetingID=-1&doctype=Agenda>.

Bob Bartholomew, Finance Director, presented information regarding the FY20 Revised Budget found on pages 2-18 of the handout. He said that the goal was to provide the information at a higher level, giving everyone an opportunity review details in the coming week and future AFC meetings of the season.

The total funding sources for the FY20 Revised budget is \$356 million, which is \$6.3 million higher than last year. We are using some savings to balance this budget. It is healthy to use a little savings, but it can turn around quickly, and cannot go on for the long term.

Mr. Bartholomew discussed the General Government budget for CBJ departments and support to the school district. There are budget increase proposed but did not try to anticipate the impact of State decisions that have yet to be made during the current Legislative session.

There are additional proposed increments in the list on page 17 of the handout that are not included in the base budget. These items will be addressed over the next 8 weeks.

We are right on the precipice of having a sustainable budget versus not having a sustainable budget. The outlook is that it will be tougher to fund the budget moving forward. We don't believe the departments will be able to absorb decreases and maintain all existing programs/services moving forward.

Mr. Bartholomew responded to questions from the Assembly members.

# **Minutes - Assembly Finance Committee Meeting** **Wednesday, April 3, 2019, 5:30 p.m.**

*The meeting recessed at 6:38 PM.*

*The meeting reconvened at 6:44 PM.*

## **VI. School District Budget Presentation**

*PowerPoint Presentation displayed on overhead during meeting is available online at:*

<https://packet.cbjak.org/MeetingView.aspx?MeetingID=955&MinutesMeetingID=-1&doctype=Agenda>.

Dr. Bridget Weiss, Superintendent, Juneau School District; Sarah Jahn, Finance Director, Juneau School District introduced Brian Holst, President, Juneau School Board.

Dr. Weiss and Ms. Jahn presented the FY20 Juneau School District budget, passed by the Board of Education at its March 26, 2019, meeting.

Dr. Weiss thanked the Assembly for providing the current level of funding to the cap. The FY20 Budget anticipates expenses of \$71,122,800, revenue of \$70,243,200 and a drawdown of \$879,600 of fund balance.

### The Key Assumptions of the School budget include:

#### Resources

- 1.) State Foundation Payment - \$37,953,500
  - Assumes flat base student allocation – assumes 4,577 students – assumes 85 intensive needs students
- 2.) CBJ Support - \$26,497,800
  - Assumes full support to the cap

### District Funding Request to CBJ

	<b>Amount</b>	<b>Increase/(Decrease)</b>
General School Operations	\$26,497,800	(\$37,500)
Outside the cap*	\$1,676,500	\$120,000
<b>TOTAL</b>	<b>\$28,174,300</b>	<b>\$82,500</b>

\*Uncertain Student Transportation revenue

Dr. Weiss and Ms. Jahn responded to questions from the committee.

## **Minutes - Assembly Finance Committee Meeting Wednesday, April 3, 2019, 5:30 p.m.**

### **VII. Capital Improvements Program Presentation**

Mike Vigue and John Bohan presented the Capital Improvements Program plan found on pages 25 – 31 of the meeting packet.

The Public Works and Facilities Committee (PWFC) reviewed the last rendition of the CIP Resolution on March 18, 2019. Changes in the memo on pages 25 – 26 of the meeting packet outline the recommendations of the PWFC and further staff review, incorporated into the resolution found on pages 32 – 37 of the handout packet.

Discussion will continue during the AFC meeting on April 10, 2019.

### **VIII. Information Items**

Mr. Watt debunked sensationalized media reports related to the potential State budget impact on operating and capital funding for Juneau's Housing First.

### **IX. Next Meeting Date**

Wednesday, April 10, 2019

### **X. Adjournment**

Meeting was adjourned at 7:46 PM

# JUNEAU INTERNATIONAL AIRPORT FY 19 & FY 20 BUDGET UPDATES

April 10, 2019

Photo Courtesy of the Juneau Douglas  
City Museum #90.62.001

Juneau, Alaska Airport - 1943  
Mendenhall Glacier in background



## EXPENSE SUMMARY

	FY 18 PROJECTED	FY 18 ACTUALS	FY 19 PROPOSED	FY 19* PROJECTED	FY 20 PROPOSED	FY 20 UPDATED
PERSONNEL	2,902,500	2,770,952	2,819,200	2,981,300	2,877,800	3,070,100
SUPPLIES	896,600	915,063	1,071,900	1,179,700	1,072,200	1,114,200
SERVICES/CHARGES	3,369,900	3,208,361	3,498,000	3,340,800	3,507,000	3,406,600
TRAVEL/TRAINING	17,800	12,091	38,600	34,300	32,300	32,300
CAPITAL OUTLAY	17,500	15,086	0	0	0	0
<b>TOTALS</b>	<b>7,204,300</b>	<b>6,921,553</b>	<b>7,427,700</b>	<b>7,536,100</b>	<b>7,489,300</b>	<b>7,623,200</b>

**\*FY 19 will require Supplemental Spending Authority of \$108,400**

## REVENUE SUMMARY

	FY 18 PROJECTED	FY 18 ACTUALS	FY 19 PROPOSED	FY 19 PROJECTED	FY 20 PROPOSED	FY 20 UPDATED
STATE/FED REVENUE	286,700	273,203	286,700	265,700	286,700	286,700
FUEL FLOWAGE FEES	1,058,000	924,720	1,058,000	920,000	1,058,000	920,000
LANDING FEES	2,225,000	2,266,776	2,210,000	2,335,000	2,210,000	2,335,000
USER FEES/SECURITY FEES	635,700	655,562	662,600	688,600	689,600	700,400
RENTALS	2,782,800	2,795,107	2,790,000	2,910,100	2,800,000	2,869,800
INTEREST/PENALTIES	27,400	25,872	33,600	54,700	33,600	59,300
FINES/MISC./OTHER	212,500	254,985	212,500	226,000	212,500	217,500
<b>TOTALS</b>	7,228,100	7,196,225	7,253,400	7,400,100	7,290,400	7,388,700
<b>AIRPORT FUND BALANCE</b>			<i>174,300</i>	<i>136,000</i>	<i>198,900</i>	<i>234,500</i>
<b>TOTALS AFTER FUND BALANCE APPLIED</b>	7,228,100	7,196,225	7,427,700	7,536,100	7,489,300	7,623,200



## EXPENSE vs. REVENUE SUMMARY

	FY 18 PROJECTED	FY 18 ACTUALS	FY 19 PROPOSED	FY 19 * , ** PROJECTED	FY 20 PROPOSED	FY 20** UPDATED
<b>EXPENSES</b>	(7,204,300)	(6,921,553)	(7,427,700)	(7,536,100)	(7,489,300)	(7,623,200)
<b>REVENUES</b>	7,228,100	7,196,225	7,253,400	7,400,100	7,290,400	7,388,700
<b>DIFFERENCE</b>	23,800	274,672	(174,300)	(136,000)	(198,900)	(234,500)
AIRPORT FUND BALANCE APPLIED (to REVENUES)			<del>174,300</del>	<del>136,000</del>	<del>198,900</del>	<del>234,500</del>
<b>TOTAL OVER/(SHORT)</b>	<b>23,800</b>	<b>274,672</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>

**\*FY19 Projected will require Supplemental Spending Authority of \$108,400**

**\*\*FY19 & FY 20 budgets propose use of Airport Fund Balance to balance; budget updates approved by the Airport Board on March 12, 2019.**

# EXPENSES

(compared to FY19/20 Approved)

## PERSONNEL

FY19/20 increases in wages/benefit; and less time charged to federally funded projects.  
(FY19 ↑ \$162,100 / FY20 ↑ \$192,300)



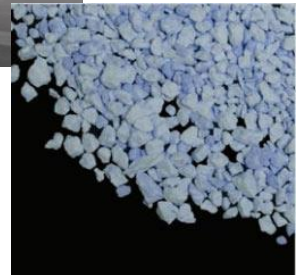
## SUPPLIES

Increase costs for runway/landside deicer. New ARFF Foam Testing Equipment (FY19 only).  
(FY19 ↑ \$107,800 / FY20 ↑ \$42,000)



## SERVICES/CHARGES

Decreases in JPD actual contractual costs FY19; decrease in water/sewer usage both FY19/20, and decrease in other contract (terminal electrical) part of project costs in reconstruction.  
(FY19 ↓ \$157,200 / FY20 ↓ \$100,400)



## Net Expenses

↑ FY19 up \$108,400  
FY20 up \$133,900

compared to 'FY19/20 Approved'

# REVENUES

(compared to FY19/20 Approved)

**FUEL FLOWAGE FEES (FFF) ~ LANDING FEES (LF)**  
**~ SECURITY SCREENING PASSENGER FEES (SSF) /**  
**USER FEES (UF) ~ STATE AVIATION FUEL TAX/FEE**



- Fees are a mix of increases/decreases.  
Increases: more/larger aircraft operations  
(landed weights) & number of travelers  
Decreases: less gallons of fuel pumped & less  
State share of aviation fuel tax

LF: ↑ \$125,000 both FY19/FY20

SSF/US: ↑ \$26,000 FY19 / ↑ \$10,800 FY20

FFF: ↓ \$138,000 both FY19/FY20

STATE AV FUEL: ↓ \$21,000 FY19 only

**RENTALS ~ INTEREST INCOME / MISC.**

- Rentals: increase from new land leases &  
increases in concession rents (parking  
lot/advertising). Interest/Misc: increases  
from sale of assets in FY19 & increased  
interest on airport fund balance FY20

Rentals: ↑ \$120,100 FY19 / ↑ \$69,800 FY20

Int/Misc: ↑ \$34,600 FY19 Int/Misc: ↑ \$30,700 FY20

**Net Revenues**

↑ **FY19 up \$146,700**  
**FY20 up \$ 98,300**

compared to 'FY19/20 Approved'

# AIRPORT SUMMARY

1. Airport will require to use **Airport Fund Balance\*** in order to balance FY19 & FY20:

FY19 requires \$136,000

FY20 requires \$234,500



*\*Airport Fund Balance:  
At the close-out of FY18, and inclusive of a 3-month operational reserve (\$1.906M), and use of Airport Fund Balance for FY19/20 budgets (\$370,500); the Airport has an Airport Fund Balance of \$3.2M (unrestricted funds) available at this time.*

2. Airport will require \$108,400 in **Supplemental Spending Authority** for FY19.

JUNEAU INTERNATIONAL AIRPORT SUPPLEMENTAL SPENDING REQUEST	
<input checked="" type="checkbox"/>	\$108,400

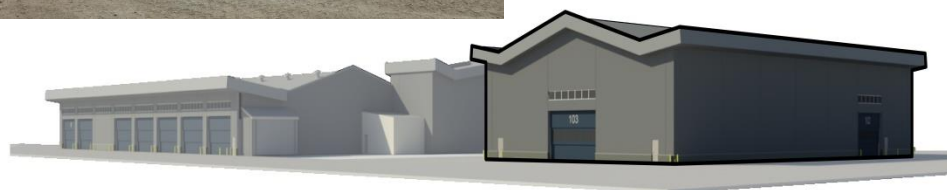


## Current Capital Projects



**RSA Phase II-C:**  
**Construct NE Apron and connecting taxiway;**  
**\$10.8M**  
Completion est. July 2019

**Snow Removal Equipment**  
**Acquisition: \$5M**  
In process



**SREF Phase II:**  
**Construct Sand/Chemical & Fuel**  
**Facility \$10.6M**  
Completion est. December 2019

## Upcoming Capital Projects



**Taxiway (TW) A, E, D-1 Construction:**  
**TW A rehabilitation, TW E realignment and**  
**TW D-1 relocation. \$20.5M**  
Bid/grant est. August/September 2019; multi-year project



**Terminal Reconstruction:**  
**Demo/reconstruct old section of terminal. \$21.8M\***

Bid Fall 2019; multi-year project/funding/bonds

\*Does not include the scheduled funds for Airport Revenue Bonds est at \$1M)

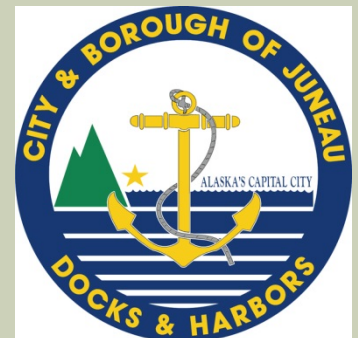


*Questions?*



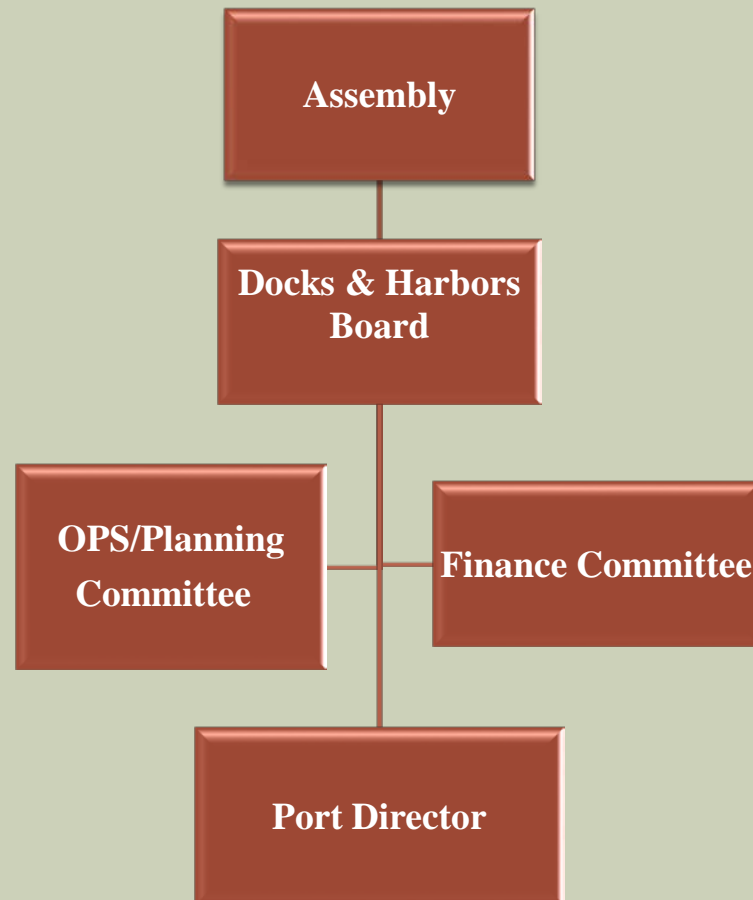
# **DOCKS AND HARBORS FY 19 & FY 20 BUDGET**

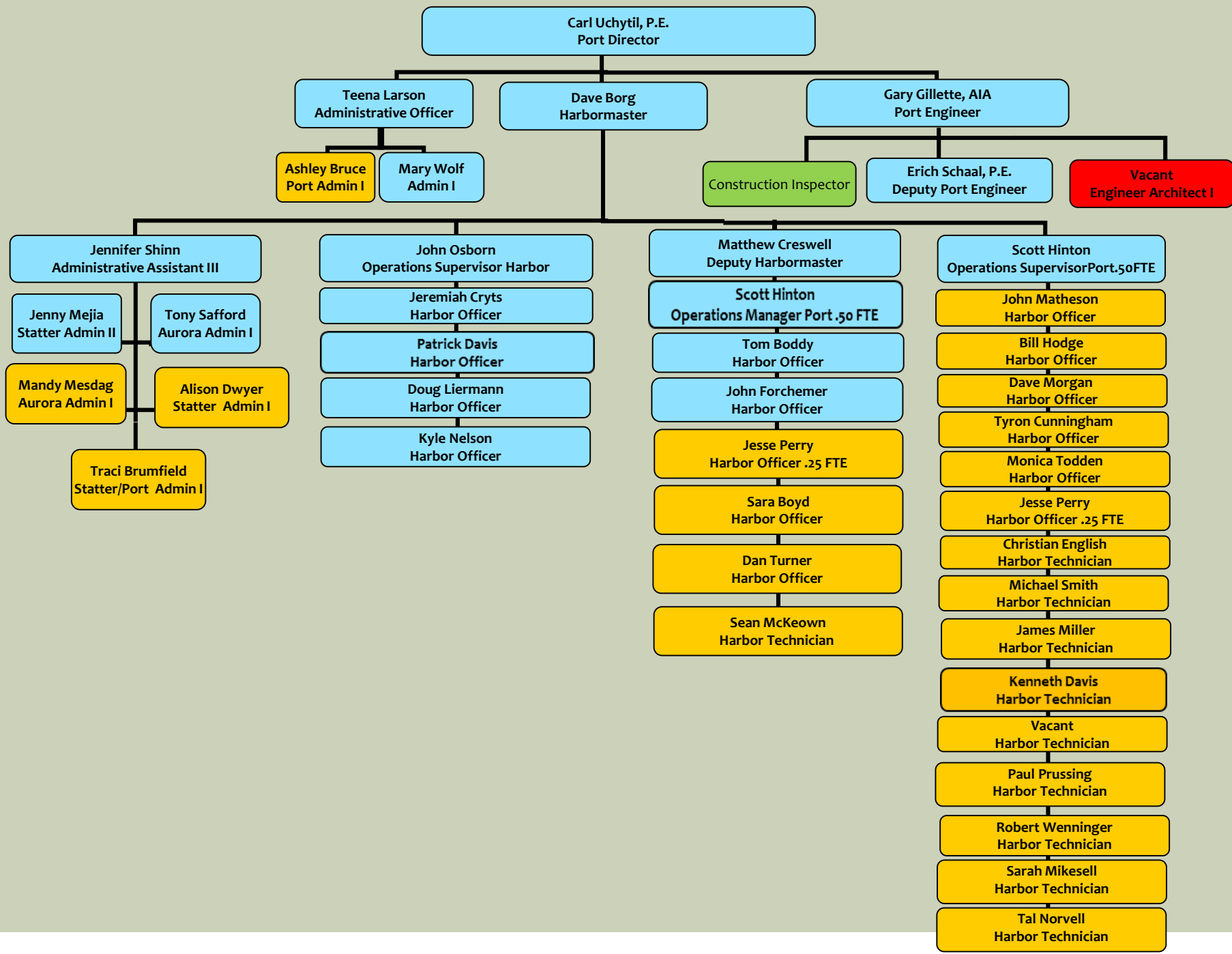
**Docks & Harbors Board  
to  
Assembly Finance  
Committee  
April 10<sup>th</sup>, 2019**





# ORGANIZATIONAL RELATIONSHIPS





# BOARD MEMBERS

**Don Etheridge(Board Chair)**

**Budd Simpson(Vice-Chair)**

**Weston Eiler (OPS/Planning Chair)Expires: 6/30/19**

**David McCasland**

**Robert Janes Expires: 06/30/19**

**Bob Wostmann Expires: 06/30/19**

**James Becker**

**Mark Ridgway**

**Chris Dimond**

# DOCKS AND HARBORS

Mission Statement: Develop and provide *opportunities*, services and *facilities* to support marine related commerce, industry, fisheries, recreation and visitors.

Vision Statement: To be the Southeast Alaska Marine Center of excellence providing safe, secure, modern, vibrant facilities meeting the needs of the users we serve.

# Enterprise Funds

**THE ENTERPRISE FUNDS ARE OPERATED AND FINANCED IN A MANNER SIMILAR TO PRIVATE BUSINESS. THE INTENT OF THE GOVERNING BODY IS TO PROVIDE GOODS AND SERVICES TO THE GENERAL PUBLIC ON A CONTINUING BASIS AND BE FINANCED OR RECOVERED PRIMARILY THROUGH USER CHARGES. THE ACQUISITION AND IMPROVEMENT OF THE FACILITIES HAVE BEEN FINANCED FROM EXISTING CASH RESOURCES, ISSUANCE OF REVENUE AND GENERAL OBLIGATION BONDS, AND STATE AND FEDERAL GRANT FUNDS.**

**HARBORS ENTERPRISE – TO ACCOUNT FOR OPERATIONS, MAINTENANCE AND CAPITAL IMPROVEMENT TO THE FOUR CITY-OWNED BOAT HARBORS AND NUMEROUS LAUNCH RAMPS.**

**DOCK ENTERPRISE – TO ACCOUNT FOR OPERATIONS, MAINTENANCE AND CAPITAL IMPROVEMENTS OF THE CITY-OWNED DOCKS, WHICH ARE HEAVILY USED BY OVER 500 CRUISE SHIPS DURING THE SUMMER MONTHS.**

# HARBOR FACILITIES

<b>Harris Harbor</b>	<b>204 slips</b>
<b>Aurora Harbor</b>	<b>449 slips</b>
<b>Mike Pusich Douglas Harbor</b>	<b>190 slips</b>
<b>Don Statter Harbor Facility – Transient Moorage</b>	<b>10,000 LF</b>
<b>Don Statter Harbor - Reserved Moorage</b>	<b>70 slips</b>
<b>TOTAL</b>	<b>~ 1200 slips</b>

# HARBOR BOAT LAUNCH/FLOATS

<b>Echo Cove Boat Launch</b>
<b>Amalga Harbor Boat Launch</b>
<b>Harris Harbor Boat Launch</b>
<b>North Douglas Boat Launch</b>
<b>Douglas Boat Launch</b>
<b>Taku Harbor Floats</b>
<b>Intermediate Vessel Float</b>
<b>PFO Float</b>
<b>National Guard Float</b>
<b>Statter Harbor Launch</b>

# OTHER PROPERTIES

## Cruise Ship Docks

- Alaska Steamship Dock
- Cruise Terminal

## Auke Bay Loading Facility

## Auke Bay Marine Station

## Commercial Boat Yards (leased to Harri's Commercial Marine Services)

- Juneau Fisheries Terminal (Aurora Harbor)
- Auke Bay Loading Facility

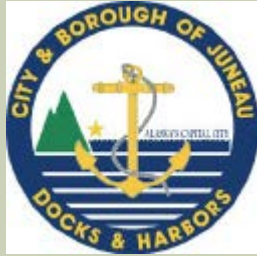
44 Leases totaling several hundred acres of tidelands and waterfront properties

## Echo Cove Campground



# DOCKS - COMPARATIVES

		FY19		FY20	
	FY18 Actuals	Amended Budget	Projected Actuals	Approved Budget	Revised Budget
<b>EXPENSES:</b>					
Personnel Services	\$ 955,200	923,900	941,200	943,100	998,900
Commodities and Services	699,200	848,100	861,200	848,100	900,200
Capital Outlay	9,600	10,000	10,000	10,000	35,000
Support to:					
Marine Passenger Fee	-	170,000	170,000	-	-
Capital Projects	200,000	2,200,000	2,200,000	-	-
<b>Total Expenses</b>	<b>1,864,000</b>	<b>4,152,000</b>	<b>4,182,400</b>	<b>1,801,200</b>	<b>1,934,100</b>
<b>FUNDING SOURCES:</b>					
Interdepartmental Charges	11,000	11,000	11,000	11,000	11,000
Charges for Services	1,546,000	1,330,000	1,552,000	1,330,000	1,562,000
Licenses, Permits and Fees	418,500	400,000	369,000	400,000	400,000
Interest	27,200	21,600	38,800	21,600	54,300
Support from Marine Passenger Fee	287,600	457,600	457,600	287,600	55,000
Support from Port Development Fee	-	-	-	-	358,500
<b>Total Funding Sources</b>	<b>2,290,300</b>	<b>2,220,200</b>	<b>2,428,400</b>	<b>2,050,200</b>	<b>2,440,800</b>
<b>FUND BALANCE:</b>					
Beginning Available Fund Balance	3,403,100	3,829,400	3,829,400	2,075,400	2,075,400
Increase (decrease) in Fund Balance	426,300	(1,931,800)	(1,754,000)	249,000	506,700
 End of Period Fund Balance	 <b>\$ 3,829,400</b>	 <b>1,897,600</b>	 <b>2,075,400</b>	 <b>2,324,400</b>	 <b>2,582,100</b>
<b>STAFFING</b>	<b>12.01</b>	<b>12.01</b>	<b>13.01</b>	<b>12.01</b>	<b>13.01</b>



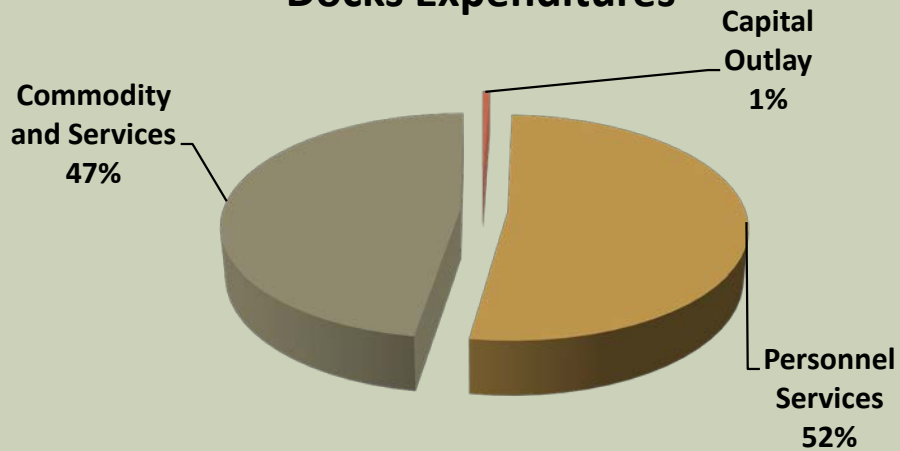
# **FY2019 Docks Budget Supplemental - Request**

- ❖ Docks currently employs 17 seasonal employees.
- ❖ Cruise ship passengers are expected to increase this summer by 15%.
- ❖ At the January 31th, 2019 Regular meeting, the Docks & Harbors Board approved a modest increase of one .5 FTE Harbor Technician and one .5 FTE Harbor Officer.
- ❖ The additional cost with benefits associated with a 0.5 FTE Harbor Officer is \$39,224.25. The additional costs with benefits associated with 0.5 FTE Harbor Technician is \$28,270.13.
- ❖ The additional cost in FY19 to cover the months of April, May and June for the two positions is \$33,747.19.
- ❖ Request the FY2019 Docks Budget be increased by \$35,000 through the supplemental process.

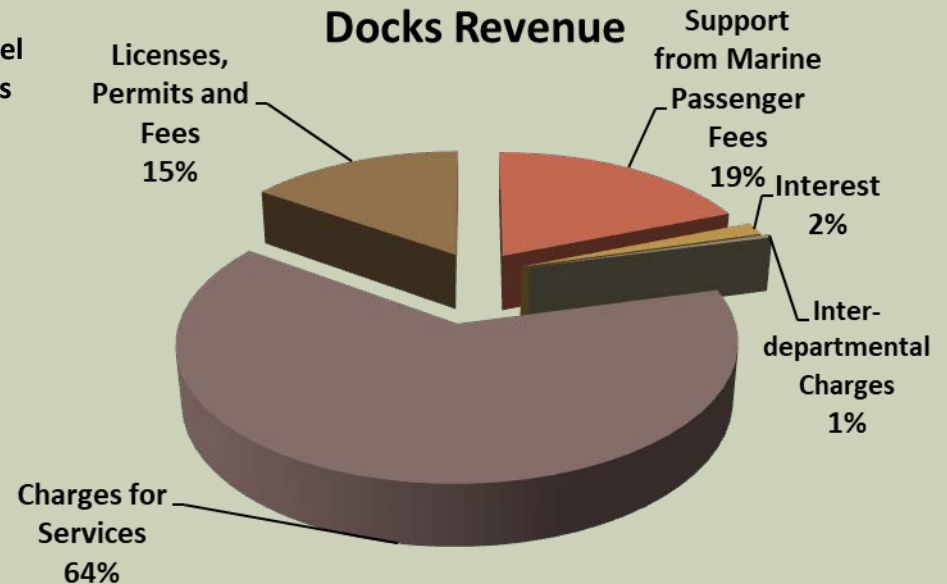
# DOCKS BUDGET

## FY19=\$1.8M

### Docks Expenditures



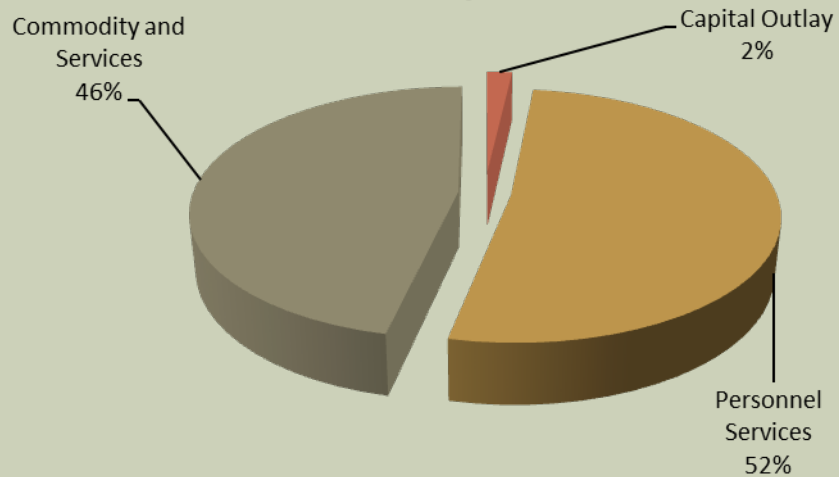
### Docks Revenue



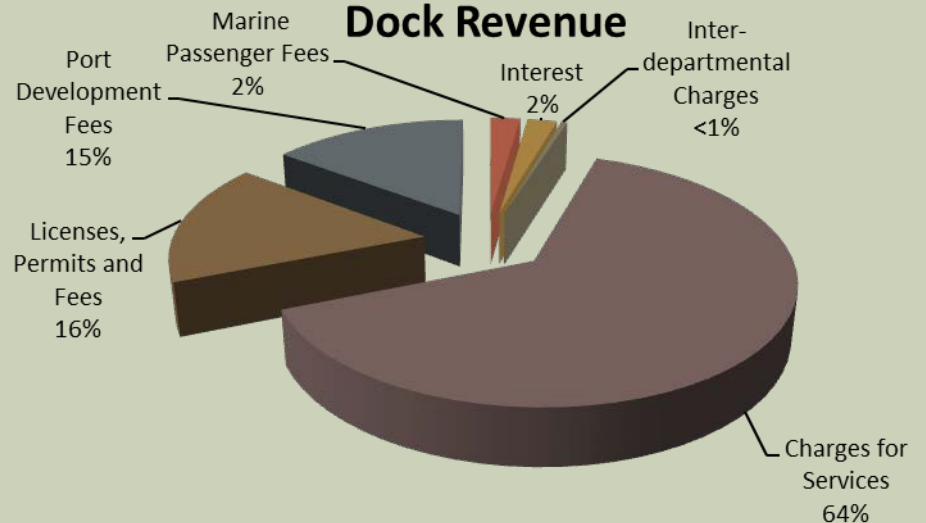
# DOCKS BUDGET

## FY20=\$1.9M

### Docks Expenditures



### Dock Revenue



# FY20 MARINE PASSENGER FEES/ PORT DEVELOPMENT FEES

## Funded Operational Services

### Marine Passenger Fees

Weather/Current Monitoring -	\$30,000
Electric EMS Response Vehicle -	<u>\$25,000</u>
	\$55,000

### Port Development Fees

Port Operations -	\$225,000
Port/Customs Building -	<u>\$133,500</u>
	\$358,500

## Funded Capital Projects

### Marine Passenger Fees

Large Berth Shore Power Feasibility/System Impact Analysis -	\$250,000
Security Checkpoint Queuing Structure Phase II -	<u>\$200,000</u>
	\$450,000

# HARBORS - COMPARATIVES

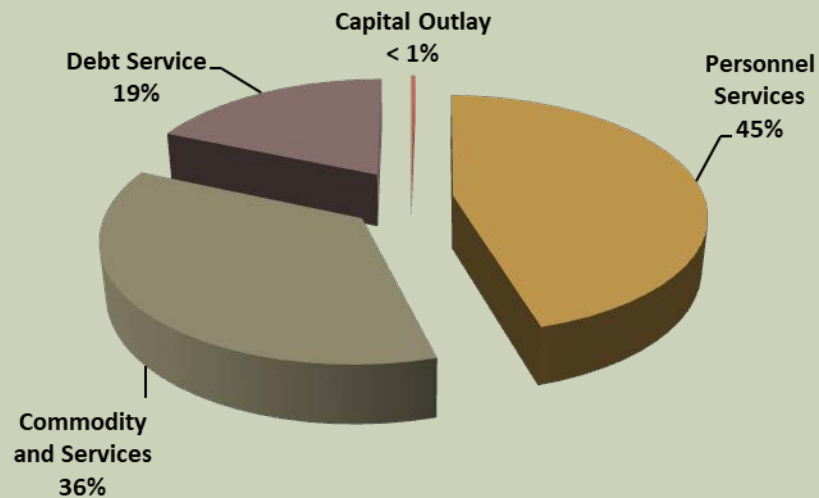
	FY18	FY19		FY20	FY20
	Actuals	Amended Budget	Projected Actuals	Approved Budget	Adopted Budget
<b>EXPENSES:</b>					
Personnel Services	\$ 1,616,500	1,831,100	1,812,100	1,872,000	1,860,300
Commodities and Services	1,423,600	1,432,300	1,436,500	1,432,300	1,465,800
Capital Outlay	37,100	10,000	12,000	10,000	10,000
Debt Service	622,300	742,100	742,100	738,100	738,100
Support to Capital Projects	733,000	-	-	-	140,000
<b>Total Expenses</b>	<b>4,432,500</b>	<b>4,015,500</b>	<b>4,002,700</b>	<b>4,052,400</b>	<b>4,214,200</b>
<b>FUNDING SOURCES:</b>					
Charges for Services	2,963,800	2,925,000	2,925,000	2,925,000	2,925,000
Rentals	939,300	875,000	912,800	875,000	890,000
State Shared Revenue	389,000	400,000	447,900	365,000	365,000
Fines and Forfeitures	15,900	20,000	20,000	20,000	20,000
Interest Income	3,700	34,900	39,900	34,900	87,500
<b>Total Funding Sources</b>	<b>4,311,700</b>	<b>4,254,900</b>	<b>4,345,600</b>	<b>4,219,900</b>	<b>4,287,500</b>
<b>FUND BALANCE:</b>					
Fund Balance Reserve	749,500	749,500	749,500	749,500	749,500
Beginning Available Fund Balance	(44,700)	(165,500)	(165,500)	177,400	177,400
Increase (decrease) in Fund Balance	(120,800)	239,400	342,900	167,500	73,300
 End of Period Fund Balance	 <b>\$ 584,000</b>	 <b>823,400</b>	 <b>926,900</b>	 <b>1,094,400</b>	 <b>1,000,200</b>
<b>STAFFING</b>	<b>17.08</b>	<b>17.08</b>	<b>17.08</b>	<b>17.08</b>	<b>17.08</b>

DEBT REVENUE RATIO	=>120%	=>120%	=>120%	=>120%	=>120%
(NOT) Meeting Debt/Rev Ratio	766,440	833,080	936,580	757,980	803,780

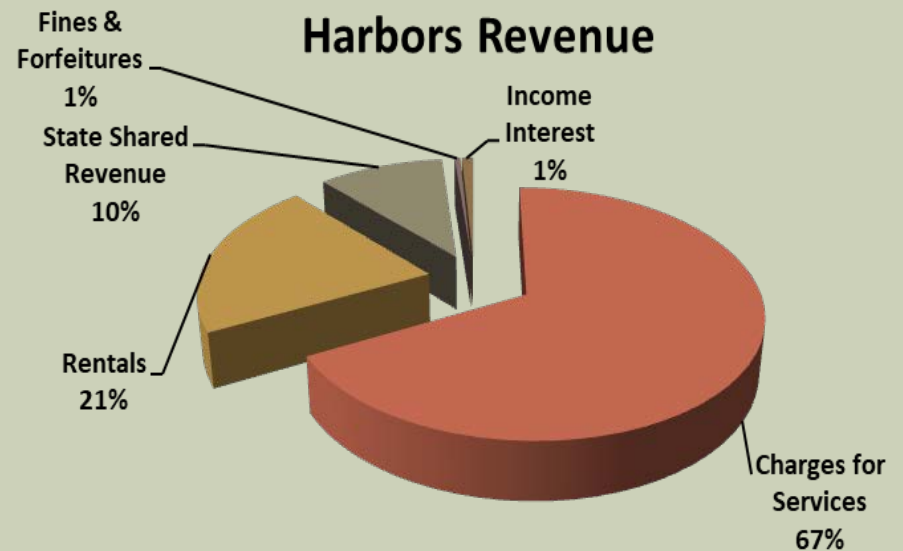
# HARBORS BUDGET

## FY19=\$4.0M

### Harbors Expenditures



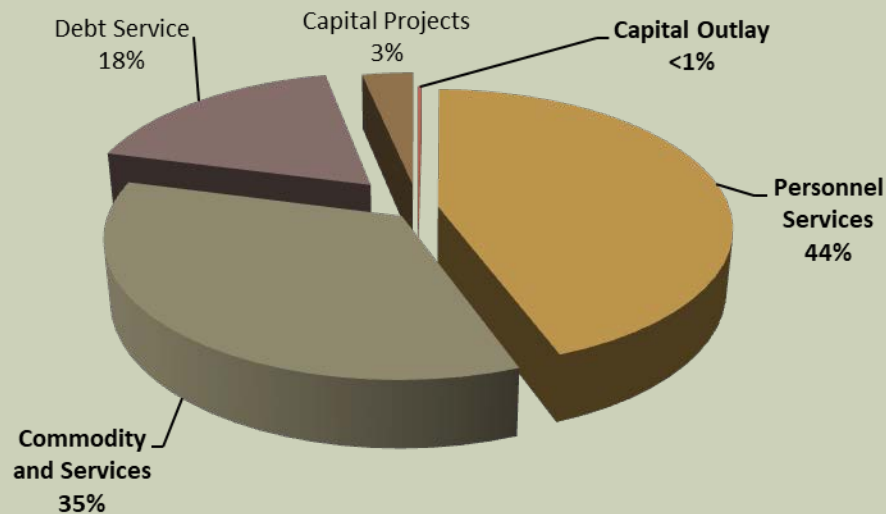
### Harbors Revenue



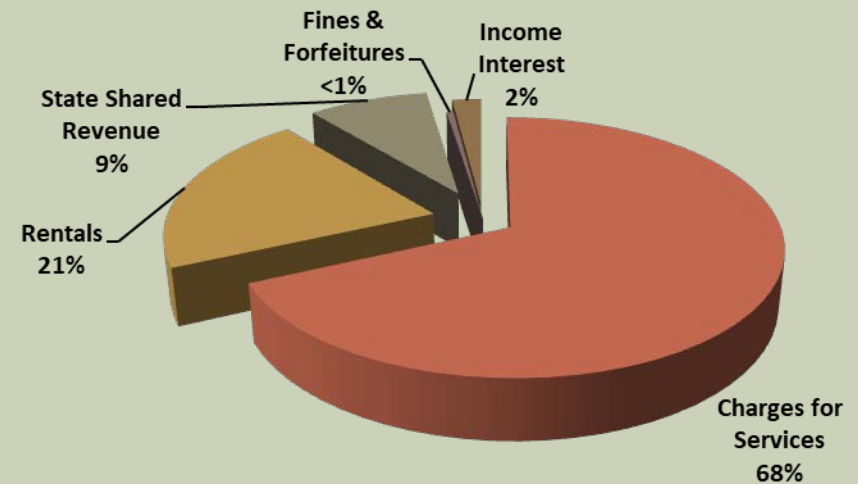
# HARBORS BUDGET

## FY20=\$4.2M

### Harbors Expenditures

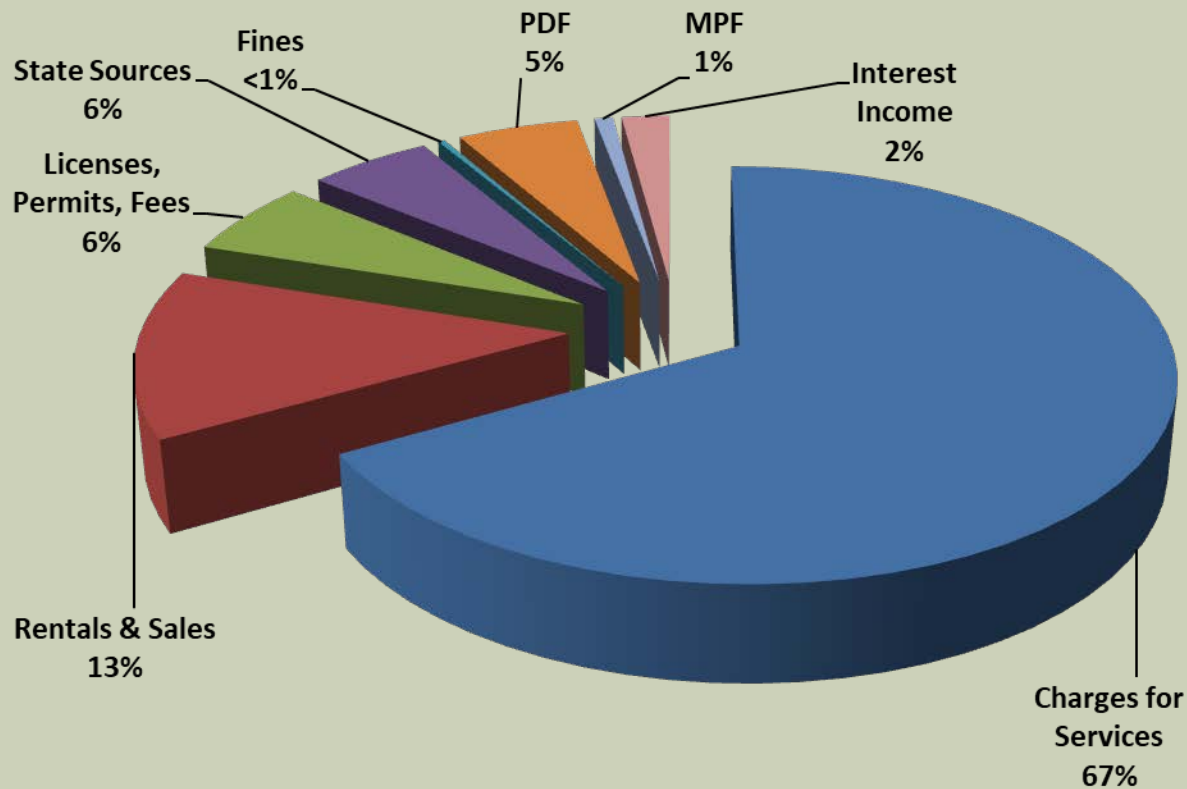


### Harbors Revenue





# DOCKS & HARBORS FY20 FUNDING SOURCES



# Docks & Harbors Capital Projects

## **Downtown Waterfront Improvements**

- Marine Park Sheet Wall Coating – Completion April 2019
- Visitor Information Kiosk Replacement – Completion May 2019
- Security Checkpoint Stations – Completion December 2019
- Downtown Waterfront Improvements – Completion July 2020

## **Statter Harbor Improvements**

- For Hire Facility Phase III A – Completion May 2020
- For Hire Facility Phase III B – Completion May 2021
- For Hire Facility Phase III C – Completion May 2022
- Breakwater Safety Improvements – Phase I completed Feb 2018

## **Aurora Harbor**

- Phase II – Completion May 2018
- Phase III – Future

## **Auke Bay Loading Facility**

- Boatyard Buildings & Structures – Completed April 2018

## **Auke Bay Marine Station**

- Float Expansion – Completion August 2018

## **Amalga Harbor**

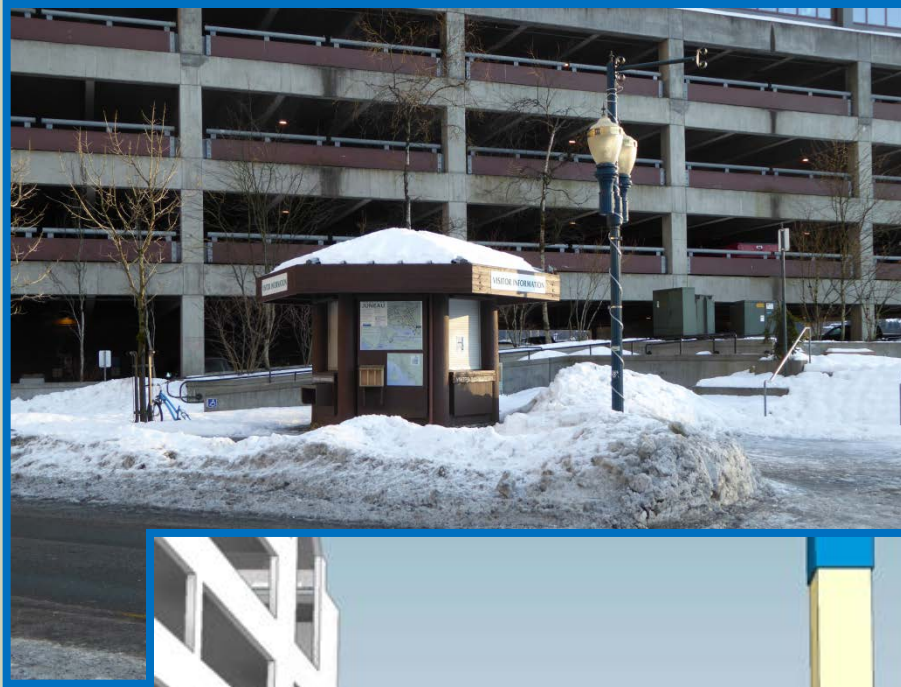
- Float extension with fish cleaning tables

# Marine Park Sheet Wall Coatings

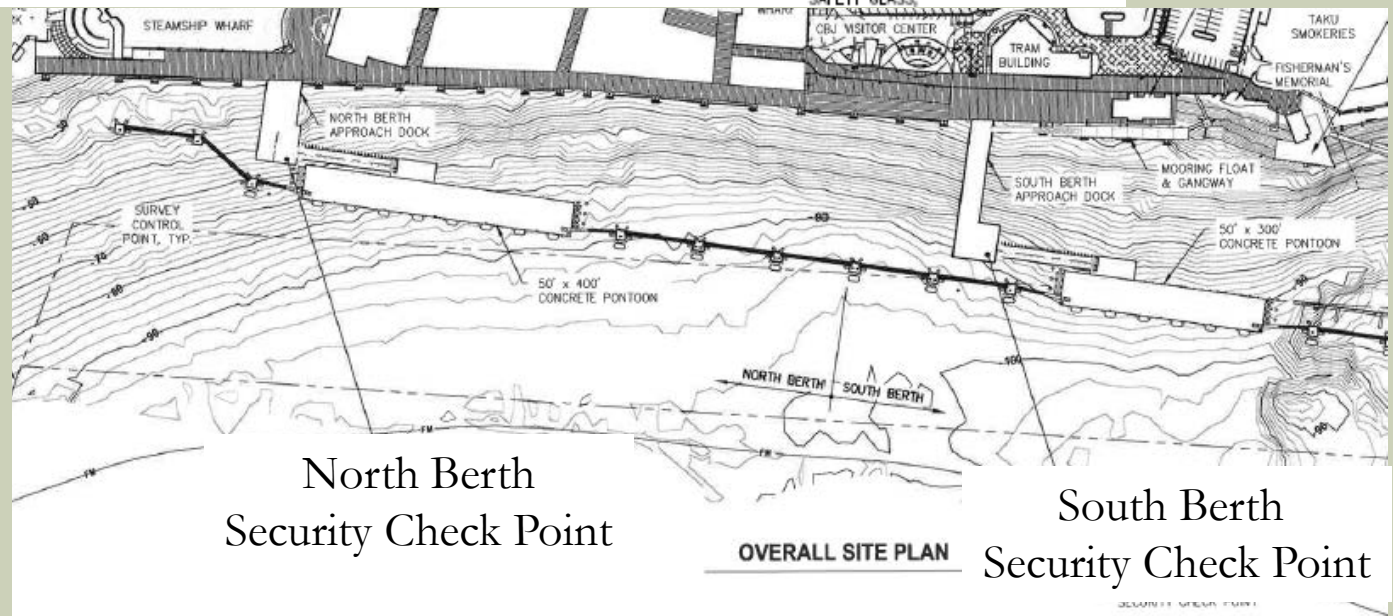
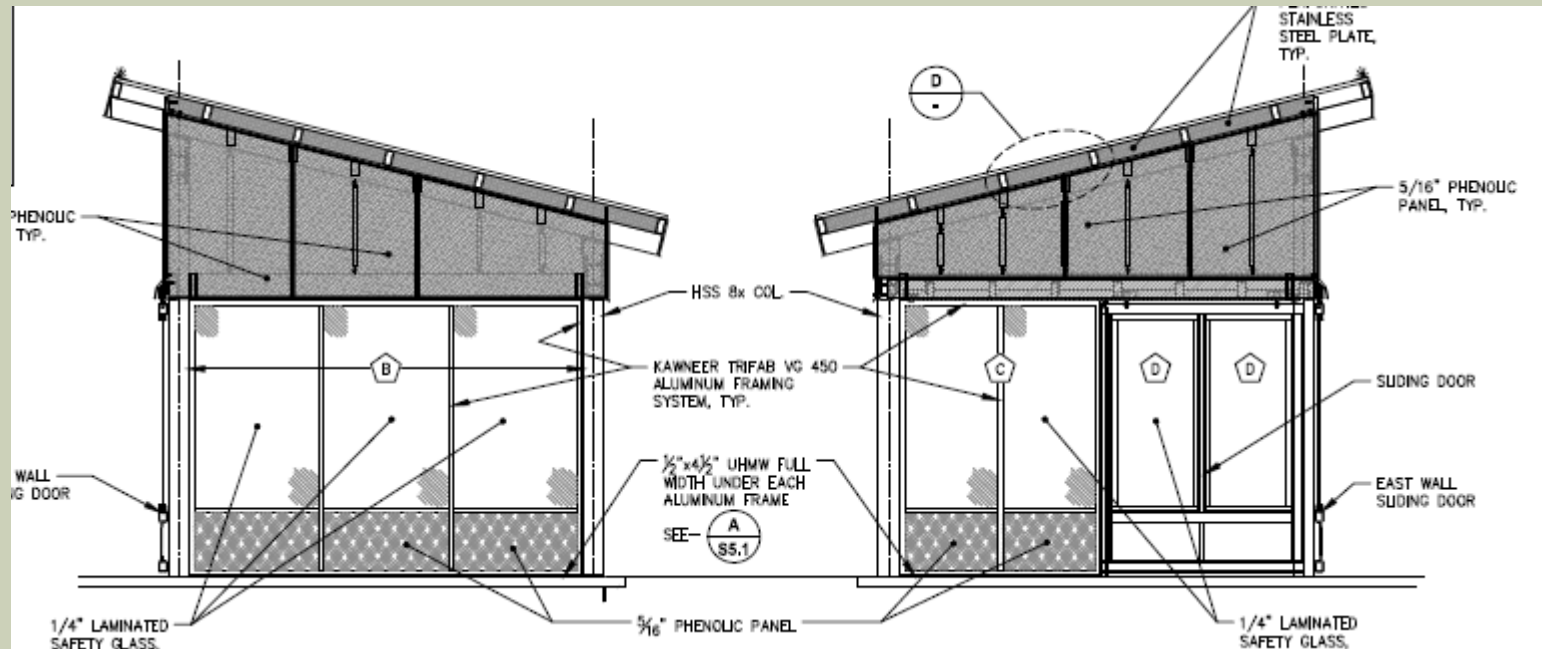




# Visitor Information Kiosk Replacement



# SECURITY CHECKPOINT STATIONS



North Berth  
Security Check Point

South Berth  
Security Check Point



# Downtown Waterfront Improvements



# Statter Harbor Improvements



REVISIONS					
REV.	DATE	DESCRIPTION	OWN.	CKD.	APP.



1560 Glacier Highway Ste 100  
Juneau, Alaska 99801  
Phone: 907-586-2093  
Fax: 907-586-2099  
www.pndengineers.com

DESIGN: BMI CHECKED: CRS  
DRAWN: PJD APPROVED: CRS  
SCALE: SCALE IN FEET  
0 60 120 FT.

DATE: MARCH 2017

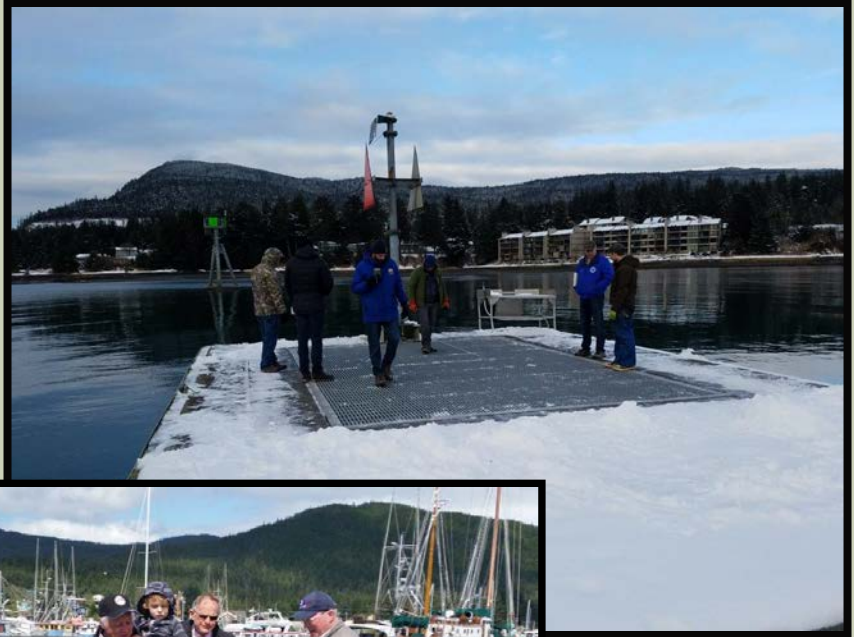
CITY & BOROUGH OF JUNEAU, ALASKA  
STATTER HARBOR IMPROVEMENTS PH III  
CBJ PROJECT - DH16-XXX

SHEET TITLE  
SITE PLAN CONCEPT NO.7  
COMMERCIAL CHARTERS ONLY

11  
SHEET  
11 OF X

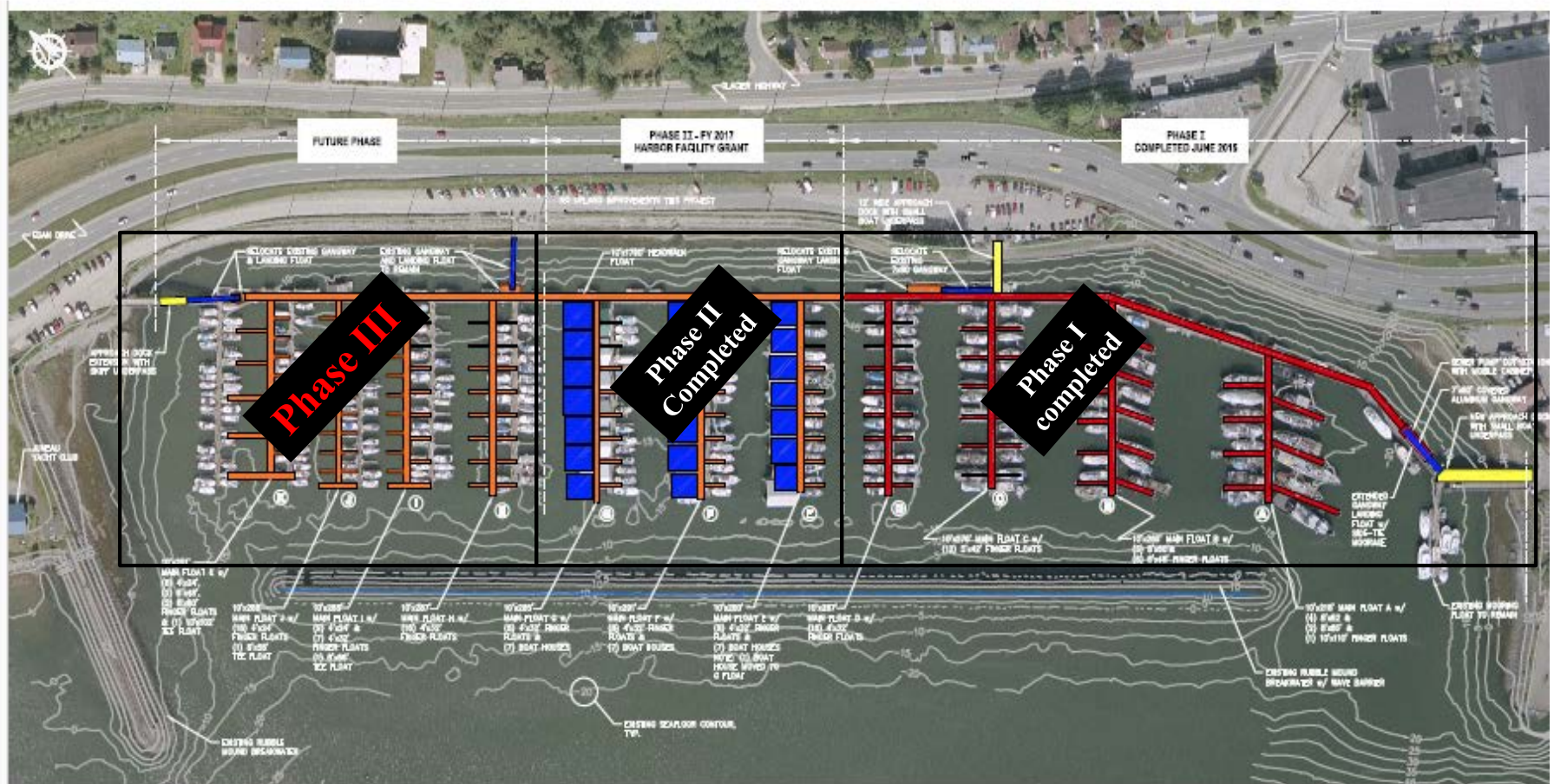


# Breakwater Safety Improvements





# Aurora Harbor Rebuild Phase I, II, & III



# Boatyard Buildings and Structures

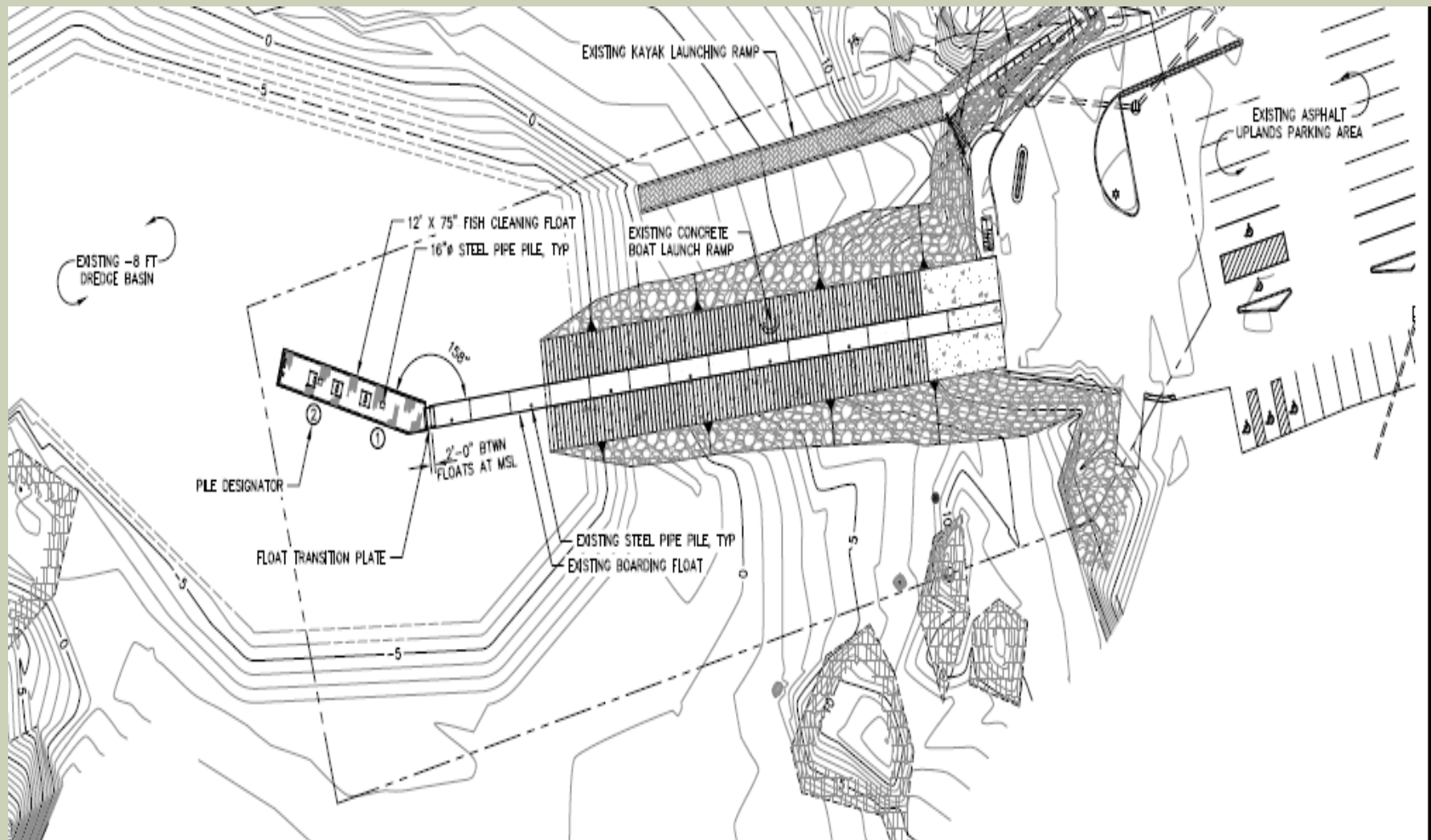




# Auke Bay Marine Station Float Expansion



# Amalga Harbor Fish Cleaning Float



# CBJ DOCKS AND HARBORS

## FY 19 & FY 20 BUDGET

### Values

- Service Excellence
  - Continuous Improvement
    - Integrity



**Engineering & Public Works Department**

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: April 8, 2019

TO: Loren Jones, Chair  
Assembly Finance Committee

FROM: Mike Vigue, Director  
Engineering & Public Works Department

RE: FY20 Capital Improvement Program – Revisions to Resolution Serial No. 2845

The following revision is recommended to the Finance Committee for inclusion within proposed Resolution No. 2845 after review by the PWFC on March 18 and further staff review. This change would be incorporated into the final version of Resolution No. 2845 at the direction of the Committee.

**New items:**

**Fiscal Year 2020**

**Unscheduled Funding**

Docks and Harbors	Amalga Harbor Infrastructure	\$280,000
<b>Additions to Unscheduled Funding Total</b>		<b><u>\$280,000</u></b>

Docks and Harbors continue to seek public input in evaluating the best options to improve the Amalga Harbor facilities and fish cleaning options. Alaska Department of Fish and Game is the funding partner in this effort.

## Assembly Finance Committee (AFC)

FY20 Revised Budget Calendar and Key Dates – as of 4/5/19

Wednesdays at 5:30 p.m., unless otherwise stated

### APRIL 2019

- 3<sup>rd</sup> Special Assembly Meeting – 5:30pm –Followed by Assembly Finance Committee**  
Special Assembly Meeting to Introduce FY20 Revised budget, immediately Followed by Assembly Finance Committee meeting, Chambers
- A. Introduction of the general operating (CBJ) budget ordinance
  - B. Introduction of the general operating School District budget ordinance
  - C. Introduction of the mill levy ordinance
  - D. Introduction of the CIP resolution
- 3<sup>rd</sup> AFC Meeting #1 – 5:30pm - Immediately following Special Assembly Meeting**
- A. Distribution of the Operating Budget, Capital Budget and Capital Improvement 6-Year Plan
  - B. FY20 Revised Budget Overview
  - C. School District Budget Presentation
  - D. Capital Improvements Projects Program Budget/Plan
- 10<sup>th</sup> AFC Meeting #2**
- A. Juneau International Airport (Patty Wahto, Airport Manager)
  - B. Docks & Harbors (Carl Uchytel, Port Director)
  - C. FY20 Budget Overview – Round 2
  - D. Capital Improvements Projects Program Budget/Plan – For Action
- 17<sup>th</sup> AFC Meeting #3**
- A. Travel Juneau (JCVB) (Liz Perry, President/CEO)
  - B. JEDC (Brian Holst, Executive Director)
  - C. Water & Wastewater Utility Rate Update
  - D. Marine Passenger Fee Recommendations – For Review
- 24<sup>th</sup> Special Assembly Meeting at 5:30pm - Followed by Assembly Finance Committee**  
Within 30 days after receipt of the (school) budget, the assembly shall determine the amount to be made available from local sources for school purposes, and shall furnish the School board with a statement (motion) of the amount to be made available for FY20 School District operations. (Charter Section 13.6 (b))
- The following actions must be completed by May 1, per Charter Section 9.6.
- A. Public hearing on the CBJ operating budget ordinance
  - B. Public hearing on the School District operating budget ordinance
  - C. Public hearing on the capital improvement program resolution
  - D. Public hearing on the on the mill levy ordinance
- 24<sup>th</sup> AFC Meeting #4 (Immediately following Special Assembly Meeting)**
- A. Youth Activities Board (YAB) Presentation (Tom Rutecki / Dave Pusich)
  - B. Bartlett Regional Hospital (Kevin Benson, CFO)
  - C. Proposed Mill Rate Presentation
  - D. Debt Service Presentation
  - E. School District - Funding “outside the cap” discussion
  - F. School Operating Budget – For Action
  - G. Pending Items List

**Assembly Finance Committee (AFC)**

**FY20 Revised Budget Calendar and Key Dates – as of 4/5/19**

**Wednesdays at 5:30 p.m., unless otherwise stated**

**MAY 2019**

- 1<sup>st</sup> BREAK – No meeting unless needed for critical items.**
- 8<sup>th</sup> AFC Meeting #5**  
A. *Waste Management / Recycleworks Program Revenue*  
B. *Requested Budget Increments*  
C. *Marine Passenger Fee Recommendations – For Action*  
D. *Pending Items List*
- 13<sup>th</sup> Regular Assembly Meeting – Monday – 7pm**  
A. *Adoption of the School District’s general operating budget ordinance*
- 15<sup>th</sup> AFC Meeting #6**  
A. *FY19 Supplemental Ordinance*  
B. *Fund Balance Overview – Review Fund Balance*  
C. *Pending Items List*  
D. *Final FY20 Revised Budget Decisions –*  
a. *Mill Levy Ordinance 2019-05*  
b. *General CBJ Operating Ordinance 2019-06*
- 22<sup>nd</sup> AFC Meeting #7 – If Necessary**  
*Meeting for overflow items or new requests that come up during budget process.*

**By May 31<sup>st</sup>, the assembly must determine the amount to be made available from local sources for school purposes (Charter Section 13.6 (b))**

**JUNE, 2019**

- 3<sup>rd</sup> Regular Assembly Meeting – Monday – 7pm**  
A. *Adoption of the general operating (CBJ) budget ordinance*  
B. *Adoption of the CIP resolution*  
C. *Adoption of the mill levy ordinance*
- 12<sup>th</sup> AFC Meeting – If Necessary**

**The Charter requires that the following budget actions be made by June 15<sup>th</sup>:**

- **Appropriating Ordinances Adopting a Budget (Charter Section 9.7 (a))**
- **Mill Levy Ordinance (Charter Section 9.7 (b))**
- **CIP by Resolution (Charter Section 9.8)**