

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

August 27, 2018 6:15 PM

City Hall Conference Room 224

Immediately followed by Special Assembly Meeting for Board Appointment.

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IV. AGENDA TOPICS

A. Board Matters

1. Docks and Harbors Board Applicant Interviews

One vacant seat on the Docks and Harbors Board due to a resignation. Open seat is for a term beginning immediately and expiring on June 30, 2019.

B. Other Business

V. EXECUTIVE SESSION

A. Executive Session - Committee Deliberation

The committee may enter into executive session to deliberate either at the end of the meeting and/or may choose to hold deliberations during any other times during the meeting as they deem appropriate.

VI. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org



OFFICE OF THE MUNICIPAL CLERK

155 S. Seward St., Room 202

Phone: (907)586-5278 Fax: (907)586-4552

Email: City.Clerk@juneau.org

MEMORANDUM

DATE: August 22, 2018
TO: Assembly Human Resources Committee
FROM: Diane Cathcart, Deputy Clerk
RE: Docks & Harbors Board Membership/Applications

The Docks and Harbors Board consists of nine members.¹

One seat is currently up for consideration for a term beginning immediately and ending June 30, 2019 due to board member, David Seng's, resignation. Enclosed in your packet is a document submitted by the Docks and Harbors Board regarding its current membership and recommendations for use during the appointment process.

The below applicants are scheduled for interviews on Monday, August 27 as follows:

- 6:20pm: Chris Peloso** (interview confirmed/question responses enclosed)
(currently serves on Airport Board, appointed 6/11/2018)
- 6:30pm: Bob Wostmann** (telephonic/question responses enclosed)
- 6:40pm: Kenneth Cassell** (interview confirmed/question responses enclosed)

¹ 85.02.010 - Board of directors.

There is established the board of directors of the City and Borough docks and harbors which shall be known as the City and Borough docks and harbors board and shall consist of nine members appointed by the assembly to serve without compensation for staggered three-year terms. City and Borough docks and harbors board members shall serve at the pleasure of the assembly. Terms shall commence on July 1. No board member, or member of a board member's immediate family or household, may be employed by the Harbors Department. To the extent possible, appointments to the City and Borough docks and harbors board shall include persons having marine, engineering, financial, or other skills relevant to port and harbor matters. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member of the docks and harbors board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply:

- (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or
- (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.



City and Borough of Juneau, AK

DOCKS & HARBORS BOARD

BOARD ROSTER



ROBERT L. JANES

2nd Term Jun 06, 2013 - Jun 30, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 4



WESTON EILER

1st Term Nov 09, 2015 - Jun 30, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 2



E. BUDD SIMPSON

3rd Term Jul 01, 2011 - Jun 30, 2020

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 9



MARK RIDGWAY

1st Term Jul 01, 2017 - Jun 30, 2020

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 7



DON ETHERIDGE

1st Term Jul 01, 2017 - Jun 30, 2020

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 3



DAVID MCCASLAND

1st Term Jul 01, 2018 - Jun 30, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 6



DAN BLANCHARD

1st Term Jul 01, 2018 - Jun 30, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 5



JAMES (JIM) BECKER

1st Term Jul 01, 2018 - Jun 30, 2021

Appointing Authority Assembly
Position Voting Member
Category Commercial Fisherman
Dais Seat 1



ROB EDWARDSON

No Term

Appointing Authority Assembly
Position Ex-Officio
Office/Role Assemblymember
Category Assembly Liaison
Dais Seat 10



VACANCY

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 8

Enterprise Board Appointment Process
Docks and Harbors Board Comments
August 2018

Duties and Responsibilities of the Docks and Harbors Board Defined

The duties and responsibilities of the Docks and Harbors (D&H) Board are defined in the D&H Board Bylaws and Title 85. The Board undertook the task of reviewing and updating its Bylaws. The revised Bylaws were approved by the Assembly in June 2014.

The Board has taken on the task of reviewing Title 85 and related regulations as issues arise. This is an effort to clean up language that is obsolete, redundant or ambiguous. Some issues that relate to the duties and responsibilities of the Board may be found. All suggested revisions will be forwarded to the Assembly for approval.

Overall, the duties and responsibilities of the Docks and Harbors Board are well defined.

Skills and Knowledge Sets Required

An effective Docks and Harbor Board member must have the following attributes:

Cares about what is going on with Juneau's D&H with a balanced, non-biased perspective.

Wants to be involved and is committed to helping make a difference for all D&H users and the community.

Committed to an open public process.

A good listener and active participant in Board discussions.

Capable of critical thinking.

Analytical and forward focused.

Good communication skills - both written and spoken.

Active in some aspect of maritime activity – such as boating in general, sport fishing, commercial fishing, diving, tourism, marine service and supply, marine engineering and construction, etc.

The Board is **not** well served by an individual with a personal agenda regardless of their level of knowledge or experience.

Current Docks and Harbors Board Membership (2018 – 2019)

The current members of the Docks and Harbors Board are a diverse group of long time Juneau residents. All have experience in boating and individual members have the following professional experience:

Lawyer

Retired marine construction and maintenance journeyman and tour boat captain

Downtown merchant with a day job

Government relations specialist and Legislative aid

Commercial fisherman

Owner of a tour guide company

These Board members represent a well-rounded group that possesses the skills and knowledge needed to be an effective board. In addition to what is apparent from their resumes, each board member has gained through Board work, varying degrees of knowledge about all aspects of Juneau's docks and harbors.

City and Borough Of Juneau
Full Assembly Sitting as the Human Resources Committee
Monday, August 27, 2018 6:15 p.m.; City Hall Conference Room #224
Docks & Harbors Board Interview Questions

Applicant Name:_____ **Interview Time:**_____

1. Why are you reapplying/applying for the Docks & Harbors Board? Please be specific on issues leading to your application.

2. What is your vision for the future of Juneau's docks and harbors facilities?

3. What is your vision for Juneau's downtown waterfront?

4. What is your understanding of the role of the Docks & Harbors Board?

5. What specific experience or background do you have that would help the Docks & Harbors Board do its work or address issues you identified in question 1 above?

6. What is your vision of the role and appropriate balance of the major user groups in our harbors including live-a-boards, transient users, fishing fleet, and commercial users?