

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

December 17, 2018 6:00 PM
Assembly Chambers
AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

- A. November 5, 2018 Assembly Human Resources Committee Minutes
- B. November 26, 2018 Assembly Human Resources Committee Minutes

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Juneau Human Rights Commission (JHRC) - Appointment

The Juneau Human Rights Commission consists of five public seats.

There is currently one vacant seat with a term ending May 31, 2020.

Included in the packet is the membership roster and one application from Ibn Bailey. No other applications have been received.

2. Local Emergency Planning Committee (LEPC) - Appointments and Annual Report

3. Building Code Advisory Committee (BCAC) - Appointments and Annual Report

The Building Code Advisory Committee, governed by Resolution 1116 and 1130, consists of five (5) committee members appointed by the Assembly for staggered three (3) year terms.

The committee, to the extent possible, shall represent each of the following fields: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers and Contractors.

There are two seats up for renewal, beginning immediately with terms ending, November 30, 2021. Both members of the committee currently holding those seats, Chris Gianotti and Doug Murray, have submitted their applications for reappointment. No other applications have been received.

B. Other Business

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

November 5, 2018 6:00 PM
Assembly Chambers
Minutes-DRAFT

I. ROLL CALL

Chair Rob Edwardson called the meeting to order at 6:00 p.m.

HRC Members present: Rob Edwardson, Jesse Kiehl, Carol Triem, and Wade Bryson

HRC Members absent: None

Others present: Diane Cathcart, Deputy Clerk, Beth McEwen, Municipal Clerk, Loren Jones, Assemblymember

II. APPROVAL OF AGENDA

Hearing no objections, the Human Resources Committee Agenda for November 5, 2018 was approved as presented.

III. APPROVAL OF MINUTES

A. September 17, 2018 Assembly Human Resources Committee Minutes-DRAFT

The minutes of the September 17, 2018 Human Resources Committee were approved as presented.

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Overview of HRC Roles and Responsibilities

1. Assembly Rules of Procedure

Chair Edwardson gave an overview of the HRC's charge as a committee with an emphasis on the review of annual reports from the various CBJ appointed boards and commissions and the importance of the annual reports.

2. Review of 2019 Assembly Meeting Calendar

Motion: by Mr. Kiehl to forward the 2019 Assembly Meeting Calendar to the Full Assembly for approval. *Hearing no objections, motion passes.*

3. Review of Hospital & Planning Commission Interview Questions

The HRC members reviewed and discussed the advance interview questions to be given to applicants for the Planning Commission and the Bartlett Regional Hospital Board. One of the questions the committee liked that was on the Planning Commission questions but not the BRH Board questions was: "What skills and experience would make you an effective board member?"

Motion: by Ms. Triem to add the question to the BRH Board interview questions, "What skills and experience would make you an effective board member". *Hearing no objection, motion passes.*

A. Board Matters

1. Bidding Review Board - Appointment

Motion: by Mr. Kiehl to forward to the full Assembly, the recommendation to appoint Alexander Smith to the Bidding Review Board for a term beginning immediately and ending May 31, 2021. *Hearing no objection, the motion passed.*

2. Jensen Olson Arboretum Advisory Board (JOAAB) - Appointment

Motion: by Mr. Kiehl to forward to the full Assembly, the recommendation to appoint Catherine Evans to the Jensen Olson Arboretum Advisory Board for a term beginning immediately and ending January 31, 2021. *Hearing no objection, the motion passed.*

3. Juneau Human Rights Commission (JHRC) - Appointment

Motion: by Mr. Kiehl to forward to the full Assembly, the recommendation to appoint Suzanne Dutson to the Juneau Human Rights Commission for a term beginning immediately and ending May 31, 2021. *Hearing no objection, the motion passed.*

4. Parks & Recreation Advisory Committee (PRAC) - Appointment

Motion: by Mr. Bryson to forward to the full Assembly, the recommendation to appoint Kirk Duncan to the Parks and Recreation Advisory Committee for the remainder of a term beginning immediately and ending February 28, 2019 plus a full 3-year term beginning March 1, 2019 and ending February 28, 2022. *Hearing no objection, the motion passed.*

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Kiehl made the request that when interviewing for the Empowered Boards; the interview time shift back to 10 minutes per interview vs. the previous 7 minutes it had been for the last round of Empowered Board interviews.

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:25 p.m.

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

November 26, 2018 6:00 PM
Assembly Chambers
MINUTES-DRAFT

I. ROLL CALL

Chair Rob Edwardson called the meeting to order at 6:00 p.m.

HRC Members Present: Rob Edwardson, Jesse Kiehl, Carol Triem, and Wade Bryson.

Members Absent: None

Staff and Others Present: Diane Cathcart, Deputy Clerk, Beth McEwen, Municipal Clerk, Loren Jones, Assemblymember

II. APPROVAL OF AGENDA

Hearing no objections, the Human Resources Committee agenda for November 26, 2018 was approved as presented.

III. APPROVAL OF MINUTES

None

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Sister Cities Appointment

Motion: By Mr. Kiehl to forward to the full Assembly, the recommendation to appoint Dorene Lorenz to the Sister City Committee for a term beginning immediately and ending January 1, 2022. *Hearing no objection, the motion passed.*

2. Juneau Economic Development Council - Appointments

Motion: by Mr. Bryson to forward to the full Assembly, the recommendation to reappoint Alec Mesdag and Keith Comstock each to a second three-year term and to appoint Jake Carpenter to a three-year term; all beginning immediately with terms ending October 31, 2021. *Hearing no objections; motion passes.*

B. Other Business

VI. STAFF REPORTS

None

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Chair Edwardson announced the postponement of the full Assembly sitting as the HRC for BRH Board and Planning Commission interviews from December 3, 2018 to December 13, 2018 to allow more time for submission of applications. Application deadline has been extended to December 5, 2018.

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:08 p.m.



City and Borough of Juneau, AK

JUNEAU HUMAN RIGHTS COMMISSION

BOARD ROSTER



SAMANTHA WEINSTEIN

2nd Term Feb 08, 2016 - May 31, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Secretary

Category Public

Dais Seat 5



HAIFA SADIGHI

2nd Term Feb 11, 2013 - May 31, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Chair

Category Public

Dais Seat 1



SUZANNE T DUTSON

1st Term Nov 05, 2018 - May 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



BRITTA TONNESSEN

2nd Term Jun 01, 2018 - May 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 4



VACANCY

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 3

MEMORANDUM

CITY/BOROUGH OF JUNEAU

Emergency Programs Division
155 S. Seward St., Juneau, Alaska 99801
michelle.brown@juneau.org



Voice (907) 586-0371
Fax (907) 586-4517

DATE: December 17, 2018

TO: Assembly HRC

PRESENTATION BY: Dan Garcia, Juneau LEPC Chairperson

PREPARED BY: Michelle Brown, Emergency Programs Grant Coordinator

SUBJECT: Annual Report, Juneau Local Emergency Planning Committee (LEPC)

LEPC Public meetings are regularly held on the 2nd Wednesday of each month from Noon to 1pm in the BRH Administrative Building Executive Lounge. Monthly Minutes are provided to the CBJ Clerks Office by Michelle Brown. Public notices for meetings and events occur monthly in PSA's and through newspaper, radio, e-mail, local meetings, events calendars, and bulletin boards. We have strong participation from both seated members and the general public resulting in an average meeting of 25 people. Regular public participation includes the School District, SEARHC, UAS, Coast Guard, National Guard, Airport, and S.A.I.L. with the CBJ providing a deaf interpreter. We benefit from the Elected Official seat which consistently provides guidance, knowledge of local news, and recommendations. This seat has been served well by Rob Edwardson who has proven to be a motivated and valuable asset since Oct. 2017.

The Committee received a request to include a Health seat. This is a recognized membership group in the Alaska LEPC Handbook AS 26.23.037. The Juneau LEPC approved the addition of a Health seat and changing the name of the Vulnerable Populations seat to Access & Functional needs. These actions require a Resolution and change to our By-Laws.

We currently have applications before the HRC for approval of excellent applicants for the Alternate Media, General Public, and Vulnerable Populations seats. We are currently working to fill the Public Health Primary seat.

August of 2017 BRH notified us that they would no longer be able to accommodate our group because the space in their Administrative building classrooms was needed internally. We had difficulty locating a new meeting space that was centrally located in our community to provide the convenience that encourages public participation and is large enough to accommodate a group of our size. Then in March of 2018 BRH reached out to us and offered to permanently host our meetings in their Executive Lounge. This has been a perfect solution and we wish to formally recognize BRH for their generosity and flexibility in accommodating the monthly LEPC meetings.

A State of Alaska LEPC grant with no match requirement reimburses the CBJ for about 20% of the wages/benefits for hours spent on LEPC goals and activities by CBJ Emergency Programs the remaining hours are covered through the EMPG grant with a 50/50 match requirement.

The LEPC grant also provides \$9,200 in funding for LEPC and Community Emergency Response Team (CERT) activities, outreach materials, advertising, and Tier II annual community notice.

The Juneau Community Emergency Response Team (CERT) was reactivated in 2012 and since that time has trained approximately 216 individuals in Juneau to be better prepared to respond responsibly in an emergency. Our CERT Coordinator stepped down due to increased personal responsibilities. We are currently seeking a partnership between Red Cross, JPD, and CCFR to fill this role. The Juneau CERT program is on hold until those partnerships are created.

CERT Goals

- Provide Certification Training semi-annually
- Become deployable thru partner agencies. CERT is currently working in partnership with police, Fire, and Red Cross to create additional training opportunities for a growing resource of much needed deployable volunteers.

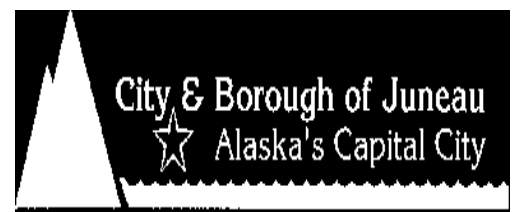
LEPC members actively seek and create opportunities to encourage community disaster preparedness for individuals and organizations by providing education, myth busting, exercise, and engaging activities within the community. Every other year we host a community preparedness expo which has been attended by between 750 to 900 people. Our next Expo is in the planning stage for 2019.

Here is what the LEPC was up to in 2018:

- Tier II electronic reporting outreach to local businesses and community notice
- Assisted in the revision of the CBJ All Hazards Mitigation Plan
- Planning to host a tabletop exercise Jan. 9th with the State Department of Homeland Security and Emergency Management and numerous local organizations to test and improve our community's response capabilities and our Hazardous Materials Emergency Plan.
- Encouraged and educated organizations on Continuity of Operations (COOP) planning
- Worked with National Guard to understand local capabilities and the implementation of the State Mutual Aid agreement
- Provided Emergency and Preparedness to DHSS Department of Family Programs
- Worked closely with Juneau School District and University to forge strong partnerships that are multilateral to community readiness
- Presented community Preparedness information at the USCG Safety and Preparedness event
- Central Council Tlingit Haida Indian Tribes of Alaska (CCTHITA) Wellness Caregivers Workshop presentations to encourage planning for safe and responsible response to any emergency
- Worked with Homeless Coordinator in support of the Homeless Cold Weather Warming Center
- Partnered heavily with the Red Cross to recruit volunteers, participated in training, and sheltering events, smoke detector installation, and provided preparedness education to many individuals in their homes and organizations in their place of business
- The Juneau LEPC is an Ambassador to the National Oceanic and Atmospheric Administration (NOAA), National Weather Service, Weather-Ready Nation. We work with NOAA and other Ambassadors to strengthen national resilience against extreme weather, water, and climate events thru public outreach and information sharing.
- Several members attend the DHS/EM Preparedness Conferences, Local Emergency Planning Committee Association (LEPCA), and SERC regional meetings
- Area Maritime Security Committee Functional Exercises & Full Scale Exercise Planning

- Airport/Bartlett Regional Hospital (BRH) Conducted a Tabletop Exercise with many participating organizations testing their capabilities to this type of response
- Recorded a radio advertisement for United Way about their 211 hotline
- Juneau Elderly Housing and Care facilities presentations to clarify their role in both responsible response and Local Emergency Planning
- Continued to train on Alert, Lockdown, Inform, Counter, Evacuate (A.L.I.C.E.) protocol for proactive survival strategies when dealing with violent intruder or active shooter situations
- Numerous emergency/disaster exercises within Juneau and SE Alaska

Assembly Action Request: The LEPC is requesting the Assembly HRC direct staff to draft a resolution which would add a Health seat and to also change the name of the Vulnerable Populations seat to Access & Functional needs. Should that resolution be adopted, the LEPC will then update its bylaws accordingly.





OFFICE OF THE MUNICIPAL CLERK

155 S. Seward St., Room 202
Phone: (907)586-5278 Fax: (907)586-4552
email: di.cathcart@juneau.org

MEMORANDUM

DATE: December 13, 2018

TO: Assembly Human Resources Committee

FROM: Diane Cathcart, Deputy Municipal Clerk

cc: Emergency Programs Staff Liaisons Tom Mattice & Michelle Brown

RE: (LEPC) Seat Assignments/Nominations

The Local Emergency Planning Committee (LEPC) has primary and alternate seats. I ask the HRC to forward the nominations of the below applicants for reappointment and/or appointment to the Assembly. Please note, this list is organized according to seat number, **primary seat (in bold)** or alternate seat (in regular font) with *those applicants that are new to the committee and a specific seat noted in italics*.

Seat 4 – General Public Seat [Primary Member]{seat formerly held by Lindsey Peterson} **Destiny Sargeant** moving from alternate seat to primary, same end date of 12/31/2020.

Seat 4a – General Public Seat [Alternate Member]{seat formerly held by Destiny Sargeant} *replacing her is **Ben Murray** start date immediately, end date 12/31/2020. (To be confirmed by Assembly)*

Seat 6 – Media Seat [Primary Member] Bill Legere start date 3/5/2012, end date 12/31/2021.

Seat 6a – Media Seat [Alternate Member] Mikko Wilson start date 1/28/2013, end date 12/31/2018, Mikko Wilson has stepped down from the LEPC, *replacing him is **Warren Russell** start date 1/1/2019, end date 12/31/2021. (To be confirmed by Assembly)*

Seat 8 – Owner/Operator of a Facility Subject to the Right to Know Act 1986 [Primary Member] Dan Garcia start date 2/1/2007, end date 12/31/2021. **Current LEPC Chair**

Seat 8a – Owner/Operator of a Facility Subject to the Right to Know Act 1986 [Alternate Member] Nicholas Zito (to be confirmed by Assembly) start date 9/27/2017, end date 12/31/2021.

Seat 9 – Community Group Seat [Primary Member] Karen Wood start date 10/1/2017, end date 12/31/2021.

Seat 9a – Community Group Seat [Alternate Member] Ed Williams start date 3/16/2009, end date 12/31/2021.

Seat 11 – Vulnerable Population Representative Seat [Primary Member]{seat formally held by Jason Burke) **Zachariah Fisher** moving from alternate seat to primary, same end date 12/31/2019.

Seat 11a – Vulnerable Population Representative Seat [Alternate Member]{seat formerly held by Zachariah Fisher} *replacing him is **Paul Chisholm** (to be confirmed by Assembly) start date immediately, end date 12/31/2019.*



LOCAL EMERGENCY PLANNING COMMITTEE

BOARD ROSTER



NICHOLAS ZITO

1st Term Sep 27, 2017 - Dec 31, 2018

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Right to Know Act of 1988

Dais Seat 8a



ED WILLIAMS

3rd Term Mar 16, 2009 - Dec 31, 2018

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate-Vice-Chair

Category Community Group Seat

Dais Seat 9a



BILL LEGERE

3rd Term Mar 05, 2012 - Dec 31, 2018

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Media Seat

Dais Seat 6



DANIEL GARCIA

4th Term Feb 01, 2007 - Dec 31, 2018

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary - CHAIR

Category Right to Know Act of 1988

Dais Seat 8



MIKKO WILSON

2nd Term Jan 28, 2013 - Dec 31, 2018

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Media Seat

Dais Seat 6a



KAREN WOOD

1st Term Oct 01, 2017 - Dec 31, 2018

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Community Group Seat

Dais Seat 9



ROB EDWARDSON

1st Term Oct 31, 2017 - Oct 31, 2019

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Assembly Liaison

Dais Seat 1



ANDREW BOGAR

1st Term Nov 09, 2015 - Dec 31, 2019

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category American Red Cross Seat

Dais Seat 7



NORMAN (CHIP) WAGONER JR.

1st Term Nov 26, 2016 - Dec 31, 2019

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category American Red Cross Seat

Dais Seat 7a



JASON BURKE

1st Term Nov 28, 2016 - Dec 31, 2019

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Vulnerable Population Seat

Dais Seat 11



ZACHARIAH FISHER

1st Term Sep 27, 2017 - Dec 31, 2019

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Vulnerable Population Seat

Dais Seat 11a

**TODD CAMERON****1st Term** Nov 28, 2016 - Dec 31, 2019**Appointing Authority** Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Firefighter/EMS
Dais Seat 3a**ED QUINTO****2nd Term** Aug 31, 2015 - Dec 31, 2019**Appointing Authority** Assembly/SERC
Position Voting Member
Office/Role Primary
Category Firefighter/EMS
Dais Seat 3**DESTINY SARGEANT****3rd Term** Mar 05, 2012 - Dec 31, 2020**Appointing Authority** Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category General Public Seat
Dais Seat 4a**KIM MCDOWELL****1st Term** Jan 08, 2018 - Dec 31, 2020**Appointing Authority** Assembly/SERC
Position Voting Member
Office/Role Primary
Category BRH Hospital Seat
Dais Seat 5**TONIA MONTEZ****1st Term** Jan 08, 2018 - Dec 31, 2020**Appointing Authority** Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category BRH Hospital Seat
Dais Seat 5a**PAUL KHERA****1st Term** Jun 27, 2017 - Dec 31, 2020**Appointing Authority** Assembly/SERC
Position Voting Member
Office/Role Primary
Category Haz/Mat Transporter Seat
Dais Seat 10**JOEL CURTIS****1st Term** Mar 16, 2009 - Dec 31, 2020**Appointing Authority** Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Haz/Mat Transporter Seat
Dais Seat 10a**DAVID CAMPBELL****3rd Term** Mar 05, 2012 - Dec 31, 2020**Appointing Authority** Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Peace Officer
Dais Seat 2a**SCOTT ERICKSON****1st Term** Jan 08, 2018 - Dec 31, 2020**Appointing Authority** Assembly/SERC
Position Voting Member
Office/Role Primary
Category Peace Officer
Dais Seat 2**TOM MATTICE****5th Term** Jan 01, 2007 - Dec 31, 2028**Appointing Authority** Assembly/SERC
Position Voting Member
Office/Role Primary
Category Manager's Designee
Dais Seat 12**MICHELLE BROWN****5th Term** Jan 01, 2007 - Dec 31, 2028**Appointing Authority** Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Manager's Designee
Dais Seat 12a**VACANCY****Appointing Authority** Assembly/SERC
Position Voting Member
Office/Role Primary
Category General Public Seat
Dais Seat 4

DATE: December 10, 2018

TO: Human Resources Committee

FROM: Charlie Ford, Building Official
Community Development Department

SUBJECT: 2018 Annual Report of the CBJ Building Code Advisory Committee

To date the City and Borough of Juneau, Building Code Advisory (BCAC) committee has met 10 times in 2018.

The Building Code Advisory Committee has been reviewing the 2015 International Codes since October 18, 2017. The Alaska State Fire Marshals' Office has chosen to skip the 2015 Code Cycle and go directly to the 2018 Codes. The Building Code Advisory Committee made the decision to review the 2015 Codes to ensure that when we move to the review of the 2018 Codes we include all of the appropriate 2015 changes.

The State is expected to officially adopt the 2018 International Codes in late fall of 2019. The Building Code Advisory Committee feels confident that we can have the 2018 review completed by then; at which point the Committee will modify Title 19 to include any significant changes.

The changes to Title 19 consist mostly of clerical revisions to section numbering and location of amendments along with the State Fire Marshal modifications to the International Codes.

The Committee consists of 5 members - Doug Murray, Mechanical Engineer (chair), Pat Gorman, Electrical Engineer, Joann Lott, Architect, replaced in April of 2018 by Armando DeGuzman, Architect, Chris Gianotti, Professional Engineer and Alan Wilson, General Contractor. I have been the Building Department's staff liaison to the committee since July of 2010. Fire Marshals Dan Jager and Sven Pearson are the Fire Department's staff liaisons to the committee.

The Committee attendance sheet is attached.



BUILDING CODE ADVISORY COMMITTEE

BOARD ROSTER



CHRIS GIANOTTI

3rd Term May 23, 2011 - Nov 30, 2018

Appointing Authority Assembly
Position Voting Member
Category See governing legislation
Dais Seat 2



DOUGLAS MURRAY

7th Term Feb 01, 1993 - Nov 30, 2018

Appointing Authority Assembly
Position Voting Member
Category See governing legislation
Dais Seat 4



PATRICK GORMAN

7th Term Jan 01, 1996 - Nov 30, 2019

Appointing Authority Assembly
Position Voting Member
Category See governing legislation
Dais Seat 3



ARMANDO DEGUZMAN

1st Term Apr 02, 2018 - Nov 30, 2020

Appointing Authority Assembly
Position Voting Member
Category See governing legislation
Dais Seat 1



ALAN WILSON

1st Term Nov 27, 2017 - Nov 30, 2020

Position Voting Member
Category See governing legislation
Dais Seat 5

Building Code Advisory Committee

2018 Attendance Report

10 Meetings in 2018

	Present	Absent
Doug Murray	10	0
Joann Lott	2	2
Armando DeGuzman	6	0
Chris Gianotti	7	3
Pat Gorman	6	4
Alan Wilson	2	6
(Alan was appointed in March of 2018 but we had the wrong contact information for him until the last two meetings)		