

# **ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA**

November 26, 2018 6:00 PM  
Assembly Chambers  
AGENDA

## **I. ROLL CALL**

## **II. APPROVAL OF AGENDA**

## **III. APPROVAL OF MINUTES**

## **IV. PUBLIC PARTICIPATION**

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

## **V. AGENDA TOPICS**

### **A. Board Matters**

#### **1. Sister Cities Appointment**

The Sister Cities Committee consists of seven public seats.

Two vacant seats are currently up for consideration for various terms. One seat begins immediately with a term ending date of January 1, 2021 and the other seat begins immediately with a term ending date of January 1, 2022.

Your packet contains the membership roster and one application from Dorene Lorenz. No other applications have been received.

#### **2. Juneau Economic Development Council - Appointments**

There are three public seats on the Juneau Economic Development Council up for term expiration as of October 31, 2018.

JEDC interviewed four applicants. Included in the packet is a memo from JEDC with appointment recommendations.

The three expired seats have a term beginning immediately and ending November 1, 2021.

### **B. Other Business**

## **VI. STAFF REPORTS**

## **VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS**

## **VIII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org)



## SISTER CITIES COMMITTEE

### BOARD ROSTER



**MARSHA SQUIRES**

**1st Term** Aug 01, 2016 - Jan 01, 2019

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Public

**Dais Seat** 6



**MIRANDA MCCARTY**

**1st Term** Feb 29, 2016 - Jan 01, 2020

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Co-Chair

**Category** Public

**Dais Seat** 3



**SUSAN M. BAXTER**

**3rd Term** Feb 28, 2011 - Jan 01, 2020

**Appointing Authority** Assembly

**Position** Voting Member

**Office/Role** Co-Chair

**Category** Public

**Dais Seat** 1



**JUNNIE CHUP**

**1st Term** Mar 05, 2018 - Jan 01, 2021

**Position** Voting Member

**Category** Public



**KATHLEEN WAYNE**

**1st Term** Mar 05, 2018 - Jan 01, 2021

**Position** Voting Member

**Category** Public



**VACANCY**

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Public

**Dais Seat** 2



**VACANCY**

**Appointing Authority** Assembly

**Position** Voting Member

**Category** Public

**Dais Seat** 7



JEDC.org  
612 West Willoughby Ave. Suite A  
Juneau, AK 99801  
Phone 907-523-2300  
Fax 907-463-3929

**Board of Directors  
Juneau Economic Development Council  
612 West Willoughby Avenue  
Juneau, AK 99801**

**November 20, 2018**

**Assembly of the City and Borough of Juneau  
155 South Seward Street  
Juneau, AK 99801  
Attention: Beth McEwen, Municipal Clerk**

**RE: Recommendations to the CBJ Assembly for appointment of members of the Board of Directors of the Juneau Economic Development Council**

Dear CBJ Assembly:

The Juneau Economic Development Council (JEDC) seeks the assistance of the City and Borough of Juneau (CBJ) Assembly to make three appointments to our Board of Directors. In accordance with the Bylaws of JEDC, the membership of the JEDC Board of Directors is comprised as follows:

- The Mayor of the City and Borough of Juneau or the Mayor's designee from the CBJ Assembly;
- The Chancellor of University of Alaska Southeast (UAS) or the Chancellor's designee from UAS;
- One member appointed by the CBJ Assembly representing organized labor;
- One member appointed by the CBJ Assembly representing a nonprofit environmental organization;
- Seven (7) members appointed by the CBJ Assembly based upon their experience and expertise in fields relating to economic development, including but not limited to large and small business, entrepreneurship, natural resource development, tourism, banking and finance, engineering and construction, and government.

Board Members serve staggered three-year terms and may serve two consecutive terms. In Article Four, Section 2, Paragraph E, of JEDC Bylaws, it states:

*"The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members."*

In accordance with our Bylaws, notice of vacancies on the JEDC Board of Directors was posted to the CBJ and JEDC websites. Three At-Large Seat openings currently exist on the Board with terms expiring on/about November 2021.

At the meeting of the Board of Directors of JEDC on Monday, November 5, the Board reviewed the applications of four candidates (a fifth candidate withdraw from consideration prior to the meeting)

and arrived at recommendations for appointments. The Board appreciates these citizens for applying to serve our community. The four applicants are:

1. Alec Mesdag
2. Keith Comstock
3. Jake Carpenter
4. Ed King

The JEDC Board of Directors recommends to the CBJ Assembly that the following persons be appointed to the JEDC Board:

1. Alec Mesdag, for a second three-year term expiring on/about November 2021.  
Mr. Mesdag is the Director of Energy Services at AEL&P. Raised in Juneau, Mr. Mesdag has worked in Ketchikan and outside the State, returning to Juneau in 2012. Alec has a degree in Environmental Science. Alec has served on the JEDC Board of Directors since 2013, having been appointed to an unexpired term. Mr. Mesdag has served as Chair of the Board since 2017 and a member of the JEDC Finance Committee since 2015.
2. Keith Comstock, for a second three-year term expiring on/about November 2021.  
Mr. Comstock is an Entrepreneur and Technologist with business interests in Juneau Hydropower, Inc.; Sustainable Juneau, Inc.; Chatham Properties, LLC; Kootznoowoo Business Management, LLC; and other consulting and technology firms. He has served on regional and national corporate and non-profit boards. He has a degree in Management from Antioch University.
3. Jake Carpenter, for a three-year term expiring on/about November 2021.  
Mr. Carpenter is the Director of Technology at APICDA. He is also an entrepreneur, serving as the Founder/CEO of Wheelhouse Software, Inc. Mr. Carpenter has been active in supporting the development of Juneau's entrepreneurial ecosystem, actively participating himself, including making a "Pitch" at the Innovation Summit (and winning) and collaborating with JEDC staff and others on Juneau's first Start-Up Weekend early in 2018. He has a BA from Thomas Edison State College and an MBA from Smartly Institute.

On behalf of the JEDC Board of Directors, we look forward to your appointments.

*The JEDC Board also would like to recognize the service of Steve Ricci, who served the final two years of an unexpired term.*

Regards,



**Brian Holst**  
**Executive Director**



# JUNEAU ECONOMIC DEVELOPMENT COUNCIL

## BOARD ROSTER



**STEVE RICCI**

1st Term Nov 07, 2016 - Nov 01, 2018

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public  
**Dais Seat** 8



**ALEC MESDAG**

2nd Term Nov 04, 2013 - Nov 01, 2018

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public  
**Dais Seat** 7



**D. KEITH COMSTOCK**

1st Term Dec 21, 2015 - Nov 01, 2018

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public  
**Dais Seat** 2



**MARC WHEELER**

1st Term Nov 07, 2016 - Nov 01, 2019

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public  
**Dais Seat** 10



**NADINE LEFEBVRE**

1st Term Nov 07, 2016 - Nov 01, 2019

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Organized Labor Representative  
**Dais Seat** 5



**MITCH JACKSON**

2nd Term Nov 04, 2013 - Nov 01, 2019

**Appointing Authority** Assembly  
**Position** Voting Member  
**Office/Role** Secretary  
**Category** Public  
**Dais Seat** 4



**SUSAN MURRAY**

1st Term Jan 08, 2018 - Nov 01, 2020

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Non-Profit Environmental Rep.  
**Dais Seat** 9



**LAUREN MACVAY**

3rd Term Nov 07, 2012 - Nov 01, 2020

**Appointing Authority** Assembly  
**Position** Voting Member  
**Office/Role** Chair  
**Category** Public  
**Dais Seat** 6



**BRANDON CULLUM**

2nd Term Nov 10, 2014 - Nov 01, 2020

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** Public  
**Dais Seat** 3



**BETH WELDON**

1st Term N/A - N/A

**Appointing Authority** Assembly  
**Position** Voting Member  
**Office/Role** Mayor  
**Category** Mayor Seat  
**Dais Seat** 11



**RICK CAULFIELD**

1st Term N/A - N/A

**Appointing Authority** Assembly  
**Position** Voting Member  
**Category** UAS Chancellor  
**Dais Seat** 1



**WADE BRYSON**

1st Term N/A - N/A

**Appointing Authority** Assembly  
**Position** Voting Member  
**Office/Role** Mayor's Alternate  
**Category** Mayor's Alternate  
**Dais Seat** 12