

**SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

June 15, 2022 5:30 PM

Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. AGENDA TOPICS

A. Eaglecrest Board Applicant Interviews

The Eaglecrest Ski Area Board is a seven member board appointed by the Assembly to serve for staggered three-year terms. **There are currently three seats with terms up for appointment beginning July 1, 2022 and ending June 30, 2025 and one vacant seat for an unexpired term beginning immediately and ending June 30, 2024.**

INTERVIEW TIMES/APPLICANT

| | |
|--------|---------------------|
| 5:35pm | Jonathan Dale |
| 5:45pm | Stephanie Warpinski |
| 5:55pm | Robert Divelbess |
| 6:05pm | Charlie Herrington |
| 6:15pm | Sheri Williams |
| 6:25pm | Craig Brown |
| 6:35pm | Norton Gregory |

B. Docks and Harbors Board Applicant Interviews

The Docks & Harbors Board Board is a nine member board appointed by the Assembly to serve for staggered three-year terms. **There are currently three seats with terms up for appointment with terms beginning July 1, 2022 and ending June 30, 2025.**

INTEVIEW TIMES/APPLICANTS

| | |
|--------|--|
| 6:55pm | Russell Peterson |
| 7:05pm | Deborah Hart |
| 7:15pm | Annette Smith - working remotely may not be able to connect via phone/zoom |
| n/a | Lacey Derr - in flight/questions stand in place of interview |

V. EXECUTIVE SESSION

A. Executive Session - Committee Deliberation

Suggested motion: *"I move we recess into executive session to discuss matters which may tend to prejudice the reputation or character of any person, specifically to deliberate on the qualifications of applicants and ask for unanimous consent"*

VI. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

- COMPILED LAWS OF THE CITY AND BOROUGH OF JUNEAU, ALASKA VOLUME II
TITLE 67 - RECREATION, PARKS AND COMMUNITY CENTERS
Chapter 67.05 EAGLECREST SKI AREA

Chapter 67.05 EAGLECREST SKI AREA¹

67.05.010 Board of directors.

The board of directors of the Eaglecrest ski area shall consist of seven members appointed by the assembly to serve without compensation for staggered three-year terms. Members of the board of directors of the Eaglecrest ski area shall serve at the pleasure of the assembly. Terms shall commence on July 1. No board member, or member of a board member's immediate family or household, may be employed by the Eaglecrest ski area. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member of the Eaglecrest ski area board of directors who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply:

- (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or
- (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.

(Serial No. 81-76, § 2, 1981; Serial No. 87-26, § 2, 1987; Serial No. 87-71, § 2, 1987; Serial No. 2004-08, § 8, 3-22-2004; Serial No. 2005-03(d), § 7, 6-13-2005; Serial No. 2005-21, § 2, 8-8-05)

Charter reference(s)—Ski area board, § 3.20.

67.05.020 General powers.

- (a) Subject to state laws and borough ordinances, the board of directors of the Eaglecrest ski area shall be responsible for the operation of the ski area according to the best interests of the public, shall make and enforce all rules and regulations necessary for the administration of the ski area under their management, shall prescribe the terms under which persons and groups may use the ski area, and shall establish and enforce standards of operation.
- (b) The Eaglecrest ski area shall conform to the City and Borough Personnel Management Code, the City and Borough Personnel Rules, Personnel Classification Plan, and the City Manager's policies relating to personnel. The Eaglecrest ski area shall utilize the services of the Personnel Department when hiring or terminating any employee, when responding to grievances, in labor agreement negotiation, and in substantial disciplinary matters. The City and Borough Personnel Director shall annually certify that the Eaglecrest ski area Classification Plan conforms to that utilized for employees of the City Manager.

(Serial No. 81-76, § 2, 1981; Serial No. 2006-22, § 4, 7-31-2006)

¹**Administrative Code of Regulations cross reference**—Eaglecrest ski area, part IV, § 11 CBJAC 07.010 et seq.

67.05.030 Adoption of regulations.

The board of directors of the Eaglecrest ski area shall adopt regulations under chapter 01.60 for the administration of the ski area.

(Serial No. 81-76, § 2, 1981; Serial No. 96-41, § 23, 1996)

67.05.040 Organization.

The board of directors of the Eaglecrest ski area shall elect annually from its members a president and secretary and such other officers as it deems necessary. The board of directors of the Eaglecrest ski area may establish an executive committee with authority to act on behalf of the board and may appoint such other committees as it deems necessary.

(Serial No. 81-76, § 2, 1981)

67.05.050 Vacancies.

- (a) A vacancy in the Eaglecrest ski area board shall exist under the following conditions:
 - (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
 - (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
 - (3) If a member submits his or her resignation to the board or assembly;
 - (4) If a member is unable to attend regular board meetings for a period of more than 90 days;
 - (5) If a member misses more than 40 percent of the regular board meetings in a 12-month period; or
 - (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.
- (b) For the purposes of counting attendance, a member participating telephonically in accordance with the Assembly Rules of Procedure shall be counted as present.
- (c) The chair of the Eaglecrest ski area board shall notify the clerk's office of any vacancy on the Eaglecrest ski area board. Upon notification, the assembly shall appoint a new member for the unexpired term.

(Serial No. 81-76, § 2, 1981; Serial No. 2005-03(d), § 8, 6-13-2005)

67.05.060 Meetings.

The board of directors of the Eaglecrest ski area shall meet at least once each month at a place and time to be designated by the board.

(Serial No. 81-76, § 2, 1981)

67.05.070 Membership in associations.

The board of directors of the Eaglecrest ski area may maintain membership in any local, state or national group or association organized and operated for the promotion of skiing or for the safety of ski areas or the advancement of the efficiency of ski area administration and, in connection therewith, pay dues and fees thereto.

(Serial No. 81-76, § 2, 1981)

67.05.080 Manager designated; appointment.

The chief executive officer of the Eaglecrest Ski Area shall be the ski area manager appointed by the board of directors of the Eaglecrest Ski Area only upon the affirmative vote of a majority of the entire board. For purposes of Chapter 44.05, the ski area manager shall have the status of a department head. Personnel actions regarding the ski area manager, including hiring, evaluation, discipline, and termination, shall be after consultation with the city manager.

(Serial No. 81-76, § 2, 1981; Serial No. 2005-32(b), § 4, 10-10-2005)

67.05.090 Ski area manager; duties and responsibilities.

The ski area manager is responsible for the overall supervision of the affairs of the ski area. The ski area manager's authority and duties shall include the following:

- (1) To be responsible for carrying out all applicable laws and ordinances;
- (2) To be responsible for carrying out policies established by the board of directors of the Eaglecrest ski area;
- (3) [Reserved.]
- (4) To prepare an annual budget as required by City and Borough ordinance;
- (5) No employee of the ski area may be a member of the board of directors of the Eaglecrest ski area or the spouse or a member of the immediate family of a member of the board;
- (6) To prepare such reports as may be required on any phase of ski area activity;
- (7) To attend all meetings of the board of directors of the Eaglecrest ski area and of standing committees except where otherwise specified;
- (8) To perform any other duty that may be necessary in the best interest of the ski area.

(Serial No. 81-76, § 2, 1981; Serial No. 2006-22, § 5, 7-31-2006)

67.05.100 Schedule of fees and charges.

- (a) A schedule of fees and charges for use of the ski area and its facilities shall be approved by the board of directors of the Eaglecrest ski area annually or more often as the need may arise. All such board approvals shall be forwarded immediately to the City and Borough municipal clerk who shall transmit them to the assembly.
- (b) All charges approved by the board of directors of the Eaglecrest ski area shall become effective upon board approval unless the board of directors sets a later effective date. The assembly, by motion or resolution, may change any fee or charge approved by the board of directors of the Eaglecrest ski area.

(Serial No. 81-76, § 2, 1981)

67.05.110 Preparation and submission of budget.

The ski area manager shall prepare the budget in accordance with approved City and Borough procedure and shall submit it to the board of directors of the Eaglecrest ski area for approval. The board of directors of the Eaglecrest ski area shall make its recommendations and submit the budget to the City and Borough manager for transmittal to the assembly in the same manner as general government departments.

(Serial No. 81-76, § 2, 1981)

67.05.120 Other fiscal matters.

All other fiscal matters including custody of and expenditure of funds, accounting and collection shall be governed by general City and Borough ordinance.

(Serial No. 81-76, § 2, 1981)

June 2022 Eaglecrest Board Recommendations:

The more diverse the Eaglecrest Board is, the better it is able to assist the General Manager in the operation of Eaglecrest.

Skill sets that help in making the board function well:

1. Legal
2. Governmental Affairs & Non-Profit Sector Experience
3. Financial/Business Experience
4. Construction/engineering/architecture
5. Education/family/working with youths
6. Management/Personnel
7. Board Experience
8. Marketing

The Board would like to express that they feel there is large value to retaining as much preexisting knowledge of issues facing the Ski Area related to the economic and operational impacts of COVID 19. Existing Board Members have also developed a deep understanding of the opportunities to develop Summer Operations at Eaglecrest. Retention of this existing knowledge base may help the Board to continue guiding the Manager through the many challenges that will face the Ski Area in the year ahead.



City and Borough of Juneau, AK
Eaglecrest Ski Area Board

Board Roster



Stephanie Hoag

2nd Term Jul 01, 2019 - Jun 30, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 6



Shawn Eisele

1st Term Jul 01, 2019 - Jun 30, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



Jonathan Dale

2nd Term Jul 01, 2019 - Jun 30, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 4



Kevin J Krein

1st Term Jul 01, 2020 - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



Dave Hanna

2nd Term Jul 01, 2020 - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 3



Michael Satre

2nd Term Jul 01, 2021 - Jun 30, 2024

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 5



Gregory 'greg' Smith

1st Term N/A - N/A

No Recruitment

Appointing Authority Assembly

Position Assembly Liaison

Office/Role Assemblymember

Category Assembly Liaison

Dais Seat 8



Vacancy Immediately - June 30, 3024

Appointing Authority Assembly **Position** Voting
Member **Category** Public

Dais Seat 1

**City and Borough Of Juneau
Full Assembly Sitting as the Human Resources Committee
Eaglecrest Ski Area Board Interview Questions-2022**

Applicant Name: _____

1. Why are you reapplying/applying for the Eaglecrest Board? Please be specific on issues leading to your application.

2. What is your vision for the future of Eaglecrest?

3. What are the challenges facing Eaglecrest in the next decade and how would you propose to meet them?

4. What is your understanding of the role of the Eaglecrest Board?

5. What specific experience or background do you have that would help the Eaglecrest Board do its work or address issues you identified in question 1 above?

6. What is your vision of the role and appropriate balance of the major user groups of Eaglecrest including both winter and summer users?

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Jonathan Dale

First Name Middle Initial Last Name

[Redacted]

Email Address

[Redacted] [Redacted]

Home Address Suite or Apt

[Redacted] [Redacted] [Redacted]

City State Postal Code

[Redacted] [Redacted]

Primary Phone Alternate Phone

US Coast Guard Chief of Prevention

Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Eaglecrest Ski Area Board: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

15

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Thank you for the previous opportunity to serve on the Eaglecrest Board and for considering me for another term. I have truly enjoyed working on the board and have been very active, I have attended all board meetings, serve as the Chair of the Finance Committee and a member of the Summer Operations Task Force. I am committed to and want to see Eaglecrest remain safe, successful and available to our community. Providing me an opportunity to serve will allow me to use my previous experience to represent the Assembly and Juneau as we navigate through a host of issues such as summer tourism, gondola instillation and the challenges of aging infrastructure. Eaglecrest is a gem, I have previously and will continue to work hard to help our mountain succeed. Thank you! Jon

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Eaglecrest Board of Directors

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Eaglecrest Board of Directors July 2018-Present USCG: 1998-Present Juneau Parks & Rec Soccer Coach Sept-Dec 2018 Gold Creek Child Development Center Board Member: Juneau, AK 2011-2013

Education/Training: Please list both formal and informal education & training experiences:

Associates of Arts, UAS 2006 ICS - Maritime Transportation Recovery Leader, Planning Section and Incident Commander Senior Marine Inspector & Investigator for the US Coast Guard On Scene Crisis Management

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

ISO 9001-Management Systems Auditor

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Stephanie Warpinski

First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

NOAA Fisheries Alaska Region Fishery Management Specialist

Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Eaglecrest Ski Area Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

5-8 hours

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I love Eaglecrest Ski Area and am looking to support one of my favorite recreation areas. I am a season pass holder, I ski tour after hours with my dog, I use the Hilda Dam cabin when I can, and I hike/run Eaglecrest in the summer.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I work for the Alaska Region office of NOAA Fisheries.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

American Fisheries Society Socioeconomic Section Executive Board (secretary/treasurer) Sitka
Whalefest (Employed by and worked closely with the board) Marquette University International Business Student Association (secretary)

Education/Training: Please list both formal and informal education & training experiences:

University of Alaska Fairbanks, Fairbanks AK (MS in Resource and Applied Economics) Marquette University, Milwaukee WI (BS in International Business and Economics) I have lived for 12 years in Alaska and try to volunteer with the community within my capacity. Recently, I have volunteered at SheJumps events at Eaglecrest Ski Area and with Trailmix. I have also volunteered at the Glory Hall in Juneau. In the past, I have either volunteered or worked with non-profits in Alaska such as Jesuit Volunteer Corps Northwest, Sitka Whalefest, Girls on the Run, and the Girl Scouts of Alaska.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

n/a

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

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☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Robert

First Name

H

Middle Initial

Divelbess

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

Olympic Glass and Building
Materials

Employer

Owner

Job Title

Suite or Apt

State

Postal Code

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

I apologize if this is the third time you have received this application. I tried to submit twice from a secure browser and received no confirmation of a successful submission.

Robert H Divelbess

Secondary Email Address (if any)

Which Boards would you like to apply for?

Eaglecrest Ski Area Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

20

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

1. Eaglecrest is a unique ski area in that it is city owned and managed. The skill and commitment of the board and management to keep it operational and provide high quality service is something I want to be a part of. There are exciting opportunities coming with public/private partnership that I believe will make Eaglecrest more accessible and valuable to a broader spectrum of our community. 2. I spent a significant portion of my childhood at Eaglecrest- mostly working in the rental shop for John Carter, and also skiing frequently. It is such a big part of my story, and I want to be part of it's continuity- to give back so other kids continue to have the opportunities I did.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

West Sound Treatment Center, Kitsap WA board president Executive Director- Ken Wilson - ken.wilson@wstc.org, m- 405-863-4396

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Board Service- For the past nearly 8 years I have served as a board member of West Sound Treatment Center- a non-profit behavioral health service in Kitsap County, WA serving as president for the last two years. In the last two years we have doubled revenue and become the regional leader in our field- our covid policies and practices have been suggested to other orgs in our space as best practices by the regional government authority overseeing our sector.

Education/Training: Please list both formal and informal education & training experiences:

Associates degree in business management from Seattle Central CC. Attended UW, majoring in BUS and COMMS - I have 125 upper division credits between the two majors, although I have yet to receive a degree.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

Robert H Divelbess

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Charlie

First Name

Herrington

Last Name

Middle Initial

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Steep Motion

Employer

Managing Director

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Eaglecrest Ski Area Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

8-10

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I was employed at Eaglecrest for four years and was part of the leadership team for my last three years as the Marketing Manager. My perspective as a marketing professional and former employee can help the ski area with near and long term goals. I want to serve at Eaglecrest because of how much it enhances my life here in Juneau. I want to help Eaglecrest secure a sustainable future and increase outdoor access to whole community, year-round.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Steep Motion

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

November 2021 to present Steep Motion September 2018 to October 2021 Eaglecrest Ski Area April 2016 to September 2018 Juneau's Waterfront Restaurants Downtown Business Association Board Member October 2017 to September 2018 ATIA Juneau Chapter October 2017 to September 2018 Eaglecrest Ski Area August 2015 to March 2016

Education/Training: Please list both formal and informal education & training experiences:

University of Michigan BA Communication Studies (2011)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Sheri J Williams
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Self - Winnfield LLC Financial Consultant
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

Alaska

Residence Postal Code

99801

Comments

Avid skier, 55 year resident of Juneau. Interested in the expansion of Eaglecrest and want to contribute to this wonderful outdoor recreation area.

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Eaglecrest Ski Area Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

5

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I love to ski and hike and bike. I am excited about the lift expansion and other improvements to Eaglecrest. I have analytical and financial experience that may be useful to the Board.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Self employed - Winnfield LLC

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Catholic Community Service - 6 years (Treasurer). KTOO - Chair 1 year, 4 years total. Court Appointed Special Advocate (CASA) - 12 years

Education/Training: Please list both formal and informal education & training experiences:

BA Finance - WWU; Klukwan, Inc - Treasury Manager; Goldbelt Inc. - Controller/CFO; AELP - Accountant; Winnfield LLC - Self employed financial consultant; CCNA training, Fluent in Excel, Word, some website maintenance experience. Marketing for real estate company.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

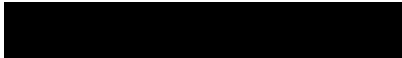
The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

None Selected



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Craig

First Name

L

Middle Initial

Brown

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

AT&T Alaska

Employer

Network Operations Technician

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Eaglecrest Ski Area Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

10-20+ hours per month

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am a lifelong skier. I have dedicated myself to helping others access, enjoy, and grow in the sport of skiing while challenging myself along the way. My years in the sport have included: ski shop technician, ski instructor, sponsored extreme skier, extreme skiing contest competitor, adaptive skiing coach, backcountry skiing instructor, helicopter skiing guide, and endorsed IFSA freeride judge. I truly believe in the community value that skiing and snowboarding provide. We are better as a whole and as individuals when we share this unique experience. Eaglecrest holds a special place in my heart as a soulful, locally owned and operated ski area that has been the spawning grounds for some of the most important developments that have ever shaped the sport, and I say that without hyperbole. From the youngest children learning and enjoying ski and snowboard adventures to the seasoned elders gliding down the slopes with the wind in their faces, our community of skiers is blessed by our mountain. I believe that anyone serving on the board should hold the very important values of challenge, growth, and community close to their heart. As a years-long professional instructor I learned to share the joy of our sport with an amazing spectrum of people. My years of experience in this area inform my understanding of the needs of a crucial ski and snowboard school. My years as a professional medic help me understand the needs that our ski patrol struggles with. Years in the telecommunications industry have taught me the value of solid infrastructure and knowledgeable people with a mindfulness too budgetary constraints and logistical challenges. We are entering an exciting and dynamic time in the future of our ski area. I believe that we must always honor the community value that Eaglecrest is. We must also ensure that it remains the vibrant and cherished place that raises Olympic and extreme sports heroes. I can offer my deep love for the sport and my experience to our community in my service on the board and would be honored to do so.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

none

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Serving with the senior staff at the Nova Copper mining exploration camp outside Kobuk, Alaska as Camp Medic - 2011-2012; Cooper Landing, Alaska representatives to the Kenai Peninsula Economic Development Board; Cooper Landing, Alaska Chamber of Commerce - 2006-2007; USFS Chugach NF Public Use Reapportionment Board, volunteer with community outreach 2007-2009.

Education/Training: Please list both formal and informal education & training experiences:

- Terrestrial microwave and satellite telecommunication network systems - VHF radio network systems - Industrial telecommunications tower construction and maintenance -Advanced wilderness first aid and rescue -Avalanche forecasting

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

American Avalanche Institute Level II Certification Wilderness Medical Association Wilderness First Responder PSIA Certified Instructor

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

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☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Norton

First Name

Gregory

Last Name

Middle Initial

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Tlingit Haida Regional Housing
Authority

Employer

Director of Housing Services

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Eaglecrest Ski Area Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

none

Question applies to multiple boards

How many hours per month are you able to serve?

16

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have a continued interest in community service, contributing where and when I can. I am an avid skier and would like to be involved in the decision-making processes that affect an area where a large segment of our community chooses to recreate. From 2017-2018 I served as the Eaglecrest Assembly liaison. During this time, Eaglecrest hired Dave Scanlon as the ski area manager. Dave has the energy and ideas to take Eaglecrest to the next level, specifically in the area of summer operations. From a revenue perspective, Eaglecrest is currently largely underutilized during the summer months. Dave has studied other ski areas of similar size to our ski area, and has learned that in some cases, over sixty percent of their revenue is generated during the summer months. I and am interested in working with Dave and the Eaglecrest board to achieve additional summer revenue opportunities. Dave and the board has a vision for Eaglecrest, and I would like to work with them to achieve this vision, for both summer and winter revenue recreational and revenue opportunities.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Since 2009 I have been employed by Tlingit Haida Regional Housing Authority as the Director of Housing Services. From 2015 to 2019 I served as the Vice President of the Southeast Alaska Independent Living (SAIL) board of directors. From 2019 to present, I have been serving as the President of the board of directors.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

- Sealaska Heritage Scholarship Committee 2010 to 2012. Committee Chair 2011 to 2012. - City and Borough of Juneau Affordable Housing Commission board member - 2010 to 2016. Board chair 2012 to 2014. Assembly liaison 2016 to 2017. - Southeast Alaska Independent Living (SAIL) Board of Directors 2015 to current. Vice-President 2018 to 2019. President 2019 to present. - Aiding Women in Abuse and Rape Emergencies (AWARE) Board of Directors Treasurer 2016 to 2018. - City and Borough of Juneau Assembly member 2016 to 2018, Eaglecrest board assembly liaison 2017 to 2018. - Douglas Island Neighbors Association Board member 2016 to 2020. - Senior Citizens Support Services Incorporated (SCSSI) Senior Assisted living task force member 2016 to 2018. - The Alaska Committee – Board member 2018 to 2019. - City and Borough of Juneau Douglas Advisory Board – Board chair 2019 to 2020.

Education/Training: Please list both formal and informal education & training experiences:

University of Alaska Southeast – studied business management

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ American Indian/Alaskan native Aleutian

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

- COMPILED LAWS OF THE CITY AND BOROUGH OF JUNEAU, ALASKA VOLUME II
TITLE 85 - WATERS AND HARBORS
Chapter 85.02 DOCKS AND HARBORS BOARD

Chapter 85.02 DOCKS AND HARBORS BOARD¹

85.02.010 Board of directors.

There is established the board of directors of the City and Borough docks and harbors which shall be known as the City and Borough docks and harbors board and shall consist of nine members appointed by the assembly to serve without compensation for staggered three-year terms. City and Borough docks and harbors board members shall serve at the pleasure of the assembly. Terms shall commence on July 1. No board member, or member of a board member's immediate family or household, may be employed by the Harbors Department. To the extent possible, appointments to the City and Borough docks and harbors board shall include persons having marine, engineering, financial, or other skills relevant to port and harbor matters. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member of the docks and harbors board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply:

- (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or
- (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.

(Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2004-08, § 10, 3-22-2004; Serial No. 2005-03(d), § 9, 6-13-2005)

85.02.020 Organization.

The City and Borough Docks and Harbors Board shall elect annually from its members a chair and vice chair and such other officers as it deems necessary. The board may appoint such committees as it deems necessary.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.030 Vacancies.

- (a) A vacancy in the City and Borough Docks and Harbors Board shall exist under the following conditions:
- (1) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
 - (2) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
 - (3) If a member submits his or her resignation to the board or assembly;

¹Charter reference(s)—Docks and harbors board, § 3.21.

State law reference(s)—Port facilities grants, § 30.15.010 et seq.; boat harbor, dike, jetty, and breakwater facilities, AS 35.10.090 et seq.

- (4) If a member fails to attend three consecutive regular board meetings, unless excused by the board;
 - (5) If a member misses more than 40 percent of the regular board meetings in a 12-month period; or
 - (6) If a member is removed by the assembly, in its sole discretion, for the convenience of the City and Borough.
- (b) For the purposes of counting attendance, a member participating telephonically in accordance with the Assembly Rules of Procedure shall be counted as present.
- (c) The chair of the City and Borough Docks and Harbors Board shall notify the clerk's office of any vacancy on the board. Upon notification, the assembly shall appoint a new member for the unexpired term.
- (Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2005-03(d), § 10, 6-13-2005; Serial No. 2010-36, § 2, 1-10-2011)

85.02.040 Meetings.

The City and Borough Docks and Harbors Board shall meet at least once each month at a place and time to be designated by the chair.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.045 Coordination.

- (a) The City and Borough Docks and Harbors Board shall, no later than November 30 each year, provide the assembly with a written review of docks and harbors department operations during the preceding fiscal year. The review shall include fee schedules, revenues by source, operating expenditures, customers served, and any recommended amendments to the Downtown Waterfront Development Plan. The manager shall review and comment on the recommendations.
- (b) The board shall submit to the assembly committee of the whole at least semi-annually a report on port and harbor operations and pending issues.
- (c) The assembly shall appoint a member to serve as liaison to the board.
- (d) The board shall adopt safety policies acceptable to the City and Borough risk manager or such other officer as the manager may designate.
- (e) In emergencies, the harbor shall, to the extent necessary to resolve the emergency, be under the control of the fire chief or such other officer as the manager may designate.
- (f) Reserved.

(Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2017-13, § 2, 6-26-2017, eff. 7-27-2017)

85.02.050 Membership in associations.

The City and Borough Docks and Harbors Board may maintain membership in any local, state or national group or association organized and operated for the promotion, improvement or assistance in the administration of port and harbor facilities and, in connection therewith, pay dues and fees thereto.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.060 General powers.

- (a) Subject to state laws and City and Borough ordinances, the City and Borough Docks and Harbors Board shall generally exercise all powers necessary and incidental to operation of all port and harbor facilities in the public interest and in a sound business manner. In particular, and without limitation on the foregoing, the board shall:
 - (1) Be responsible for the operation, development and marketing of municipally owned and operated port and harbors, including such facilities as boat harbors, docks, ferry terminals, boat launching ramps, and related facilities except as designated by the assembly by resolution.
 - (2) Adopt pursuant to CBJ 01.60 and enforce regulations necessary for the administration of the facilities under its management.
 - (3) Prescribe the terms under which persons and vessels may use the facilities and shall establish and enforce standards of operation.
 - (4) (A) Within the docks and harbors appropriation and in conformity with the rates of pay established for municipal positions of similar responsibility, establish, and may amend, the pay plan for harbor employees.

(B) The Docks and Harbors Department shall conform to the City and Borough Personnel Management Code, the City and Borough Personnel Rules, Personnel Classification Plan, and the manager's policies relating to personnel. The Docks and Harbors Department shall utilize the services of the Human Resources and Risk Management Department when hiring or terminating any employee, when responding to grievances, in labor agreement negotiation, and in substantial disciplinary matters. The City and Borough Human Resources and Risk Management Director shall annually certify that the Harbor Department Classification Plan conforms to that utilized for employees of the manager.
 - (5) Administer and dispose of City and Borough tideland, submerged land, and other land as provided by the assembly by resolution as subject to docks and harbors board administration, subject to the following limitations:
 - (A) No sale, purchase, or trade of land shall be made without prior review by the assembly lands committee and approval by the assembly by resolution.
 - (B) Unless otherwise designated in advance by the assembly by resolution, any lease of land shall be limited to marine-related uses, and those uses accessory to tenancy on the boat harbor or use of the port.
 - (C) All land transactions by the board in accordance with this section shall be consistent with the land management plan developed under CBJ 85.02.063.
 - (i) Land shall be leased as provided in title 53, provided that the provisions of section 53.20.020 relating to a declaration of availability and identification in the land management plan shall not apply.
 - (ii) For purposes of applying title 53 pursuant to this subsection (C), any action required by title 53 of the manager may be performed by the port director.
 - (6) Shall administer the design and construction of all capital improvements on lands managed by the docks and harbors board unless otherwise specified by the assembly by resolution. The board may propose capital improvement projects to and apply for funding from state and federal agencies; provided, that such requests shall be subject to prioritization by the assembly with other municipal capital improvement funding requests prior to application for funds. The board shall, no later than

November 30 each year advise the assembly of its recommendations for capital improvements to be included in the six-year capital improvement plan prepared by the manager.

- (7) (A) Shall enter into memoranda of understanding and similar agreements with public agencies for port or harbor purposes. Notwithstanding chapter 53.50, the City and Borough Docks and Harbors Board may negotiate and enter into contracts for goods and services; provided, that all legal services shall be provided by, or under the supervision of, the City and Borough Attorney, and further provided that all purchases shall be consistent with the requirements set forth in CBJ 53.50. All services provided by a City and Borough agency other than the City and Borough Attorney shall be pursuant to a memorandum of understanding or other instrument providing for payment or such other settlement as the manager and the board may approve.
- (B) Contracts for public improvements and, whenever practicable, other purchase of supplies, materials, equipment, and services, except professional services and services of officers and employees of the municipality, shall be subject to the competitive bidding and property standards and procedures established in chapter 53.50, provided that the board may, for all contracts, a class of contracts, or a particular contract, specify prior to issuance of a public solicitation that for purposes of applying chapter 53.50, all actions required thereby of the manager or the purchasing officer shall be performed by the port director, and provided further that any appeal of any protest of a contract so administered shall be from the bidding review board to the docks and harbors board and thereafter to the superior court.
- (C) All contracts and purchases exceeding \$100,000.00 shall require prior assembly approval.
- (b) *Private dock reservations.* The docks and harbors board is authorized to execute a reservation agreement for private docks with the following essential terms:
 - (1) *Scope.* The docks and harbors department may manage reservations, including moorage services, for any privately owned docks within the City and Borough of Juneau.
 - (2) *Priority.* Docks and harbors shall prioritize reservations at municipally owned facilities.
 - (3) *Compensation.* Docks and harbors shall receive fair market value for its services, which shall be determined by the docks and harbors port director.
 - (4) *Liability.* The City and Borough of Juneau is not assuming control, maintenance, or responsibility of any of private property, including, but not limited to, vessels using a private dock or private docks and associated facilities. The City and Borough of Juneau is not responsible for the inability to make a reservation, reservation disruptions, reservation changes, market fluctuations, or vessel relocations.
 - (5) *Public records.* All records received by the docks and harbors department related to public-private agreements are public records and subject to the Alaska Public Records Act and CBJC 01.70.

(Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2006-06, § 4, 4-3-2006; Serial No. 2013-29, § 5, 1-6-2014, eff. 2-5-2014 ; Serial No. 2019-19, § 5, 7-22-2019, eff. 8-22-2019 ; Serial No. 2022-02, § 2, 2-7-2022, eff. 3-10-2022)

85.02.063 Land management plan.

- (a) After public hearing and deliberation, the docks and harbors board shall draft and forward to the planning commission and assembly a land management plan. The plan shall address the retention, use, disposal, and development of City and Borough land under the jurisdiction of the docks and harbors board. After public hearing and deliberation, the planning commission shall forward its recommendation to the assembly. Recommended changes to the land management plan shall be developed using the same procedure.

- (b) Development of the land management plan, or a change to the plan, shall be guided by the following principles:
 - (1) Multiple use should be encouraged;
 - (2) A sound local economy will be promoted;
 - (3) Adequate lands for public development and public use, including recreational beaches with appropriate uplands, should be reserved;
 - (4) Tidelands should be leased only for specific water-dependent and water-related uses and not sold;
- (c) In developing the land management plan to implement the policies outlined in this section, the following issues, without limitation, shall be considered:
 - (1) The supply of publicly owned lands to meet public needs;
 - (2) The supply of privately owned lands to meet the private-sector needs of the community;
 - (3) The comprehensive plan, the long-term capital improvements program, and other plans adopted by the assembly;
 - (4) Restrictions created by written instruments, zoning, and state and federal regulations;
 - (5) Physical, economic, resource, population and social factors affecting the area under consideration;
 - (6) Comments of the general public, affected landowners, state and federal agencies and local advisory groups;
 - (7) Ownership patterns and waterfront development plans of private landowners and state and federal agencies;
 - (8) The development and growth patterns and potentials of different areas of the City and Borough and waterfront services that may be needed as a result of that development and growth;
 - (9) The requirements of public access to and along public and navigable bodies of water;
 - (10) The protection of other public values including recreational, scenic, wildlife, and other environmental qualities; and
 - (11) Other matters which are relevant to a land use management plan.
- (d) The plan shall contain the following elements:
 - (1) Proposed land acquisitions;
 - (2) A listing of those lands to be retained for public use;
- (e) The plan shall be reviewed by the Docks and Harbors Board and the Planning Commission if a major unanticipated development affecting basic assumptions occurs, and in any case at least every five years.
- (f) Any lease, disposal, or use of land shall conform to the Long Range Waterfront Plan, the land management plan adopted above, Juneau Coastal Management Plan, and all other adopted City and Borough land use plans.
- (g) Upon receipt of a land management plan or a change recommended by the Docks and Harbors Board and Planning Commission, the assembly shall consider the plan, or change, and may adopt the plan or change only after it conducts a public hearing on the matter.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.065 Limitation on authority.

The Board of Directors of the City and Borough Docks and Harbors Board may commit the City and Borough to long-range port development or capital improvement plans or projects only as authorized in advance by the assembly by ordinance or resolution.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.070 Reserved.

85.02.080 Port director designated; appointment.

The chief executive officer of the municipal port and harbors shall be the port director appointed by the City and Borough Docks and Harbors Board only upon the affirmative vote of a majority of the entire board. The port director serves at the pleasure of the board. For purposes of Chapter 44.05, the port director shall have the status of a department director. The board shall establish the compensation and benefits to be provided to the port director. Personnel actions regarding the port director, including hiring, evaluation, discipline, and termination, shall be after consultation with the city manager.

(Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2005-32(b), § 5, 10-10-2005)

85.02.090 Duties and responsibilities of port director.

- (a) The port director is responsible for the overall supervision and direction of the operation of the municipal port and harbors. The authority and duties of the port director shall include the following:
 - (1) To be responsible for carrying out all applicable laws, ordinances, rules and regulations.
 - (2) To be responsible for carrying out policies established by the board of directors.
 - (3) In consultation with the City and Borough Personnel Director and consistent with that utilized by other City and Borough departments, to prepare and submit a plan of organization and a job classification plan for the personnel employed in the docks and harbors department to the docks and harbors board for approval.
 - (4) To prepare an annual budget as required by City and Borough ordinance.
 - (5) To select, employ, control and discharge all port and harbor employees and such other employees as the assembly by ordinance hereafter places under the supervision of the port director subject to the provisions of the City and Borough personnel ordinance.
 - (6) To prepare such reports as may be required on any phase of harbor activity.
 - (7) To attend all meetings of the board of directors and of standing committees except where otherwise authorized by the board.
 - (8) To perform any other duty that may be necessary in the interest of the port and harbor area.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.100 Schedule of fees and charges.

- (a) The board shall, by regulations adopted pursuant to CBJ 01.60, impose a schedule of fees and charges for use of ports and harbors, and facilities designated by the assembly by resolution.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.105 Port dues.

- (a) Every vessel carrying passengers for compensation and utilizing the port facilities, and not otherwise exempted by subsection (d) of this section, shall be assessed and pay port dues for each port visit. The port dues shall be in addition to other port facility fees and charges, provided, however, that port dues paid to the CBJ Docks and Harbors Department may be taken as a credit against port dues owed under this chapter. Port dues shall be calculated on the basis of registered net tonnage of the vessel as follows:

[Base rate per registered net ton] X [Registered net tonnage]

= Port dues per vessel per use of port facilities

- (b) Rate schedule. The base rate per registered net ton shall be established by the city manager by regulation pursuant to CBJ 01.60 utilizing the services of an independent appraiser. The rate shall be the market rate for facilities with like amenities and services. The manager shall determine the market rate every five years, or from time to time as he or she shall determine. The market rate shall then be adjusted annually by the manager based on the Anchorage Cost of Living Index.
- (c) Port dues collected pursuant to this chapter shall be deposited in the port development fund.
- (d) Exemptions. The port dues shall not apply to:
- (1) vessels having accommodations for 12 or fewer passengers;
 - (2) vessels traveling only between the City and Borough and points within 100 miles of the City and Borough port facilities; and
 - (3) noncommercial vessels, or vessels owned and operated by the state, the United States government, or a foreign government.
- (e) Administration and disposition of port dues. The proceeds of the port dues shall be placed in the port development fund. The port development fund shall be used for projects that benefit the cruise industry as outlined in the long-range waterfront development plan as it may be amended from time to time.

(Serial No. 2005-02, § 2, 3-14-2005)

85.02.108 Reserved.

85.02.110 Preparation and submission of budget.

The port director shall prepare the budget in accordance with approved City and Borough procedure and format and shall submit it to the City and Borough Docks and Harbors Board for approval. The board shall modify the budget as it deems necessary and forward it to the City and Borough Manager for transmittal to the assembly. The operating portion of the budget submitted by board shall be for a self-sustaining operation without a general fund subsidy and with all harbor revenues and all interest earned thereon, and shall include reasonable additional

revenues to fund harbor facilities replacements; such additional revenues shall be computed using accepted accounting principles and the estimated remaining useful life of harbor facilities owned by the City and Borough. The board may include in its operating budget projections for additional revenues to provide funds for the expansion or construction of new harbor facilities in future years as well as replacement of harbor facilities leased to the City and Borough.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.120 Other fiscal matters.

All other fiscal matters, including custody of and expenditure of funds, accounting and collection, shall be governed by general City and Borough ordinance.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.130 Employee relations.

Employees of the harbors shall be subject to Chapter 44.10 of this Code. For purposes of that chapter, the port director is a management employee who formulates, determines or effectuates management policies. Wherever in chapter 44.10 a duty, responsibility, or authority falls to the City and Borough Manager, such duty, authority, or responsibility shall fall to the port director. The City and Borough Docks and Harbors Board must ratify any collective bargaining agreement; provided, no such ratification may occur unless there are, or will be, adequate funds available to fund the initial fiscal year or portion thereof affected by the contract. The contract ratified by the board and the employees shall be immediately submitted to the assembly for assembly ratification under section 44.10.120.

(Serial No. 2004-03b, § 2, 3-9-2004)

85.02.140 Reserved.

From: [Nichole Benedict](#)
To: [Di Cathcart](#)
Subject: FW: Empowered Board Attendance Records
Date: Thursday, June 2, 2022 12:57:27 PM

Hi Di,

Below is the attendance records for our regular board members from July 2021 – May 2022.

- Jim Becker 8/11 meetings attended
- Lacey Derr 11/11 meetings attended
- Don Etheridge 11/11 Meetings attended
- Paul Grant 9/11 Meetings attended
- David Larkin 11/11 Meetings attended
- Matthew Leither 11/11 Meetings attended
- Mark Ridgway 9/11 Meetings attended
- Annette Smith 7/11 Meetings attended
- Bob Wostmann 11/11 Meetings attended.

Thank you,

Nichole Benedict

Administrative Assistant I
CBJ Docks & Harbors

(907) 586-0292

(907) 586-0295 fax



155 South Seward St.
Juneau, AK 99801



City and Borough of Juneau, AK
Docks & Harbors Board

Board Roster



Annette G.e. Smith

1st Term Jul 17, 2019 - Jun 30, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



Lacey E Derr

1st Term Jan 21, 2021 - Jun 30, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 4



Bernard (bob) Wostmann

2nd Term Jul 01, 2019 - Jun 30, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 8



Don Etheridge

2nd Term Jul 01, 2020 - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 3



Mark Ridgway

2nd Term Jul 01, 2020 - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



David K Larkin

1st Term Jul 01, 2020 - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 9



James D. Becker

2nd Term Jul 01, 2021 - Jun 30, 2024

Appointing Authority Assembly

Position Voting Member

Category Commercial Fisherman

Dais Seat 1



Matthew E Leither

1st Term Jul 01, 2021 - Jun 30, 2024

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 5



Paul H Grant

1st Term Jul 01, 2021 - Jun 30, 2024

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 6



Christine Woll

1st Term N/A - N/A

No Recruitment

Appointing Authority Assembly

Position Assembly Liaison

Office/Role Assemblymember

Category Assembly Liaison

Dais Seat 10

**City and Borough Of Juneau
Full Assembly Sitting as the Human Resources Committee
Docks & Harbors Board Interview Questions-2022**

Applicant Name:_____

1. Why are you applying/reapplying for the Docks & Harbors Board? Please be specific on issues leading to your application and what specific experience or background do you have that would help the Docks & Harbors Board do its work.

2. What is your vision for the future of Juneau's docks and harbors facilities?

3. What is your vision for Juneau's downtown waterfront?

4. What is your understanding of the role of the Docks & Harbors Board?

5. What is your vision of the role and appropriate balance of the major user groups in our harbors including live-a-boards, transient users, fishing fleet, and commercial users?

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Russell

First Name

J.

Middle Initial

Peterson

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

University of Alaska

Employer

Infrastructure Support
Engineer/Tech

Job Title

Suite or Apt

State

Postal Code

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

I have lived in Aurora Harbor since the Early/Mid 1980's and I wish to serve our community by donating my time to be on the Harbor Board.

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Docks & Harbors Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

40

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have lived in Aurora Harbor since the Early/Mid 1980's and I wish to serve our community by donating my time to be on the Harbor Board. I have 3 decades or nearly 1/3 of a Century of "Harbor Experience" specifically as a Liveaboard over many different large 65'+ vessels. I would be specifically great on the Operations Committee and many more. I love my home town of Juneau and I Love my home in Aurora Harbor even more. I have solid visions and ideas and dedication for our Juneau Harbors and I have Very much to contribute into our future to be proud of together. My vessel the SEAL Is featured in many Magazines to include National Geographic June 1956 "Alaska Edition" and more. I work 2 full time jobs actively restore the SEAL - that sums up my life. Of 500 year round vessels 150 of them are Live Aboard's. That is roughly 30% of the entire Juneau Harbor Users yet there are no Live Aboards on the Harbor Board. I have the boots on the dock experience and historical / institutional knowledge to bring to the board and lots more. A liveaboard since 1986'ish. Thank you.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

none

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I have done Hundreds of hours of volunteer work for the harbor averaging 300 hours per year the last few years past.

Education/Training: Please list both formal and informal education & training experiences:

Shipwright, Marine Electrical, Marine Plumbing, Isolation Transformers and Marine NEMA Power Requirements and procedures, I have 3 Decades of Boots on the Dock Experience and I passed my 100 Ton Captains License test. TWIC Card, Certified First Aid Classes.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

I passed my 100 Ton Captains License class - see attached.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Deborah

First Name

Hart

Last Name

Middle Initial

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Self/SEAing Ahead Consulting

Employer

Owner

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Douglas

Residence State

Alaska

Residence Postal Code

99824

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Docks & Harbors Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

8-10

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I work and live in the harbor and have an active role in advocating for Alaska's fisheries and aquatic habitats. I also have experience with the public process, managing fisheries and advocating for sustainable land and water use practices. Putting my passions and my skills to a good use seems like a good thing to do.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Southeast Alaska Fish Habitat Partnership - contracted employee (Partnership Coordinator) Juneau
Audubon Society - Vice President Juneau Hostel - general board seat

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

American Fisheries Society - Publications Seat (2012-2015) Alaska Department of Fish and Game: SE AK Crab Task Force (Co-chair 2009-2011) Eaglecrest Board of Directors (past President and general board seats 2002-2004)

Education/Training: Please list both formal and informal education & training experiences:

National Conservation Leadership Fellow, 2008 M.S. in Fisheries, UAF, Juneau School of Ocean and Fisheries Sciences B.S. in Oceanography, Humboldt State University 1992 JDHS High School Graduate 1987

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

PADI Certified Master Diver, renewed in 2011 Fish and Wildlife Organization of Planners - Meeting Facilitation and Organizational Planning Certificate, 2005 NAUI Certified Coldwater Diver 1987

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Annette

First Name

G.e.

Middle Initial

Smith

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Gastineau Guiding (seasonal)

Employer

Captain

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Douglas

Residence State

AK

Residence Postal Code

99824

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Docks & Harbors Board: Submitted
Are you applying for reappointment to this board?

☒ Yes ☐ No
If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected
Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards
How many hours per month are you able to serve?

10+

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am a multiple-type user of the Docks & Harbors facilities. I have a boat and use the harbor, launch ramps, remote docks, etc. In addition, I am a Captain of a whale watching boat, so have the commercial experience. Finally, I am a diver who enjoys using the docks and harbors as dive sites, as well as when I work as a diver doing hull inspections, removal of fishing line/nets from prop, etc.

Please select the type of board seat for which you are applying *

☒ General Public Seat
Please list any organizations for which you currently serve as a board member, officer, or employee.

Summer employee with Gastineau Guiding
Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I served on the Harbor board for about 10 years in the 80's. Also am past President of the Juneau Gastineau Rotary Club and member of their board.

Annette G.e. Smith

Education/Training: Please list both formal and informal education & training experiences:

BSE Education many years training in IT, retired after 33 years in IT. Captain (maritime)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Captains License

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

Application Form

Profile

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Lacey E Derr
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

State of Alaska Records & Licensing Supervisor
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Docks & Harbors Board: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have been serving as a member of the Docks and Harbors since early 2021 and have greatly enjoyed the time I've been serving. I have been a dependable and professional member of the board and have worked well with my colleagues to move forward in addressing COVID-19 challenges and revenue shortfalls. I am also an active patron within the harbors, communicating with fellow patrons in the commercial fishing, tourism, and liveaboard communities. I hope to continue building these relationships and addressing issues to bring Juneau Harbors into their most productive, patron conscious, and fiscally responsible state possible.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I am an employee of the State of Alaska.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I am a current Docks & Harbors Board Member. I have also served as a member at large for the Juneau Huskies Football Board, coached Little League softball and t-ball for the Gastineau Channel Little League, and coached various sports for the CBJ Parks & Rec Dept.

Education/Training: Please list both formal and informal education & training experiences:

I attended Search & Rescue Training Level I with the University of Alaska Southeast and participated with Juneau Mountain Rescue as a "rope goat" as a teen. I have expired CPR & First Aid Training, Management Training, and completed 4 years at UAS (non-graduate) with a primary in psychology & secondary in sociology. I was also a licensed insurance producer for Malia Hayward State Farm and a specialist in claim management. I have experience in common administrative requirements for local vessel damages, sinking, and recovery processes.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

N.a.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Lacey E Derr