

SYSTEMIC RACISM REVIEW COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

April 1, 2021 12:00 PM

Zoom Webinar

<https://juneau.zoom.us/j/97443047135> or call: 1-253-215-8782 webinar ID: 974 4304

7135

AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. WORK SESSION-NO PUBLIC PARTICIPATION TAKEN DURING THIS MEETING

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

IV. AGENDA TOPICS

A. Board Matters

1. Charge of the Committee
 - Ordinance 2020-32(c)(am)
2. Election of Officers
3. Review of Open Meetings Act
4. Review of Legislation Flow & Municipal Calendar
 - Regular Assembly/Assembly Standing Committee 2021 Calendar
 - Assembly Prep Calendar for 2021 Legislation
5. SRRC Meeting Schedule

CBJ Staff/Zoom Availability Dates & Times

Tuesdays: 1st, 2nd or 4th of the Month - Noon

Tuesdays: 1st or 3rd of the month - Evenings

Wednesdays: 1st, 3rd or 4th of the month - Noon

Thursdays: 1st, 3rd or 4th of the month - Noon or Evenings

Fridays: Noon

V. STAFF REPORTS

VI. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

Presented by: R. Edwardson
Presented: 06/29/2020
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-32(c)(am)

An Ordinance Establishing a Systemic Racism Review Committee.

WHEREAS, discrimination based on race in institutional policies leads to systemic racism;
and

WHEREAS, systemic racism creates disparities in the social and civic fabric of a community through legislation related to all aspects of society, including but not limited to education, criminal justice, employment, elections, housing, and political power; and

WHEREAS, systemic racism is as overt and covert as individual racism and it has similar emotional, economic, physical, and liberty consequences though it may be harder for individuals to see even when revealed in disparities and data; and

WHEREAS, systemic racism is similar to disparate impact discrimination, which is generally defined as a facially neutral act, practice, or policy that has a significant discriminatory impact on a protected group; and

WHEREAS, the Assembly would benefit from having a systemic racism review of legislation before a resolution or an ordinance is up for public hearing; and

WHEREAS, the Assembly encourages racially diverse individuals to apply and encourages racial minority groups to nominate individuals to help advise the Assembly.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Systemic Racism Review Committee Established.

(a) **Establishment.** There is established a Systemic Racism Review Committee consisting of seven individuals.

(1) The Assembly shall appoint members of the Committee to staggered three-year terms. Members of the Committee shall serve at the pleasure of the Assembly. Terms shall commence on July 1. Appointments to fill vacancies shall be for the

unexpired term. In the event a seat has six months or less remaining to the unexpired term, the Assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No member who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the Assembly.

- (2) Members shall be selected to provide the most balanced representation possible. Members shall have experience identifying unlawful discrimination—including based on race, color, or national origin—experience identifying social justice inequity, or intimate knowledge of local cultures and practices, including tribal culture and practices.

(b) **Duties.** The Committee is charged with:

- (1) Developing criteria to advise whether legislation likely includes a systemic racism policy or implication. The Committee must present the proposed legislative review criteria to the Assembly before substantively reviewing any legislation.
- (2) Reviewing all ordinances after introduction and before public hearing to advise whether the ordinance likely includes a systemic racism policy or implication.
- (3) Reviewing all resolutions to advise whether the resolution likely perpetuates systemic racism.
- (4) Presenting options for curing the potential systemic racism or implications.
- (5) Presenting the Committee's analysis and conclusions timely to the Assembly in a short statement for each item of legislation.

(c) **Procedure.** The Committee's procedure shall be governed by the Advisory Board Rules of Procedure, as such may be amended from time to time. Nothing in this Ordinance shall be read to preclude the Assembly from acting upon emergency ordinances and resolutions.

(d) **Officers, Meetings, and Quorum.** In accordance with the Advisory Board Rules of Procedure, the Committee shall select its own officers, and shall hold regular meetings on a schedule established by the Committee, as well as such special meetings as required to conduct business. The presence of four members constitutes a quorum and any action of the Committee requires four or more affirmative votes to be approved.

- (e) **Staff Assistance.** Staff support to the Committee shall be provided by the City Manager, or designee, as available and appropriate.
- (f) **Legislation Procedure.** The Committee should meet and send the legislative report to the Manager at least six days before the Assembly meeting (i.e. Wednesday for a Monday meeting). However, legislation may be scheduled for public hearing and the Assembly may adopt legislation that has not been reviewed by the Committee. If the Assembly adopts legislation before the Committee has reviewed it, the Committee should review the adopted legislation as soon as possible.

Section 3. Sunset Clause. The Committee created by Section 2 shall cease to exist and the provisions of Section 2 shall automatically terminate three years from the effective date of this ordinance unless the Assembly extends the committee to exist until disbanded by the Assembly. In a joint meeting prior to December 31, 2021, the Committee and the Assembly shall review the Committee's work product to date and the provisions of this ordinance to determine if any changes are necessary.

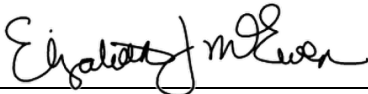
Section 4. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this 24th day of August, 2020.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk

Assembly Calendar

2021

Regular Assembly & HRC Meetings

[10/19 Assembly Reorganization Meeting

Potential Assembly retreat dates 11/6, 12/4 or 12/11]

PWFC/Lands/COW Meetings

Assembly Finance Committee Meetings

Holidays

Municipal Election Day & Certification Day

Tentative Dates/Events:

1/19-20 Start of Legislative Session & Legislative

Welcome

8/11-13 AML Summer Dates (August)

9/15-17 SE Conference (September)

11/15-19 AML Annual Conference (November)

Standard Meeting Times for Assembly Committees

HRC – 5:30pm

Regular Assembly Meetings – 7pm

Special Assembly Meetings – 5:30 or 6pm

PWFC – 12pm

Lands – 5pm

COW – 6pm

AFC:

During budget season – 5:30pm

Non-budget season – 6pm

(All Meeting Times Subject to Change as Needed)

[Calendar approved at 11/10/2020 AFC Meeting]

JANUARY

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DECEMBER

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2021 Assembly Meeting Agenda Preparation Calendar

To add items to the Assembly's Agenda:
 Code and Non-Code Ordinances, Resolutions, Regulations = RLS with Law,
 Appropriating Ordinances and Transfers = Contact Finance,
 Bid Awards = Purchasing / Engineering,
 Liquor & Marijuana Licenses = Clerk,
 All other items = Manager.

Dates in yellow listed with an asterisk () indicate that meeting or item due date falls on a day of the week other than the regular scheduled day listed in the column heading row due to holiday.

RLS and Draft Manager's Report to Law**	Novus Closed & Agenda Meeting 1:30 pm	Novus Closed for packet production	Assembly Meeting - 7 pm; HRC Mtng 6pm
Items to Finance**			
3rd Wednesday prior to Assembly Meeting Close of Business	2nd Wednesday Prior to Assembly Meeting Novus closes at 11 am, Agenda Meeting at 1:30 pm, Rm 224	Thurs. 8am prior to Meeting	***See Note below for PWFC, Lands, & COW packets
12/16/2020	12/23/2020	12/31/2020	1/4/2021
1/6/2021	1/13/2021	1/21/2021	1/25/2021
1/20/2021	1/27/2021	2/4/2021	2/8/2021
2/10/2021	2/17/2021	2/25/2021	3/1/2021
3/3/2021	3/10/2021	3/18/2021	3/22/2021
3/17/2021	3/24/2021	4/1/2021	4/5/2021
4/7/2021	4/14/2021	4/22/2021	4/26/2021
5/5/2021	5/12/2021	5/20/2021	5/24/2021
<i>CBJ Budget must be adopted by June 15</i>			
5/26/2021	6/2/2021	6/10/2021	6/14/2021
6/23/2021	6/30/2021	7/8/2021	7/12/2021
<i>Intro/Public Hearing dates of Ballot Ordinances is dependent on Assembly Decision for holding municipal election - will know after January 2021</i>			
7/14/2021	7/21/2021	7/29/2021	8/2/2021
8/4/2021	8/11/2021	8/19/2021	8/23/2021
8/25/2021	9/1/2021	9/9/2021	9/13/2021
<i>CBJ Municipal Election 10/5/2021, Certification 10/12/2021 and new Assemblymembers start 10/19/2021</i>			
9/29/2021	10/6/2021	10/14/2021	*10/19/2021
10/20/2021	10/27/2021	11/4/2021	11/8/2021
<i>AML Meeting Dates 11/15-19 (Anchorage)(tentative)</i>			
11/10/2021	11/17/2021	11/25/2021	11/29/2021
12/1/2021	12/8/2021	12/16/2021	12/20/2021

**Date depends on work involved - submit RLS with Law, or contact Finance or Manager's office. Provide as much advance notice as possible to respect schedules of all departments.

*** PWFC, Lands, & COW Packets will be on the same delivery schedule structure as above with their packets being posted/sent out by NOON on the Friday prior to the Monday meeting date.