

AGENDA TREADWELL ARENA ADVISORY BOARD MEETING

Virtual meeting only 5:30 PM

March 16, 2021

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - A. Jan. 7 draft meeting minutes
- V. Public Participation on Non-Agenda Items**
- VI. Agenda Topics**
 - A. Annual Report progress
Report to Human Resources Committee (HRC) May, 24, 2021 or June 14, 2021?
- VII. Staff Reports**
 - A. Board seats
TAAB Board seats - 1 current vacancy & 2 terms ending soon.
<https://juneau.org/clerk/boards-committees>
 - B. FY21 P1-8 Expenditure Report
 - C. FY21 P1-8 Revenue Report
- VIII. Committee, Liaison, Board Member Report**
 - A. Juneau Skating Club**
 - B. Juneau Adult Hockey Association**
 - C. Juneau Douglas Ice Association**
 - D. Parks and Recreation Advisory Committee**
- IX. Next Meeting Date**
- X. Supplemental Materials**
- XI. Adjournment**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**Draft Meeting Minutes
Treadwell Arena Advisory Board (TAAB)
City & Borough of Juneau
Thursday, January 7, 2021
Virtual meeting only**

I. Call to Order: Call to Order at 5:34 pm

II. Roll Call:

Members Present: Leah Farzin, Jason Soza, Ryan Kauzlarich, Josh Fortenbury

Members Absent: Jake Thayer, Dave Bartlett

Staff Present: Lauren Anderson (manager) & Kirk Duncan (PRAC)

Public Present: None

III. Approval of Agenda: no quorum to move to approve the agenda.

IV. Approval of Minutes: no quorum to move to approve October 29, 2020 draft meeting minutes

V. Public Participation on Non-Agenda Items - no public present

VI. Agenda Topics:

A. Annual Report: Ryan will draft sections 1-3, Jason will draft section 4, Leah will draft section 5, and Josh will compile all sections and add an introduction and conclusion. Board members present agreed to review any suggestions for improving operations before finalizing. Aiming to complete draft before the next board meeting in March.

VII. Staff Reports

A. Rink Scheduling Update

- Youth hockey and high school started this week.
- Zach Gordon Youth Center has a regular Wednesday skating session.
- Locker rooms remain closed and rink continues to leave 45 mins between sessions to reduce exposure risks. There have been some requests to reduce the buffer time between sessions but there is no other practical way to ensure droplets clear from air.
- Some intermittent private rentals upon request (not advertising but scheduling on an ad hoc basis if possible).
- JAHA scheduling some ice time for informal skates (no refs).
- If CBJ moves to risk level 2, user groups would have more flexibility to increase numbers on the ice and use benches.
- JAHA plans to check in and screen all users during JAHA ice time.
- U14 state tournament was supposed to be in Juneau but will now be held in Kenai.

B. FY21 P1-5 Revenue Report

- Unsurprisingly, things are down compared to last year.
- Lack of locker rentals alone is a loss of about \$20,000.
- New point of sale at the rink.

C. FY21 P1-5 Expenditure

- Bills are less (fuel, etc.).
- Staff is still doing well, rink may be able to access some CARES Act funds.

VIII. Committee, Liaison, Board Member Report

- A. Juneau Skating Club – Planning a virtual show featuring all the skaters (mostly individual besides the synchro team). No competitive season this year, just trying to hold on to participants. No intro classes at present, so only about 5 learn-to-skate kids and the rest are all figure skaters.
 - B. Juneau Adult Hockey Association – Cancelled fall and winter seasons, but trying to facilitate a sign-up list for ad hoc adult hockey sessions. List would also serve as a contact list in the event of an exposure, and plans to work out a screening system for people arriving. Sessions will be open to anyone who's interested, whether or not they have participated in JAHA before.
 - C. Juneau Douglas Ice Association – No updates.
 - D. Parks and Recreation Advisory Committee – No updates.
- IX. Next meeting date – March 16, 2021. Discussed focusing exclusively on the annual report at the next meeting, eventually getting to quarterly meetings.
- X. Adjournment: 6:43.

GL Commitment Analysis Report

GL298 Date 03/10/21
Time 16:15

Company 1 City and Borough of Juneau USD
GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 8
Year 2021

Page 1

Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget		
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance
005100 0000 Vacancy factor	0.00	0.00	0.00	0.00	4,800.00-	4,800.00-
005110 0000 Salaries	188,351.55	0.00	0.00	188,351.55	314,700.00	126,348.45
005111 0000 Overtime	2,408.88	0.00	0.00	2,408.88	9,000.00	6,591.12
005116 0000 Accrued leave	21,715.33	0.00	0.00	21,715.33	0.00	21,715.33-
005120 0000 Benefits	96,416.43	0.00	0.00	96,416.43	166,200.00	69,783.57
005130 0000 Workers compensation	3,400.00	0.00	0.00	3,400.00	3,400.00	0.00
005201 0000 Mileage	43.14	0.00	0.00	43.14	500.00	456.86
005310 0000 Telephone	3,595.35	0.00	0.00	3,595.35	6,000.00	2,404.65
005320 0000 Printing	0.00	0.00	0.00	0.00	200.00	200.00
005322 0000 Advertising	0.00	0.00	0.00	0.00	3,500.00	3,500.00
005332 0000 Electricity	30,007.86	0.00	0.00	30,007.86	57,900.00	27,892.14
005333 0000 Fuel oil & propane	35,724.70	0.00	0.00	35,724.70	68,400.00	32,675.30
005334 0000 Refuse disposal	1,421.15	0.00	0.00	1,421.15	3,500.00	2,078.85
005335 0000 Water service	501.89	0.00	0.00	501.89	1,700.00	1,198.11
005336 0000 Wastewater service	1,897.79	0.00	0.00	1,897.79	6,100.00	4,202.21
005345 0000 Building maint division charges	99,100.00	0.00	0.00	99,100.00	99,100.00	0.00
005361 0000 Fleet equipment maintenance	8,944.87	0.00	0.00	8,944.87	8,500.00	444.87-
005362 0000 Fleet replacement reserve	25,000.00	0.00	0.00	25,000.00	25,000.00	0.00
005370 0000 Spec & Prop	8,000.00	0.00	0.00	8,000.00	8,000.00	0.00

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GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 8
Year 2021

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Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget			
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
005375 0000	3,400.00	0.00	0.00	3,400.00	3,400.00	0.00	
General Liab, Auto & EE Pract Ins							
005380 0000	0.00	0.00	0.00	0.00	600.00	600.00	
Dues and subscriptions							
005390 0000	612.25	0.00	0.00	612.25	2,500.00	1,887.75	
Contractual services							
005397 0000	826.09	0.00	0.00	826.09	7,000.00	6,173.91	
Bank card fees							
005480 0000	235.67	0.00	0.00	235.67	1,500.00	1,264.33	
Office supplies							
005485 0000	0.00	0.00	0.00	0.00	2,500.00	2,500.00	
Inventory							
005490 0000	6,294.24	0.00	0.00	6,294.24	25,000.00	18,705.76	
Materials and commodities							
005491 0000	587.70	0.00	0.00	587.70	1,000.00	412.30	
Safety programs and equipment							
005498 0000	200.00	0.00	0.00	200.00	200.00	0.00	
Minor Software							
Acct Unit Total	538,684.89	0.00	0.00	538,684.89	820,600.00	281,915.11	
Company Total	538,684.89	0.00	0.00	538,684.89	820,600.00	281,915.11	
Report Total	538,684.89	0.00	0.00	538,684.89	820,600.00	281,915.11	

GL Commitment Analysis Report

GL298 Date 03/10/21
Time 16:17

Company 1 City and Borough of Juneau USD
GL Commitment Analysis Report - Commitment Analysis
Periods 1 - 8
Year 2021

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Acct Unit	209460801	RSA P&R Treadwell Arena	Budget 100	2021 Production Budget			
Account	Expenditures	Encumbrances	Commitments	Total	Budget	Budget Balance	
004300 0008	228.48-	0.00	0.00	228.48-	2,400.00-	2,171.52-	
Lessons/programs							
004300 0021	3,579.89-	0.00	0.00	3,579.89-	14,000.00-	10,420.11-	
Skate sharpening							
004310 0000	729.61-	0.00	0.00	729.61-	30,000.00-	29,270.39-	
Daily pass revenue							
004320 0000	44.77	0.00	0.00	44.77	15,000.00-	15,044.77-	
Monthly revenue							
004410 0102	0.00	0.00	0.00	0.00	400.00-	400.00-	
Food/service permits							
004420 0002	792.85-	0.00	0.00	792.85-	8,000.00-	7,207.15-	
Vending revenue							
004549 0000	3,333.33-	0.00	0.00	3,333.33-	12,500.00-	9,166.67-	
Miscellaneous sales							
004550 0000	101,934.58-	0.00	0.00	101,934.58-	315,000.00-	213,065.42-	
Facility rental revenue							
004560 0000	48.32-	0.00	0.00	48.32-	0.00	48.32	
Equipment rental revenue							
004560 0001	6,176.12-	0.00	0.00	6,176.12-	19,600.00-	13,423.88-	
Locker rental							
Acct Unit Total	116,778.41-	0.00	0.00	116,778.41-	416,900.00-	300,121.59-	
Company Total	116,778.41-	0.00	0.00	116,778.41-	416,900.00-	300,121.59-	
Report Total	116,778.41-	0.00	0.00	116,778.41-	416,900.00-	300,121.59-	