

**SPECIAL ASSEMBLY MEETING
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

December 22, 2020 5:00 PM

Zoom Webinar/Telephonic/FB Livestream

Meeting No. 2020-50 <https://juneau.zoom.us/j/97982093035> or call: 1-253-215-8782

Webinar ID: 979 8209 3035

I. CALL TO ORDER / ROLL CALL

II. APPROVAL OF AGENDA

III. SPECIAL ORDER OF BUSINESS

A. Instructions for Public Participation

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you may still be able to participate. When attending the zoom webinar [login info listed at top of agenda] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone; this will place a 'raised hand' icon next to your phone number and will add you to the queue.

IV. AGENDA TOPICS

A. PUBLIC HEARING: Emergency Ordinance 2020-09(AF) An Emergency Ordinance Deappropriating \$28,400 of CARES Act Funding from a Program to Sample and Test Wastewater for COVID-19.

This emergency ordinance would deappropriate \$28,400 of CARES Act funding from a program to sample and test wastewater for COVID-19, which is anticipated to be underspent. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

The City Manager recommends the Assembly adopt this emergency ordinance.

B. PUBLIC HEARING: Emergency Ordinance 2020-09(AE) An Emergency

Ordinance Deappropriating \$90,000 of CARES Act Funding from a Grant to the Greater Juneau Chamber of Commerce to Administer a COVID-19 Detection Platform.

This emergency ordinance would deappropriate \$90,000 of CARES Act funding from a grant to the Greater Juneau Chamber of Commerce to administer a COVID-19 detection platform, which is anticipated to be underspent. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ’s allocation of CARES Act funding for utilization in other programs with need.

For this deappropriation, the Assembly should make its decisions based on the balance of needs in the community.

C. PUBLIC HEARING: Emergency Ordinance 2020-09(AD) An Emergency Ordinance Deappropriating \$475,000 of CARES Act Funding from the Juneau School District for K-5 Rally Programing During COVID-19.

This emergency ordinance would deappropriate \$475,000 of CARES Act funding from the Juneau School District for K-5 Rally programing during COVID-19, which is anticipated to be underspent. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ’s allocation of CARES Act funding for utilization in other programs with need.

The City Manager recommends the Assembly adopt this emergency ordinance.

D. PUBLIC HEARING: Emergency Ordinance 2020-09(AC) An Emergency Ordinance Deappropriating \$500,000 of CARES Act Funding from Phase 1 of a COVID-19 Business Sustainability Grant Program.

This emergency ordinance would deappropriate \$500,000 of CARES Act funding from Phase 1 of the COVID-19 Business Sustainability Grant Program, which is anticipated to be underspent. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ’s allocation of CARES Act funding for utilization in other programs with need.

The City Manager recommends the Assembly adopt this emergency ordinance.

E. PUBLIC HEARING: Emergency Ordinance 2020-09(AG) An Emergency Ordinance Deappropriating \$700,000 of CARES Act Funding from COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital.

This emergency ordinance would deappropriate \$700,000 of CARES Act funding from COVID-19 testing equipment to be operated by Bartlett Regional Hospital.

This funding was originally appropriated from the CARES Act Special Revenue Fund, however the Assembly will have the opportunity to reappropriate the funds for the purchase of the testing equipment from Bartlett Regional Hospital's CARES Act funding with Emergency Appropriation Resolution 2933. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

For this deappropriation, the Assembly should make its decisions based on the balance of needs in the community.

F. PUBLIC HEARING: Resolution 2933 An Emergency Appropriation Resolution Appropriating \$700,000 for COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital; Funding Provided by Bartlett Regional Hospital's CARES Act Funding.

This emergency appropriation resolution would appropriate \$700,000 for the purchase of testing equipment to expand the capacity of local testing for COVID-19. The purchase of equipment was already authorized under Ordinance 2019-06(AI), however this resolution would reappropriate the funds for the equipment from CBJ's CARES Act funding to Bartlett Regional Hospital's CARES Act funding. Emergency Ordinance 2020-09(AG) would deappropriate the funds from CBJ's CARES Act funding, increasing the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

The City Manager recommends the Assembly adopt this emergency resolution.

G. PUBLIC HEARING, Resolution 2934: An Emergency Appropriation Resolution Appropriating up to \$2,000,000 to the COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

In light of the deappropriation action taken at tonight's meeting, the Assembly has financial capacity to approve a supplemental appropriation for the Housing Assistance Program. If federal legislation extends the December 30 CARES Act deadline, then the Grant Administrator likely has capacity to process a supplemental appropriation.

Approximately 3000 people have applied for this program, and the existing \$3M appropriation is likely to provide grants to 1049 applicants. With every additional \$100,000, approximately 39 more applicants receive a grant. Staff has proposed a supplemental appropriation of \$1.2M, which would provide grants for about 468 more households.

The Assembly should make this appropriation in accordance with its

determination on community needs.

H. PUBLIC HEARING: Resolution 2932 A Resolution Amending the COVID-19 Housing Assistance Grant Program Criteria.

In response to the high demand for both the Housing Assistance Program and the Individual Assistance Program, this resolution would repeal the \$1000 grant increase authorized by Resolution 2925. This change is necessary to spread out the limited CARES Act funds remaining for both programs. The \$3M appropriation from Emergency Appropriation Resolution 2912(b) remains unchanged.

The City Manager recommends the Assembly adopt this resolution.

I. PUBLIC HEARING, Resolution 2935: An Emergency Appropriation Resolution Appropriating up to \$2,000,000 to the COVID-19 Emergency Individual Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

In light of the deappropriation action taken at tonight's meeting, the Assembly has financial capacity to approve a supplemental appropriation for the Individual Assistance Program. If federal legislation extends the December 30 CARES Act deadline, then the Grant Administrator likely has capacity to process a supplemental appropriation.

Approximately 1800 people have applied for this program, and approximately 50% also applied for the Housing Assistance Program. The current \$2M appropriation is estimated to provide grants for 975 applicants. Approximately 33 applicants remain eligible for Individual Assistance, but there are insufficient funds. Staff has proposed a supplemental appropriation of \$100,000, which should cover the grants for those 33 applicants.

The Assembly should make this appropriation in accordance with its determination on community needs.

J. Potential Reconsideration, Resolution 2931: A Resolution Amending the COVID-19 Emergency Individual Assistance Program Criteria.

The Assembly adopted this resolution on December 17, 2020. However, during that meeting, notice of reconsideration was given, which suspended the adoption of this resolution until the next regular Assembly meeting (1/4/21). If desired, the Assembly may take up reconsideration tonight or it could wait until the next regular Assembly meeting.

V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VI. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Instructions for Public Participation

MANAGER'S REPORT:

Anyone wishing to provide public comment during the meeting is asked to call the Municipal Clerk's public testimony request phone line at 586-0215 by 3 p.m. the day of the meeting or send an email to City.Clerk@juneau.org providing their name, email address, and phone number they will be calling from. Testimony time will be limited by the Mayor based on the number of participants. The public is encouraged to send comments in advance of the meeting to BoroughAssembly@juneau.org.

If you have not notified the Clerk's Office ahead of time you may still be able to participate. When attending the zoom webinar [login info listed at top of agenda] to speak on an item up for public hearing or a non-agenda item please hit the 'raise hand' button if participating via a computer/tablet; if participating by phone press *9 on your phone; this will place a 'raised hand' icon next to your phone number and will add you to the queue.

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING: Emergency Ordinance 2020-09(AF) An Emergency Ordinance Deappropriating \$28,400 of CARES Act Funding from a Program to Sample and Test Wastewater for COVID-19.

MANAGER'S REPORT:

This emergency ordinance would deappropriate \$28,400 of CARES Act funding from a program to sample and test wastewater for COVID-19, which is anticipated to be underspent. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this emergency ordinance.

ATTACHMENTS:

Description	Upload Date	Type
☐ Ord 2020-09(AF)	12/21/2020	Ordinance

Presented by: The Manager
Presented: December 22, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(AF)

An Emergency Ordinance Deappropriating \$28,400 of CARES Act Funding from a Program to Sample and Test Wastewater for COVID-19.

WHEREAS, CBJ Charter 5.4(a) provides the Assembly may adopt an emergency ordinance to meet a public emergency by an affirmative vote of at least six assemblymembers; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus (“virus”), a new strain of the coronavirus that has not been previously identified in humans and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, as of December 17, 2020, there have been 1,010 confirmed cases in the City and Borough of Juneau, including cases classified as caused by community spread; and

WHEREAS, the Assembly appropriated \$75,000 for a program to sample and test wastewater for COVID-19 with Emergency Appropriation Resolution 2901 (Sept. 21, 2020); and

WHEREAS, the appropriation authorized by Emergency Appropriation Resolution 2901 has a remaining unspent balance available for deappropriation; and

WHEREAS, this ordinance is necessary to maximize CBJ’s allocation of CARES Act funding that will expire on December 30, 2020, unless extended by federal legislation.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Deappropriation. The appropriation of seventy five thousand dollars (\$75,000) for a program to sample and test wastewater for COVID-19 as enacted by Emergency Appropriation Resolution 2901 is reduced by twenty eight thousand four hundred dollars (\$28,400) to forty six thousand six hundred dollars (\$46,600).

Section 3. Source of Funds:

From COVID-19 Wastewater Testing Program	(\$28,400)
To CARES Act Special Revenue Fund	\$28,400

Section 4. Effective Date. This ordinance shall be effective immediately after adoption.

Adopted this ____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING: Emergency Ordinance 2020-09(AE) An Emergency Ordinance Deappropriating \$90,000 of CARES Act Funding from a Grant to the Greater Juneau Chamber of Commerce to Administer a COVID-19 Detection Platform.

MANAGER'S REPORT:

This emergency ordinance would deappropriate \$90,000 of CARES Act funding from a grant to the Greater Juneau Chamber of Commerce to administer a COVID-19 detection platform, which is anticipated to be underspent. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

RECOMMENDATION:

For this deappropriation, the Assembly should make its decisions based on the balance of needs in the community.

ATTACHMENTS:

Description	Upload Date	Type
☐ Ord 2020-09(AE)	12/21/2020	Ordinance

Presented by: The Manager
Presented: December 22, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(AE)

An Emergency Ordinance Deappropriating \$90,000 of CARES Act Funding from a Grant to the Greater Juneau Chamber of Commerce to Administer a COVID-19 Detection Platform.

WHEREAS, CBJ Charter 5.4(a) provides the Assembly may adopt an emergency ordinance to meet a public emergency by an affirmative vote of at least six assemblymembers; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus (“virus”), a new strain of the coronavirus that has not been previously identified in humans and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, as of December 17, 2020, there have been 1,010 confirmed cases in the City and Borough of Juneau, including cases classified as caused by community spread; and

WHEREAS, the Assembly appropriated \$175,000 as a grant to the Greater Juneau Chamber of Commerce to administer a COVID-19 detection platform with Emergency Appropriation Resolution 2910(b) (Oct. 1, 2020); and

WHEREAS, the appropriation authorized by Emergency Appropriation Resolution 2910(b) has a remaining unspent balance available for deappropriation; and

WHEREAS, this ordinance is necessary to maximize CBJ’s allocation of CARES Act funding that will expire on December 30, 2020, unless extended by federal legislation.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Deappropriation. The appropriation of one hundred and seventy five thousand dollars (\$175,000) for a grant to the Greater Juneau Chamber of Commerce to administer a COVID-19 detection platform as enacted by Emergency Appropriation Resolution 2910(b) is reduced by ninety thousand dollars (\$90,000) to eighty five thousand dollars (\$85,000).

Section 3. Source of Funds:

From COVID-19 Detection Platform Grant	(\$90,000)
To CARES Act Special Revenue Fund	\$90,000

Section 4. Effective Date. This ordinance shall be effective immediately after adoption.

Adopted this ____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING: Emergency Ordinance 2020-09(AD) An Emergency Ordinance Deappropriating \$475,000 of CARES Act Funding from the Juneau School District for K-5 Rally Programing During COVID-19.

MANAGER'S REPORT:

This emergency ordinance would deappropriate \$475,000 of CARES Act funding from the Juneau School District for K-5 Rally programing during COVID-19, which is anticipated to be underspent. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this emergency ordinance.

ATTACHMENTS:

Description	Upload Date	Type
☐ Ord 2020-09(AD)	12/21/2020	Ordinance

Presented by: The Manager
Presented: December 22, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(AD)

An Emergency Ordinance Deappropriating \$475,000 of CARES Act Funding from the Juneau School District for K-5 Rally Programing During COVID-19.

WHEREAS, CBJ Charter 5.4(a) provides the Assembly may adopt an emergency ordinance to meet a public emergency by an affirmative vote of at least six assemblymembers; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus (“virus”), a new strain of the coronavirus that has not been previously identified in humans and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, as of December 17, 2020, there have been 1,010 confirmed cases in the City and Borough of Juneau, including cases classified as caused by community spread; and

WHEREAS, the Assembly appropriated \$600,000 as funding for the Juneau School District’s K-5 Rally programing during COVID-19 with Emergency Appropriation Resolution 2906 (Sept. 21, 2020); and

WHEREAS, the appropriation authorized by Emergency Appropriation Resolution 2906 has a remaining unspent balance available for deappropriation; and

WHEREAS, this ordinance is necessary to maximize CBJ’s allocation of CARES Act funding that will expire on December 30, 2020, unless extended by federal legislation.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Deappropriation. The appropriation of six hundred thousand dollars (\$600,000) for the Juneau School District’s K-5 Rally programing during COVID-19 as enacted by Emergency Appropriation Resolution 2906 is reduced by four hundred and seventy five thousand dollars (\$475,000) to one hundred and twenty five thousand dollars (\$125,000).

Section 3. Source of Funds:

From Juneau School District K-5 Rally Programing	(\$475,000)
To CARES Act Special Revenue Fund	\$475,000

Section 4. Effective Date. This ordinance shall be effective immediately after adoption.

Adopted this ____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING: Emergency Ordinance 2020-09(AC) An Emergency Ordinance Deappropriating \$500,000 of CARES Act Funding from Phase 1 of a COVID-19 Business Sustainability Grant Program.

MANAGER'S REPORT:

This emergency ordinance would deappropriate \$500,000 of CARES Act funding from Phase 1 of the COVID-19 Business Sustainability Grant Program, which is anticipated to be underspent. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this emergency ordinance.

ATTACHMENTS:

Description	Upload Date	Type
☐ Ord 2020-09(AC)	12/21/2020	Ordinance

Presented by: The Manager
Presented: December 22, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(AC)

An Emergency Ordinance Deappropriating \$500,000 of CARES Act Funding from Phase 1 of a COVID-19 Business Sustainability Grant Program.

WHEREAS, CBJ Charter 5.4(a) provides the Assembly may adopt an emergency ordinance to meet a public emergency by an affirmative vote of at least six assemblymembers; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus (“virus”), a new strain of the coronavirus that has not been previously identified in humans and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, as of December 17, 2020, there have been 1,010 confirmed cases in the City and Borough of Juneau, including cases classified as caused by community spread; and

WHEREAS, the Assembly appropriated \$3.5 million for Phase 1 of a COVID-19 Business Sustainability Grant Program with Ordinance 2019-06(AC)(b)(am) (June 8, 2020); and

WHEREAS, the appropriation authorized by Ordinance 2019-06(AC)(b)(am) has a remaining unspent balance available for deappropriation; and

WHEREAS, this ordinance is necessary to maximize CBJ’s allocation of CARES Act funding that will expire on December 30, 2020, unless extended by federal legislation.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Deappropriation. The appropriation of three million five hundred thousand dollars (\$3,500,000) for Phase 1 of a COVID-19 Business Sustainability Program as enacted by Ordinance 2019-06(AC)(b)(am) is reduced by five hundred thousand dollars (\$500,000) to three million dollars (\$3,000,000).

Section 3. Source of Funds:

From COVID-19 Business Sustainability Program – Ph. 1	(\$500,000)
To CARES Act Special Revenue Fund	\$500,000

Section 4. Effective Date. This ordinance shall be effective immediately after adoption.

Adopted this ____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING: Emergency Ordinance 2020-09(AG) An Emergency Ordinance Deappropriating \$700,000 of CARES Act Funding from COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital.

MANAGER'S REPORT:

This emergency ordinance would deappropriate \$700,000 of CARES Act funding from COVID-19 testing equipment to be operated by Bartlett Regional Hospital. This funding was originally appropriated from the CARES Act Special Revenue Fund, however the Assembly will have the opportunity to reappropriate the funds for the purchase of the testing equipment from Bartlett Regional Hospital's CARES Act funding with Emergency Appropriation Resolution 2933. This deappropriation would increase the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

RECOMMENDATION:

For this deappropriation, the Assembly should make its decisions based on the balance of needs in the community.

ATTACHMENTS:

Description	Upload Date	Type
☐ 2020-09(AG)	12/21/2020	Ordinance

Presented by: The Manager
Presented: December 22, 2020
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2020-09(AG)

An Emergency Ordinance Deappropriating \$700,000 of CARES Act Funding from COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital.

WHEREAS, CBJ Charter 5.4(a) provides the Assembly may adopt an emergency ordinance to meet a public emergency by an affirmative vote of at least six assemblymembers; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is caused by the SARS-Cov-2 virus (“virus”), a new strain of the coronavirus that has not been previously identified in humans and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, as of December 17, 2020, there have been 1,010 confirmed cases in the City and Borough of Juneau, including cases classified as caused by community spread; and

WHEREAS, the Assembly appropriated \$700,000 for COVID-19 testing equipment to be operated by Bartlett Regional Hospital with Ordinance 2019-06(AI) (June 29, 2020); and

WHEREAS, the appropriation authorized by Ordinance 2019-06(AI) has a remaining unspent balance available for deappropriation; and

WHEREAS, this ordinance is necessary to maximize CBJ’s allocation of CARES Act funding that will expire on December 30, 2020, unless extended by federal legislation.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Deappropriation. The appropriation of seven hundred thousand dollars (\$700,000) for COVID-19 testing equipment to be operated by Bartlett Regional Hospital is reduced to zero dollars (\$0).

Section 3. Source of Funds:

From COVID-19 Testing Equipment	(\$700,000)
To CARES Act Special Revenue Fund	\$700,000

Section 4. Effective Date. This ordinance shall be effective immediately after adoption.

Adopted this ____ day of _____, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING: Resolution 2933 An Emergency Appropriation Resolution Appropriating \$700,000 for COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital; Funding Provided by Bartlett Regional Hospital's CARES Act Funding.

MANAGER'S REPORT:

This emergency appropriation resolution would appropriate \$700,000 for the purchase of testing equipment to expand the capacity of local testing for COVID-19. The purchase of equipment was already authorized under Ordinance 2019-06(AI), however this resolution would reappropriate the funds for the equipment from CBJ's CARES Act funding to Bartlett Regional Hospital's CARES Act funding. Emergency Ordinance 2020-09(AG) would deappropriate the funds from CBJ's CARES Act funding, increasing the balance of unobligated funds available in the CARES Act Special Revenue Fund.

This ordinance is necessary to maximize CBJ's allocation of CARES Act funding for utilization in other programs with need.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this emergency resolution.

ATTACHMENTS:

Description	Upload Date	Type
□ Emergency Appropriation Resolution 2933	12/21/2020	Resolution

Presented by: The Manager
Introduced: December 22, 2020
Drafted by: Finance

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2933

An Emergency Appropriation Resolution Appropriating \$700,000 for COVID-19 Testing Equipment to be Operated by Bartlett Regional Hospital; Funding Provided by Bartlett Regional Hospital's CARES Act Funding.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19; and

WHEREAS, on March 22, 2020, the City and Borough of Juneau (“CBJ”) received its first positive case of COVID-19; and

WHEREAS, since March the community has had more than 1,000 confirmed COVID-19 cases; and

WHEREAS, funding for COVID-19 testing equipment will ensure faster testing results and help identify active cases in the community in order to mitigate the spread of COVID-19; and

WHEREAS, funding for COVID-19 testing equipment is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19).

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING, Resolution 2934: An Emergency Appropriation Resolution Appropriating up to \$2,000,000 to the COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

In light of the deappropriation action taken at tonight’s meeting, the Assembly has financial capacity to approve a supplemental appropriation for the Housing Assistance Program. If federal legislation extends the December 30 CARES Act deadline, then the Grant Administrator likely has capacity to process a supplemental appropriation.

Approximately 3000 people have applied for this program, and the existing \$3M appropriation is likely to provide grants to 1049 applicants. With every additional \$100,000, approximately 39 more applicants receive a grant. Staff has proposed a supplemental appropriation of \$1.2M, which would provide grants for about 468 more households.

RECOMMENDATION:

The Assembly should make this appropriation in accordance with its determination on community needs.

ATTACHMENTS:

Description	Upload Date	Type
☐ EAR 2934	12/21/2020	Resolution

Presented by: The Manager

Presented: 12/22/2020

Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2934

An Emergency Appropriation Resolution Appropriating up to \$2,000,000 to the COVID-19 Housing Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19, which was extended with Resolution 2921; and

WHEREAS, Resolution 2912(b)(am) appropriated \$3,000,000 and created the COVID-19 Housing Assistance Grant Program (Program); and

WHEREAS, there is substantial demand for this Program, which is best met with this appropriation; and

WHEREAS, the Program costs are necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the Program costs were not accounted for in the FY20 budget; and

WHEREAS, the Program costs are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020, unless extended by federal legislation.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. In addition to the \$3,000,000 appropriated by Resolution 2912(b)(am), there is appropriated to the Manager the sum of one million and two hundred thousand dollars (\$1,200,000.00) for the COVID-19 Housing Assistance Grant Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 2. Source of Funds:
CARES Act Special Revenue Fund \$ 1,200,000.00

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this ____ day of December, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING: Resolution 2932 A Resolution Amending the COVID-19 Housing Assistance Grant Program Criteria.

MANAGER'S REPORT:

In response to the high demand for both the Housing Assistance Program and the Individual Assistance Program, this resolution would repeal the \$1000 grant increase authorized by Resolution 2925. This change is necessary to spread out the limited CARES Act funds remaining for both programs. The \$3M appropriation from Emergency Appropriation Resolution 2912(b) remains unchanged.

RECOMMENDATION:

The City Manager recommends the Assembly adopt this resolution.

ATTACHMENTS:

Description	Upload Date	Type
☐ Res 2932	12/18/2020	Resolution

Presented by: The Manager
Presented: 12/22/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Resolution Serial No. 2932

A Resolution Amending the COVID-19 Housing Assistance Grant Program Criteria.

WHEREAS, Emergency Appropriation Resolution 2912(b)(am) appropriated \$3,000,000 and created the COVID-19 Housing Assistance Grant Program (Program); and

WHEREAS, Resolution 2925 amended the Program by increasing the grant award by \$1,000; and

WHEREAS, since Resolution 2925 was adopted, the COVID-19 Emergency Individual Assistance Program opened and has been in high demand; and

WHEREAS, repealing the grant amount increase in Resolution 2925 would result in a more equitable spread of the limited available financial resources for this Program and the COVID-19 Emergency Individual Assistance Program; and

WHEREAS, the COVID-19 Housing Assistance Grant Program, as amended, is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19).

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Program Criteria. The COVID-19 Housing Assistance Grant Program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this grant program is to provide a simple application for financial support to people residing in the City and Borough of Juneau who have been financially harmed by COVID-19 and need assistance paying for mortgage, rent, and utilities including heating fuel from August 1 through December 30, 2020. A grantee would be eligible for up to \$2,000.00 ~~\$3,000.00~~ per household.
- (b) **Administration.** The Grant Administrator is Catholic Community Services. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of COVID-19 Mortgage and Rental Assistance funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible applicants. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$40,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the

Finance Committee or Assembly. The Grant Administrator shall review applications, make eligibility determinations, and request grant disbursement from the City and Borough of Juneau for the eligible recipients.

(c) **Eligible Applicants.**

- (1) **Individual residential units.** This program is only open to individuals and not businesses. Only one grant may be awarded per residential dwelling unit, which must be occupied by the applicant.
- (2) **Property location.** The property benefiting from the grant must be located in the City and Borough of Juneau and rented or owned by the applicant.
- (3) **Income.** The household income must not exceed \$94,240.00.
- (4) **COVID-19 financial hardship.** The applicant must describe how the applicant has been financially harmed by COVID-19.
- (5) **Livability costs.** The applicant must provide sufficient proof of eligible costs (i.e. mortgage or rental information, utility accounts, heating fuel invoices, etc.), so the Grant Administrator can arrange payment to applicant.
- (6) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete. Proof of income can be evidenced by the most recent tax return or other reasonable and verifiable information. The Grant Administrator shall not keep a copy of the income verification. The Grant Administrator shall notify applicants of incomplete applications. Incomplete applications have five working days to cure to keep the original application filing date; otherwise the application is deemed complete on the date it is cured.

(d) **Grants.**

- (1) **Amount.** The grant amount is determined by anticipated eligible expenses for the period from August 1, 2020, through December 30, 2020. An applicant may apply for rental/mortgage assistance, utility assistance, or both. The maximum grant amount per applicant is as follows
 - i. Utilities: \$500.00
 - ii. Rent or Mortgage ~~\$1500.00~~ ~~\$2500.00~~.
- (2) **Payment Process.** The Grant Administrator shall send, or instruct the City and Borough of Juneau to send, the grant payments to applicant.

(e) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

(f) **Confidentiality.** Except as provided in this resolution, all application material submitted for this grant and all information contained therein shall be kept confidential except for inspection by:

- (1) Employees, auditors, and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
- (2) The applicant; and
- (3) Court order.

However, nothing in this resolution shall be construed to provide confidentiality to summary information about program status and effectiveness. Upon balancing the public's right to know and privacy of disadvantaged individuals, this confidentiality provision is intended to provide the same level of confidentiality as provided in A.S. 47.05.020 and 7 AAC 37.030 (prohibition on disclosure of public assistance records).

(g) **Priority.** Applications are processed on a first-come, first-served basis. The Grant Administrator will continue to expend funds until funds are fully exhausted or until December 30, 2020, whichever occurs first.

Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this ____ day of December, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

PUBLIC HEARING, Resolution 2935: An Emergency Appropriation Resolution Appropriating up to \$2,000,000 to the COVID-19 Emergency Individual Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

MANAGER'S REPORT:

In light of the deappropriation action taken at tonight’s meeting, the Assembly has financial capacity to approve a supplemental appropriation for the Individual Assistance Program. If federal legislation extends the December 30 CARES Act deadline, then the Grant Administrator likely has capacity to process a supplemental appropriation.

Approximately 1800 people have applied for this program, and approximately 50% also applied for the Housing Assistance Program. The current \$2M appropriation is estimated to provide grants for 975 applicants. Approximately 33 applicants remain eligible for Individual Assistance, but there are insufficient funds. Staff has proposed a supplemental appropriation of \$100,000, which should cover the grants for those 33 applicants.

RECOMMENDATION:

The Assembly should make this appropriation in accordance with its determination on community needs.

ATTACHMENTS:

Description	Upload Date	Type
☐ EAR 2935	12/21/2020	Resolution

Presented by: The Manager
Presented: 12/22/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Emergency Appropriation Resolution Serial No. 2935

An Emergency Appropriation Resolution Appropriating up to \$2,000,000 to the COVID-19 Emergency Individual Assistance Grant Program; Funding Provided by the CARES Act Special Revenue Fund.

WHEREAS, consistent with Charter 9.10(b), upon declaration by the Assembly that a public emergency exists and describing the emergency in clear and specific terms, the Assembly by resolution may make an emergency appropriation upon approval by all Assemblymembers present or by seven of its membership, whichever is the lesser number; and

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily transmittable person to person; and

WHEREAS, on March 11, 2020, the World Health Organization declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 16, 2020, the Assembly declared a local emergency in response to COVID-19, which was extended with Resolution 2921; and

WHEREAS, Ordinance 2020-09(Y)(b) appropriated \$2,000,000 and created the COVID-19 Emergency Individual Assistance Grant Program (Program); and

WHEREAS, there is substantial demand for this Emergency Individual Assistance Program, which is best met with this appropriation; and

WHEREAS, the COVID-19 Emergency Individual Assistance Grant Program costs are necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

WHEREAS, the COVID-19 Emergency Individual Assistance Grant Program costs were not accounted for in the FY20 budget; and

WHEREAS, the COVID-19 Emergency Individual Assistance Grant Program costs are incurred during the period that begins on March 1, 2020, and ends on December 30, 2020, unless extended by federal legislation.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Emergency Appropriation. In addition to the \$2,000,000 appropriated by Ordinance 2020-09(Y)(b), there is appropriated to the Manager the sum of four hundred thousand dollars (\$400,000.00) for the COVID-19 Emergency Individual Assistance Grant Program. This is an appropriation for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 2. Source of Funds:
CARES Act Special Revenue Fund \$ 400,000.00

Section 3. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this ____ day of December, 2020.

Attest:

Beth A. Weldon, Mayor

Elizabeth J. McEwen, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Potential Reconsideration, Resolution 2931: A Resolution Amending the COVID-19 Emergency Individual Assistance Program Criteria.

MANAGER'S REPORT:

The Assembly adopted this resolution on December 17, 2020. However, during that meeting, notice of reconsideration was given, which suspended the adoption of this resolution until the next regular Assembly meeting (1/4/21). If desired, the Assembly may take up reconsideration tonight or it could wait until the next regular Assembly meeting.

ATTACHMENTS:

Description	Upload Date	Type
☐ Res 2931	12/18/2020	Resolution

Presented by: The Manager
Presented: 12/17/2020
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Resolution Serial No. 2931

A Resolution Amending the COVID-19 Emergency Individual Assistance Program Criteria.

WHEREAS, the Assembly established the COVID-19 Emergency Individual Assistance Program with Ordinance 2020-09(Y)(b) on November 23, 2020;

WHEREAS, consistent with the existing appropriation in Ordinance 2020-09(Y)(b), this resolution is necessary to ensure that limited financial resources are spread throughout the community;

WHEREAS, the COVID-19 Emergency Individual Assistance Program, as amended, is necessary due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); and

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Amendment of COVID-19 Emergency Individual Assistance Grant Program Criteria. The program is subject to the following terms and conditions:

- (a) **Intent.** The intent of this grant program is to provide a simple application for financial support to people residing in the City and Borough of Juneau who have been financially harmed by COVID-19 and need assistance paying for basic needs like food, healthcare, nondiscretionary transportation, utilities, and housing from March 1 through December 30, 2020.
- (b) **Administration.** The Grant Administrator is Catholic Community Services. The Manager is authorized to execute an agreement with the Grant Administrator for disbursement of program funds. The Grant Administrator is responsible for assuring the program funds are disbursed only to eligible applicants. The Grant Administrator shall be provided a reasonable administration fee based on actual expenses, which are anticipated to be around \$40,000.00. The Grant Administrator shall provide the Manager with program status reports at reasonable intervals. The Manager shall provide updates to the Finance Committee or Assembly. The Grant Administrator shall review applications,

make eligibility determinations, and request grant disbursement from the City and Borough of Juneau for the eligible recipients.

(c) **Eligible Applicants.**

- (1) **Individuals residing in the CBJ.** This program is only open to individuals and not businesses. An applicant must be eighteen years of age or older and reside in the CBJ. An applicant applying for or with a dependent must be a parent or guardian with legal custody of the dependent. Residence in the CBJ may be established by voter registration in the CBJ, an Alaska driver’s license with an address in the CBJ, or similar documentation.
- (2) **COVID-19 financial hardship.** The applicant must describe how the applicant has been financially harmed by COVID-19.
- (3) **Income and livability costs.** The applicant must provide sufficient proof of income and proof basic needs expenses, which may be self-attested.
- (4) **Additional information.** The Grant Administrator may request additional information from applicants when the application contains insufficient or contradictory information or the Grant Administrator may deem the application incomplete. The Grant Administrator shall not keep a copy of any income verification. The Grant Administrator shall notify applicants of incomplete applications. Incomplete applications have five working days to cure to keep the original application filing date; otherwise the application is deemed complete on the date it is cured.
- (5) **CBJ COVID-19 Housing Assistance Grant Program disqualification.** An applicant is not eligible for the COVID-19 Emergency Individual Assistance Grant Program if the applicant received any grant from the CBJ COVID-19 Housing Assistance Grant Program (Resolution 2912(b)(am) as amended by Resolution 2925).

(d) **Grants.**

- (1) **Amount.** The grant amount is determined by the following income levels:

Index	Income limit	Grant Amount
50% Area Median Income (AMI)	\$58,900	\$1000
40% AMI	\$47,120	\$1500
30% AMI	\$29,450	\$2000

- (2) **Dependent Grant Amount.** In addition to the grant amount identified in subsection (d)(1), each dependent of the applicant that is less than 18 years old qualifies for a \$300 grant. A dependent is only eligible for one \$300 grant even if more than one parent or guardian applies.
- (3) **Payment Process.** The Grant Administrator shall send, or instruct the City and Borough of Juneau to send, the grant payments to applicants. A grant for a dependent must be paid to the parent or guardian applicant.

- (e) **Exceptions.** The Grant Administrator, after receiving direction from the Manager or designee, has the authority to make reasonable exceptions that match the intent of this grant program.

- (f) **Confidentiality.** Except as provided in this ordinance, all application material submitted for this grant and all information contained therein shall be kept confidential except for inspection by:
 - (1) Employees, auditors, and agents of the City and Borough, including the Grant Administrator, whose job responsibilities are directly related to such applications and information;
 - (2) The applicant; and
 - (3) Court order.

However, nothing in this ordinance shall be construed to provide confidentiality to summary information about program status and effectiveness. Upon balancing the public's right to know and privacy of disadvantaged individuals, this confidentiality provision is intended to provide the same level of confidentiality as provided in A.S. 47.05.020 and 7 AAC 37.030 (prohibition on disclosure of public assistance records).

- (g) **Priority.** Applications are processed on a first-come, first-served basis. The Grant Administrator will continue to expend funds until funds are fully exhausted or until December 30, 2020, whichever occurs first.

Section 2. Effective Date. This resolution shall become effective immediately after its adoption.

Adopted this ____ day of December, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk