

**ASSEMBLY STANDING COMMITTEE  
PUBLIC WORKS AND FACILITIES COMMITTEE  
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

September 14, 2020 12:00 PM

Virtual - Zoom Meeting

Regular Meeting Please click the link below to join the webinar: <https://juneau.zoom.us/j/94860486192> Or  
Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 253 215 8782 or  
+1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 436 2866 Webinar  
ID: 948 6048 6192

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**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES**

- A. Approval of Minutes

**III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS**

**IV. ITEMS FOR ACTION**

- A. Gruening Park Sewer Pump Station Generator Building Appropriation - AKDOT Reimbursement
- B. CIP Water & Waste Water Funds Transfer Requests - Delta Dr. Goodwin Rd.

**V. INFORMATION ITEMS**

- A. Composting Grant and Source Control Update

**VI. CONTRACTS DIVISION ACTIVITY REPORT**

- A. August 26, 2020 to September 9, 2020

**VII. ADJOURNMENT**

- A. Next meeting: November 9, 2020

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**PUBLIC WORKS & FACILITIES COMMITTEE  
MINUTES – REGULAR MEETING  
Zoom Webinar  
August 31, 2020**

**I. CALL TO ORDER**

The meeting was called to order at 12:07 PM.

Members Present: Ms. Hale, Ms. Triem, Mr. Bryson, Ms. Gladyszewski Assembly Member Loren Jones was also in attendance.

Staff Members Present: Katie Koester, John Bohan, Greg Smith, Nathan Coffee, Rorie Watt, Carl Uchytel, Erich Schaal, Dan Bleidorn, Jill Maclean, Daniel Blount, and Janet Sanbei.

**II. APPROVAL OF MINUTES**

A. August 10, 2020 – Regular Meeting

Carole Triem moved approval of the minutes of August 10, 2020, and asked for unanimous consent.

Correct spelling of Carole Triem. Otherwise, no objections, minutes approved.

**III. PUBLIC PARTICIPATION & NON-AGENDA ITEMS**

None.

**IV. ITEMS FOR ACTION**

A. Bartlett Regional Hospital (BRH) Triage/HVAC Upgrades Appropriation

Ms. Koester gave a brief introduction for the need of this action. BRH is requesting \$400,000 of CBJ Cares Act Funding to upgrade the HVAC system at the entrance to the ER. She turned the presentation over to Chuck Bill from BRH for explanation.

Mr. Bill stated that through June the hospital has had the ability to fund any changes required due to COVID. Currently, because of the closure of elective surgery because of COVID the funds will be running low. In order to prepare for additional needs for this pandemic and other illnesses that come forward about every other year, it will be necessary to improve ventilation and move the ER triage tent into the building. It is anticipated the HVAC system is not adequate. Cares Act dollars can only be used for replacing lost revenue. Funds cannot be used to offset the cost of upgrading structures, increasing personnel, or replacing equipment.

Discussion ensued.

Carole Triem moved the Public Works & Facilities Committee have an emergency ordinance drafted and presented to the Full Assembly. She asked that it come with more information from BRH and the Finance Department.

Ms. Glad objected to the motion for purposes of further discussion.

After further discussion a vote was taken.

Vote: 4 Yaw and 0 Nays, motion passes.

**B. Morris Art Collection**

Mr. Watt gave a brief explanation of the purpose of accepting the offer of loaning the art collection of the Morris Corporation to be displayed in City offices.

Discussion ensued.

The Public Works & Facilities Committee directed the City Manager to inform the Assembly they are in agreement of accepting the art for display with the inclusion the art will be returned at to Morris Corporation at their expense when necessary.

**V. INFORMATION ITEMS**

**A. Small Cruise Ship Master Planning Update**

Carl Uchtyl gave a brief explanation as to the work to be happening in the future along the waterfront. Mr. Schaal gave PowerPoint presentation regarding the Master Plan Update, which will update facilities for smaller cruise ships.

**B. Composting Grant and Source Control update**

This item moved to next meeting, September 14, 2020, by Ms. Hale due to time.

**VI. CONTRACTS DIVISION ACTIVITY REPORT**

**A. August 5, 2020 to August 25, 2020**

**VII. ADJOURNMENT**

The meeting adjourned at 1:03 PM.

**A. Next meeting will be September 14, 2020, 12:00 PM.**



DATE: September 9, 2020

TO: Michelle Hale, Chair  
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer

SUBJECT: Gruening Park Sewer Pump Station Generator Building Appropriation

ADOT has requested CBJ move the generator building at the Gruening Park Sewer Pump Station on Glacier Highway across from Renninger Drive. They have identified the building to be in conflict with their new roadway construction plans. ADOT's project to reconstruct Glacier Highway between Walmart and Vanderbuilt is currently in the property acquisition and final review stages with the intent of bidding the contract for construction next summer.

ADOT has committed to reimburse the CBJ for the work necessary to complete this relocation. The attached commitment letter from ADOT commits to reimburse the CBJ for the costs to relocate the Gruening Park Generator building and associated infrastructure, estimated at \$580,340. The reimbursement will be adjusted to the actual contract amounts after bids are opened and real costs are known.

The CBJ intends to complete the Gruening Park Pump Station work ahead of ADOT, or at least as far ahead of their project as possible. Bid documents are currently prepared and ready for advertisement. CBJ is awaiting ADOT to complete property acquisition and provide CBJ clear title/ownership to the land they have requested the generator building and infrastructure be relocated.

### **Action Requested**

Staff requests permission to draft the Appropriation Ordinance for the \$580,340 from ADOT and forward to the full Assembly for approval.



Gruening Park Pump Station Generator Building



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of  
Transportation and  
Public Facilities**

SOUTHCOAST REGION  
DESIGN & ENGINEERING SERVICES  
Right of Way Section

P.O. Box 112506  
Juneau, Alaska 99811-2506  
Main: 907.465.4444  
Fax: 907.465.8485  
Toll Free: 800.575.4540  
TTY TDD: 800.770.8973  
dot.alaska.gov

September 1, 2020

RE: 68124 Glacier Highway Improvements – Lemon Creek

**Funding Commitment Letter**

John Bohan, PE  
Chief CIP Engineer  
City and Borough of Juneau  
155 S Seward Street  
Juneau, AK 99801

Dear John,

The Department of Transportation and Public Facilities is proposing improvements to Glacier Highway through Lemon Creek. CBJ has a generator building across from Renninger Street that will need to be relocated.

DOT&PF will reimburse the CBJ for the costs associated with the relocation of the generator building as part of the CBJ Grucning Park Lift Station bid which the CBJ's Engineer of Record estimates to be \$ 580,340. Actual costs will not be known until the low bid is determined.

Buy America provisions will apply to this project.

We look forward to working with the CBJ to get the Lift Station moved and our ROW cleared of this obstruction.

Sincerely,

A handwritten signature in black ink, appearing to read "Liam Carnahan".

Liam Carnahan, PE  
Southcoast Region Utility Engineer



**Engineering & Public Works Department**

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: September 9, 2020

TO: Michelle Hale, Chair  
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer

SUBJECT: CIP Water and Wastewater Funds Transfer Requests

The Delta Drive and Goodwin Road reconstruction project designs are well under way in preparation for bidding this fall and construction beginning next spring. Part of the process includes accounting for the water and wastewater utility costs. The CIP contributions from the utilities are low and require additional funding to cover each utilities share of the costs identified by the design process. The accounting is tabulated below:

**Delta Drive Reconstruction - CIP R72-148**

		From
Water Utility	\$122k	W75-061 - Douglas Hwy Water David to I St
Wastewater Utility	\$207k	U76-114 - Wastewater Infrastructure Maintenance
	<b>\$329k</b>	<b>transfer to Delta Drive Reconstruction CIP</b>

**Goodwin Rd Reconstruction - CIP R72-147**

		From
Water Utility	\$24k	W75-061 - Douglas Hwy Water David to I St
Wastewater Utility	\$74k	U76-114 - Wastewater Infrastructure Maintenance
	<b>\$98k</b>	<b>transfer to Goodwin Rd Reconstruction CIP</b>

The Douglas Highway CIP was leveraged with a low interest ADEC Loan for the entire cost of the project, so the existing Water Utility revenues budgeted for the project are being reallocated to other Water Utility CIP priorities. The Wastewater Infrastructure Maintenance CIP is currently undergoing some reprioritization to fund ongoing priorities and newly identified needs including those identified above.

**Recommendation**

Staff requests the above transfers be forwarded to the Full Assembly for approval.

**Engineering & Public Works Department**

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: August 27, 2020

TO: Michelle Hale, Chair  
Public Works and Facilities Committee

FROM: Lori Sowa  
Utilities Engineer

THROUGH: Katie Koester  
Engineering and Public Works Department Director

SUBJECT: Composting Grant and Source Control Update

In June, CBJ applied for a grant through the USDA's Community Compost and Food Waste Reduction Pilot Projects. Earlier this week, we were notified that our project was not selected for award. The CBJ's proposed pilot program would have explored the use of cardboard slated for recycling as a carbon source, composted food waste from schools, and facilitated a series of food waste reduction and composting community meetings through the Juneau Commission on Sustainability.

The USDA anticipates having funding for another grant program next year. The work that went into this grant proposal, including the partnerships forged and ideas explored, will provide a good starting point for next year's grant application.

Some of the work planned within the grant proposal is still being pursued in the near term. Staff is working with JuneauComposts! to explore ways to trial cardboard and/or shredded paper as a carbon source in the composting process. While in-person community meetings are not currently advisable due to Covid, JCOS is still interested in hosting Sustainability Sessions on the topic of food waste and composting, either virtually this winter or at a point in the future when community meetings are allowed. Working with schools this year to compost food waste is not possible in our current situation, but this remains a goal once we are through the pandemic.

In related work, the wastewater utility has contracted with Tetra Tech to conduct an Industrial User Survey for the Mendenhall Wastewater Treatment service area as required by the Alaska Department of Environmental Conservation. Through this effort, we will identify known and potential sources of high strength wastes entering our sewer system. This will guide our educational outreach and source control program development geared towards keeping unwanted wastes out of our system.



## MEMORANDUM

TO: Katie Koester  
Engineering & Public Works Director

FROM: Greg Smith  
Contract Administrator

Date: September 10, 2020

SUBJECT: Contracts Division Activity  
August 26, 2020, to September 9, 2020

### **Current Bids – Construction Projects >\$50,000**

BE20-243	DPAC & DT Fire Station Fall Restraints	NTP issued to Island Contractors, Inc 06/23/2020, \$109,556.
BE20-191	Chicken Yard Park and Auke Lake Wayside Improvements	NTP issued to Admiralty Construction for \$209,863. on 08/17/2020
BE21-030	Augustus Brown Pool- Upper Roof Replacement	5 Bids received, Notice of Intent to Award sent to Dawson Construction 08/18/2020, \$362,866.00
BE20-230	JPD & DT Library HVAC Control Upgrades	NTP issued to Meridian Systems, Inc 07/23/2020 \$327,159.
BE20-192	Adair Kennedy Park Improvements	Estimate \$200,000. 5 bids received. Low bidder deemed Non-Responsible and bid rejected. Intent to Award to next lowest bidder Admiralty Construction, \$206,375.
BE20-187	JNU Sand Shed Demolition	Estimate \$500,000, one bid received on 8/26/20, award in progress to SEEM for \$531,950.

### **Current RFP's – Services**

RFP E20-267	Planning and Design for S. Franklin Pedestrian Improvements	NTP issued to DOWL on July 29, 2020, for \$397,00.00
RFP E20-281	Design Services for Calhoun Avenue Reconstruction	NTP issued to proHNS on August 31, 2020 for \$76600.00.
RFP E21-031	Juneau Douglas Treatment Plant Motor Control Center Upgrades Design	NTP issued to RMC Engineering Sevices, LLC on 08/26/2020 in the amount of \$51,360.
RFP E21-088	Design Services for Tongass Blvd Improvements, Trinity Dr to Loop Rd	Proposals due 9/18/20.
RFP E21-114	Design and CA for the Sayéik Gastineau Community School Partial Roof Replacement	Proposals due 9/22/20.

### **Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000**

Am 3 to E18-147	Rainforest Recovery Center Detox Addition – Additional design and CA services	NTP increasing contract by \$26,850 issued on 9/1/20 to JYW.
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### **Term Contracts for Electrical Services (>\$20,000)**

PA 10 to RFP E18-164 (ALE)	Paging and Communications Modifications at GVFS	NTP issued to Alcan Electrical & Engineering on 08/19/2020 for \$22,400.00
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Contracts Division Activity  
August 26, 2020, to September 9, 2020

**Term Contracts for Small Civil & Utility Construction Services (>\$20,000)**

PA 3 to E19-192(ADM)	3rd St. Sidewalk and Retaining Wall Repairs	NTP issued to Admiralty Construction 07/15/2020, \$35,000.
PA 6 to E19-192( e )	2020 Riverside ADA Improvements	NTP issued to ENCO Alaska \$50000.00

**Construction Change Orders (>\$20,000)**

COs 3 and 4 to BE19-218	JNU Taxiways A-D1-E	CO 4 executed on 9/4, CO 3 executed on 8/7, combined increase of \$175,720.
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MR E20-139 – Term Contract for Professional Services. This solicitation is open for a three-year period. Consultants continue to submit proposals. Contracts are in progress and underway.

Key for Abbreviations and Acronyms

<b>A</b>	Amendment to PA or Professional Services Contract
<b>CA</b>	Contract Administration
<b>CO</b>	Change Order to construction contract or RFQ
<b>MR</b>	Modification Request – for exceptions to competitive procurement procedures
<b>NTE</b>	Not-to-exceed
<b>NTP</b>	Notice to Proceed
<b>PA</b>	Project Agreement - to either term contracts or utility agreements
<b>RFP</b>	Request for Proposals, solicitation for professional services
<b>RFQ</b>	Request for Quotes (for construction projects <\$50,000)
<b>RSA</b>	Reimbursable Services Agreement
<b>SA</b>	Supplemental Agreement