

AGENDA TREADWELL ARENA ADVISORY BOARD MEETING

Virtual meeting only 5:30 PM

July 23, 2020

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - A. Draft June 10, 2020 meeting minutes
- V. Public Participation on Non-Agenda Items**
- VI. Agenda Topics**
 - A. Rink Ventilation
- VII. Staff Reports**
 - A. Reopening Plan
 - B. Draft July/August Rink schedule
- VIII. Committee, Liaison, Board Member Report**
 - A. Juneau Skating Club**
 - B. Juneau Adult Hockey Association**
 - C. Juneau Douglas Ice Association**
 - D. Parks and Recreation Advisory Committee**
- IX. Next Meeting Date**
- X. Supplemental Materials**
- XI. Adjournment**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**Draft Meeting Minutes
Treadwell Arena Advisory Board (TAAB)
City & Borough of Juneau
June 10, 2020
Zoom Meeting**

- I. **Call to Order:** Call to Order at 5:35pm
- II. **Roll Call:**

Members Present: Leah Farzin, Jason Soza, Ryan Kauzlarich, Josh Fortenbery, Kirk Duncan
Members Absent: Alexander Smith, Bret Connell, Dave Bartlett
Staff Present: Lauren Anderson – Treadwell Arena Manager, George Schaaf – Parks and Recreation Director
Public Present: Paulette Schirmer, Alexandra Sargent
- III. **Approval of Agenda:** Mr. Soza moved to approve the agenda. All in favor.
- IV. **Approval of Minutes:** Mr. Soza moved to approve May 27, 2020 draft meeting minutes – no changes.
- V. **Public Participation on Non-Agenda Items:**
- VI. **Agenda Topics:**
 - A. Draft annual TAAB report
 - Walked through each section
 - Report to be put on the Assembly agenda
- VII. **Staff Reports:**
 - A. Face coverings
 - CBJ ordinance requires face masks in CBJ facilities with exceptions
 - Reviewed CBJ ordinance and how it applies to user groups
 - Insight requested from public health regarding on-ice mask use
 - B. Letter of support
 - Considering letter of support for reopening
 - C. Scheduling policy update
 - Postponing update due to unique scheduling challenges for 2020/2021 season
 - D. FY20 period 10 Revenue Report
 - Reviewed
 - E. FY20 period 10 Expenditure Report
 - Reviewed
- VIII. **Committee, Liaison, Board Member Report:**
 - A. Juneau Skating Club
 - Polls going out to skaters on desire to skate starting July 29, 2020
 - Researching figure skating risk reduction and general guidance
 - No Learn to Skate entry level classes
 - Possible coordination with rink for Parent & Tot classes
 - B. Juneau Adult Hockey Association
 - No update
 - C. Juneau Douglas Ice Association
 - No update
 - D. Parks and Recreation Advisory Committee
 - No update
- IX. Next meeting Date – **TBD**, Zoom Meeting
- X. Adjournment: Mr. Fortenberry moved to adjourn at 6:47pm. All in favor.

Treadwell Arena
COVID-19 Phased Reopening Plan Draft
Updated: July 10, 2020

	Phase 1 (Closed)	Phase 2 Ice Programming July 29-	<i>Future Phases:</i> <i>Will be based on active COVID-19 case trends in the State and in Juneau</i>
Guest Capacity Total Facility Capacity = 570	0	Limited capacity 60 patrons total in facility 30 on ice & 30 in lobby	
Operations	8am – 4:30pm (M-F)	Hours TBA (5 days a week Wed-Sun)	
Amenities			
ENTRANCE ONLY-designated w/sign Main entrance	Closed	Open <ul style="list-style-type: none"> • Door closed • Mask required per ord 2020-25 	
EXIT ONLY-designated w/sign Door near locker room 4	Closed	Open <ul style="list-style-type: none"> • Mask required per ord 2020-25 	
Inside Entry Way (warm room)	Closed	<ul style="list-style-type: none"> • Open • Pass through into lobby • Door Closed • Must remain empty 	
Lobby <ul style="list-style-type: none"> • <i>Patrons (skaters and spectators) allowed in facility 15 minutes before and 15 minutes after ice time</i> • <i>All skaters MUST come dressed</i> • <i>45 minutes between each ice time reserved for group transition & cleaning</i> 	Closed	<ul style="list-style-type: none"> • Private Rentals only • Private sessions – Check in w/designated group representative • reduce customer/staff contact • Socially distanced single seating available for skate tying • Benches removed and replace with 30 individual plastic chairs marked 6 feet apart • 6 foot floor markings at front window and skate window • Mask required per ord 2020-25 • Area in front of glass marked 6 feet distance 	

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Front Office	Closed	<ul style="list-style-type: none"> • 1-2 Staff only • Staff daily temp checks • Shield/sneeze guard required • Advanced payments encouraged-online or phone • Mask required per ord 2020-25 by staff and patrons 	
Skate Rental Window & Helmets & Gloves (encourage people to bring own)	Closed	<ul style="list-style-type: none"> • 1 Staff only • Shield/sneeze guard required • Disinfect inside and outside of all skates • 25 helmets max on helmet wall • Mask required per ord 2020-25 • Eliminate borrowing lost and found winter gloves 	
Skate Sharpening for public	Closed	<ul style="list-style-type: none"> • Accept dry (unworn) skates only • Disinfect inside and outside of all skates • Encourage staff to wear gloves • Payment accepted at window • Skates must be dropped off & returned at skate rental window 	
Spectators – see Bleachers & Lobby	Closed	<ul style="list-style-type: none"> • Discouraged (allowing 1 per skater) • Mask required per ord 2020-25 • All children must stay with guardian at all times • 8 max per bleacher to social distance • Lobby – socially distance marked areas 	
Concession Room	Closed	Closed	

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1 Bleachers (closest to Lobby) used as additional hockey benches)	Closed	<ul style="list-style-type: none"> • marked 6 feet social distancing • 8 spectators max • May need to be additional hockey bench • Mask required per ord 2020-25 	
2 Bleachers (middle set)	Closed	<ul style="list-style-type: none"> • marked 6 feet social distancing • 8 spectators max • Mask required per ord 2020-25 	
3 Bleachers (closest to Zam garage) used as additional hockey benches)	Closed	<ul style="list-style-type: none"> • marked 6 feet social distancing • 8 spectators max • May need to be additional hockey bench • Mask required per ord 2020-25 	
Arena - boards surrounding 85 X 200 (cement/ice)	Closed	<ul style="list-style-type: none"> • See programming • 30 skaters max • Masks requirements based on user group 	
Guest & Home Benches might need to extend and/or overflow seating on lower benches in bleachers near lobby and zam garage	Closed	<ul style="list-style-type: none"> • Open - marked 6 feet social distancing • Disinfect after each session 	
Score box	Closed	<ul style="list-style-type: none"> • 1 person in box per session • JSC/freestyle – playing music • Mask required unless skating 	
Zam Garage	Closed	Closed to public	
Locker Rooms	Closed	Closed Must “home dress”	
Restrooms	Closed	Open	
Water fountain	Closed	Closed	
Water bottle filling station	Closed	Open	
Family Bathroom	Closed	Open	

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Family Bathroom – borrowed hockey gear	Closed	Gear not available	
Facility Rentals	No	Yes	
<u>Programs</u>			
Enter Ice		Gate near locker room 4	
Exit Ice		Gate near concession room	
Open Skating	No	No	
Pond Hockey	No	No	
Stick N’ Puck	No	No	
Freestyle	No	No	
Juneau Skating Club (JSC) <ul style="list-style-type: none"> • <i>Skaters allowed in facility 15 minutes before and 15 minutes after ice time</i> • <i>Mask required per ord 2020-25</i> 	Closed	<ul style="list-style-type: none"> • 30 skaters max • Check in with organization rep • Following US Figure Skating guidelines • Synchro • Mitigation Plan required 	
Juneau Douglas Ice Association (JDIA) <ul style="list-style-type: none"> • <i>Skaters allowed in facility 15 minutes before and 15 minutes after ice time</i> • <i>Mask required per ord 2020-25</i> 	Closed	<ul style="list-style-type: none"> • 30 skaters max • Check in with organization rep • Follow USA Hockey guidelines • Full Face shields encouraged • Mitigation Plan required 	
Juneau Adult Hockey Association (JAHA) <ul style="list-style-type: none"> • <i>Skaters allowed in facility 15 minutes before and 15 minutes after ice time</i> • <i>Mask required per ord 2020-25</i> 	Closed	<ul style="list-style-type: none"> • 30 skaters max • Check in with organization rep • Follow USA Hockey guidelines • Full Face shields encouraged • Mitigation Plan required 	
Private rentals <ul style="list-style-type: none"> • <i>Skaters allowed in facility 15 minutes before and 15 minutes after ice time</i> • <i>Mask required per ord 2020-25</i> 	Closed	<ul style="list-style-type: none"> • 30 skaters max • Check in with organization rep • Practice social distancing • Full Face shields encouraged for hockey 	

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Staff			
Schedule	<ul style="list-style-type: none"> • Skeleton crew (2 full-time employees) • PTL Staff on annual seasonal leave 	<ul style="list-style-type: none"> • Full staffing (usually 2-3 staff) depending on session • Will need to increase for cleaning and check-ins • Part-time staff as needed; not to exceed 15 hours per week • non-contact body temperature checks with infrared thermometer • Liberal leave policy in effect 	
PPE & Cleaning		<ul style="list-style-type: none"> • Staff to wear cloth face coverings at all times • Wipe down high touch areas between each ice session during the 45 transition • Wash hands every 60 minutes • Encourage glove wearing when handling money and skates • Follow state and CDC guidelines • Daily Log 	
Maintenance	<ul style="list-style-type: none"> • Normal periodic maintenance • Closure projects 	Normal periodic maintenance	

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Risk Metrics / Guidelines

	Epidemiology
Move from Phase 1 to Phase 2	Ability and capacity to screen and test widely. Community transmission stable (≤ 4 cases within 14 days), with stable and adequate testing.
Move from Phase 2 to Phase 3	Ability and capacity to screen and test widely. Community transmission stable (≤ 4 cases within 14 days), with stable and adequate testing.
Move from Phase 3 to Phase 4	Ability and capacity to screen and test widely. Community transmission stable (≤ 4 cases within 14 days), with stable and adequate testing.
Move from Phase 4 to Phase 5	Widespread community transmission is no longer present in the CBJ.
	<i>This is a working document-changes may be required based on the health & safety recommendations.</i>