

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

May 20, 2019 12:00 PM
Assembly Chambers - Municipal Building

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. April 8, 2019 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

- A. Insurance Reimbursement Appropriations
- B. BRH Crisis Stabilization Appropriation
- C. Rotary Donation to Switzer Marriott Trail Appropriation

V. INFORMATION ITEMS

- A. Centennial Hall Assessment Update
- B. Park & Playground CIP

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. April 4, 2019 - April 24, 2019
- B. April 25, 2019 - May 15, 2019

VII. ADJOURNMENT

- A. Next Meeting June 8, 2019 - Assembly Chambers

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

PUBLIC WORKS AND FACILITIES COMMITTEE
REGULAR MEETING MINUTES
APRIL 8, 2018 – 12:00 PM

I. CALL TO ORDER

The meeting was called to order at 12:03 PM.

Members present: Ms. Hale, Ms. Triem, Mr. Edwardson, Mr. Bryson

Staff Present: Mike Vigue, Greg Smith, Michele Elfers, Catherine Fritz, Patty Wahto, Bob Bartholomew, Nathan Coffee, Irene Gallion, George Schaff, John Bohan, Tim Felstead,

II. APPROVAL OF MINUTES

A. March 1, 2019 – Regular Meeting

No objections – minutes approved.

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

None.

IV. ITEMS FOR ACTION

A. Juneau Airport Construction Projects

Patty Wahto briefed the Committee on the project to be bid this Federal Fiscal year; Construction of the Taxiway – A Rehabilitation, Taxiway E Realignment, and Taxiway D-1 Relocation.

Discussion ensued.

Patty Wahto briefed the Committee on the Terminal Reconstruction Projects. She talked about where the funding will come from. She stated the airport will need to collect entitlement funds for 4 years in order to pay for the terminal. The terminal project funding from the FAA will need to happen this fall. She stated the Finance Department is helping the airport develop some revenue bonds in order to fully fund the project this year and pay back the bonds over the next 4 years with the entitlement funds. All interest is FAA Fund eligible.

Discussion ensued.

Mr. Bryson moved the Public Works and Facilities Committee forward the Taxiway A, E, and D-1 projects, and the Terminal Reconstruction Project to the Assembly for appropriation of the outlined funds, and in anticipation of grants from FAA and local funding sources and asked for unanimous consent.

Motion Passed.

Patty Wahto spoke to the appropriation of Passenger Facility Charges.

Ms. Triem moved the Public Works and Facilities Committee forward to the Assembly the outlined passenger facility charges for appropriation and asked for unanimous consent.

Motion passed.

Patty Wahto explained the need for the forward funding and transfers for Design and Construction prep work. She stated there are several items that need to take place prior to construction of projects. This work often takes place before grants and other funding have been received. This transfer is to replace funds used from other CIP projects.

Mr. Edwardson moved the Public Works and Facilities Committee forward Juneau International Airport upon appropriation of PFC9 funds, that \$610,759 be repaid through a transfer from the Runway Rehabilitation CIP to the Terminal Reconstruction project and recommend unanimous consent.

Mr. Edwardson also moved the Public Works and Facilities Committee recommend a forward funding transfer from the capital construction CIP of \$675,000 from the Airport CIP Revolving Account to the Terminal Reconstruction project, to be reimbursed once grants, bonds and other funding is appropriated and recommend unanimous consent.

No objection, motions passed.

B. Trail Maintenance Transfer Request

Michele Elfers gave a brief explanation of the way Parks and Recreation works through trail improvements. She also explained the P&R Department would like to create a single CIP to administrate trail maintenance. This would work with several trails under the CIP. This would give flexibility for moving work around if an emergency comes forward.

Discussion ensued.

Michele Elfers also spoke on some long-term planning and the process for funding these projects. She stated the Department is looking at partner funding from other agencies, and cooperative work with other agencies. She gave some examples of how priorities change over as short a period of time as one year. She explained the reason for asking to transfer funds from Projects that have run into problems into the trail maintenance fund.

Discussion ensued.

Mr. Bryson moved the Public Works and Facilities Committee support the use of P46-102 temporary sales tax funding for Trail Mix work, and moved to recommend to the Assembly the transfer of \$83,754 of area wide and temporary sales tax funding t P46-102, Trail Improvements to fund the Trail Mix work, and asked for unanimous consent.

No objection, motion passed.

C. Centennial Hall Renovation Needs Transfer Request

Mr. Vigue gave a brief explanation of concerns that have come forward about upgrades at Centennial Hall. He asked to move left over funds from the Deferred Building Maintenance CIP to the Centennial Hall Reno, Phase 2 CIP in order to fund some architectural services to determine the needs to be addressed at Centennial Hall and the costs.

Discussion ensued.

Mr. Bryson moved the Public Works and Facilities Committee support the use of P47-073 to develop a long range capital improvement plan for Centennial Hall. He also recommends the Public Works and Facilities Committee recommend to forward to the Assembly the transfer of \$35,000 from P44-088 to P47-073 to fully fund the development of a long range capital improvement plan for Centennial Hall and asked for unanimous consent.

No objection, motion passed.

D. Marie Drake School Transfer Request

Mr. Vigue explained the need for the transfer of funds to the Marie Drake HVAC System upgrades. Bids came in too high, and therefore cancelled. Considerations to split up portions of the project are being considered. This transfer is a loan that will go back to the original fund once the new Fiscal year starts. The school district is in favor of this work.

Discussion ensued.

Ms. Triem moved the Public Works and Facilities Committee forward to the Assembly the transfer of \$300,000 from P44-088 to S02-102 as a short-term loan to be repaid to P44-088 upon receipt of Juneau School District's FY2020 maintenance and asked for unanimous consent.

No objection, motion passed.

V. INFORMATION ITEMS

A. JCOS residential Air-Source Heat Pump Conversion Project

Steve Banky, steering committee of the residential Air-source heat pump conversion project, gave a short explanation for this proposal. The committee was put together to help recommend ways the City can shift from Oil to renewable sources of heating. He explained the purpose of the program.

Pat Keegan, Energy Efficiency Consultant, Washington State. He stated Juneau has a very good opportunity to move people from expensive oil to lower-cost electricity through the use of heat pumps. Juneau is a community that will work well for this type of heat source.

Discussion ensued.

B. Update to New JACC/Centennial Hall Renovation

Ms. Hale gave this as part of the Transfer Request under Action Items.

VI. CONTRACTS DIVISION ACTIVITY REPORT

A. March 14, 2019 – April 3, 2019

VII. ADJOURNMENT

A. Next Meeting – April 29, 2019 – Assembly Chambers

Meeting adjourned at 1:24 PM.



**Engineering & Public Works
Department**

155 South Seward Street
Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: May 16, 2019

TO: Michelle Hale, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer and Water Superintendent

SUBJECT: Insurance Reimbursement Appropriations

The following projects have been covered by insurance policies and are in the reconciliation process for reimbursement:

- Project Playground
- Maier Drive Force Failure and replacement
- H Street (Douglas) Stairway (damaged by vehicle)

Risk Management has been reconciling these projects and working with the insurance adjusters to determine eligible reimbursement costs. Currently the following approximate reimbursements are in process to cover expenditures to date.

- Project Playground: \$96k
- Maier Drive Forcemain: \$570k
- H Street Stairway: \$25k

Staff recommends the appropriation of the insurance funds be forwarded to the full Assembly for public hearing upon receipt of the actual payments from the insurance companies.

Bartlett Regional Hospital

3260 Hospital Drive, Juneau, Alaska 99801

907.796.8900

www.bartletthospital.org

DATE: May 15, 2019

TO: Michelle Hale, Chair
Public Works & Facilities Committee

FROM: Kevin Benson, Chief Financial Officer
Bartlett Regional Hospital

THRU: Mike Vigue, Director
Engineering & Public Works

RE: Proposed Bartlett Regional Hospital Crises Stabilization Appropriation

BRH requests an appropriation of \$500,000 for the partial funding of the Crises Stabilization Project. The appropriation will be funded by a grant received by BRH in the amount of \$500,000 to be used to begin the planning and design of the facility.

I recommend that you forward the following to the full Assembly for approval:

Appropriate \$500,000 from Bartlett Regional Hospital Fund Balance into a new CIP fund designated for the Crises Stabilization Project.

Cc: Charles Bill, Chief Executive Officer
Marc Walker, Director of Facilities



TO: Public Works and Facilities Committee
FROM: Michele Elfers, Parks & Recreation Deputy Director
DATE: May 16, 2019
RE: Switzer Creek Richard Marriott Trail Donation

The Rotary Clubs in Juneau have been working to improve the Switzer Creek Richard Marriott Trail. This trail is a Safe Route to School and a recognized educational trail by the Alaska Department of Fish and Game. Over the last year, they have donated volunteer time and materials to Trail Mix to make improvements to 1,900' of trail, making the school, educational opportunities and recreational facilities more accessible to a wider range of users. Three rotten bridges were replaced and old deteriorated boardwalk and steps were removed and replaced with a 4' wide gravel path.

The Juneau Glacier Valley Rotary Club would like to donate \$6345.31 to the City and Borough of Juneau to design, furnish and install trailhead and trail marker signage along the trail. The Parks and Recreation Department is completing a park and trail standardized signage graphic design effort this summer and will use the new sign template for these signs.

Staff requests that the Public Works and Facilities Committee forward a recommendation to the full Assembly to appropriate the \$6345.31 donation from the Juneau Glacier Valley Rotary Club for the installation of trail signage.



TO: Public Works and Facilities Committee
FROM: Michele Elfers, Parks & Recreation Deputy Director
DATE: May 16, 2019
RE: Park and Playground CIP Update

Annually, areawide sales tax contributes approximately \$275,000 to a CIP for ongoing park construction, maintenance and repair. Replacing unsafe and obsolete playground equipment typically costs \$400,000 per park. This includes poured-in-place rubber surfacing, new play equipment, some hard surfacing (i.e. concrete), minor landscaping, and site furnishing such as benches and picnic tables. While expensive, poured-in-place surfacing is preferred because it meets department and community goals of inclusivity (access), safety, health and wellness.

In order of priority, the following park projects are scheduled for equipment replacement and other improvements using Park & Playground CIP: Amalga Meadows Park Cabin, Sigoowu Ye, Sit Tuan, Steelhead, Cathedral Park and Bonnie Brae. In addition to projects that are funded through the Park & Playground CIP, the Parks & Recreation Department is moving forward with a number of standalone projects, each of which is funded through a single CIP account for that project. The following standalone projects are planned for design and construction in the next year:

1. Auke Lake Wayside – Work continues accomplishing the master plan. Engineering is in design with anticipated construction in the fall for a paved path and improved signage. The Rotary Club and the Park Foundation are partnering with CBJ to purchase and install a shelter and picnic tables as part of this work.
2. Kaxdigoowu Trail – The reroute of the eroded section of trail is awaiting an Army Corps of Engineers permit and planned for construction this summer. This section of trail will extend from the Brotherhood Bridge Parking Lot to the end of the meadow and beginning of the forested section of trail. CBJ applied for a Transportation Alternative grant to repair and replace the remainder of the trail as well as the bridge over Montana Creek.
3. Christopher Trail- The steep section of trail from Cope Park from the flume is eroding and is currently in design for repair and potential reroute.
4. Chicken Yard Park – The redesign of the park will occur over the winter beginning with a community wide public outreach phase. Construction is planned for spring 2020.
5. Adair Kennedy Phase I Demo – Remaining bond funding from the restroom, concession project for Adair Kennedy, Dimond and Melvin Parks will be used to remove unsafe elements in the plaza area of Adair Kennedy including the rock climbing wall and raised planters.

MEMORANDUM

TO: Mike Vigue
 Engineering & Public Works Director

FROM: Greg Smith
 Contract Administrator

Date: April 24, 2019

SUBJECT: Contracts Division Activity
 April 4, 2019, to April 24, 2019

Current Bids – Construction Projects >\$50,000

BE19-134	Columbia Blvd & Poplar Ave Reconstruction	Bid cancelled due to award delays.
DH -050	Cruise Ship Security Checkpoint	Estimate \$225,000, bids due 6/12/19.
BE19-173	Rainforest Recovery Center Detox Addition	Estimate \$2,283,000, bids due 4/30/19.
MR BE19-243	Marie Drake School Fan Replacement and HVAC Control Upgrades Re-Bid	Bid opened on 4/23, apparent low bidder is Schmolck Mechanical for \$899,023. Award in progress.
BE19-214	Savikko Stairs Reconstruction	Estimate \$140,000, bids due 4/30/19.
BE19-205	MVWWTP Roof Replacement	Estimate \$911,000, bids due 5/14/19.

Current RFP's – Services

CFA 19-199	Design, Production and Installation of Art for JNU Terminal Renovation	21 proposals received. Art selection committee reviewing submissions.
RFP E19-208	Design and CA/I for AB Pool Renovation	Award in progress with Architects Alaska.
RFP E19-228	CA&I for 2019 Area Wide Paving	Award in Progress with Wilson Engineering.

Current RFQ's

	None	
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Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

PA 6 to MR E 17-166(PDC)	CBJ HHW Building Civil Design	PDC, \$25,996
A 2 to PA 3 to MR E17-166(HNS)	CA&I for Sitka St	ProHNS, \$27,700
PA 1 to MR E 17-166(MRV)	Centennial Hall Long Range Capital Improvement Plan	MRV, \$50,000
A 3 to E17-125	Douglas Hwy Water System Replacement Design – Phase II	PDC, \$156,516
A 15 to E15-183	DT Street Improvements Design	Dowl, \$27,186.24
A 2 to E18-089	Seawalk Design Services, Franklin Dock to AJ Dock	PND, \$49,226

Contracts Division Activity
April 4, 2019 to April 24, 2019

Term Contracts for Electrical Services (>\$20,000)

	None	
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Term Contracts for General Construction Services (>\$20,000)

PA 2 19-122(ACC)	DTC Fall Protection	Alaska Commercial Contractors, \$36,486
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Term Contracts for Sportsfields Surface Maintenance (>\$20,000)

	None	
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Utility Agreements (AEL&P)

UA 9	JNU RSA IIC	AEL&P, \$22,177.89
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Term Contracts for Material Sources (>\$20,000)

PA 1 to E19-124(A)	Lemon Creek Material Site Miscellaneous Work	Arete, \$21,032
PA 1 to E19-124(AJC)	Stabler Point Logging and Sight-Line Clearing	Alaska Juneau construction, \$49,999.99

Term Contracts for Plumbing Services (>\$20,000)

	None	
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Construction Change Orders (>\$20,000)

BE18-222	CO 1 to SA 1 Kaiser Force Main	ENCO, \$102,461.75
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MR E17-166 – Term Contract for Professional Services. This solicitation is open for a three-year period. Consultants continue to submit proposals. Contracts are in progress and underway.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement

MEMORANDUM

TO: Mike Vigue
 Engineering & Public Works Director

FROM: Greg Smith
 Contract Administrator

Date: May 15, 2019

SUBJECT: Contracts Division Activity
 April 25, 2019, to May 15, 2019

Current Bids – Construction Projects >\$50,000

DH -050	Cruise Ship Security Checkpoint	Estimate \$225,000, bids due 6/12/19.
BE19-173	Rainforest Recovery Center Detox Addition	Award in progress to Alaska Commercial Contractors, base and Alternates 1-3 for \$2,344,900
MR BE19-243	Marie Drake School Fan Replacement and HVAC Control Upgrades Re-Bid	NTP issued to Schmolck Mechanical Contractors, \$899,023.
BE19-214	Savikko Stairs Reconstruction	NTP issued to ENCO Alaska, \$85,000
BE19-205	MVWWTP Roof Replacement	Estimate \$911,000, bids due 5/16/19.
BE19-227	Downtown Library Exterior Window Replacement	Estimate \$170,000, bids due 5/29/19.
BE19-225	MRCS Playground Renovations	Estimate \$65,000, bids due by 5/30/19

Current RFP's – Services

RFP E19-208	Design and CA/I for AB Pool Renovation	Award in progress with Architects Alaska. Phase I, pre-design contract will be for \$55,631.
RFP E19-228	CA&I for 2019 Area Wide Paving	Award in Progress with Wilson Engineering.

Construction Change Orders (>\$20,000)

BE18-213	RSA IIC – Change Order 3	SECON; \$123,000
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MR E17-166 – Term Contract for Professional Services. This solicitation is open for a three-year period. Consultants continue to submit proposals. Contracts are in progress and underway.

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- RSA** Reimbursable Services Agreement
- SA** Supplemental Agreement