

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

April 1, 2019 6:00 PM
Assembly Chambers

AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

- A. Assembly Human Resources Committee Minutes January 28, 2019
- B. Assembly Human Resources Committee Minutes February 11, 2019
- C. Assembly Human Resources Committee Minutes March 4, 2019
- D. Special Assembly Human Resources Committee Minutes March 6, 2019

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Wetlands Review Board - Appointment

The Wetlands Review Board is composed of seven members of the public and two members from the Planning Commission. When making appointments, the Assembly is required to consider obtaining the 'broadest possible representation from those technical fields with knowledge of the values, functions and uses of wetlands, such as fish or wildlife biology, geology, hydrology, land use planning, and engineering'.

There are currently two vacant seats on the Wetlands Review Board up for renewal, each with terms beginning immediately and ending December 31, 2021.

The Clerk's Office has received one application for the Wetlands Review Board.

2. Bidding Review Board - Appointment

The Bidding Review Board consists of five public seats, preferably including one attorney.

One vacant seat is currently up for consideration for an unexpired term with a term ending date of May 31, 2020.

Your packet contains the membership roster and one application. No other applications have been received.

3. Douglas Advisory Board Appointment and Annual Report

There is currently one vacant seat on the Douglas Advisory Board for a partial term beginning immediately and ending September 30, 2020.

There is one Douglas Advisory Board application in the Human Resources Committee packet, no other applications have been received.

B. Other Business

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY HUMAN RESOURCES COMMITTEE

January 28, 2019 6:00 PM
Assembly Chambers
MINUTES-DRAFT

I. ROLL CALL

Chair Rob Edwardson called the meeting to order at 6:00 p.m.

HRC Members Present: Rob Edwardson, Carole Triem, Wade Bryson and Alicia Hughes-Skandijs.

HRC Members Absent: None

Other's Present: Diane Cathcart, Deputy Clerk, Beth McEwen, Municipal Clerk, Rorie Watt, City Manager, Loren Jones, Assemblymember, Beth Weldon, Mayor, Teri Camery, CDD Senior Planner, Scott Ciambor, Chief Housing Officer, Dave Hanna, Affordable Housing Commission Chair, Merrill Jensen, Arboretum Manager, and Ed Buyarski, Jensen Olson Arboretum Advisory Board Chair.

II. APPROVAL OF AGENDA

Agenda was approved as presented

III. APPROVAL OF MINUTES

- A. December 17, 2018 Human Resources Committee Minutes - DRAFT

The December 17, 2018 Human Resources Committee Minutes were approved as presented.

- B. January 7, 2019 Assembly Human Resources Committee Minutes - DRAFT

The January 7, 2019 Human Resources Committee Minutes were approved as presented.

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

- A. Board Matters
- A. Douglas Advisory Board Appointment

MOTION: by Ms. Triem to forward to the full Assembly for approval, the recommendation to appoint Charles Ward to the Douglas Advisory Board for a term beginning immediately and ending September 30, 2021. **Hearing no objection,**

motion passed.

B. Jensen Olson Arboretum Advisory Board - Appointments & Annual Report

MOTION: by Mr. Bryson to forward to the full Assembly for approval, the recommendation to reappoint Peter Froehlich and Deborah Rudis to the Jensen Olson Arboretum Advisory Board to terms beginning February 1, 2019 and ending January 31, 2022. ***Hearing no objections, motion passed.***

Merrill Jensen, Jensen Olson Arboretum Manager, and Ed Buyarski, JOAAB Chair, were on hand to answer any questions the HRC may have regarding the Jensen Olson Arboretum Advisory Board Annual Report. The committee had no questions.

C. Juneau Commission on Aging - Appointments & Annual Report

MOTION: by Ms. Hughes-Skandijs to forward to the full Assembly for approval the recommendation to reappoint Katrina Lee to the Juneau Commission on Aging to a term beginning immediately and ending December 31, 2020. ***Hearing no objections, motion passed.***

D. Juneau Public Library Endowment Board - Appointment

MOTION: by Mr. Bryson to forward to the full Assembly for approval, the recommendation to reappoint Donna Pierce to the Juneau Public Library Endowment Board for a term beginning February 1, 2019 and ending January 31, 2022. ***Hearing no objections, motion passed.***

E. Wetlands Review Board Appointments & Annual Report

MOTION: by Ms. Triem to forward to the full Assembly for approval, the recommendation to appoint Lucas Chambers and Percy Frisby to the Wetlands Review Board to terms beginning immediately and ending December 31, 2021. ***Hearing no objections, motion passed.***

Teri Camery, CDD Senior Planner and Staff Liaison to the Wetlands Review Board, was on hand to answer any questions the HRC may have regarding the Wetlands Review Board's annual report. The committee had no questions.

F. Other Business

A. Affordable Housing Committee Discussion

City Manager Rorie Watt outlined the decisions before the Assembly Human Resources Committee (HRC) with regards to the Affordable Housing Commission (AHC).

Chair Edwardson invited Dave Hanna, AHC Chair, to speak before the HRC and reminded the HRC now is the time to ask questions as the HRC has been tasked, by the Assembly, to come back to the full Assembly with a recommendation regarding the AHC.

Dave Hanna, Chair of the Affordable Housing Committee. Handed out a memo to committee members, speaking on behalf of himself and not the AHC as they have not taken action as the whole commission as to what the future of the commission should be. The AHC is waiting on information from staff on whether the City and private industry have been meeting the goals of the Housing Action Plan. What is the current housing need in Juneau?

Chair Edwardson requested the HRC decide the following: recommendation to discontinue, a recommendation to keep as is or a recommendation to change the mission of the AHC or if the HRC feels they don't have enough information we could table, until date certain after its next meeting, to give the AHC time to meet and bring back its recommendation to the HRC.

Ms. Triem asked Mr. Hanna if the AHC has a recommendation. Mr. Hanna said that, yes the commission does but until they have a better sense of what the housing situation in Juneau currently is it would be difficult to reach a consensus among the commission.

Ms. Hughes-Skandijs said she looked forward to meeting the commission members now that she is the new Assembly Liaison to the AHC and asked Mr. Hanna if the AHC hoped to have some sort of data collection to review.

Mr. Hanna stated that yes, Scott Ciambor, Chief Housing Officer is working on that and the commission hopes to review it at its next meeting in March,

Mr. Bryson: what is the sense of the committee and what direction do they wish to go and what goals are still out there that the committee could achieve on behalf of the City?

Mr. Hanna, it will be interesting because the committee isn't currently in consensus. We seemed to have reached all the goals, the main concern is whoever is doing the job as the Chief Housing Officer is staying on-task, and make sure the housing fund is being allocated to successful projects. It would be invaluable to the Assembly if part of the review process for projects had people that had financial experience, development experience and the private sector as part of that review.

Chair Edwardson: would be fair to meet on this subject and come back to the HRC.

MOTION: by Ms. Triem moved to table this discussion and decision until the February 11, 2019 Human Resources Committee to allow the Affordable Housing Commission to discuss this further and vote on it. ***Hearing no objections, motion passed.***

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:22 pm.

ASSEMBLY HUMAN RESOURCES COMMITTEE

February 11, 2019 6:00 PM
Assembly Chambers
MINUTES-DRAFT

I. ROLL CALL

Chair Rob Edwardson called the meeting to order at 6:00 p.m.

HRC Members Present: Rob Edwardson, Carole Triem, Alicia Hughes-Skandijs and Wade Bryson

HRC Members Absent: None

Other's Present: Diane Cathcart, Deputy Clerk, Beth McEwen, Municipal Clerk, Beth Weldon, Mayor, Loren Jones, Assemblymember, Scott Ciambor, Chief Housing Officer

II. APPROVAL OF AGENDA

Agenda approved as presented.

III. APPROVAL OF MINUTES

A. January 10, 2019 Special Human Resources Committee Meeting Minutes-DRAFT

January 10, 2019 Special Human Resources Committee minutes approved as presented.

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Parks & Recreation Advisory Committee (PRAC) - Appointments & Annual Report

MOTION: by Ms. Triem to forward to the full Assembly for approval, the recommendation to reappoint Will Muldoon and Edric Carrillo to the Parks and Recreation Advisory Committee for terms beginning March 1, 2019 and ending February 28, 2022. **Hearing no objections, motion passed.**

B. Sister Cities Committee - Appointment

MOTION: by Mr. Bryson to forward to the full Assembly for approval, the recommendation to appoint Allan Alcancia to the Sister Cities Committee for a term beginning immediately and ending January 1, 2022. **Hearing no objections, motion passed.**

motion: Bryson, moved to appoint Allan Alcancia for appointment to the SSC, motion passed

C. Personnel Board - Appointments

MOTION: by Ms. Hughes-Skandijs to forward to the full Assembly for approval, the recommendation to reappoint Kenneth Southerland and Nancy Sutch to the Personnel Board for terms beginning February 1, 2019 and ending January 31, 2022. **Hearing no objections, motion passed.**

motion: Hughes-Skandijs moved to reappoint Nancy S and Kenneth S for, motion passes

D. Sales Tax Board of Appeals - Appointment

MOTION: by Mr. Bryson to forward to the full Assembly for approval, the recommendation to reappoint Mark A. Smith to the Sales Tax Board of Appeals for a term beginning immediately and ending December 31, 2021. **Hearing no objections, motion passed.**

E. Juneau Commission on Aging - Appointment

MOTION: by Ms. Hughes-Skandijs to forward to the full Assembly for approval, the recommendation to appoint Carol Ende to the Juneau Commission on Aging (general public seat) for a term beginning immediately and ending December 31, 2020. **Hearing no objections, motion passed.**

F. Other Business

A. Continued Discussion - Affordable Housing Committee Annual Report, February Draft Minutes

MOTION: by Ms. Triem to take up the continuation of the Affordable Housing Commission discussion. **Hearing no objections, motion passed.**

Scott Ciambor, Chief Housing Officer was on hand to answer questions the HRC may have regarding the Affordable Housing Commission.

Ms. Hughes-Skandijs, moved to disband the AHC and spoke to her motion. She stated that based on her observation after attending the AHC meeting, talking with staff, reviewing the history of the commission and where we are now as a City; comparing all that, to the efforts of the board, Ms. Hughes-Skandijs felt at this point, those efforts were being duplicated.

Mr. Bryson asked Mr. Ciambor what was the sense of the commission and do they still feel like they have work to do? Mr. Ciambor stated that at the last AHC meeting there discussion among the commission and put disbandment to a vote, which failed 2-4. The commission also discussed continuing for a period of time in an advisory role to help facilitate the housing fund; the AHC is looking to the Assembly for guidance.

Mr. Bryson asked, who would oversee the housing fund and how would those funds be allocated? Mr. Ciambor noted that at a November and December Assembly Committee of the Whole meetings it was discussed to have an internal committee plus one additional community member with lending experience or development experience but not necessarily have the decision-making process go through the AHC. Contractors have commented that they would like to see a more efficient process. It would be a similar process to the Community Development Block Grant process.

MOTION: by Ms. Hughes-Skandijs to disband the Affordable Housing Commission. *Hearing no objections, motion passed.*

B. Aquatics Board - Appointment Process Discussion

Committee members discussed the process for the transition from a 7 member Aquatics Board to a 9 member board. It was recommended that the Clerk's Office begin advertisement immediately for the 9 seats with review of the applications at the June HRC meeting. At the June meeting the HRC will review and determine the staggering of terms for each seat (1, 2 & 3 year terms) with July 1 being the effective date for Aquatics Board member appointments.

Motion: by Ms. Triem to recommend to the full Assembly that the Aquatics Board maintain the 7 member basis for quorum until July 1, 2019 and then switch to a 9 member quorum basis. *Hearing no objections, motion passed.*

VI. STAFF REPORTS

The committee discussed possible dates to hold a Special Assembly Human Resources Committee meeting for interviews and recommended appointment for the vacant Docks & Harbors Board seat. Chair Edwardson will bring forward to the full Assembly, Wednesday, March 6, 2019 at 6:15 p.m. and Thursday, March 7, 2019 at 5:30 p.m. as possible meeting dates/times.

Mr. Bryson brought before the committee the question of how to get more citizens of Juneau interested in serving on a CBJ board or committee.

Chair Edwardson requested this topic be added to an upcoming HRC agenda for further discussion.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:38 p.m.

ASSEMBLY HUMAN RESOURCES COMMITTEE

March 4, 2019 6:00 PM

Assembly Chambers

MINUTES

I. ROLL CALL

Meeting called to order at: 6:00 p.m.

Members Present: HRC Chair Rob Edwardson, Carol Triem, Alicia Hughes-Skandijs, and Wade Bryson

Members Absent: None

Others Present: Diane Cathcart, Deputy Clerk, Beth McEwen, Municipal Clerk, Loren Jones, Assemblymember

II. APPROVAL OF AGENDA

Agenda approved as amended, with the removal of liquor license protest.

III. APPROVAL OF MINUTES

None

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Board of Equalization - Appointment

MOTION: by Ms. Hughes-Skandijs to recommend to the full Assembly, the appointment of Robert Emil Mackey to a vacant seat on the Board of Equalization, with a term beginning immediately and ending December 31, 2021. ***Hearing no objections, motion passed.***

B. Other Business

A. Getting Citizens of Juneau Interested in Serving on CBJ Boards or Committees - HRC Discussion

Chair Edwardson opened the discussion by giving an overview of the memo he presented to the HRC regarding boards and committees; a snap shot of how all the various boards and committees are made up, what some of their requirements are, the

differences in number of members per board/committee, and whether its an empowered board or an advisory board. Chair Edwardson then opened the meeting up to discussion among fellow committee members.

Mr. Bryson, spoke to the fact that so many times there are only the bare minimum of applications for open seats on a given board, so 3 open seats and 3 applicants. Mr. Bryson said he would like to see the HRC have to go through a handful of applications for a vacant seat vs. what seems to be the current ratio of 1:1, which he feels would create a better quality of applicants.

Ms. Triem suggested hosting a workshop open to the public, similar to the League of Women Voters 'How to Run for Public Office' workshop that happens each June.

Ms. Hughes-Skandijs would like the boards/committees to reflect the look of Juneau. Ms. Hughes-Skandijs also mentioned the importance of the various boards/committees knowing what their mission as a board/committee is and also educating the public on serving on a board/committee.

Mr. Bryson stated these were all great ideas and really liked the workshop idea and that if we can increase the number of applicants we can create better diversity on a board/committee. Reaching out to local media to help CBJ reach this goal is another option.

Municipal Clerk, Ms. McEwen was on-hand to give her expert historical knowledge of CBJ board/committees and their make up, having 18+ years of dealing with and supporting them in her previous role as Deputy Clerk.

Mr. Bryson asked if it's possible to have incentives or discounts to CBJ facilities for board members as another way to interest citizens in applying for a board. Ms. McEwen stated that currently, besides the Assembly, the Planning Commission is the only board to receive a stipend and Planning Commissioners need to submit APOC forms just as Assembly and School Board members do.

Ms. McEwen also mentioned that within the Assembly's budget is a line item for board/committee funds. Boards/Committees can fill out a form and submit it to the Clerk's Office to request funds for a particular event that board/committee may be hosting or to feed board/committee members during a long meeting such as when the Youth Activities Board meets yearly to review, score and recommend funding for the youth activities grants the board has received from various youth organizations. The Sister Cities Committee has used funds in the past to host visiting dignitaries from a CBJ Sister City.

Committee members continued the discussion and posed the question of "where to go from here?" Are 31 boards the right number, is their input meaningful and is the Assembly using the information given to them from boards/committees via annual reports?

Chair Edwardson requested the Clerk's Office gather the annual reports from all Advisory Boards/Committees going back the last 3 years and include that in a future

HRC packet to help further the discussion and streamline the focus on what's working, what's not working and how to improve diversity on boards/committees to better reflect the citizens of Juneau.

B. Liquor Licenses

A. Liquor License Protest Recommendation - Genuine Ventures LLC d/b/a Tracy's King Crab Shack

Liquor License protest for Genuine Ventures LLC d/b/a Tracy's King Crab Shack was removed from the agenda due to licensee paying the balance due on utility bill that triggered the protest.

VI. STAFF REPORTS

None

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None

VIII. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 6:40 p.m.

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE

March 6, 2019 6:15 PM

DRAFT

MINUTES

I. ROLL CALL

The Special Assembly Human Resources Committee Meeting of the City and Borough Juneau Assembly, held in Conference Room 224 of the Municipal Building, was called to order at 6:15 p.m. by HRC Chair Rob Edwardson.

Assemblymembers Present: Mayor Beth Weldon, Deputy Mayor Maria Gladziszewski, Mary Becker, Loren Jones, Rob Edwardson, Carole Triem, Alicia Hughes-Skandijs and Wade Bryson

Assemblymembers Absent: Michelle Hale

Staff Present: Deputy Clerk Diane Cathcart

II. APPROVAL OF AGENDA

Agenda approved as presented

III. APPROVAL OF MINUTES

None

IV. AGENDA TOPICS

A. Board Matters

1. Docks and Harbors Board Appointment Interviews

Four applicants were interviewed for the unexpired seat on the Docks and Harbors Board. The appointment to the vacant seat will begin immediately with a term ending June 30, 2021.

MOTION: by Mr. Jones for the Assembly Human Resources Committee to recommend the Assembly make the following appointment to the Docks and Harbors Board, Christopher Dimond to the vacant unexpired seat with a term beginning immediately and ending on June 30 2021. ***Hearing no objection, the motion passed***

B. Other Business

None

V. EXECUTIVE SESSION

A. Executive Session - Committee Deliberation

The HRC recessed into Executive Session, per a motion by Ms.Triem, at 7:00 p.m. and reconvened into open meeting session at 7:15 p.m.

VI. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 7:15 p.m.



WETLANDS REVIEW BOARD

BOARD ROSTER



KENNETH M ALPER

1st Term Jan 22, 2019 - Dec 31, 2019

Appointing Authority Planning Commission
Position Voting Member
Office/Role PC Liaison
Category Planning Commissioner
Dais Seat 9



DANIEL HICKOK

1st Term Jan 22, 2019 - Dec 31, 2019

Appointing Authority Assembly
Position Voting Member
Office/Role PC Liaison
Category Planning Commissioner
Dais Seat 1



CLAUDE (CHIP) MCMILLAN III

1st Term Jun 25, 2018 - Dec 31, 2020

Position Voting Member
Category Public



PERCY E FRISBY

1st Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly
Position Voting Member
Office/Role Public
Category Public
Dais Seat 7



TYLER ADAMS

1st Term Mar 05, 2018 - Dec 31, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 6



JOHN HUDSON

1st Term Mar 05, 2018 - Dec 31, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 4



LUCAS M CHAMBERS

1st Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly
Position Voting Member
Office/Role Public
Category Public
Dais Seat 2



VACANCY immediately - Dec 31, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 3



VACANCY immediately - Dec 31, 2020

Position Voting Member
Category Public

Which Boards would you like to apply for?

Wetlands Review Board: Submitted

Are you applying for reappointment to this board?

Yes No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below
such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am a biologist and an environmental scientist. A significant portion of my job as an Environmental Impact Analyst III for the Alaska Department of Transportation and Public Facilities deals directly with wetland mitigation, permitting, and cooperation with other agencies including the Army Corp, United States Fish and Wildlife Service, Seal Trust, and the Alaska Department of Fish and Game. I would like to apply my expertise towards a public service that I care about.

Please select the type of board seat for which you are applying *

General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I am an employee of the Alaska Department of Transportation and Public Facilities

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Southeast Alaska Regional Science Fair Mentor (2015) • Educated high school student on coastal management issues, bioenergetics, and ecosystem management • Assisted high school student in formulating a project hypothesis • Familiarized student with laboratory safety protocols and scientific best practices • Monitored student as samples were analyzed using laboratory equipment • Reviewed data analysis and assisted in preparation of oral presentation Alaska Sea Week Volunteer – Auke Bay Laboratories (2014-2016) • Helped coordinate and lead various interpretive marine science activities to educate approximately 1,200 students about marine ecosystems in Southeast Alaska, climate change, marine mammal conservations, food web ecology, oil spill response, and local fisheries Southeast Alaska BioBlitz Volunteer Instructor (2014) • Guided local elementary school students in an interactive field survey of terrestrial insect habitat around Auke Bay, Juneau, Alaska

Education/Training: Please list both formal and informal education & training experiences:

Master of Science, Biology, Valdosta State University (VSU), (In Progress) Thesis title: The Effects of Bifenthrin Barrier Treatments on Non-target Arthropod Communities Advisor: Dr. Mark Blackmore
Bachelor of Science Biology, Georgia Southwestern State University (GSW), (Dec 2010) Thesis title: The Population Effects of Interspecific Competition between the Controphic Species Culex pipiens and Daphnia magna

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

• NOAA Vessel Safety/Cold Water Marine Survival Training (2014, 2017) • Emergency Responder First Aid/CPR/AED (2014, 2015) • NOAA Gun Safety/Firearm/Bear Awareness Training (2015, 2016, 2017) • NOAA Survival Egress Aviation Safety "Dunker" Course (2014) • NOAA Small Boat Operator Training (2015) • Alaska Boat Safety Program (2015) • NOAA Component Class (2015) • Wilderness First Aid (2016, 2017, 2018) • Multivariate Analysis in Ecology (& Other Sciences), using PRIMER V.7 (2017)

[R_Bare_Resume.docx](#)

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

Caucasian/Non-Hispanic

Gender

Male


Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree



BIDDING REVIEW BOARD

BOARD ROSTER



BRAD WALDRON

1st Term Jul 11, 2016 - May 31, 2019

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 3



EDWARD KING

1st Term Jun 05, 2017 - May 31, 2020

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 1



ALEXANDER SMITH

1st Term Nov 05, 2018 - May 31, 2021

Position Voting Member

Category Public



STEPHEN SORENSEN

3rd Term Jun 01, 2018 - May 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public/Attorney

Dais Seat 2



VACANCY immediately - May 31, 2020

Position Voting Member

Category Public

Which Boards would you like to apply for?

Bidding Review Board: Submitted

Are you applying for reappointment to this board?

Yes No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

To share my knowledge of bidding and contracting with the Bidding Review Board and provide unbiased determinations regarding bidding disputes.

Please select the type of board seat for which you are applying *

General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

None

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Staff liaison to CBJ Utility Advisory Board

Education/Training: Please list both formal and informal education & training experiences:

BS Civil Engineering.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

Caucasian/Non-Hispanic

Gender

Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree



DOUGLAS ADVISORY BOARD

BOARD ROSTER



TERI TIBBETT

1st Term Apr 24, 2017 - Sep 30, 2019

Appointing Authority Assembly

Position Voting Member

Office/Role Secretary

Category Public

Dais Seat 6



MARY KAY PUSICH

4th Term Apr 21, 2008 - Sep 30, 2019

Appointing Authority Assembly

Position Voting Member

Office/Role Vice-Chair

Category Public

Dais Seat 5



ADAM GARNER

3rd Term Jan 10, 2011 - Sep 30, 2019

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



JOHN DELGADO

4th Term Jun 02, 2008 - Sep 30, 2019

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 1



JOYCE VICK

4th Term Jan 12, 2009 - Sep 30, 2020

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



CHARLES W WARD

1st Term Jan 28, 2019 - Sep 30, 2021

Appointing Authority Assembly

Position Voting Member

Office/Role Public

Category Public

Dais Seat 3



VACANCY immediately-Sept 30, 2020

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 4

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Norton _____ Gregory _____
First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Tlingit Haida Regional Housing
Authority _____
Employer

Director of Housing Services _____
Job Title

same as above _____
Residence Address if different from your Mailing "Home"
Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Douglas Advisory Board: Submitted

Eaglecrest Ski Area Board: Submitted

Are you applying for reappointment to this board?

Yes No

If you are applying for more than one board, how many total boards are you willing to serve on?

2

none

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am interested in serving on the Douglas Advisory board as I am a resident of downtown Douglas. I have a continued interest in community service, contributing where and when I can, especially when it involves affecting change in a area/neighborhood where I reside. I am also interested in serving on the Eaglecrest board. I am an avid skier, and would like to be involved in the decision making processes that affect an area where I choose to recreate. It has been my observation that the Eaglecrest board can be more diverse in age, race, and as an Alaska Native I can fill that niche. When serving on the Assembly, I was the Assembly liaison to the Eaglecrest board from 2017-2018 and am familiar with board practices, Eaglecrest finances and challenges, as well as a general sense of where the ski area is headed in the next few years.

Please select the type of board seat for which you are applying *

General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I am currently employed by Tlingit Haida Regional Housing Authority. I am currently on the board of directors for Southeast Alaska Independent Living (SAIL), and serve as a board member for the Douglas Island Neighbors Association.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

- Employed by Tlingit Haida Regional Housing Authority 2009 to current - Juneau Affordable Housing Commission board member – 2010 to 2017. Board chair 2012-2014. - Sealaska Heritage Scholarship Committee 2010-2012. Committee Chair 2011-2012. - Board of Director for Southeast Alaska Independent Living (SAIL) November 2015 to current. Vice-chair 2018-current. - Board of Director for Aiding Women in Abuse and Rape Emergencies (AWARE) March 2016 to November 2018. - Board member for Douglas Island Neighbors Association – March 2016 to current. Treasurer 2016-current. - Senior Citizens Support Services Incorporated (SCSSI) Senior Assisted living task force member March 2016 to current. - The Alaska Committee – Board member March 2018 to January 2019.

Education/Training: Please list both formal and informal education & training experiences:

University of Alaska Southeast – studied business management

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

[Norton Resume 2019.pdf](#)

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

American Indian/Alaskan native Aleutian

Gender

Male


Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

I Agree

To: City and Borough of Juneau Assembly

Date: December 31, 2018

Re: Douglas Advisory Board 2018 Annual Report

Members: Mary Kay Pusich, John Delgado, Joyce Vick, Adam Garner, Teri Tibbett, Charles Ward

The Douglas Advisory Board (DAB) was formed upon unification of the cities of Juneau and Douglas and continues to be a voice for Douglas Island residents, concerns, and input. DAB meets on the 2nd Wednesday of the month at 5:30pm at the Douglas Library.

DAB is represented on the Treadwell Historical Society and works closely with the Douglas Fourth of July Committee. DAB also monitors the agendas of the Douglas Island Neighborhood Association and North Douglas Neighborhood Association.

Following are some of the activities of DAB in 2018:

DOUGLAS HISTORICAL CEMETERIES

Maintenance of the Douglas Island cemeteries has been a priority of DAB. DAB members have attended CBJ meetings and communicated with Parks and Recreation and Lands and Resources. Douglas residents have requested DAB advocate for CBJ take over of the maintenance for the Douglas Island Historical Cemeteries. Discussions throughout the year pointed out a history of communications between Douglas residents and CBJ, dating back to the 1970s, requesting CBJ to maintain the cemeteries to preserve the dignity of the ancestors and pioneers buried on the island. Efforts to establish title are underway and at various stages. DAB will continue to support this process until the Historical Cemeteries on Douglas Island are all properly maintained.

TREADWELL HISTORICAL PRESEVERATION SOCIETY

Currently two DAB members are represented on the Treadwell Historical Society: Mary Kay Pusich (Douglas Advisory Board) and Joyce Vick (Douglas Fourth of July Committee). They report to DAB on planning and improvement efforts for the Treadwell Area, safety and security against vandalism, and the Gold Rush Days event. In 2018, DAB has worked with the Society to plan the celebration for Perseverance Theatre 40th anniversary.

'WELCOME TO DOUGLAS ISLAND' SIGN

DAB has prioritized the construction and placement of a 'Welcome to Douglas Island' sign in the center of the round-about—to greet residents and tourists coming to the Island. After determining that cruise ship tax dollars could not be used, DAB is researching other funding options. A former DAB member who worked on signage with the Department of Transportation was helpful in outlining requirements. The Board hopes to see the sign completed and standing in the next two years.

NORTH DOUGLAS ROAD EXTENSION AND WEST SIDE DEVELOPMENT

DAB believes the road extension and development of the west side is the most important project on Douglas Island. DAB requests full inclusion into discussions, planning, and decisions, with full input from Board members and residents of Douglas Island.

OTHER ITEMS

- DAB supports moving forward on the Douglas Boat Harbor landscaping, parking delineations, and sidewalks.
- DAB supports prioritizing the rebuilding the St. Ann's/Savikko Park stairs before the stairs collapse.
- DAB is planning a celebration to honor the Douglas Fire Department as part of May firefighters and first responders awareness month.
- DAB looks forward to contributing a Douglas Island perspective to CBJ's Downtown Blueprint effort.