

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

February 11, 2019 6:00 PM
Assembly Chambers

AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

- A. January 10, 2019 Special Human Resources Committee Meeting Minutes-DRAFT

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

- 1. Parks & Recreation Advisory Committee (PRAC) - Appointments & Annual Report

The Parks and Recreation Advisory Committee (PRAC) consists of nine public members and one Assembly Liaison.

There are currently two seats with terms coming due. Both incumbents, Will Muldoon and Edric Carrillo, have applied for reappointment to those seats, no other applicants have applied.

Terms run March 1, 2019 to February 28, 2022.

- 2. Sister Cities Committee - Appointment

The Sister Cities Committee consists of seven public seats.

Two vacant seats are currently up for consideration for various terms. One seat begins immediately with a term ending date of January 1, 2021 and the other seat begins immediately with a term ending date of January 1, 2022.

Your packet contains the membership roster and one application. No other applications have been received.

- 3. Personnel Board - Appointments

The Personnel Board consists of five members and administers "Labor Relations" per CBJ 44.10, conducts hearing of employee appeals as provided in the personnel rules; reviews and makes recommendations to the manager on the personnel rules and other duties outlined in CBJ 44.10.

This board meets occasionally and generally only when an appeal hearing has been set or when changes to the Personnel Rules are being proposed.

There are currently two seats with terms that have come due. The two incumbents, Kenneth Southerland and Nancy Sutch, have applied for reappointment to the the board; no other applicants have applied.

The two terms run from February 1, 2019 to January 31, 2022.

4. Sales Tax Board of Appeals - Appointment

The Sales Tax Board of Appeals (STBA) provides an appeal mechanism for controversies involving taxable sales, sales taxes, penalties and interest, and exceeding \$500.00, from decisions of the manager as provided under CBJ 69.05.180.

This five member board meets occasionally and generally only when an appeal hearing has been set.

Mark A. Smith has submitted his application for reappointment for a term beginning immediately and ending December 31, 2021.

5. Juneau Commission on Aging - Appointment

The Juneau Commission on Aging consists of nine members appointed from the general public. Members shall be appointed to staggered two-year terms. The Assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

There are currently three vacant seats on the commission for various terms.

At the January 28, 2019 Assembly Human Resources Committee Meeting, the wrong application was added to the packet for appointment. Just prior to the meeting incumbent Joann Flora decided she did not wish to be reconsidered for reappointment. The Clerk's Office also recently received notice from Tisket Seslar that she would be resigning from the JCOA effective immediately.

Carol Ende submitted her application and would like to be considered for the general public seat on the commission; no other applications have been received for consideration.

Currently there are two seats with terms beginning immediately and ending December 31, 2020 (one general public seat & one over 65 seat) and one seat with a term beginning immediately and ending December 31, 2019 (over 65 seat).

B. Other Business

1. Continued Discussion - Affordable Housing Committee Annual Report, February

Draft Minutes

2. Aquatics Board - Appointment Process Discussion

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE

January 10, 2019 5:30 PM

MINUTES-DRAFT

I. ROLL CALL

The Special Meeting of the Full Assembly sitting as the Human Resources Committee held on January 10, 2019 in Conference Room 224 of the Municipal Building was called to order at 5:30 p.m. by Chair Rob Edwardson.

Assemblymembers present: Chair Rob Edwardson, Mayor Beth Weldon, Deputy Mayor Maria Gladziszewski, Mary Becker, Loren Jones, Jesse Kiehl, Carole Triem, Michelle Hale, and Wade Bryson

Assembly absent: None

Staff present: Deputy Clerk Diane Cathcart

II. APPROVAL OF AGENDA

agenda approved as presented

III. APPROVAL OF MINUTES

none

IV. AGENDA TOPICS

A. Board Matters

The committee interviewed seven applicants in 15 minute intervals for the upcoming vacancy of Assemblymember Jesse Kiehl's District 1 seat.

1. Title 11.10.040 Vacancies
2. 5:35pm Interview - Meilani Schijvens
3. 5:55 Interview - Eric Forst
4. 6:15pm Interview - Theresa Yvette Soutiere
5. 6:35pm Interview - Martin Stepetin Sr
6. 6:55pm Interview - Kate Troll

7. 7:15pm Interview - Christopher Peloso
8. 7:35pm Interview - Alicia Hughes-Skandijs
9. Letters of Support for Applicants

B. Other Business

V. EXECUTIVE SESSION

A. Deliberation on District 1 Applicants

The committee took a 10 minute break before moving into Executive Session at 7:48 p.m.

The committee moved out of Executive Session at 8:32 p.m.

VI. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 8:35 p.m.



PARKS & RECREATION ADVISORY COMMITTEE

155 S. Seward Street
Juneau AK 99801
(907) 586-5226

To: Assembly Human Resources Committee

From: Christopher Mertl, Chair
Parks & Recreation Advisory Committee

Date: January 24, 2019

Subject: Parks & Recreation Advisory Committee 2018 Annual Report

The City & Borough of Juneau Parks & Recreation Advisory Committee (PRAC) meets the first Tuesday of each month at 6:00 P.M. in the Assembly Chambers. The PRAC is comprised of nine members appointed by the Assembly for three-year terms. In 2018, PRAC held ten public meetings.

In 2018, PRAC said farewell to four of its members: Traci Gilmour, Brett Farrell, Eric Ouderkirk, and Chris Prussing all who served one or more terms with PRAC. Their passion and commitment to our community and thoughtful input at our meetings will be missed. PRAC worked with the Human Resources Committee to ensure that our committee had diverse representation in the filling of these vacated seats. We welcomed Jon Gellings, Will Muldoon, Emily Palmer, and Kirsten Shelton to the committee. Today PRAC continues to have members from a broad-spectrum of the community including professionals, construction trades, federal employees, parents, and sports clubs who brought their understanding and leadership in developing and maintaining CBJ Parks & Recreation (P&R) programs. We are also excited by the addition of younger members to PRAC. We wanted to thank the Human Resources Committee in working with us in the nominations to PRAC.

Also significant this year was the departure of Kirk Duncan as Director of the Parks and Recreation Department. His knowledge, passion for customer service, fiscal responsibility, and 'can-do' attitude has paid significant dividends in creating a Department that is more responsive, has a positive attitude, and has quickly and effectively resolved previous issues that faced the Department. He and his staff deserve much praise for their efforts to create an improved Department and better serving the community. We should all be very proud of the new and improved Parks and Recreation Department. It has been my personal honor to work with Mr. Duncan and he will be missed by all on PRAC.

With Mr. Duncan's departure we welcome George Schaaf as the new Director. George is not a new face for us and served very briefly on PRAC this year before filling the role as Director. We are very excited to have him on board and his past Department experience will be valuable to all. Already we are seeing continued improvements in the Department and PRAC's relationship with the Director.

Over the last year several items were significant community milestone events for PRAC and the Department. Two new parks were opened this year, Overstreet Park and the Rebuild of Project Playground. Both projects could not have been made possible without the support of the community in terms of fund raising and volunteer efforts. The community and CBJ should be very proud of these new parks that will serve residents and visitors well. Several other parks, trails and facilities were also improved in 2018. Also of significance is the completion of the Parks and Recreation Master Plan, a two year effort with substantial community input and participation. The plan is schedule for Assembly adoption in early 2019 and once approved will provide a roadmap to achieve the long-term vision of Parks & Recreation within our community. The Department worked tirelessly on this document and all involved deserve much praise.

Several items came before PRAC that garnered a higher level of public input. These included:

- Chicken Yard Park Improvements and the discussion of vehicular use in the park;
- The transfer of several privately held cemeteries to the Department;
- The playing of pickleball on the tennis courts in Cope Park;
- Dog free trails;
- The adoption of the Treadwell Historic Mine Site and Trails Plan, and Evergreen Cemetery Historic Landscape Preservation Plan; and
- Gunakadeit Park, its future use, and proposals for purchase and leasing of the park.

Additionally the PRAC took public comment on a wide range of issues, providing support for several Parks & Recreation initiatives, and making recommendations to the Assembly. Planning and management highlights of 2018 include:

- Lifetime Achievement Awarded by the Alaska Recreation and Parks Association to Helen Clough
- Eagle Valley Center and SAIL Partnership
- Indian Point Land Exchange
- Multi-Sport Pump Track
- Overstreet Park/Seawalk Updates
- Juneau Park Foundation
- Treadwell Ditch Improvements
- Eagle Valley Center Updates
- Centennial Hall Upgrades
- Downtown Juneau Chairlift Benches
- Capital Park Retaining Wall Failure
- OHV Park Updates
- Riverside Rotary Park Playground Improvements
- Adair Kennedy Park Master Plan and Tree Removal
- Switzer Marriot Fund Transfer
- CIP Trail Update
- South Mendenhall Peninsula Land Trade
- CIP (2020-2025)
- Zach Gordon Youth Center Programs and Facilities

- Commercial Use/Permitting of Public Trails and Lands
- Aquatic Board updates
- Eagle Valley Center Public Use Cabin

I also wanted to take the time to thank the entire Department for their professionalism in serving our community, from managing and maintaining our facilities and parks, to delivering the various programs that make Juneau a better place to live. The contribution these programs and facilities make to our quality of life, contribute to our youth's development and community as a whole; cannot be understated. Our facilities are loved by our residents and attract many visitors to Juneau who in turn support our local economy. This was a big year for the Department and PRAC, and everyone's passion and commitment made many projects a huge success. If last year was any indication, I look forward to what's to come in 2019.

Thank you for this opportunity to serve our community. If you would like more information please call me at 907-988-9000.



Christopher Mertl
PRAC, Chair

Attachment: 2018 Attendance Record

PARKS AND RECREATION ADVISORY COMMITTEE (PRAC)
ATTENDANCE 2018

Tuesdays @ 6pm unless specified	1/2	2/6	3/6	4/3	5/1	6/5	7/3 No Meeting	8/7	9/4	10/8	11/6	12/4 No Meeting
Josh Anderson	P	P	P	P	P	A	N/A	P	P	P	P	N/A
Edric Carrillo	P	P	A	P	A	P	N/A	P(t)	P	P	P	N/A
Kirk Duncan												N/A
Jon Gellings						P	N/A	A	A	P	P(t)	N/A
Christopher Mertl <small>Chair 3/3/15 Re-elected 4/5/16</small>	P	P	P	P	P	P	N/A	P	P	P	P	N/A
Will Muldoon											P	N/A
Emily Palmer			P	P	P	P	N/A	P	P	P	P(t)	N/A
Tom Rutecki	P	P	P	P	P	P	N/A	P	P	P	P	N/A
Kirsten Shelton				P	P	A	N/A	P	P	A	P	N/A

LEGEND: **A** – Absent / **P** – Present/ **P(t)** – Present Telephonically/ **N/A**- No Meeting

*Date moved



PARKS & RECREATION ADVISORY COMMITTEE

BOARD ROSTER



CHRISTOPHER MERTL

3rd Term Aug 24, 2009 - Feb 28, 2020

Appointing Authority Assembly
Position Voting Member
Office/Role Chair
Category Public
Dais Seat 5



JOSH ANDERSON

2nd Term Feb 24, 2014 - Feb 28, 2020

Appointing Authority Assembly
Position Voting Member
Office/Role Vice-Chair
Category Public
Dais Seat 1



WILL MULDOON

1st Term Sep 17, 2018 - Feb 28, 2019

Appointing Authority Assembly
Position Voting Member
Office/Role 2nd Vice-Chair
Category Public
Dais Seat 7



EDRIC CARRILLO

1st Term Apr 03, 2017 - Feb 28, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 2



WADE BRYSON

1st Term Oct 15, 2018 - Oct 14, 2019

Appointing Authority Assembly
Position Ex-Officio
Office/Role Assemblymember
Category Assembly Liaison
Dais Seat 10



JON GELLINGS

1st Term May 14, 2018 - Feb 28, 2020

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 9



KIRSTEN SHELTON

1st Term Mar 01, 2018 - Feb 28, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 6



TOM RUTECKI

3rd Term Mar 01, 2018 - Feb 28, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 8



EMILY PALMER

1st Term Mar 01, 2018 - Feb 28, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 3



KIRK DUNCAN

1st Term Nov 05, 2018 - Feb 28, 2022

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 4



MIKE EBERHARDT

5th Term Jan 01, 2004 - Dec 31, 2028

Appointing Authority Assembly
Position Ex-Officio
Office/Role State Parks Liaison
Category State Parks Liaison
Dais Seat 11



SISTER CITIES COMMITTEE

BOARD ROSTER



MIRANDA MCCARTY

1st Term Feb 29, 2016 - Jan 01, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Co-Chair

Category Public

Dais Seat 3



SUSAN M. BAXTER

3rd Term Feb 28, 2011 - Jan 01, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Co-Chair

Category Public

Dais Seat 1



JUNNIE CHUP

1st Term Mar 05, 2018 - Jan 01, 2021

Position Voting Member

Category Public



KATHLEEN WAYNE

1st Term Mar 05, 2018 - Jan 01, 2021

Position Voting Member

Category Public



DORENE M LORENZ

1st Term Nov 26, 2018 - Jan 01, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



VACANCY term ending Jan 1, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 6



VACANCY term ending Jan 1, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



PERSONNEL BOARD

BOARD ROSTER



KENNETH L SOUTHERLAND

1st Term Apr 11, 2016 - Jan 31, 2019

Appointing Authority Assembly
Position Voting Member
Category Management Representative
Dais Seat 3



NANCY SUTCH

2nd Term Jun 30, 2014 - Jan 31, 2019

Appointing Authority Assembly
Position Voting Member
Category Management Representative
Dais Seat 5



CINDY SPANYERS

2nd Term Mar 17, 2014 - Jan 31, 2020

Appointing Authority Assembly
Position Voting Member
Category Labor Representative
Dais Seat 4



RODNEY HESSON

2nd Term Mar 17, 2014 - Jan 31, 2020

Appointing Authority Assembly
Position Voting Member
Category Labor Representative
Dais Seat 1



JUDITH PORTER

4th Term Feb 01, 2018 - Jan 31, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 2



SALES TAX BOARD OF APPEALS

BOARD ROSTER

	MARK A. SMITH 2nd Term Jul 16, 2012 - Dec 31, 2018	Appointing Authority Assembly Position Voting Member Category Accountant Dais Seat 4
	TIM COTTONGIM waiting to hear back if he will reapply 6th Term Jul 01, 1997 - Dec 31, 2018	Appointing Authority Assembly Position Voting Member Office/Role Chair Category Public Dais Seat 1
	JOHN GAGUINE will continue until seat can be filled 3rd Term Apr 01, 2007 - Dec 31, 2018	Appointing Authority Assembly Position Voting Member Category Attorney Dais Seat 2
	PAT WATT 3rd Term Jan 01, 2018 - Dec 31, 2020	Appointing Authority Assembly Position Voting Member Category Public Dais Seat 5
	VACANCY Jan 1, 2018 - Dec 31, 2020	Position Voting Member Category Public



JUNEAU COMMISSION ON AGING

BOARD ROSTER

	ALICIA HUGHES-SKANDIJS 1st Term Jan 15, 2019 - Oct 14, 2019	Position Assembly Liaison Office/Role Assemblymember Category Assembly Liaison
	EMILY KANE 1st Term Nov 27, 2017 - Dec 31, 2019	Appointing Authority Assembly Position Voting Member Category Public Dais Seat 5
	SUSAN H. WARNER 1st Term Nov 27, 2017 - Dec 31, 2019	Appointing Authority Assembly Position Voting Member Category Public Dais Seat 9
	EILEEN HOSEY 1st Term Nov 27, 2017 - Dec 31, 2019	Appointing Authority Assembly Position Voting Member Office/Role Acting Chair Category Public Member over 65 Dais Seat 3
	PAUL DOUGLAS 1st Term Nov 27, 2017 - Dec 31, 2019	Appointing Authority Assembly Position Voting Member Category Public Member over 65 Dais Seat 1
	KATRINA LEE 2nd Term Jan 01, 2019 - Dec 31, 2021	Appointing Authority Assembly Position Voting Member Office/Role Public Category Public Dais Seat 6
	LINDA KRUGER 1st Term Aug 13, 2018 - Dec 31, 2021	Appointing Authority Assembly Position Voting Member Category Public Member over 65 Dais Seat 8
	VACANCY Jan 1, 2019 - Dec 31, 2020	Appointing Authority Assembly Position Voting Member Category Public Member over 65 Dais Seat 4
	VACANCY Jan 1, 2019 - Dec 31, 2020	Appointing Authority Assembly Position Voting Member Office/Role Public Category Public Dais Seat 2
	VACANCY Immediately - Dec 31, 2019	Appointing Authority Assembly Position Voting Member Category Public Member over 65 Dais Seat 7

Affordable Housing Commission Annual Report 2018

2017 was a busy year for the Affordable Housing Commission (AHC) as the bulk of the work that the assembly had assigned to AHC had for the most part been accomplished. In 2018 we determined that we should focus on giving direction to the Assembly on the best uses for the Affordable Housing Fund that the Assembly fully funded.

In the first quarter AHC discussed the existing programs and evaluated their effectiveness. It was determined that the accessory apartment program and the mobile home down payment assistance program were both worthwhile programs although the participation rate in the mobile home program was lower than expected. Various ideas were discussed as to how that program could be expanded or assisted. It was determined that assistance from AHFC was probably necessary.

In addition AHC heard from various entities such as the Juneau Housing Trust and participated in the CBJ Housing Forum. Much discussion and review was done of various ideas that have been floated such as blighted properties rehab, down town revitalization, tax credits for new development and other suggestions. AHC decided that the housing land trust model as used by the Juneau Housing Trust is a viable model worth consideration by the Assembly.

After this review period AHC elected new officers and made the first significant motion of the year by agreeing that the Commission should focus on implementing the Housing Action Plan strategy that would target workforce housing.

The next quarter primarily consisted of trying to identify and agree upon the pitfalls or obstacles to various types of housing incentives. Difficulties of financing mobile homes, equitable distribution of tax credits and or exemptions, code free zones and alternative housing types were all analyzed and debated. The diversity of the board was invaluable at this point as most issues could be identified without the need for outside resources.

The summer was a busy time for commissioners so a meeting was skipped in July and several commissioners worked on investigating various issues to report back to the commission. One proposal was made that we recommend a financing model to the Assembly to actually participate in financing new mobile homes in mobile home parks. While a final draft of this proposal that would outline a guarantee of space available to financiers has not been received we may yet see one in the future.

The fall quarter had more discussion on mobile home financing, trying to learn more about affordable housing finance options for communities such as the loans to sponsors program and trying to identify obstacles to development. Reviewing Title 49 and looking at alternative subdivisions occupied a great deal of this time as well as working with staff to try to get a regular data stream initiated that would allow us to evaluate the current status of the overall

housing situation in Juneau so as to know how we are performing compared to the Housing action Plan.

The final quarter was spent reviewing what the Commission had been studying and determining what recommendations the Commission should make to the assembly and what the future would hold for the Commission. Differing opinions from the Commissioners have led to this still not being resolved.

The Commission heard from the local building association about difficulties with permitting at CDD and also heard from CDD about many areas of progress that have been made in allowing flexibility in developing properties. We also discussed issues with Title 49 that have not been solved and the Planning Director updated us on their progress in these areas.

At this point staff presented their plan for a proposal system for allocating the housing funds. While the plan was good the commission did have reservations about CBJ staff being the only formal reviewers of any proposals submitted. At this time AHC passed a motion in support of the proposal with the modification that the review includes members of the public, possibly AHC members who have direct experience operating, developing, building, and financing affordable housing projects. This was perhaps the most significant action taken by the Commission this year.

The last month saw further discourse on the role of the commission and efforts to formulate a system to have staff regularly provide data on the state of housing in Juneau. It was felt that this was necessary to ensure that funding efforts were being appropriately directed. It is hoped that this will become a reality for 2019. Our January meeting was cancelled to allow staff to have time to develop and formulate the data. The February meeting will review the data and discuss the future of the commission.

Respectfully,
Dave Hanna
Chair, Affordable Housing Commission

Draft

Minutes Affordable Housing Commission

Feb. 5, 2019

JEDC Boardroom

I. CALL TO ORDER.

Commissioners Present: Dave Hanna, Wayne Coogan, Kathleen Strasbaugh, Russ MacDougal, Frank Bergstrom, Tamara Rowcroft, Mandy O'Neal Cole

Commissioners Resigned/Terms Expired: HoneyBee Anderson, Margaret O'Neal

Staff Present: Scott Ciambor, Chief Housing Officer (CHO)

Rory Watt, City Manager

Assembly Liaison: Alicia Hughes Skandis

Public Present: Alan Wilson, Victor Banazak, Gwen Place

II. Approval of the Agenda

Motion to re-order agenda: Annual Report, Staff Report, Affordable Housing Commission

Russ M. moved, Wayne C. second. Motion passed.

III. Approval of Minutes

Motion to approve December minutes as written.

Russ M. moved, Tamara R. second. Motion passed.

IV. Motion to discuss annual report.

Frank B. moved, Wayne C. second. Motion passed.

Discussion: Add more content around AHC work on Housing Trust models. Group decides not to go into specifics such as cost. Amend report to include: *AHC agreed that the Housing Trust Model is worth exploring as a viable option for the CBJ.*

Motion to approve report for submission to Assembly with amendment noted above.

Tamara R moved, Russ M second. Motion passed.

V. Staff Report

CHO presented Housing Action Plan (HAP) report with updated status column and metrics added. AHC comments include: concern that CHO working too much with homelessness as opposed to affordable housing. Acknowledged that new Homelessness Coordinator will take some of these tasks, and CHO is responsible for addressing Assembly priorities, which included homelessness. Question about the appropriateness of homelessness within AHC charter. Re: HAP Chapter 4, AHC has concerns about data from permits vs. certificates of occupancy and Assessor rolls. CHO explained that the data (2017 & 2018) was derived from a process of putting together several sources, and are the best estimate possible given database limitations. AHC members reiterate that the numbers seem low and they believe they've seen more units come to market. Russ M. suggests looking into financing for small homes, 1 bd single family homes, tiny houses, because we've heard the financing is unavailable. Suggestion for subcommittee. No action taken.

Russ M question re: disposal schedule for Pederson Hill, City Manager affirms no set schedule, estimates April.

Wayne C asserts CBJ assessor database is the best way to get actual data for added/new units. CDD numbers (permit numbers) are projection. No action taken.

VI. Future of AHC

City Manager notes the Assembly is looking at AHC to assess fit, does the AHC give the Assembly needed support? With the advent of the HAP and CHO, do we still need an AHC? Re: the Juneau Housing Trust Fund, City Manager has believes that the Assembly must direct public money, cannot rely on commissions for direction, particularly when there are questions of public money supporting private development. Ultimately, What can the AHC do to make the work of the Assembly easier?

Discussion from AHC:

AHC has created milestone projects (accessory apartment program, mobile home down payment program) that took tremendous work and advocacy. These were valuable endeavors. AHC has not been about to move on the issue of public money for affordable housing that doesn't pick winners and loser in the private market.

Housing is a community priority now, in part due to the work of the commission. Raised awareness. Before AHC, there was a task force for housing in the 90s. They did good work, but much of it was lost when the task force sunsetted. Worried that could happen again with the commission. People on the commission represent expertise not necessarily found in CBJ staff/Assembly. Private and non profit development expertise can help the Assembly evaluate strengths/weaknesses of projects.

City Manager: Assembly is best served when commissions make definitive recommendations. Avoid suggestion direction for funding, avoid big policy questions that are the purview of the Assembly or other boards (like Title 49 at the Planning Commission).

Discussion from AHC: Can AHC focus on bringing the \$100-200K house development? Consensus was that it is likely not possible. Further exploration of the future of the AHC: Does expertise matter without clear direction? We repeat same arguments for multiple meetings. It is unclear whether recommendations from the AHC to the Assembly are really needed.

AHC wonders if Staff (CHO) finds this work with the commission burdensome.

CHO: Lack of focus is a persistent problem which costs CBJ time/money. Also, staff has been treated poorly when presenting/responding to the commission, makes it difficult to work with AHC. However, new CDD Director is prioritizing building bridges with private sector.

Public Comment: AHC is a neutral voice for private sector problems with CDD, but recently private developers have been going directly to CDD with better reception. Working on good relationships. Additional public comment noted it is sad that there is difficulty between staff and AHC, because housing expertise is important.

Discussion from AHC: We've discussed not being in the "referee" role between private sector and CDD. This issue continues to dominate time, but does not advance us. Instead work on developing criteria for project evaluation- put the expertise to work in service to the Assembly. Education also remains a goal for the AHC. AHC also noted there has been friction on both sides, frustration from AHC with staff mirrors staff frustration with AHC.

Motion to recommend dissolution of AHC to Assembly.

Mandy C moved, Wayne C second.

Discussion in opposition to motion: AHC recommendations, utilizing expertise, could be more useful to Assembly if Assembly provided some direction. Suggestion for quarterly meetings rather than monthly meetings. Don't want to lose momentum generated by AHC focus on housing. Education very important. Still believe AHC has role in disposition of the Juneau Housing Trust Fund. Still not getting needed data, perhaps require Needs Assessment update every two years.

Discussion in support: Concern that not all commissions really believe affordable housing is a need.

Disagreeing on fundamental reason behind commission establishment. Rebutted: Some commissions may be confusing lack of agreement with lack of concern. Communication is the key.

Motion failed. 3 in favor, 4 opposed.

New motion: The AHC should continue for 1 year, on a reduced meeting schedule, to provide recommendations on affordable housing strategies, review quarterly housing indicators for conformity with Housing Action Plan, and offer input on use of Juneau Housing Trust Funding as directed by the Assembly.

Moved by Kathleen L, Russ M. second.

Motion passed, 5 in favor, 1 opposed.

CHO working on housing indicators, likely ready in several months. Reminded AHC that the JHTF process includes staff conferring with one community member (from development, finance or lending).

Assembly Liaison: Provide recommendation (in above approved motion) in memo to HRC of the Assembly, with request for Assembly guidance re: priorities.

Question from Russ M: When is builder's forum- is this a good time for AHC retreat. Idea tabled until after Assembly action.

Public Comment: Alan Wilson from AHFC Board noted that other communities want to have commissions like CBJ AHC. Also many communities around the nation are discussing private/public partnership/funding issues. The struggle is real. Other public comment appreciated the AHC.

AHC appreciated CHO work on metric data.

Next meeting: Tues, March 4th at 5:15pm.

Motion to adjourn.

Frank B moved, Russ second.

Motion passed.

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JUNEAU AFFORDABLE HOUSING COMMISSION

BOARD ROSTER



KATHLEEN STRASBAUGH

1st Term Feb 08, 2016 - Jan 31, 2019

Appointing Authority Assembly
Position Voting Member
Office/Role Chair
Category Public
Dais Seat 9



MARGARET O'NEAL

2nd Term Feb 11, 2013 - Jan 31, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 7



MANDY COLE

2nd Term Feb 11, 2013 - Jan 31, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 3



ALICIA HUGHES-SKANDIJS

1st Term Jan 15, 2019 - Oct 14, 2019

Appointing Authority Assembly
Position Ex-Officio
Office/Role Assemblymember
Category Assembly Liaison
Dais Seat 10



HONEY BEE ANDERSON

3rd Term Jan 04, 2010 - Jan 30, 2020

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 1



FRANK BERGSTROM

1st Term Nov 28, 2016 - Jan 31, 2020

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 2



DAVE HANNA

1st Term Jul 11, 2016 - Jan 31, 2020

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 5



TAMARA ROWCROFT

3rd Term Jan 04, 2010 - Jan 31, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 8



RUSS MCDUGAL

2nd Term Mar 17, 2014 - Jan 31, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 6



WAYNE COOGAN

2nd Term Apr 23, 2012 - Jan 31, 2021

Appointing Authority Assembly
Position Voting Member
Office/Role Vice-Chair
Category Public
Dais Seat 4

Presented by: The Manager
Introduced: 01/07/2019
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-03(b)

An Ordinance Amending the City and Borough of Juneau Code Related to Aquatics Facilities and Repealing the Associated Sunset Date.

WHEREAS, the Juneau voters approved a proposition in October 2014 amending the Charter to give the Assembly discretion to establish a board to oversee the City and Borough's aquatics facilities; and

WHEREAS, Ordinance 2015-23(b) amended the City and Borough code to create a new chapter, Chapter 67.10 Aquatics Facilities, with an automatic sunset date of May 28, 2018; and

WHEREAS, Ordinance 2018-19 extended the sunset date to June 30, 2019.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. Except for Section 2, which is a non-code ordinance, this ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Repeal of Sunset Date. The sunset date created by Ordinance 2015-23(b) and extended by Ordinance 2018-19 is repealed. Chapter 67.10 no longer has a sunset date.

Section 3. Amendment of Section. CBJ 67.10.010 Board of directors, is amended to read:

67.10.010 Board of directors.

(a) The aquatics board shall consist of nine voting members appointed by the assembly to serve without compensation for staggered three-year terms. Members of the board shall serve at the pleasure of the assembly. Terms shall commence on July 1. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No board member who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the assembly.

(b) One board member shall be from and represent the Juneau School District. One board member shall be from any local aquatics organization that rents a pool facility. To the extent possible, appointments to the remaining seven seats on the aquatics board shall include persons having skills relevant to matters concerning the aquatics facilities. No more than two members of the aquatics board shall be a member or employee of any local aquatics organization, or the immediate family member of any member or employee of any local aquatics organization.

(c) The parks and recreation department director may participate in any board proceedings like a member but shall not have the power to vote and shall not be counted in determining whether a quorum of the board is present.

Section 4. Amendment of Section. CBJ 67.10.020 General powers, is amended to read:

67.10.020 General powers.

(a) Subject to state laws and City and Borough ordinances, the aquatics board shall make policy decisions and generally direct the operation and maintenance of the municipally-owned aquatics facilities according to the best interests of the public and in a sound business manner. The aquatics board:

(1) Shall be responsible for generally directing the operation, maintenance, development and marketing of the municipally owned and operated aquatics facilities, except as otherwise provided by the assembly by resolution.

(2) Shall prescribe the terms under which persons and groups may use the aquatics facilities under the board's management and establish and enforce standards of operation.

(3) May adopt regulations pursuant to CBJ 01.60 necessary for the administration of the aquatics facilities under the board's management.

(4) Shall facilitate and receive citizen input on the management and operations of the aquatics program.

(b) Shall ensure all legal services for the aquatics board and aquatics facilities are provided by or under the supervision of the municipal attorney.

(c) Shall annually provide to the assembly a written review of the aquatics program. The review shall include public usage, financial trends, facility maintenance needs, capital needs, and the efficiency of the program operation.

(d) Shall annually provide a personnel evaluation to the parks and recreation department director of the aquatics manager's performance in supporting the board and implementing board direction. The aquatics manager personnel evaluation and the board's deliberation of it shall be confidential unless the aquatics manager requests a public discussion.

(e) Shall participate in the selection process for the hiring of the aquatics manager. In the event the board does not support the hiring recommendation of the parks and recreation department director, the board chair shall timely notify the city manager. The city manager shall then make the hiring decision.

Section 5. Amendment of Section. CBJ 67.10.050 Meetings, is amended to read:

67.10.050 Meetings.

(a) The aquatics board shall meet at least once each month at an accessible location and time to be designated by the board. The board chair may cancel a monthly meeting when a quorum will not be present. Subject to public notice requirements, any three board members may call for a special meeting.

(b) Every meeting of the board, including its committees, shall have an agenda. The agenda shall be prepared by the board or committee chair in consultation with the aquatics manager.

Section 6. Amendment of Section. CBJ 67.10.070 Manager designated, is amended to read:

67.10.070 Aquatics manager designated.

The aquatics manager shall provide staff support to the board but is supervised by the parks and recreation department director.

Section 7. Amendment of Section. CBJ 67.10.080 Director; duties and responsibilities, is amended to read:

67.10.080 Aquatics manager; duties and responsibilities.

The aquatics manager is responsible for the overall supervision of the municipally-owned aquatics facilities under the aquatics board's policy direction. The aquatics manager's authority and duties shall include, but are not limited by, the following:

- (1) To be responsible for carrying out all applicable laws, ordinances and regulations.
- (2) To be responsible for carrying out policies established by the aquatics board not in conflict with policies established or adopted by the assembly or manager.
- (3) To prepare an annual budget as required by City and Borough ordinance.
- (4) To attend all meetings of the aquatics board and its standing committees except as otherwise directed by the board and not otherwise conflicting with other duties of the position of aquatics manager.

- (5) Direct and supervise the maintenance and operation of the municipal pools.
- (6) Keep the aquatics board fully advised on the financial circumstances of the program budget, the physical condition, and the maintenance needs of the aquatics facilities.
- (7) At the direction of the aquatics board, prepare draft regulations and draft fee changes for consideration.
- (8) Assist the aquatics board in all matters, including the preparation of the annual report to the assembly.

Section 8. Amendment of Section. CBJ 67.10.100 Preparation and submission of budget, is amended to read:

67.10.100 Preparation and submission of budget.

The aquatics manager shall prepare the budget in accordance with approved City and Borough procedure and shall submit it to the aquatics board for approval. The aquatics manager shall submit to the board the draft Capital Improvement Plan no later than December 1 and the draft operating budget no later than February 1.

The operating portion of the budget submitted by the aquatics board shall, to the extent practical given safety concerns and maximizing operating hours of the pools, minimize its general fund subsidy. The aquatics board shall make its recommendations and submit the budget to the city manager for transmittal to the assembly in the same manner as general government departments.

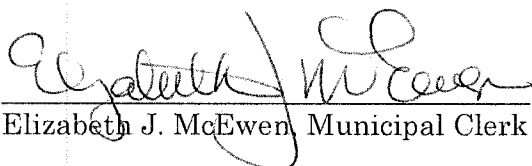
Section 9. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this 28th day of January, 2019.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk



AQUATICS BOARD

BOARD ROSTER



PHILIP LOSEBY

1st Term Apr 27, 2015 - Jun 30, 2019

Appointing Authority School District
Position Ex-Officio
Office/Role JSD Liaison
Category School District Liaison
Dais Seat 8



TOM RUTECKI

1st Term Jul 01, 2015 - Jun 30, 2019

Appointing Authority Assembly
Position Voting Member
Office/Role Vice-Chair
Category Public
Dais Seat 5



BECKY MONAGLE

1st Term Dec 08, 2016 - Jun 30, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 3



JOE PARRISH

1st Term Jul 01, 2015 - Jun 30, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 4



CHARLIE WILLIAMS

1st Term Jul 01, 2016 - Jun 30, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 7



RITCHIE DORRIER

1st Term Jul 01, 2015 - Jun 30, 2019

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 1



CAROLE TRIEM

1st Term Oct 15, 2018 - Oct 14, 2019

Appointing Authority Assembly
Position Ex-Officio
Office/Role Assemblymember
Category Assembly Liaison
Dais Seat 9



PAT WATT

1st Term Jul 01, 2015 - Jun 30, 2020

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 6



MAX MERTZ Resigning from the Board

1st Term Jul 01, 2015 - Jun 30, 2020

Appointing Authority Assembly
Position Voting Member
Office/Role Chair
Category Board member of Glacier Swim Club
Dais Seat 2