

# **SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA**

April 24, 2017 6:00 PM  
City Hall Conference Room #224  
Full Assembly sitting as the Human Resources Committee

## **I. ROLL CALL**

Chairman Loren Jones called the meeting to order at 6:01p.m.

Assemblymembers present: HRC Chair Loren Jones, Mayor Ken Koelsch, Deputy Mayor Jerry Nankervis, Mary Becker, Jesse Kiehl, Maria Gladziszewski, Debbie White, Beth Weldon, and Norton Gregory

Assemblymembers absent: none.

Staff present: Deputy Clerk Beth McEwen, Airport Manager Patty Wahto

## **II. APPROVAL OF AGENDA**

Hearing no objection, the agenda was approved as presented.

## **III. APPROVAL OF MINUTES**

A. April 3, 2017 Assembly Human Resources Committee Meeting Minutes

Ms. Becker had some minor grammatical corrections; hearing no objection, the minutes were approved with correction.

## **IV. AGENDA TOPICS**

A. Board Matters

1. Interviewing Airport Board Applicants.

The Airport Board has two (2) open seats. One seat is that of incumbent Dennis Harris which will be for a term beginning July 1, 2017 and expiring June 30, 2020. The other seat is that which was vacated by Mal Menzies with a term expiring June 30, 2017. The Assembly can choose to appoint a member to the remainder of the current term plus the full three year subsequent term expiring June 30, 2020.

There were two applications received for the two above seats and the applicants are scheduled for interviews as follows:

6:00 Dennis Harris

6:10 Dennis Bedford

The committee interviewed applicants Dennis Harris and Dennis Bedford for the two open seats on the Juneau International Airport Board.

After the conclusion of the executive session at the end of the meeting, the following motion was made:

**MOTION** by Mr. Kiehl that the HRC recommend the appointment of Dennis Harris to the next full term beginning July 1, 2017 and expiring June 30, 2020 and the appointment of Dennis Bedford to the seat vacated by Malcolm Menzies for a term beginning immediately and expiring June 30, 2020. *Hearing no objection, the motion passed.*

2. Douglas Advisory Board - Appointment

There is one vacant seat on the Douglas Advisory Board for a term expiring September 30, 2018.

There was one open seat on the Douglas Advisory Board and two applicants: Teri Tibbett and Robert Sewell.

**MOTION** by Ms. White to recommend the appointment of Teri Tibbett to the Douglas Advisory Board for the term expiring September 30, 2018. Mr. Gregory objected and said he would prefer to see the appointment of Robert Sewell since Mr. Sewell has been so involved with the Douglas Island Neighbors association.

Members asked for clarification if this was open to all nine members voting or if the remainder of the HRC agenda was strictly for the four-member Assembly Human Resources Committee to vote upon. Ms. McEwen explained that since the agenda was noticed as the full Assembly sitting as the Human Resources Committee that all nine members are to vote on all items listed upon the agenda.

***A roll call vote was taken on the motion to appoint Ms. Tibbett to the Douglas Advisory Board.***

Ayes: Becker, Gladziszewski, Nankervis, White, and Jones

Nays: Gregory, Kiehl, Weldon, and Koelsch

***MOTION CARRIED.***

3. Friends of the Flag - Discussion re: Status of Committee

At the HRC meeting on August 22, 2016, Chair Jones noted that there were discussions going on with community groups about the possibility of a local community group taking over the oversight of the Friends of Flag Committee rather than CBJ. Mr. Jones will provide a verbal report to the committee on the status of those discussions. Your packets include copies of a number of documents relating to the history and the recent work of the committee.

Mr. Jones noted that Mayor Koelsch has been asking for the status on this. Mr. Jones explained that approximately a year and half ago, the HRC began discussing the Friends of the Flag Committee, the Hank Harmon Rifle Range and the 4th of July Committee. All three of those groups have resolutions establishing them as advisory groups to the Assembly.

He said that they wanted to deal with the Friends of the Flag Committee and historically they had requested to become a CBJ committee in order to be covered under the CBJ insurance policy. Mr. Jones noted that he has held several meetings with Judy Ripley, the City Attorney, and the Risk Management and City Manager staff about this and Ms. Ripley

determined that they could purchase their own insurance for approximately \$500. At that same time those meetings were taking place, they also determined that their committee membership was aging and they were having trouble getting people appointed to their board. He said that as a result of that, approximately 6 months ago, the Assembly appointed the members of the committee for the first time since the resolution was adopted.

He said that following those appointments, they continued to work on trying to get other community groups interested in sponsoring the committee rather than it falling under the CBJ board umbrella. He contacted Juneau Chamber of Commerce (JCC), a couple of the Rotary clubs in town. His understanding to date was that so far the Glacier Valley Rotary and the small Rotary group downtown have both said no. He said he has not heard back from the other two Rotary groups. Mr. Jones noted that during his last conversation with Friends of the Flag Committee members Bruce Botelho and Jim Carroll was that they were still trying to set up meetings with the other two Rotary Groups. He said that in the meantime until this is resolved any differently, the committee continues to be a CBJ board and is advisory to the Assembly and is covered by our insurance policy. He also noted that the flags will be going up on Sunday.

Mr. Jones noted that since this committee is still in the process of getting any changes to its governance, the HRC has not yet taken on Hank Harmon or the other committees similarly situated.

Mayor Koelsch asked if it would be necessary for another group to take the Friends of Flag Committee over. He said he was not looking for someone to take them over, but rather, he was looking to not having them as an advisory body to the Assembly. Mr. Jones said they are not an official non-profit group and they do not have any official tax status or other status as a group other than a group sanctioned by the Assembly. He said he has discussed that with Judy Ripley and she expressed that the committee's hope is that their task will be taken over by somebody that can recruit and get younger people involved. Mayor Koelsch said he would like to support the group with either a grant or somehow supporting the work they do financially but the last thing he wants to get the Assembly involved with is which flags go up where.

Additional discussion took place about other possibilities in which the following groups to be considered included JEDC, other Rotary Groups, and/or CBJ Parks and Recreation staff. Mr. Jones said he would keep working with the committee and reach out to some of these community groups to see if they would be willing to take this on.

B. Other Business

## V. EXECUTIVE SESSION

A. Executive Session for Committee Deliberations on Board Appointments

**MOTION** by Mr. Kiehl to enter into discussion that may tend to prejudice the reputation and character of individuals, specifically the applicants for the Airport Board.

Hearing no comment from the public, the committee entered into Executive Session at 6:36 p.m.

The committee returned from Executive Session at 6:42p.m.

For final action, please refer to the motion under Airport Board earlier in the minutes.

**VI. ADJOURNMENT**

*There being no further business to come before the committee, the meeting adjourned at 6:43p.m.*

DRAFT