**CITY AND BOROUGH OF JUNEAU**

**HOUSING AND DEVELOPMENT TASK FORCE**

**CBJ Housing and Development Task Force**

There is created within the City and Borough of Juneau a seven member Housing and Development Task Force. The committee is composed of two Assembly members, two Planning Commissioners and three persons active in the development industry. The proposed members from the Assembly are Ms. Hale and Ms. Gladziszewski; Planning Commission will be represented by Nathaniel Dye and Paul Voelckers and the development industry would be represented through the Juneau Chamber of Commerce's Housing and Development Committee by Bill Heumann, Dave Hanna and Wayne Jensen. The non-voting facilitator/Chair of the HDTF will be outgoing Assemblymember Jones.

The committee shall elect a vice chair from among its members at its first meeting.

**Purpose**

The purpose of the committee shall be to provide helpful advice to the Assembly regarding housing and development issues.

Specifically, the committee is asked to:

- Review the path that a project must take to gain approval. Identify areas where pathways may be improved, keeping in mind staff constraints. Evaluate the current pre-application process and make recommendations.
- Discuss possible structures to engage a working group that interfaces with land and facility developers in the industry.
- Consistent with Assembly goals, identify general processes and areas in existing title 49 code that inhibit growth and development. The goal is to identify and prioritize tasks or projects that could be worked on by this Task Force or other groups, such examples include:

    - A line by line review of the Table of Permissible Uses
    - A line by line review of dimensional standards
    - Confirmation that a Comprehensive Plan Update is needed
    - Prioritization of efforts to update Title 49, complete Neighborhood Area Plans and funding and updating of the Comprehensive Plan
    - Consideration of governance structure, similar to or different than the Manager's memo to the Lands Housing & Economic Development Committee in July.

**Timeline**

The members shall serve until completion of their tasks which are proposed to be completed and reported to the Assembly by April 30, 2022. The committee shall automatically expire within six months of this date unless extended. The committee shall report to the Assembly Committee of the Whole as scheduled by the Deputy Mayor.

**Meetings, Officers, Records, Quorum, Staff Support**

The committee shall determine its meeting schedule according to its workload and at the call of the chair. All meetings shall be open to the public and advertised through the Municipal Clerk's office.

A majority of the committee members shall constitute a quorum for the transaction of its business. The committee shall follow the procedures used by the Assembly for transaction of its business, as interpreted by the City Attorney as necessary. The committee shall keep a record of its meetings, transactions, findings, determinations and written public comments received, which shall be filed with the Municipal Clerk and be open to public inspection at reasonable times.

The City Manager will provide staff support and assistance to the task force as appropriate and as time and priority allows.

Dated: September 9, 2021



Beth A. Weldon, Mayor

City and Borough of Juneau