

**SPECIAL ASSEMBLY MEETING  
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

*DRAFT Meeting Minutes – May 12, 2021*

**Meeting No. 2021-12:** The Special Assembly Meeting of the City and Borough of Juneau, held via Zoom webinar, was called to order by Mayor Beth Weldon at 5:30p.m.

**I. CALL TO ORDER / ROLL CALL**

**Assemblymembers Present:** Maria Gladziszewski, Loren Jones, Wade Bryson, Alicia Hughes-Skandijis, Carole Triem, Greg Smith, Michelle Hale, Christine Woll, and Mayor Beth Weldon.

**Assemblymembers Absent:** None.

**Staff Present:** City Manager Rorie Watt, Deputy City Manager Mila Cosgrove, Municipal Clerk Beth McEwen, Deputy Clerk Di Cathcart, Finance Director Jeff Rogers, Assistant Municipal Attorney Teresa Bowen, Budget Analyst Adrien Speegle

**II. APPROVAL OF AGENDA**

The agenda was approved as presented.

**III. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**

Clerk McEwen provided instruction to the listening public on how they could participate in tonight's meeting telephonically.

No public participation on non-agenda items.

**IV. AGENDA TOPICS**

**A. Introduction: Ordinance 2021-03 An Ordinance Regulating Fireworks and Providing for a Penalty.**

This ordinance would create a comprehensive set of regulations to govern the use, sale, and possession of fireworks. Fireworks would be classified as concussive, holiday, and allowable. Notably, concussive fireworks, like mortars, would be prohibited inside the fire service area. Holiday fireworks, like bottle rockets and firecrackers, would only be allowed. The CBJ is working on fliers to help educate people when and where the different types of fireworks are allowed and prohibited. The Assembly Committee of the Whole discussed fireworks multiple times including: February 1, 2021; March 15, 2021; April 12, 2021; and May 10, 2021.

**The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.**

**MOTION** by Mr. Bryson for the Assembly set Ordinance 2021-03 for public hearing at the next Assembly meeting and asked for unanimous consent. *Hearing no objections, Ordinance 2021-03 was set for public hearing for the May 24, 2021 Regular Assembly meeting by unanimous consent.*

**B. Introduction: Ordinance 2021-18 An Ordinance Regarding Taxing the Sale of Fireworks.**

This ordinance would clarify the sale of fireworks is not exempt from sales tax. The Assembly Committee of the Whole discussed this ordinance at its meeting on May 10, 2021.

**The Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.**

**MOTION** by Mr. Jones for the Assembly introduce Ordinance 2021-18 and set it for public hearing at the next regular Assembly meeting, and asked for unanimous consent. *Hearing no objections, Ordinance 2021-18 was set for public hearing for the May 24, 2021 Regular Assembly meeting by unanimous consent.*

**C. Public Hearing: Ordinance 2020-09(AV) An Ordinance Appropriating up to \$125,000 to the Manager as Partial Funding for the Pile Anodes Installation Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation and Public Facilities.**

This ordinance would appropriate up to \$125,000 to the Pile Anodes Installation CIP. This project would install zinc anodes to each steel piling in Harris Harbor as part of a maintenance plan to extend the longevity of all Docks and Harbors facilities.

Grant funding is provided by the Alaska Department of Transportation and Public Facilities. The 50% local match requirement is being met by previously appropriated capital improvement project funding from the Pile Anodes Installation CIP (H51-121).

The Docks and Harbors Board will review this request at the regular board meeting on April 29, 2021.

**The City Manager recommends the Assembly adopt this ordinance.**

**Public Comment:**

None.

**Assembly Action:**

**MOTION** by Ms. Gladziszewski for the Assembly to adopt Ordinance 2020-09(AV) and asked for unanimous consent. *Hearing no objections, Ordinance 2020-09(AV) was adopted by unanimous consent.*

**D. Bid DH21-036 Harris Harbor Anodes Installation**

This project would install zinc anodes to each steel piling in Harris Harbor as part of a maintenance plan to extend the longevity at all Docks and Harbors facilities. The zinc anodes are

welded on the piles below the surface and provide a sacrificial benefit to the galvanized steel piling.

Funding for this project is provided by the Alaska Department of Transportation and Public Facilities' (DOT/PF) Harbor Grant program and the CBJ Harbor Enterprise CIP funds.

Bids were opened on April 14, 2021. The bid protest period expired at 4:30 p.m. on April 16. Results of the bid opening are as follows:

The Docks and Harbors Board recommended this bid award at a special public meeting held on April 19.

<b>RESPONSIVE BIDDERS</b>	<b>TOTAL BID</b>
Global Diving & Salvage, Inc.	\$174,650
Alaska Commercial Divers, Inc.	\$174,652
American Marine International	\$287,761
Engineer's Estimate	\$254,000

**The City Manager recommends award of this project to Global Diving & Salvage, Inc. in the total bid amount of \$174,650.**

**MOTION** by Ms. Triem for the Assembly to award the Harris Harbor Anodes Installation to Global Diving and Salvage in the total bid amount of \$174,650, and asked for unanimous consent.

Objection by Mr. Bryson for purposes of a question. He noted that Global Diving & Salvage's bid and Alaska Commercial Driver's bid were only two dollars off. He asked if there were any other criteria that led to the decision other than a two dollar difference in the bid price.

Mr. Watt said that there were no other factors involved in the bidding process, and it happened to be an exceptionally tight bid.

Mr. Bryson asked for clarification if the City was not legally allowed to explore the option of a different, potentially local company due to a two-dollar difference.

Mr. Watt said that Mr. Bryson was correct, as the charter requires that for a Capital Improvement Project, the bid must be awarded to the lowest bidder, regardless of the location of the business. This requirement is featured in the charter and in the purchasing code of the City. Mr. Bryson recommended the Assembly have a more in-depth discussion on the charter rules in the future, as this could help a local company that could benefit Alaskans over minor amounts of money. Mr. Bryson removed his objection.

*Hearing no objections, the award was approved by unanimous consent.*

**V. STAFF REPORTS**

**A. COVID Community Mitigation Measures – Update**

Ms. Cosgrove referenced the April 26 meeting in which the Assembly gave the City Manager the authority to adjust community mitigation measures in accordance with CDC guidelines. She explained that the adjustments made regarding masking for vaccinated individuals were in line with the recent CDC updated guidance.

Ms. Woll asked for clarification regarding the mask requirements for higher tier emergency levels, as Juneau is currently in the Minimal level. Ms. Cosgrove said if Juneau were to reach the Moderate level or above, the EOC would most likely attribute that to a COVID-19 variant or something other than what Juneau is experiencing at this point in time.

Mr. Bryson asked if Ms. Cosgrove could provide a percentage of people in Juneau who are fully vaccinated, and a percentage of those who have received at least one dosage. Ms. Cosgrove noted that as of May 12, 59.2% of the total population of Juneau has received at least one dose of a COVID-19 vaccine, and 55.3% of the total population have completed their vaccine series, and are fully vaccinated.

Mayor Weldon asked Ms. Cosgrove when she anticipates Juneau to reach the “green” level. Ms. Cosgrove was not entirely sure what “green” would mean, and asked if green was meant to represent the end of the pandemic. She said that she does not have a crystal ball to anticipate when the pandemic will be over; but once a majority of Juneau’s population has been vaccinated – which now includes 12 – 15 year olds – then restrictions can continue to ease.

**MOTION** by Ms. Hale for the Assembly ratify the changes made to the EOC Community Mitigation Measures and asked for unanimous consent. *Hearing no objections, the mitigation measures were ratified by unanimous consent.*

**VI. ADJOURNMENT**

There being no further business to come before the Assembly, the Special Assembly meeting was adjourned at 5:48p.m.

*Minutes drafted by Administrative Assistant Lacey Davis and respectfully submitted for approval by Municipal Clerk Beth McEwen this 24<sup>th</sup> day of May, 2021.*

Signed: \_\_\_\_\_

Elizabeth J. McEwen  
Municipal Clerk

Signed: \_\_\_\_\_

Beth A. Weldon  
Mayor