


**Retail Businesses**  
**Attachment E**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

By: Governor Mike Dunleavy   
Commissioner Adam Crum , Alaska Department of Health and Social Services  
Dr. Anne Zink , Chief Medical Officer, State of Alaska

**I. Applicability:** This section applies to retail businesses interacting with the public only.

**II. Retail businesses may resume operations if they meet all of the following requirements:**

a. Social Distancing:

- i. No more than 20 customers, or 25% maximum building occupancy as required by law (whichever is smaller) is permitted at any one time.
- ii. Social distance of at least six feet is maintained between non-household individuals.
- iii. Fabric face coverings shall be worn by all employees and patrons.
- iv. Only one adult per household per visit.
- v. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
- vi. Entryway signage notifying the public of the business's COVID-19 Mitigation Plan and stating clearly that any person with symptoms consistent with COVID-19 may not enter the premises.

b. Hygiene:

- i. Employer must provide hand-washing or sanitizer at customer entrance and in communal spaces.
- ii. Frequent hand washing by employees, and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels available.
- iii. Employer must provide for hourly touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout work site.

c. Staffing/Operations:

- i. Provide training for employees regarding these requirements and the business mitigation plan;
- ii. Conduct pre-shift screening, maintain staff screening log;
- iii. No employee displaying symptoms of COVID-19 will provide services to customers – symptomatic or ill employees may not report to work;
- iv. No person may work within 72 hours of exhibiting a fever;
- v. Quarantine protocol if an employee exhibits symptoms.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment E

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d. Cleaning and Disinfecting:

- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the retail business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, retail businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- iii. CDC protocols can be found [here](#) and [here](#).

**II. Retail businesses are encouraged to follow best practices:**

- a. Entryway, curbside, and home delivery.
- b. Telephone and online ordering for contactless pickup and delivery.
- c. Cashless and receiptless transactions.