

City and Borough of Juneau
Minutes - Assembly Finance Committee Meeting
Wednesday, April 11, 2018, 5:30 p.m.

I. Call to Order

The meeting was called to order at 5:30 PM by Jesse Kiehl, Chair.

II. Roll Call

Committee Members Present: Jesse Kiehl, Chair; Norton Gregory, Mary Becker, Beth Weldon, Loren Jones, Jerry Nankervis, Rob Edwardson, and Mayor Ken Koelsch.

Committee Members Participating Telephonically: Maria Gladziszewski (Connection began around 6:07pm.)

Committee Members Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Carl Uchtyl, Port Director, Docks & Harbors; Roger Healy, Director, Engineering & Public Works; Patty Wahto, Airport Manager, Juneau International Airport; John Coleman, Airport Business Manager, Juneau International Airport; Dave Scanlan, Eaglecrest Manager; Scott Ciambor, Chief Housing Officer; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: Amy Skilbred, Executive Director, Juneau Community Foundation; Reed Stoops, Juneau Community Foundation Board of Directors; John Pugh, Juneau Parks Foundation; and Eric Boraas, Executive Director, Trail Mix Inc.

III. Change to Agenda

Item IX.B. "Information Item - Audit Engagement", was added to the end of the agenda.

IV. Approval of Minutes

The April 4, 2018 minutes were approved with technical correction.

V. Docks & Harbors

Carl Uchtyl, Port Director; presented the FY19/20 Proposed Budget for Docks & Harbors found on pages 6-20 of the meeting packet.

Mr. Uchtyl responded to questions from the Assembly members.

Loren Jones, moved to ACCEPT the Docks & Harbors budget as proposed.
Without OBJECTION.

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VI. Juneau International Airport

Patty Wahto, Airport Manager; presented the FY19/20 Proposed Budget for the Airport found on pages 20-27 of the meeting packet.

Ms. Wahto responded to questions from the Assembly members.

Ms. Wahto invited everyone to attend the Ribbon Cutting for the Airport Snow Removal Equipment Building (SREB) on April 19, 2018, at 4:00 PM.

Beth Weldon, moved to ACCEPT the Juneau International Airport budget as proposed. Without OBJECTION.

The meeting recessed at 6:30 PM.

The meeting reconvened at 6:39 PM.

VII. Juneau Community Foundation – Teacher Excellence Fund Investment Performance, Treadwell Trail Grant, Juneau Park Program, and Social Service Grant Program.

Amy Skilbred, Executive Director, Juneau Community Foundation, discussed her memo on pages 28 – 30 of the packet.

Ms. Skilbred responded to questions from the committee.

Norton Gregory requested costing information for the Substance Abuse Plan and the Mental Health Plan. Ms. Skilbred stated she would follow-up with further information.

Loren Jones, moved to direct staff to prepare an ordinance providing \$50,000 to the Juneau Community Foundation, to be used as needed (without being an endowment) to leverage other funds for Juneau Parks, and ask staff to determine the funding source. Without OBJECTION.

Mayor Koelsch requested that Chris Mertl be permitted to testify before the AFC on the topic before Assembly approval of the proposed ordinance.

Mr. Jones said he had spoken to Mr. Mertl several times, but had no objection to the Mayor's request to hear from Mr. Mertl again.

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VIII. Capital Improvements Projects Program Budget / Plan – For Action

Roger Healy presented the Capital Improvements Program plan found on pages 31 – 43 of the meeting packet.

The initial resolution on pages 39 – 43 was provided to the PWFC on February 26, 2018. Changes outlined in the memo on pages 31 – 32 of the meeting packet outline the recommendations of the PWFC and further staff review, which was in turn incorporated into the resolution found on pages 33 – 37 of the meeting packet. The AFC reviewed the same set of documents at their meeting on April 4, 2018.

Loren Jones, moved to amend the CIP Resolution 2819, by removing “Unscheduled Funding - Auke Bay Passenger for Hire – Cost Share - \$690,000” (pg. 36); by decreasing “Engineering - Contract Specification and Contract Language Update” from \$90,000 to \$65,000 (pg. 34); and using the balance of \$25,000 to fund a new line item for “Engineering – EV (Electric Vehicle) Charging Infrastructure” in the amount of \$25,000. Without OBJECTION.

Loren Jones, moved to forward CIP Resolution 2819, as amended, to the full Assembly for approval.

Mr. Gregory, moved to amend the motion to forward the CIP Resolution 2819, as amended, asking to fund Eaglecrest Snowmaking Pumping Station - \$250,000 (pg. 37) in FY19 from Fund Balance.

Mr. Jones, moved to amend the motion to refer Eaglecrest Snowmaking Pumping Station - \$250,000 (pg. 37) in FY19 to the AFC’s Budget Season Pending List for further review. Without OBJECTION

Without OBJECTION – Original motion as amended to forward CIP Resolution, as amended, to the full Assembly for approval.

IX. Manufacturing Tax Credits

Bob Bartholomew presented the annual information (pages 44-47 of the packet) and recommended the body forward the item to the full Assembly for approval.

Mr. Jones asked if the company that had not submitted an application for annual exemption this season had been contacted by staff.

Mr. Bartholomew stated that Taku Smokeries had been contacted prior to the application deadline.

Mayor Koelsch, moved the AFC forward the Business Property Tax Manufacturing Exemption Amounts to the Assembly for approval. Without OBJECTION.

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X. Information Items

Chair Kiehl notified the Assembly members that he will sign the Audit Engagement letter, including the fee inflation adjustment already included in the contract.

Without OBJECTION.

XI. Next Meeting Date

Wednesday, April 18, 2018

XII. Adjournment

Meeting was adjourned at 8:07 PM