

**ASSEMBLY STANDING COMMITTEE
COMMITTEE OF THE WHOLE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES**

December 3, 2016, 9:00 AM.
City Hall - Assembly Chambers

Assembly Retreat - Worksession - No Public Testimony

I. ROLL CALL

Mayor Ken Koelsch called the Assembly Retreat Work Session to order at 9:00 a.m. in the Assembly Chambers.

Assemblymembers Present: Mary Becker, Maria Gladziszewski, Norton Gregory, Loren Jones, Jesse Kiehl, Ken Koelsch, Jerry Nankervis, Beth Weldon and Debbie White.

Assemblymembers Absent: None.

Staff present: Rorie Watt, City Manager; Amy Mead, Municipal Attorney, Mila Cosgrove, Deputy City Manager; Laurie Sica, Municipal Clerk; Bob Bartholomew, Finance Director; Rob Steedle, Community Development Director; Kirk Duncan, Parks and Recreation Director; Robert Barr, Library Director; Dallas Hargrave, HRRM Director; Roger Healy, Engineering and Public Works Director; Rich Etheridge, Fire Chief; Bryce Johnson, Police Chief; Carl Uchytel, Port Director; Greg Chaney, Lands and Resources Manager; Beth McKibben, Planning Manager; Scott Ciambor, Chief Housing Officer.

II. APPROVAL OF AGENDA

Hearing no objection, the agenda was approved.

III. APPROVAL OF MINUTES

None.

IV. AGENDA TOPICS

A. Goal-Setting Discussion - Update/Expansion of 2016 Goals

At a recent Assembly meeting, Mayor Koelsch requested that the Assembly provide their top ten goals, ranked 1 as top and ten as lowest, either from the 2016 goals, or new, to him by Thursday, December 1. He thanked Ms. Cosgrove for her work to review and update the submissions into a new spreadsheet, which was before the Assembly at this meeting for review. Ms. Cosgrove provided the list of the top eleven goals (where a natural break in scoring had occurred), and explained the spreadsheet.

The Assembly discussed each of the top eleven goals.

MOTION, by White, to accept the top 11 goals for 2017. The list contained the following items:

1. Downtown Parking Solutions
2. Juneau Affordable Workforce Housing
3. AJ Mine
4. Drugs & Crime
5. Economic Development Plan

6. Juneau Access
7. Sustainable Budget
8. Area Plans
9. Homelessness and Public Intoxication
10. Next Generation Workforce
11. North Douglas Extension

Mr. Jones objected, stating that there was not enough specificity to the list.

Ms. Weldon agreed and said that the list contained priorities, not goals, and the goals were not measurable.

Roll call:

Aye: Becker, Gladyszewski, Gregory, Nankervis, White, Koelsch

Nay: Jones, Kiehl, Weldon

Motion passed, 6 ayes, 3 nays.

B. Special Projects Already Underway for 2017: Brief Updates

Ms. Cosgrove provided an update of the Priority Driven Budgeting process underway.

Ms. Mead reviewed the most recent activities regarding annexation and hearing no objection, the Assembly requested that staff bring all options for annexation of lands adjacent to current CBJ boundaries to the Lands Committee for review.

Mr. Watt noted that the October 3, 2017 ballot would include the proposition for extending the 1% sales tax. This tax has historically been used for capital projects.

C. Finance Overview and Timing of Assembly Decisions

Mr. Watt and Mr. Bartholomew reviewed the status and answered questions about the FY16 budget, the update of the FY17 budget and planning for FY18 and beyond. The Governor's budget will be released by December 15. The Assembly and staff will meet with Juneau's Legislative Delegation at a morning meeting on January 19. Three main issues in the state budget affecting local budgets are PERS/TRS funding, revenue sharing and school debt obligation support.

D. Assembly Good of the Order

Issues discussed included communications between Assemblymembers and staff, the role of committee chairs, how and when Assemblymembers represent their personal opinions as a member of the Assembly, communications with the legislature, Governor and state agencies, participation in political campaigns while serving on the Assembly, and the use of social media by Assemblymembers.

The Assembly reviewed its rules of procedure as outlined in Resolution 2550. The group clarified the use of the motion "orders of the day," discussed the conduct of public participation at meetings, and the motion for "reconsideration." Hearing no objection, the Assembly requested some revisions to the rules to acknowledge new marijuana permitting activities and the addition of the Aquatics Board. Ms. Mead will return a revised version of the rules of procedure to the Assembly at a future Committee of the Whole meeting for further review.

Ms. Mead reported on the procedure Anchorage uses for local review of liquor and marijuana licenses. The Anchorage Assembly protests all licenses as a matter of course, the AMCO Board approves the licenses with "delegation" to the local authority, and no operations are allowed until

the business is in compliance with all local laws. Mr. Jones disagreed with this approach. Mr. Kiehl said he thought the code regarding issuance of a local license in effect accomplished this goal. Mr. Steedle and Ms. Mead explained the concurrent nature of the conditional use permits, state license and local license. Mr. Jones said this matter would generally fall to the HRC to review, however, considering his service as HRC Chair and as a member of the AMCO Board, perhaps it would be better to refer the matter to the COW. Hearing no objection, this topic was referred to a future Committee of the Whole meeting.

V. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Ms. White noted her work as a real estate agent for Juneau Hydropower and spoke about its purchase of a portion of the Juneau subport property from the Mental Health Trust Authority for its new power project.

Chief Johnson reported on a "shots fired" incident and said that the JPD would hold a press conference at 3 pm (following the Assembly retreat) to provide more information. He informed the Assembly that the Alaska Bureau of Investigation was taking over the criminal investigation and JPD would do its own internal investigation.

VI. EXECUTIVE SESSION

A. Executive Session: City Manager - Six Month Evaluation

MOTION, by Kiehl, to enter into executive session to discuss a subject that could tend to prejudice the reputation and character of a person, specifically, an evaluation of the City Manager. Hearing no objection, the Assembly entered into executive session at 12:40 p.m., and returned to regular session at 1:40 p.m.

Upon return to regular session, Mayor Koelsch noted that the Assembly met with Mr. Watt to review his six month performance evaluation.

VII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 1:45 p.m.

Submitted by Laurie Sica, Municipal Clerk