

# **ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA MINUTES**

July 11, 2016 6:00 PM  
Assembly Chambers

## **I. ROLL CALL**

Chairman Jones called the meeting to order at 6:00 p.m.

Members Present: Loren Jones, Chair; Mary Becker, Jamie Bursell, Maria Gladziszewski.

Members Absent: None.

Others Present: Laurie Sica, Municipal Clerk; Matt Lillard, Eaglecrest Ski Area Manager; Kirk Duncan, Parks and Recreation Director.

## **II. APPROVAL OF AGENDA**

Hearing no objection, the agenda was approved as presented.

## **III. APPROVAL OF MINUTES**

*MOTION, by Gladziszewski, to approve the minutes of the June 13, June 15 and June 29, 2016 meetings as presented. Hearing no objection, the minutes were approved.*

A. June 13, 2016 Regular Assembly Human Resources Committee Minutes

B. June 15, 2016 Special Assembly Human Resources Committee Minutes

C. June 29, 2016 Special Assembly Human Resources Committee Minutes

## **IV. PUBLIC PARTICIPATION**

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

## **V. AGENDA TOPICS**

A. Board Matters

1. Juneau Affordable Housing Commission Appointments

*MOTION, by Gladziszewski, to recommend the appointment of David Hanna to the Juneau Affordable Housing Commission, for the remainder of the term*

*ending January 31, 2017 and the subsequent term ending January 31, 2020. Hearing no objection, it was so ordered.*

2. Bidding Review Board Appointment

*MOTION, by Gladziszewski, to recommend the appointment of Brad Waldron to the Bidding Review Board, for a term ending May 31, 2019. Hearing no objection, it was so ordered.*

3. Parks and Recreation Advisory Board Appointments

*MOTION, by Gladziszewski, to recommend the appointment of Christine Prussing to the Parks and Recreation Advisory Committee, for a term ending February 28, 2019. Hearing no objection, it was so ordered.*

*MOTION, by Gladziszewski, to recommend the appointment of Brett Farrell to the Parks and Recreation Advisory Committee, for a term ending February 28, 2018. Hearing no objection, it was so ordered.*

4. Discussion on Standards of Empowered Boards re: Posting of Agendas, Packets, and Minutes

Mr. Jones said he was curious about minutes standards for the empowered boards. He said it seemed there were different practices. The enterprise boards do not have standard guidelines and any reference to them were removed from the board handbook. He asked the Clerk's Office to survey the boards and the responses to the survey were provided in a spreadsheet in the packet.

Ms. Becker said it would be good to have a set agenda within a specific time before the meeting, but unless there had been concerns expressed about current practices, she did not feel that the matter was a top priority given the workloads of the boards and staff.

Ms. Gladziszewski said it would be good to have standards and be able to provide the information about meetings on-line in a timely manner in order to allow the public to provide meaningful input to the committees.

Ms. Bursell said she thought some consistency and guidelines would be good. She gave an example of 3 days before the meeting for an agenda to be published on-line.

Mr. Jones said he would work with the clerk and committees and report back to the committee.

B. Other Business

None.

**VI. STAFF REPORTS**

None.

## **VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS**

None.

## **VIII. EXECUTIVE SESSION**

None.

## **IX. ADJOURNMENT**

There being no further business to come before the committee, the meeting was adjourned at 5:30 p.m.

Submitted by Laurie Sica, Municipal Clerk