

**ASSEMBLY HUMAN RESOURCES COMMITTEE  
THE CITY AND BOROUGH OF JUNEAU, ALASKA  
MINUTES**

August 17, 2015 5:15 PM  
Chambers

**I. ROLL CALL**

Chair Jones called the meeting to order at 5:15 p.m.

Committee members present: Loren Jones, Karen Crane, Maria Gladziszewski, and Debbie White (arrived at 5:21)

Absent: None

Other Assemblymembers present: Jerry Nankervis, Mary Becker

Staff present: Beth McEwen, Deputy Clerk; Lauren Anderson, Treadwell Arena Manager

**II. APPROVAL OF AGENDA**

Ms. McEwen noted that each member was sent copies of the following red folder items via email on Friday, August 14. Hardcopies were distributed at the meeting.

~ Treadwell Arena Advisory Board Application from Bret Connell

~ Juneau Commission on Sustainability Application for reappointment from Steve Behnke

~ Juneau Commission on Aging Annual Report

Ms. McEwen also noted that the attachments referenced in the Juneau Commission on Aging were just distributed via hardcopy to the HRC members.

**III. APPROVAL OF MINUTES**

A. June 8, 2015 Assembly Human Resources Committee Minutes

**MOTION** by Ms. Gladziszewski to approve the minutes of the June 8, 2015 Assembly Human Resources Committee. *Hearing no objections, the minutes were approved.*

**IV. PUBLIC PARTICIPATION**

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

**V. AGENDA TOPICS**

## A. Board Matters

### 1. Building Code Board of Appeals - Appointments

Mr. Jones noted that there are seven seats to be filled and there were five applications from incumbents.

**MOTION** by Ms. Crane for the following appointments to the Building Code Board of Appeals:

Bradley Austin to a seat expiring August 31, 2018

Randall Walling to a seat expiring August 31, 2018

Jeffrey Wilson to a seat expiring August 31, 2018

Michael Story to a seat expiring August 31, 2017

Darrell Wetherall to a seat expiring August 31, 2017

*Hearing no objection, the motion carried.*

### 2. Juneau Affordable Housing Commission - Appointments

Mr. Jones noted that there was one seat for a term to begin immediately and expiring January 31, 2017 and there were three applicants.

**MOTION** by Ms. Crane to recommend the Assembly appoint Erin Walker-Tolles to the Juneau Affordable Housing Commission to a seat expiring January 31, 2017.

*Hearing no objection, the motion carried.*

### 3. Juneau Commission on Sustainability - Appointments & Annual Report

Juneau Commission on Sustainability (JCOS) Chair Steve Behnke was present to answer questions the HRC had regarding their annual report. He pointed out highlights in the report which included the CBJ Energy Plan which has an RFP developed and is ongoing and there will be additional information made available in the next few months. Some of the other projects they have been working on came about as a result of the Juneau Climate Action Plan adopted by CBJ in 2011. Those include numerous ways in which CBJ can save money, reduce green house gases, increase energy efficiencies. He said it is a list of items that is bigger than any one group can accomplish but it is something they commission is plugging away at helping to encourage implementation of some of those issues.

He also highlighted the work of the CBJ Green Team which is a staff group created by the City Manager and includes representatives from all the departments with the idea of finding ways to make CBJ more sustainable. He said they meet monthly and the JCOS has a member on the Green Team. He said over the past year there has been a push to get word out to all the employees within the departments about opportunities for saving money and increasing efficiencies and reducing green house gases. He said he wished to

commend the City Manager for following through and making it a priority this past year.

The HRC said they did not have any additional questions for Mr. Behnke and extended their thanks to the commission for its work and the annual report.

Mr. Jones noted that in addition to the annual report for HRC consideration, there are three seats on the commission to begin immediately and expiring June 30, 2018 and there were five applications.

Ms. Crane noted that there was a note that Mr. Deering indicated his preference to continue to work with the commission until the Energy Plan is finalized. Ms. Crane said Mr. Deering could still continue to attend the meetings and provide input, without vote, even if he is not reappointed to the commission. She said he has been a very valuable member to the committee and she wanted to encourage him to continue to participate as a member of the public.

**MOTION** by Ms. Crane to recommend the Assembly appoint Darrell Wetherall, Steve Behnke, and Sara Truitt to terms beginning immediately and expiring June 30, 2018.

*Hearing no objection, the motion carried.*

#### 4. Treadwell Arena Advisory Board Appointments

Mr. Jones noted that there were two open seats on the Treadwell Arena Advisory Board. The first five seats had been filled at the last meeting but they were not able to make the appointments to the remaining two seats at that time. There were applications from three individuals: Bret Connell, Taylor Horne, and Paul Nowlin.

**MOTION** by Ms. Crane to recommend the Assembly make the following appointments to the Treadwell Arena Advisory Board: Bret Connell to a term expiring May 31, 2017 and Taylor Horne to a term expiring May 31, 2018.

*Hearing no objection, the motion carried.*

#### 5. Sister Cities Committee - Appointments

Mr. Jones noted that the two open seats on the Sister Cities Committee were due to an expansion of the membership of the committee earlier in the year. There are two applicants, Barbara Burnett and Sara Truitt. Ms. Gladziszewski noted that Sara Truitt's name was just recommended for appointment to the Juneau Commission on Sustainability which was her first choice of board preference. Ms. Crane said that she knows Ms. Truitt and that she is working a full time job as well as going to school. Ms. McEwen directed the members to Ms. Truitt's email which accompanied her application in which she specified her preferences in priority for service but that she wished to serve on "a" commission.

**MOTION** by Ms. White to recommend the appointment of Barbara Burnett to the Sisters Cities Committee to a term expiring January 1, 2018.

*Hearing no objection, the motion carried.*

6. Juneau Commission on Aging - Annual Report, Appointments & Discussion of the Commission's Mission

Mr. Jones noted that the packet contained the Juneau Commission on Aging's (JCOA) annual report and that the Clerk's office distributed copies of the attachments which were referenced in the annual report.

JCOA Chair MaryAnn Vandecastle explained that the annual report was due in June but they were only able to approve it at the JCOA meeting on August 13 since they didn't have a quorum for their July meeting. Ms. Vandecastle highlighted the attachments to the JCOA annual report. She explained that they commission looks at their goals every year and she said they aren't necessarily things that the commission thinks they can accomplish within a one-year period but they are things they think are important for Juneau seniors.

The HRC members thanked the commission for the annual report and that it was well done and good to see the additional materials.

Chairman Jones said there are five seats to be filled on the Juneau Commission on Aging - three seats for terms expiring June 30, 2018, one seat for a term expiring June 30, 2017, and one seat for a term expiring June 30, 2016. There were seven applications for consideration from Dixie Hood, Mary Lou Spartz, Christine Blackgoat, S. Brynn Keith, Ric (Richard) Iannolino, Eileen Hosey, and Carol Trebian.

**MOTION** by Ms. Crane to recommend the Assembly make the following appointments to the Juneau Commission on Aging: Ric Iannolino, Eileen Hosey, and Carol Trebian to seats expiring June 30, 2018; Mary Lou Spartz to a term expiring June 30, 2017, and S. Brynn Keith to a term expiring June 30, 2016.

Ms. Gladziszewski asked if there was a reason for nominating Ms. Keith over Ms. Blackgoat. Ms. Crane noted that all the applicants were very well qualified and the reason she made the recommendations she did was in looking at all the applicants, this would provide a variety of skills and backgrounds to add to the commission.

Ms. White noted that her notes when reviewing the applications were similar to Ms. Crane's motion. Ms. Gladziszewski noted that Ms. Blackgoat had quite a bit of social services experience so that was the reason she was leaning for that nomination but that she was willing to agree with the nominations as presented by Ms. Crane.

*Hearing no objection, the motion carried.*

B. Other Business

None.

**VI. STAFF REPORTS**

A. Review of Draft CBJ Board Application

Ms. McEwen noted that once the updated CBJ Board application is finalized, the HRC will also receive the updated CBJ Board informational pamphlet at an upcoming meeting which is to include a revision to the Open Meetings Act memo appendix in the pamphlet.

Ms. Crane suggested that on the new CBJ Board application, an additional question be added to inquire as to how many total boards someone wishes to serve in the section which asks them to indicate first, second, and third preferences if they are applying for more than one board.

**VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS**

Ms. White apologized for arriving late to the meeting as she just arrived into town on a harrowing small plane flight.

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

Mr. Jones adjourned the meeting at 5:34p.m. and said they would reconvene as the Full Assembly sitting as the Human Resources Committee in City Hall Conference Room #224 in order to interview applicants for the Docks and Harbors Board.