

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA MINUTES

April 6, 2015 6:00 PM
Assembly Chambers

I. ROLL CALL

HRC Chairman Loren Jones called the meeting to order at 6:01p.m.

Members present: Chair Loren Jones, Debbie White, Karen Crane, Maria Gladziszewski

Members absent: None.

Staff present: Beth McEwen, Deputy Clerk; Kim Kiefer, City Manager; Kirk Duncan, Parks and Recreation Director

II. APPROVAL OF AGENDA

Ms. McEwen noted the inclusion of Mr. Jones' memo on the Social Services Advisory Board is in the red folder and there will be a staff update on the liquor license when it comes to that item on the agenda.

III. APPROVAL OF MINUTES

None.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Sales Tax Board of Appeals - Annual Report & Appointments

The packet contained the annual report of the Sales Tax Appeals Board noting that no appeals were filed during the 2014 calendar year.

Ms. Gladziszewski noted that Mr. Jenkins was willing to continue to serve until reappointed or another member was appointed to that seat.

MOTION by Ms. Crane to recommend the Assembly reappoint Mr. Gary Jenkins to the Sales Tax Board of Appeals to a term expiring December 31, 2017. *Hearing no objection, the motion carried.*

B. Liquor Licenses

1. Liquor License Ownership Transfer - Goldbelt Aerial Tramway to Goldbelt Incorporated

An email was sent to HRC members as of 4:30 tonight that the Finance Department was withdrawing its protest of this liquor license since the outstanding taxes had been paid. Mr. Jones said the only action needed is to inform the Assembly that the recommendation for protest has been withdrawn.

C. Other Business

1. Next Steps - Social Services Advisory Board Review

Mr. Jones provided a memo/proposal in the red folder proposing a method for moving forward with the Social Services grants. He said he gave it lots of thought and discussed it at length with the City Manager, City Attorney, he met with the chair of the Juneau Community Foundation, the Executive Director of Way. He talked with a couple of the social service providers that attended the public hearing and then met with the SSAB members at the March 31, 2015 regular Social Services Advisory Board meeting and talked to them about the proposal.

He said what he is presenting tonight is basically the following outline for what the next steps would be:

- Repealing Resolution 2206 and thus eliminating the Social Services Advisory Board
- During the fall and into January, the HRC would meet with United Way and the providers, give instructions to the City Manager in terms of a contract that she would negotiate with the Juneau Community Foundation if they continue along this line.
- The social services money would then go to the Juneau Community Foundation to be given out in grants in conjunction with their efforts with the Hope Grants.
- It would include CBJ identifying and telling the JCF what the priorities are and how the RFP should be done.
- CBJ could use United Way through some of their needs assessments such as the COMPASS project, use the providers through the HRC every couple of years to review that process.
- The JCF will be building an expertise in terms of knowledge about social services, on grant administration, etc... and with the contract, we can establish how they are to report back to the Assembly on the program.

Mr. Jones said his hope was to offer this proposal to the HRC and Assembly for review at this meeting since everyone is receiving it in their red folders. He would then suggest that the HRC meeting on April 27 be open to public testimony on this topic. This proposal was sent out to the members of the SSAB at that same time it was emailed to the Assembly. He will also make sure it gets

out to United Way and the Juneau Community Foundation. He said that JCF is going to hold a retreat on May 3 and the don't have anything more to offer at this time regarding accepting or rejecting it but that they will consider it at their May 3 meeting.

Mr. Jones said if any of the members has any suggestions, concerns, etc. to send them by way of the Clerk's office so there is not any Open Meetings Act (OMA) violations since being a four person committee, a quorum consists of two members.

Expertise from the JCF will build the ability to combine grants and leverage money with the same social service providers. Get a better view of what should be in the grant applications, reports, etc...

This is just Loren's proposal and he is one of nine Assemblymembers. If any other members have thoughts or comments to share.

Ms. Gladziszewski said she applauds Mr. Jones for thinking outside the "committee" box. She had two comments/concerns: A) She's not sure whether the JCF is willing take this on and B) as to the public accountability part may not be a fit since JCF is a private foundation and they can do whatever they want with their money and we have a different set of strings attached with our piece so whether they would be willing to follow those, that would need to be decided.

Mr. Jones said those were some of the points in the conversation he had with the president of the Juneau Community Foundation and is one of the reasons his proposal recommends having an actual contract that would be negotiated by January 2016 that would lay out what the rules are for the RFP. He said CBJ social service grants fund a more expanded pool of what is eligible than what the Hope Foundation Grants. The Hope Foundation Grants funds are limited to mental health, substance abuse, suicide prevention, homelessness, domestic violence. The SSAB grants for those things plus food security and other kinds of programs. He said he would anticipate a considerable amount of discussion leading up to the formalization of a contract.

He said the JCF President spoke informally to some of their board members about this and it was briefly discussed at their meeting on March 30 but they are not going to make any commitments until after their retreat on May 3.

2. Ordinance 2015-23 An Ordinance Amending the Recreation, Parks and Community Centers Title to Add a New Chapter on Aquatics Facilities.

This ordinance was referred to the HRC from the Committee of the Whole.

Mr. Jones said after the previous discussions on this in committee, he met with the City Attorney and reviewed those changes along with the City Manager and the ordinance in the packet includes those revisions and it now has been assigned the ordinance number 2015-23. This ordinance is on the consent agenda for introduction at the Assembly meeting later in the evening.

He noted that the issues that were requested by the HRC at its previous meeting were dealt with are found in the ordinance on page 2, lines 11-13

which now reads: "No more than two members of the Aquatics Board shall be a member or employee of any local swim organization, or the immediate family member of any member or employee of any local swim organization."

Mr. Jones said he thought there may have been one other change that he couldn't recall but the main change requested by the HRC is that listed above. He said this ordinance is up for introduction at the April 6 Assembly meeting with Public Hearing scheduled for the April 27 Assembly meeting. He also noted that the ordinance will be coming back to the Committee of the Whole meeting on April 13 so all nine members of the Assembly will have a chance to review and make changes prior to the public hearing.

Ms. Crane said she had a few other changes to recommend but would defer her comments to the COW meeting on April 13.

IV. STAFF REPORTS

Ms. McEwen asked members to be sure to include the City.Clerk@juneau.org email address on all communications with the Clerk's staff since members will be coming and going on leave. Laurie Sica is returning to the office on April 7 and Beth McEwen will be out April 16-May 25.

V. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None.

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

There being no further business, Mr. Jones adjourned the meeting at 6:14pm.