

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

July 10, 2014 5:45 PM

City Hall Conference Room #224

Full Assembly Sitting as the Human Resources Committee, Immediately Followed
by a Special Assembly Meeting for Board Appointments.

I. ROLL CALL

II. APPROVAL OF AGENDA

III. AGENDA TOPICS

A. Board Matters

1. Interviews of Applicants - Docks & Harbors Board

Three open seats for terms beginning July 10, 2014 and expiring June 30, 2017

~~5:30pm: David Seng~~ (unavailable to interview)*

~~5:40pm: Marshal Kendziorok~~ *withdrew application*

5:50pm: David Summers (confirmed)

6:00pm: E. Budd Simpson (confirmed)

6:10pm: John A. Bush (confirmed)

*Applicant David Seng is unavailable to interview as he will be traveling on 7/10.

2. Interview Applicants - Airport Board

Two open seats for terms beginning July 10, 2014 and expiring June 30, 2017

6:30pm: Ron Swanson (confirmed)

6:40pm: Malcolm Menzies (confirmed)

6:50pm: Bob Deering (confirmed)

7:00pm: Dennis Harris (confirmed)

B. Other Business

III. EXECUTIVE SESSION

A. Committee Deliberation

The Committee may enter into Executive Session at any point during the meeting to deliberate on appointment recommendations.

IV. ADJOURNMENT

Note: Agenda packets are available for review online at www.juneau.org.

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city_clerk@ci.juneau.ak.us

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Interviews of Applicants - Docks & Harbors Board

MANAGER'S REPORT:

Three open seats for terms beginning July 10, 2014 and expiring June 30, 2017

~~5:30pm: David Seng~~ (unavailable to interview)*

~~5:40pm: Marshal Kendziorck~~ *withdrew application*

5:50pm: David Summers (confirmed)

6:00pm: E. Budd Simpson (confirmed)

6:10pm: John A. Bush (confirmed)

*Applicant David Seng is unavailable to interview as he will be traveling on 7/10.

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> Docks and Harbors Board Info	7/8/2014	Exhibit

Docks Harbors Board

Governing Legislation: Charter 3.21 and Code 85.02

Total # of Seats: 9

Active Member or Liaison	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Original Appointment Date	Reappointed 1	Reappointed 2	Comments	Committee Assignments
Yes	Assembly member	Loren	Jones	Assembly Liaison	Liaison	n/a	n/a	n/a			2012-2013 Assembly Liaison	
Yes	Dr.	David	Logan	Public		7/1/2012	6/30/2015	6/27/2012				Operations/CIP/Planning V. Chair;
Yes	Mr.	Thomas "Tom"	Donek	Public	Vice-Chair	7/1/2012	6/30/2015	2/22/2010	6/27/2012		[Retired Civil Engineer and Member of Territorial Sportsmen & Juneau Yacht Club]	Finance Chair
Yes	Mr.	Kevin	Jardell	Public		7/1/2008 & 7/1/2011	6/30/2014	6/18/2008	5/9/2011			Finance, Port Director Eval Comm. [Did not apply for reappointment.]
Yes	Mr.	Scott	Spickler	Public		7/1/2012	6/30/2015	6/27/2012				Finance V. Chair
Yes	Mr.	Michael	Peterson	Public		7/1/2013	6/30/2016	6/6/2013			Current member Juneau-Douglas Fish and Game Advisory Committee; former Fisheries Development Committee member & chairperson	Lands Committee Liaison; Finance
Yes	Mr.	Greg	Busch	Public	Chair	7/1/2013	6/30/2016	6/28/2010	6/6/2013		Analyst w/USCG	Port Direct Eval Comm.; Operations/CIP/Planning, Finance
Yes	Mr.	Robert L.	Janes	Public		7/1/2013	6/30/2016	6/6/2013			Owner Gastineau Guiding	Operations/CIP/Planning
Yes	Mr.	E. Budd	Simpson	Public		7/1/2011	6/30/2014				Term begins 7/1/2011; Former Docks & Harbors Board Member	Operations/CIP/Planning Chair; Port Director Eval Comm.
Yes	Mr.	John A.	Bush	Public		7/1/2011	6/30/2014				Term begins 7/1/2011; Message phone - wife Karla 957-0626	Operations/CIP/Planning
Yes	Ms.	Teena	Scovill	Staff Liaison		n/a	n/a	n/a				
Yes	Mr.	Carl	Uchytel	Staff Liaison	Port Director	n/a	n/a	n/a				
Yes	Mr.	Gary	Gillette	Staff Liaison		n/a	n/a	n/a				



City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801
tel. 907-586-5240
fax 907-586-5385
<http://www.juneau.org>

CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Docks & Harbors Board Fact Sheet

Title: Docks & Harbors Board

Type of Board/Commission/Committee: Charter

Affiliated Department: Harbors

Status: Active

Governing Legislation:

-CBJ Charter Section 3.21

-CBJ Code Section 85.02

-Resolution 2690 with Docks & Harbors Board Bylaws

-Date Created: October 02, 1984

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: The CBJ Docks and Harbors Board exists to promote the health of the City and Borough of Juneau through the planning, development, and management of its marine-related property and facilities on a self-supporting basis. To this end, the Board develops and provides the facilities and services to promote and accommodate marine-related commerce, industry, fisheries, recreation, and visitors. [Mission Statement adopted by the Docks & Harbors Board 6/30/1994]

Membership: Nine Public Members + 1 Assembly Liaison

Officers: Chair, Vice-Chair

Quorum: 5

Term Limits: No member of the docks and harbors board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply: (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance. (Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2004-08, § 10, 3-22-2004; Serial No. 2005-03(d), § 9, 6-13-2005)

Annual Appointment Period (Annual Reports Due): June

Meetings: Regular Board Meetings are held at 5:30pm on the Last Thursday of each month in the Assembly Chambers. Please see the below webpages for a list of all their regular and committee meetings.

Special Facts: In addition to the regular meetings of the Docks & Harbors Board, members are assigned to Finance, Capital Improvement Projects/Planning, and Operations Standing Committees and special ad hoc committees as the board may find necessary. Links to the Docks & Harbors Board Regulations are available on the board's webpages as well as the Law Department webpage <http://www.juneau.org/law/regulations/regulations.php>

Staff Contact: Carl Uchtyl - 586-0294 - Carl_Uchtyl@ci.juneau.ak.us

Website: <http://www.juneau.org/harbors/board.php>

[Back to List](#)

Docks Harbors Board Attendance 2013-2014

R. Board	Special		Special		Sub-Com		Work Ses		Special		Special	Special	Special	Sub-Com		Special				
2013/2014	July 2nd	July 25th	Aug 14th	Aug 29th	Sept 26th	Oct 31st	Nov 8th	Dec 12th	Dec 12th	23-Jan	13-Feb	20-Feb	27-Feb	27-Feb	27-Mar	24-Apr	15-May	29-May	26-Jun	
G. Busch	X	X	X	X	X	Absent		X	X	X	X	X		X	X	X	X	X	X	
J. Bush	Absent	Absent	X	X	X	Absent		X	X	X	Absent	X		X	X	Absent	X	X	Phone	
T. Donek	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
D.Logan	X	X	Absent	X	X	Absent		X	X	X	X	X		X	X	Absent	X	X	X	
K. Jardell	X	Absent	Absent	Absent	X	X		Absent	X	Absent	Absent	Absent		X	Absent	Absent	X	Absent	X	
B.Janes	X	X	X	Absent	X	Absent		X	X	X	Absent	X		X	X	X	X	X	X	
B.Simpson	X	X	X	Absent	X	X		X	X	X	X	Absent		X	Absent	X	X	X	Absent	
M. Peterson	Absent	X	Absent	X	X	X	X	X	X	X	Absent	X	X	X	X	X	X	X	X	
S.Spickler	Absent	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Operations/CIP	Cxl'd									Cxl'd										
2013/2014	Aug 22nd	19-Sep	Oct 24th	14-Nov	Dec	23-Jan	20-Feb	13-Mar	15-Apr	22-May	19-Jun									
G. Busch	X	X	X	X		X	X	X		X	X									
J. Bush	X	Absent	X	X		X	X	Absent		X	X									
B. Janes	X	X	X	Absent		X	X	Absent		X	Absent									
D. Logan	X	X	X	X		X	X	X		X	X									
B.Simpson	X	Absent	X	X		X	Absent	X		X	X									
Finance	Cxl'd									Cxl'd										
2013/2014	Aug 27th	24-Sep	Oct 29th	Nov	10-Dec	28-Jan	25-Feb	25-Mar	22-Apr	27-May	24-Jun									
G. Busch	X	X	X		X	X	Absent	X		X	X									
T. Donek	X	X	X		X	X	X	X		X	X									
K.Jardell	X	X	X		X	X	Absent	Absent		Absent	Absent									
M. Peterson	X	X	X		X	X	X	X		X	X									
S. Spickler	X	X	X		X	X	X	X		X	X									

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Interview Applicants - Airport Board

MANAGER'S REPORT:

Two open seats for terms beginning July 10, 2014 and expiring June 30, 2017

6:30pm: Ron Swanson (confirmed)

6:40pm: Malcolm Menzies (confirmed)

6:50pm: Bob Deering (confirmed)

7:00pm: Dennis Harris (confirmed)

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> Airport Board Info	7/8/2014	Exhibit

JUNEAU INTERNATIONAL AIRPORT BOARD

Governing Legislation: Charter 3.22 and Code 05.01

Total # of Seats: 7 (may include up to 3 tenant seats)

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Original Appointment Date	Reappointed 1	Reappointed 2	Comments
Yes	Airport Board	Mr.	John J. (Joe)	Heueisen	Public	Vice-Chair	8/22/2012	6/30/2015	8/22/2012			Previously served on Airport Board 1995-2007
Yes	Airport Board	Mr.	Jerry	Godkin	Public	Chair	7/1/2012	6/30/2015	6/14/2006	7/24/2009	6/27/2012	
Yes	Airport Board	Mr.	E. Robert	Mackey	Public		7/8/2013	6/30/2016	7/8/2013			UAS Administrator
Yes	Airport Board	Mr.	David	Epstein	Public	Secretary	7/8/2013	6/30/2016	12/7/2009	6/28/2010	7/8/2013	33 yr FAA Employee, now wks for State DOT/PF Regional Traffic & Safety Engineer for SEAK, also serving on CBJ BOE
Yes	Airport Board	Mr.	Martin	Myers	Tenant		7/8/2013	6/30/2016	7/8/2013			Aircraft Mechanic (tenant since 1999)
Yes	Airport Board	Mr.	Malcolm	Menzies	Tenant		12/20/2012	7/1/2014	12/19/2012			
Yes	Airport Board	Mr.	Ronald B.	Swanson	Public/tenant		7/1/2011	7/1/2014	5/9/2011			Former Airport Board membr, reappointed to term beginning July 1, 2011.
Yes	Airport Board	Assembly member	Jerry	Nankervis	Assembly Liaison		n/a	n/a	n/a			
Yes	Airport Board	Ms.	Patricia	deLaBruere	Staff Liaison	Airport Manager	n/a	n/a	n/a			Airport Manager
Yes	Airport Board	Ms.	Pam	Chapin	Staff Liaison	staff liaison	n/a	n/a	n/a			Airport Admin. Assist. II



City and Borough of Juneau
155 S. Seward Street
Juneau, Alaska 99801
tel. 907-586-5240
fax 907-586-5385
<http://www.juneau.org>

CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Juneau International Airport Board Fact Sheet

Title: Juneau International Airport Board

Type of Board/Commission/Committee: Charter

Affiliated Department: Airport

Status: Active

Governing Legislation:

-CBJ Charter Section 3.22

-CBJ Code Section 05.01

-Airport Board Bylaws

-Date Created: June 01, 1995

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: The Juneau Airport is a municipal airport. The airport is a department of the City and Borough of Juneau (CBJ). A seven-person board that is answerable to the CBJ Assembly governs the airport. They oversee the maintenance and operations of the airport while fiscal responsibility lies with the CBJ Assembly.

Membership: 7 members + 1 Assembly Liaison. No member of the airport board, or member of a board members immediate family or household, may be employed by the Airport. No more than 3 members may be tenants under a lease with the airport, or an officer or employee of a tenant under lease with the airport.

Officers: Chair, Vice-Chair, Secretary

Quorum: 4

Term Limits: Code section 05.01.010(d) provides: No member of the airport board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened (with exceptions provided in 05.10.010).

Annual Appointment Period (Annual Reports Due): June

Meetings: The Airport Board meets on the second Wednesday of each month in the Airport Alaska Room.

Special Facts: In addition to the regular meetings of the Airport Board, members are assigned to Finance and Operations Standing Committees and special ad hoc committees as the board may find necessary. Links to the Airport Board Regulations are available on the Airport webpages as well as the Law Department webpage <http://www.juneau.org/law/regulations/regulations.php>

Staff Contact: Patricia deLaBruere, Airport Manager - 789-7821 - Patricia_deLaBruere@ci.juneau.ak.us

Website: <http://www.juneau.org/airport/WWWBOARD.php>

[Back to List](#)

AIRPORT BOARD - 2013

Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Epstein, D.	X	X	X	X	X	X	X	X	X	X	X	X
Godkin, J.	X	X	X	X	X	X	X	X	X	X	X	X
Heueisen, J.	X	X	X ¹	X	X	X	X ¹	X	X	X	X	X
Laughlin, B.	X	X	X	X	X							
Mackey, R.								New	X	X	X	X
Menzies, M.	New	X	X	X		X ¹	X ¹	X	X	X	X	X
Myers, M.							New	X	X		X	X
Swanson, R.	X ¹	X		X	X	X	X	X	X	X	X	X ¹
Zimmerman, S.	X ¹	X ¹	X	X	X							

¹In attendance by phone.

AIRPORT BOARD - 2014

Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
Epstein, D.	X	X	X ¹	X	X	X						
Godkin, J.	X	X	X ¹	X	X	X						
Heueisen, J.	X ¹	X	X	X	X	X						
Mackey, R.	X	X	X ¹	X		X						
Menzies, M.	X		X	X								
Myers, M.	X ¹	X		X	X	X ¹						
Swanson, R.		X	X ¹	X	X							

¹In attendance by phone.

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Committee Deliberation

MANAGER'S REPORT:

The Committee may enter into Executive Session at any point during the meeting to deliberate on appointment recommendations.