

**ASSEMBLY FINANCE COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
Wednesday, April 11, 2018, 5:30 PM.
Assembly Chambers**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- a. **Wednesday, April 4, 2018**

IV. ITEMS FOR DISCUSSION

- a. **Docks & Harbors**
- b. **Juneau International Airport**
- c. **Juneau Community Foundation - Teacher Excellence Fund Investment Performance, Treadwell Trail Grant, Juneau Park Program, and Social Service Grant Program**
- d. **Capital Improvements Projects Program Budget / Plan - For Action**
- e. **Manufacturing Tax Credits**

V. INFORMATION ITEMS

- a. **AFC Meeting Schedule**

VI. NEXT MEETING DATE

- a. **Wednesday, April 18, 2018**

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

City and Borough of Juneau
Minutes - Assembly Finance Committee Meeting

Meeting was scheduled to convene after Special Assembly Meeting beginning at 5:30 p.m.

Wednesday, April 4, 2018, 5:30 p.m.

DRAFT

I. Call to Order

The meeting was called to order at 5:33 PM by Jesse Kiehl, Chair.

II. Roll Call

Committee Members Present: Jesse Kiehl, Chair; Norton Gregory, Maria Gladziszewski, Jerry Nankervis, and Rob Edwardson.

Committee Members Participating Telephonically: Mary Becker, Beth Weldon and Loren Jones.

Committee Members Absent: Mayor Ken Koelsch.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Roger Healy, Director, Engineering & Public Works; John Bohan, Chief CIP Engineer; Rob Steedle, CDD Director; Dallas Hargrave, Human Resources Director; Robert Barr Library Director; Ed Mercer, Chief of Police; David Campbell, Deputy Chief of Police; Jessica Paskowski, Administrative Officer, Police; Rich Etheridge, Fire Chief; Greg Chaney, Lands & Resources Manager; Dave Scanlan, Eaglecrest Manager; Scott Ciambor, Chief Housing Officer; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: Dr. Mark Miller, Superintendent, Juneau School District; David Means, Administrative Services Director, Juneau School District; Brian Holst, President, Juneau School Board; Josh Keaton, Vice President, Juneau School Board; Emil Mackey, Juneau School Board Member; and Andi Story, Juneau School Board Member.

III. Approval of Minutes

The March 14, 2018 minutes were approved as presented.

IV. Distribution of FY19/20 Proposed Biennial Budget Documents

Handout provided to AFC.

Rorie Watt, City Manager, presented information regarding the FY19/20 Proposed Budget. Mr. Watt emphasized the importance of the budget process as the most important undertaking each year, and recognized the hard work of all the CBJ departments in their efforts to create the budget. He said the City has a good budget, a good process. He encouraged the public to read the Manager's Budget Message found on pages 2-4 of the handout provided to the AFC; to study the budget, and to reach out and ask questions about it.

Minutes - Assembly Finance Committee Meeting Wednesday, April 4, 2018, 5:30 p.m.

V. FY19/20 Proposed Budget Overview

Handout provided to AFC.

Bob Bartholomew, Finance Director, presented information regarding the FY19/20 Proposed Budget found on pages 5-13 of the handout.

The total funding sources for the FY19 Proposed budget is \$338 million, with expenditures estimated to be \$333 million, which is \$2.9 million less than last year.

Mr. Bartholomew discussed page 9 of the handout, looking at the CBJ departments and support to the school district. He described the focus as being holding the line, and not trying to anticipate the impact of State decisions that have yet to be made during the current Legislative session.

The current budget includes a \$486,000 increase in Personnel Services, primarily driven by regular merit increases. Capital Expenditures are decreasing by \$195,000 from FY18 Amended budget. Commodities and Services shows an increase of \$249,000 due to training. Overall, there is a 0.7% increase within Departmental Operating Expenditures of \$540,000, - this on a total budget of \$76.0 million budget.

Support to the School District on page 9 of the handout shows an increase of \$850,000. Mr. Bartholomew noted that the School District will say the increase is \$1.0M. The difference is just in the timing of the recent appropriating ordinance approved by the Assembly for the Kinder Ready program.

In total, the Government Expenditures are projected to increase by \$1.2M in FY19. However, several items have yet to be decided and were not included in the base budget including: FY19 Wage Increases (\$600k), Secure Rural Schools Reauthorization Funding (\$700-800K). At this time Mr. Bartholomew recommends not rolling in the Secure Rural Schools Funding into the program budget due to ongoing uncertainty in continued funding. It is instead recommended to use the funds for special one-time funding needs.

While discussing Major Revenues - Property Tax (page 10 of handout), Mr. Bartholomew stated that trends for property tax and sales tax are slightly upward, sales are flattening. Local revenue is still stable, but near term economic risks from the state budget decreases and uncertainties are real.

Items shown on the increment list on page 13 of the handout is not included in the base budget. The header title of page 13 should not include FY20. This items to be addressed over the next 6 weeks.

Mr. Bartholomew directed the public and Assembly to follow along with the budget on City's new Budget website at: <https://beta.juneau.org/budget>.

Minutes - Assembly Finance Committee Meeting Wednesday, April 4, 2018, 5:30 p.m.

Mr. Bartholomew responded to questions from the Assembly members.

VI. School District Budget Presentation

Mark Miller, Superintendent, Juneau School District; David Means, Finance Director, Juneau School District introduced the Juneau Board members in attendance: Brian Holst, President, Juneau School Board; Josh Keaton, Vice President, Juneau School Board; Emil Mackey, Juneau School Board Member; and Andi Story, Juneau School Board Member.

Dr. Miller and Mr. Means presented the FY19 Juneau School District budget, passed by the Board of Education at its March 27, 2018, meeting.

Dr. Miller thanked the Assembly for providing the current level of funding to the cap. The FY19 Budget anticipates expenses of \$85,799,900, revenue of \$85,783,500 and a drawdown of \$16,400 of fund balance.

The Key Assumptions of the School budget include:

Resources

- 1.) State Foundation Payment - \$37,953,500
 - Assumes \$100 increase base student allocation – assumes 4,625 students – assumes 85 intensive needs students
- 2.) CBJ Support - \$26,412,600
 - Assumes full support to the cap

The Key Consequences of the School budget include:

Resources

- 1.) Class sizes remain the same or increase
 - Dropped core high school teachers
- 2.) Same elementary specialist – more PLC time
- 3.) Unable to fund elementary instructional coaches
- 4.) Partial funding of new science curriculum standards

District Funding Request to CBJ

	Amount	Increase
General School Operations	\$26,412,600	\$569,900
Outside the cap*	\$1,376,500	\$450,800
TOTAL	\$27,789,100	\$1,020,700

*Uncertain Student Transportation revenue

Dr. Miller and Mr. Means responded to questions from the committee.

Minutes - Assembly Finance Committee Meeting Wednesday, April 4, 2018, 5:30 p.m.

The meeting recessed at 6:44 PM.

The meeting reconvened at 6:56 PM.

VII. Capital Improvements Program Presentation

Roger Healy and John Bohan presented the Capital Improvements Program plan found on pages 30 – 42 of the meeting packet.

The initial resolution on pages 38 – 42 was provided to the PWFC on February 26, 2018.

Changes outlined in the memo on pages 30 – 31 of the meeting packet outline the recommendations of the PWFC and further staff review, which was in turn incorporated into the resolution found on pages 32 – 37 of the meeting packet.

Initial questions from the Mr. Jones focused on potentially reducing “Contract Specifications and Contract Language Update from \$90K to \$65K to include \$25K for EV Charging. Chair Kiehl asked if it would be ok to add this to the pending list. Mr. Jones agreed.

Discussion will continue during the AFC meeting on April 11, 2018.

VIII. Information Items

A very short Special Assembly meeting to introduce items will be held at 5:15pm on Wednesday, April 11, 2018.

IX. Next Meeting Date

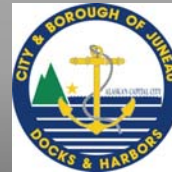
Wednesday, April 11, 2018

X. Adjournment

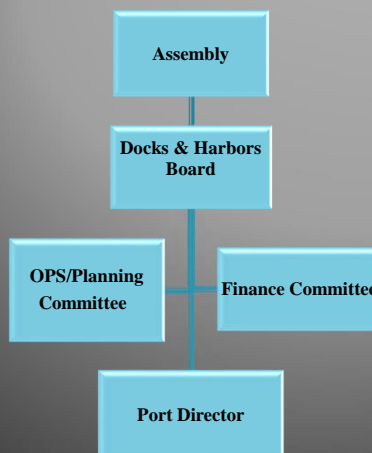
Meeting was adjourned at 7:20 PM

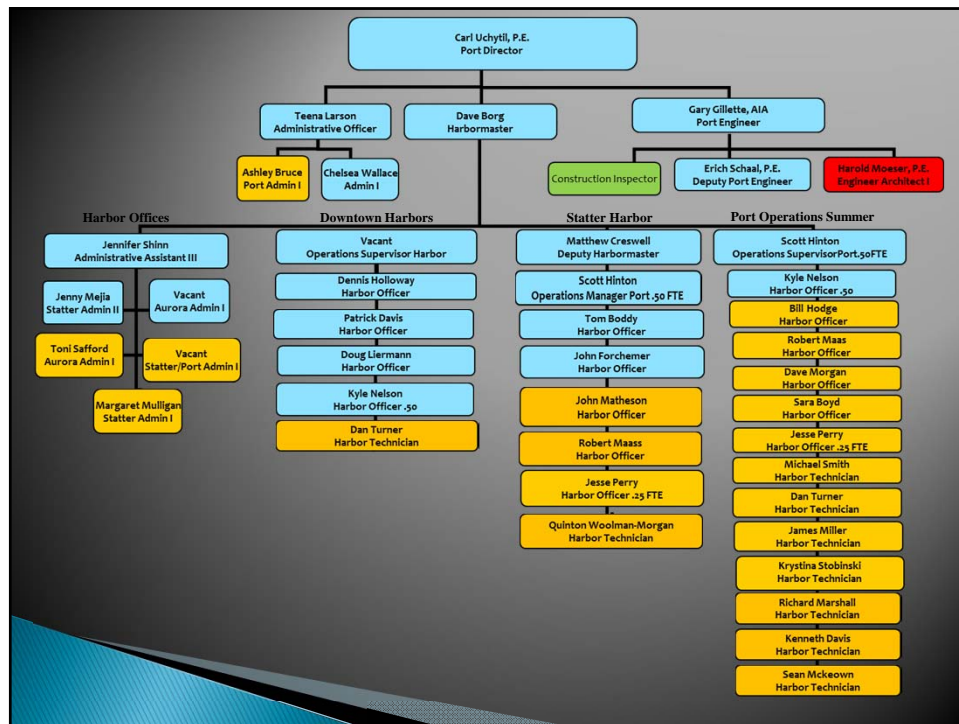
Docks and Harbors FY 19 & FY 20 Budget

Docks & Harbors Board
to
Assembly Finance Committee



Organizational Relationships





Board Members

Tom Donek(Board Chair) (exp. 06/30/18)

Budd Simpson(Vice-Chair)(OPS/Planning Chair)

Weston Eiler

Don Etheridge

Robert Janes

David Lowell (exp. 06/30/18)

Robert Mosher (exp. 06/30/18)

Mark Ridgway

David Seng

Docks and Harbors

Mission Statement: Develop and provide *opportunities*, services and *facilities* to support marine related commerce, industry, fisheries, recreation and visitors.

Vision Statement: To be the Southeast Alaska Marine Center of excellence providing safe, secure, modern, vibrant facilities meeting the needs of the users we serve.

Enterprise Funds

The Enterprise Funds are operated and financed in a manner similar to private business. The intent of the governing body is to provide goods and services to the general public on a continuing basis and be financed or recovered primarily through user charges. The acquisition and improvement of the facilities have been financed from existing cash resources, issuance of revenue and general obligation bonds, and state and federal grant funds.

Harbors Enterprise – To account for operations, maintenance and capital improvement to the four City-owned boat harbors and numerous launch ramps.

Dock Enterprise – To account for operations, maintenance and capital improvements of the City-owned docks, which are heavily used by over 500 cruise ships during the summer months.

Harbor Facilities

Harris Harbor	204 slips
Aurora Harbor	449 slips
Mike Pusich Douglas Harbor	190 slips
Don Statter Harbor Facility – Transient Moorage	10,000 LF
Don Statter Harbor - Reserved Moorage	70 slips
TOTAL	~ 1200 slips

Harbor Boat Launch/Floats

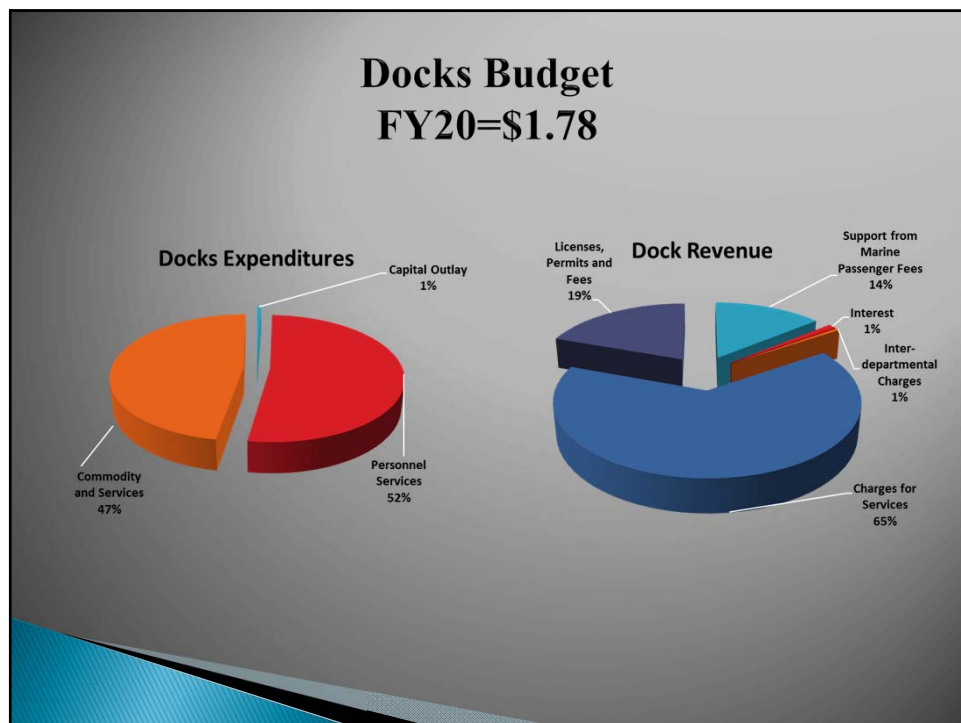
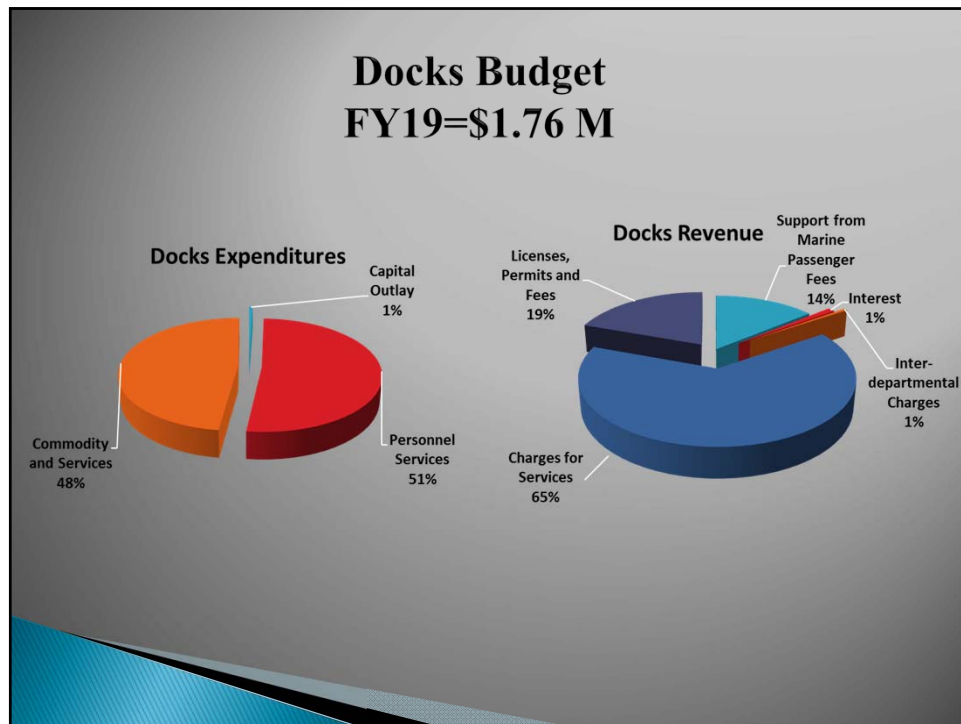
Echo Cove Boat Launch
Amalga Harbor Boat Launch
Harris Harbor Boat Launch
North Douglas Boat Launch
Intermediate Vessel Float
Taku Harbor Floats
National Guard Float

Other Properties

Cruise Ship Docks <ul style="list-style-type: none"> •Alaska Steamship Dock •Cruise Terminal
Auke Bay Loading Facility
Auke Bay Marine Station
Commercial Boat Yards (leased to Harri's Marine Services) <ul style="list-style-type: none"> •Juneau Fisheries Terminal (Aurora Harbor) •Auke Bay Loading Facility
Several hundred acres of tidelands and waterfront properties under lease
Echo Cove Campground

Docks - Comparatives

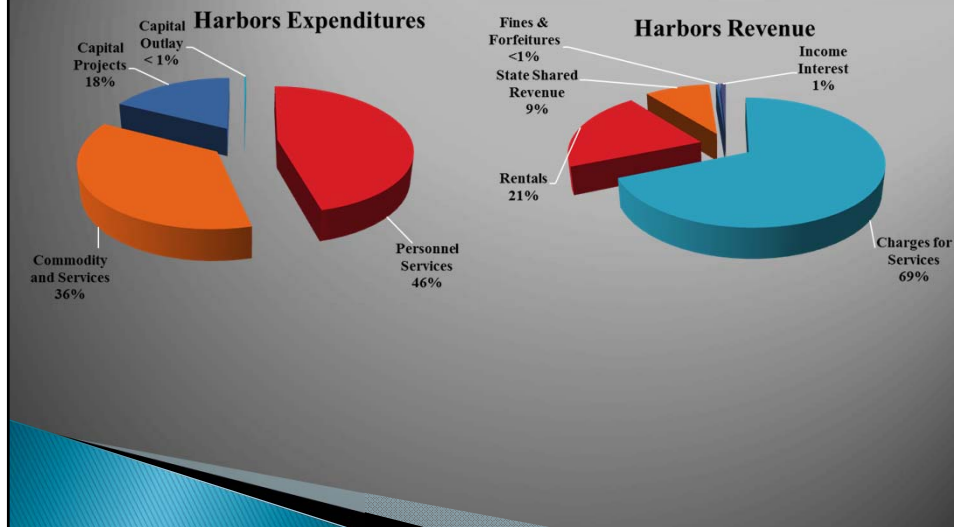
		FY18		FY19	FY20
	FY17	Amended	Projected	Requested	Requested
	Actuals	Budget	Actuals	Budget	Budget
EXPENSES:					
Personnel Services	\$ 908,700	897,700	898,900	910,300	929,300
Commodities and Services	811,000	721,600	777,500	848,100	848,100
Capital Outlay	7,900	10,000	14,100	10,000	10,000
Support to Capital Projects	-	-	200,000	-	-
Total Expenses	1,727,600	1,629,300	1,890,500	1,768,400	1,787,400
FUNDING SOURCES:					
Interdepartmental Charges	11,000	11,000	11,000	11,000	11,000
Charges for Services	1,324,400	1,115,000	1,321,000	1,330,000	1,330,000
Licenses, Permits and Fees	346,000	400,000	400,000	400,000	400,000
Interest	14,100	75,900	17,000	21,600	21,600
Support from Marine Passenger Fee	287,600	287,600	287,600	287,600	287,600
Total Funding Sources	1,983,100	1,889,500	2,036,600	2,050,200	2,050,200
FUND BALANCE:					
Beginning Available Fund Balance	3,153,500	3,409,000	3,409,000	3,555,100	3,836,900
Increase (decrease) in Fund Balance	255,500	260,200	146,100	281,800	281,800
End of Period Fund Balance	\$ 3,409,000	3,669,200	3,555,100	3,836,900	4,118,700
STAFFING	12.01	12.01	12.01	12.01	12.01

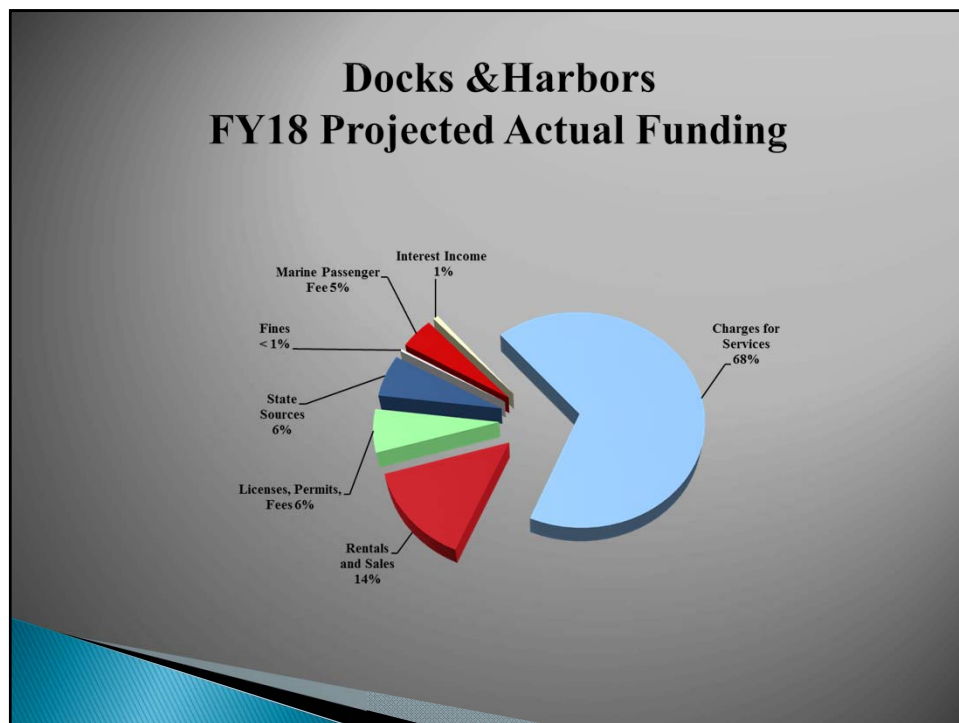
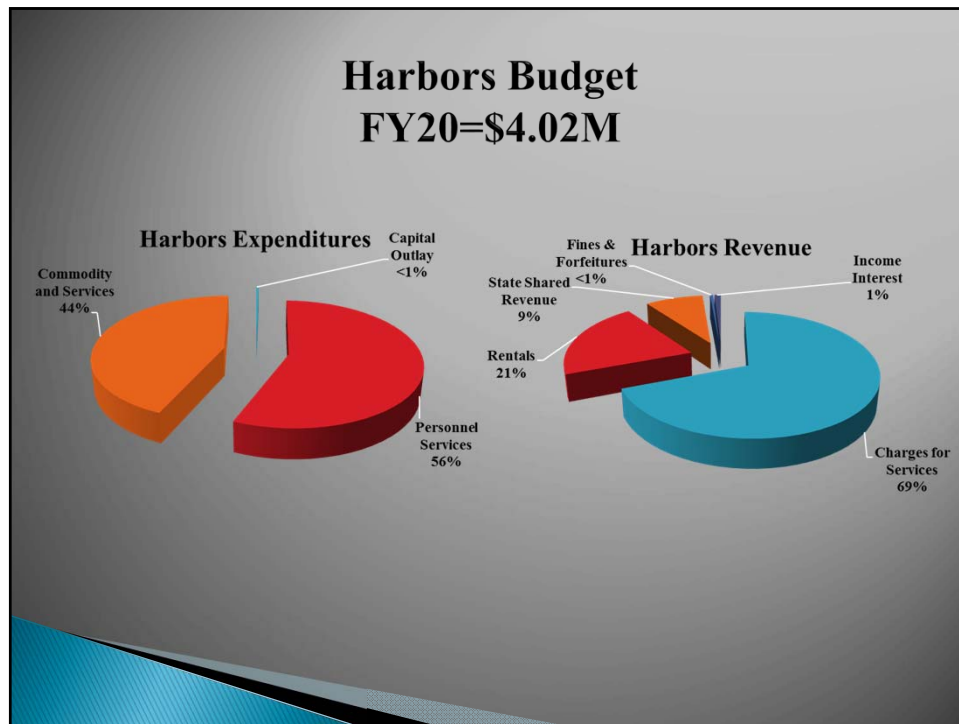


Harbors - Comparatives

	FY17	FY18		FY19	FY20
	Actuals	Amended Budget	Projected Actuals	Proposed Budget	Proposed Budget
EXPENSES:					
Personnel Services	\$ 1,603,300	1,696,800	1,678,500	1,803,500	1,843,900
Commodities and Services	1,269,300	1,248,700	1,412,900	1,432,300	1,432,300
Capital Outlay	7,200	10,000	37,100	10,000	10,000
Debt Service	627,300	715,700	715,700	742,100	738,100
Support to Capital Projects	3,033,000	533,000	733,000	690,000	-
Total Expenses	6,540,100	4,204,200	4,577,200	4,677,900	4,024,300
FUNDING SOURCES:					
Charges for Services	2,943,800	2,860,000	2,863,000	2,925,000	2,925,000
Rentals	853,900	850,000	875,000	875,000	875,000
State Grant	-	-	-	-	-
State Shared Revenue	312,500	364,000	389,000	400,000	365,000
Fines and Forfeitures	27,300	20,000	20,000	20,000	20,000
Interest Income	75,500	40,900	27,400	34,900	34,900
Total Funding Sources	4,213,000	4,134,900	4,174,400	4,254,900	4,219,900
FUND BALANCE:					
Fund Balance Reserve	743,200	743,200	755,455	742,100	738,100
Beginning Available Fund Balance	3,400,700	1,073,600	1,061,345	671,900	252,900
Increase (decrease) in Fund Balance	(2,327,100)	(69,300)	(402,800)	(423,000)	195,600
End of Period Fund Balance	\$ 1,816,800	1,747,500	1,414,000	991,000	1,186,600
STAFFING	17.08	17.08	17.08	17.08	17.08
DEBT REVENUE RATIO	=>120%	=>120%	=>120%	=>120%	=>120%
(NOT) Meeting Debt/Rev Ratio	5,241,840	469,160	1,029,760	860,680	860,680

Harbors Budget FY19=\$4.67





FY19 CAPITAL IMPROVEMENTS					
<u>Enterprise</u>	<u>Division</u>	<u>Priority</u>	<u>Project</u>	<u>Funding Source</u>	<u>Amount</u>
<u>Docks & Harbors</u>	Docks	1	Marine Park Sheet Pile Coating - Phase III of III	City Marine Passenger Fees	\$150,000
		2	Visitor Information Kiosk Replacement - Const.	City Marine Passenger Fees	\$120,000
		3	Downtown Waterfront Improvements (Acquisition/Development)	State Cruise Passenger Fees	\$7,000,000
		4	Downtown Restrooms - Construction	City Marine Passenger Fees	\$500,000
		5	Security Checkpoint Shelters	City Marine Passenger Fees	\$300,000
		6	Auke Bay Passenger For Hire	Harbor Funds	\$690,000
Docks Total Funding:					\$8,760,000
Harbors		1	Statter Harbor Breakwater Safety Improvments	Harbor Funds	\$333,000
		2	Areawide Annode Installation Matching Funds	Harbor Funds	\$300,000
		3	ABMS D&H/UAS Cost Share Agreement	Harbor Funds	\$350,000
		4	Cost Share w/ ACOE for Breakwater Feasibility	Harbor Funds	\$500,000
Harbors Total Funding:					\$1,483,000

Docks & Harbors Capital Projects

Cruise Ship Dock Improvements

- o Cruise Ship Berths – Completed May 2017
- o Installation of 1% for Art – Completed Sept 2017
- o Downtown Waterfront Improvements – Completion May 2020

Statter Harbor Improvements

- o For Hire Facility Phase III A – Completion May 2019
- o For Hire Facility Phase III B – Completion May 2020
- o For Hire Facility Phase III C – Completion May 2021
- o Breakwater Safety Improvements – Phase I completed Feb 2018
- o Breakwater Safety Improvements - Phase II Completion Feb 2019

Douglas Harbor – Completed April 2017

Aurora Harbor

- o Phase II – Completion May 2018
- o Phase III – Future

Auke Bay Loading Facility

- o Boatyard Buildings & Structures – Completed April 2018

Auke Bay Marine Station

- o Float Expansion – Completion May 2018
- o Shared Improvements with UAS – Completion May 2019

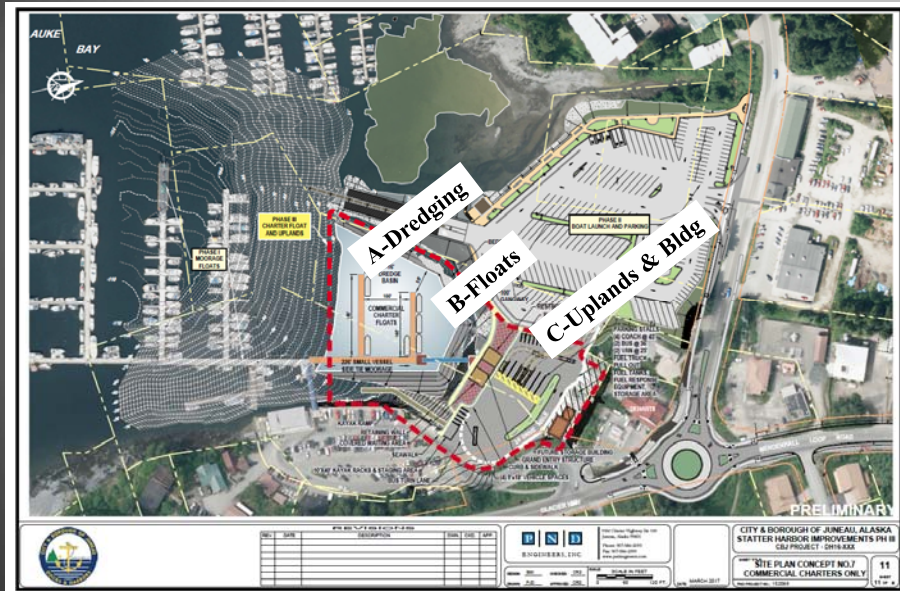
Cruise Ship Improvements



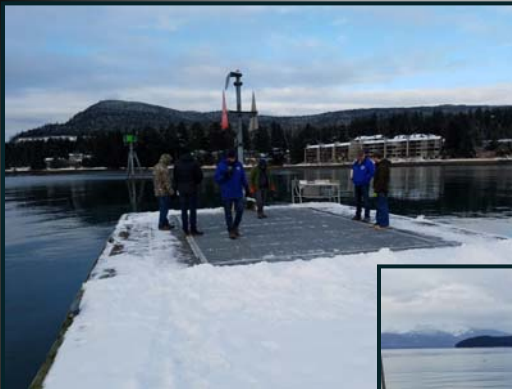
Cruise Ship Berth 1% for Art

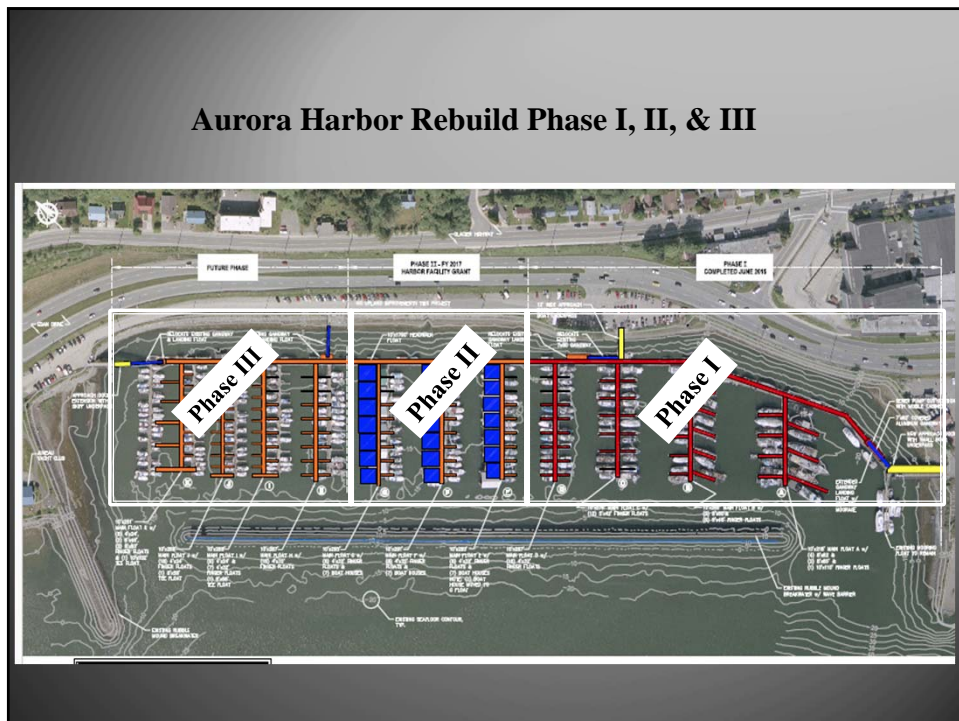
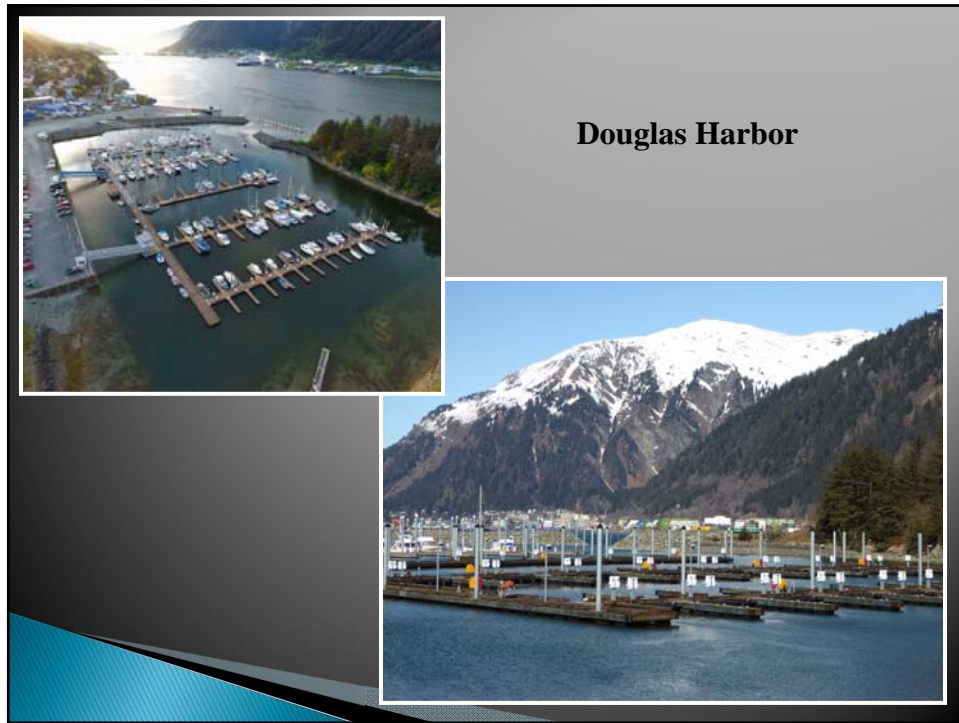


Statter Harbor For Hire Facility Phase III



Statter Breakwater Safety Improvements Phase I





Boatyard Buildings and Structures



Auke Bay Marine Station Float Expansion



CBJ DOCKS AND HARBORS

FY 19 & FY 20 Budget

Values

- **Service Excellence**
 - **Continuous Improvement**
 - **Integrity**

JUNEAU INTERNATIONAL AIRPORT FY 19 & FY 20 BUDGETS

April 11, 2018



**June 12, 1949 –
Dedication of new
Juneau terminal**

		EXPENSE SUMMARY				
	FY 17 PROJECTED	FY 17 ACTUALS	FY 18 UPDATED	FY 18 PROJECTED*	FY 19 PROPOSED	FY 20 PROPOSED
PERSONNEL	2,744,500	2,669,326	2,726,900	2,902,500	2,819,200	2,877,800
SUPPLIES	873,500	834,169	972,800	896,600	1,071,900	1,072,200
SERVICES/CHARGES	3,223,300	3,236,718	3,340,600	3,369,900	3,498,000	3,507,000
TRAVEL/TRAINING	24,700	20,396	23,700	17,800	38,600	32,300
CAPITAL OUTLAY	0	0	0	17,500	0	0
TOTALS	6,866,000	6,760,609	7,064,000	7,204,300	7,427,700	7,489,300

***FY 18 will require Supplemental Spending Authority of \$140,300**

		REVENUE SUMMARY				
	FY 17 PROJECTED	FY 17 ACTUALS	FY 18 UPDATED	FY 18 PROJECTED	FY 19 PROPOSED	FY 20 PROPOSED
STATE/FED REVENUE	285,000	304,098	285,000	286,700	286,700	286,700
FUEL FLOWAGE FEES	841,900	1,045,116	841,900	1,058,000	1,058,000	1,058,000
LANDING FEES	1,846,500	2,046,219	1,846,500	2,225,000	2,210,000	2,210,000
USER FEES/SECURITY FEES	612,200	624,467	612,200	635,700	662,600	689,600
RENTALS	2,765,800	2,755,629	2,765,800	2,782,800	2,790,000	2,800,000
INTEREST/PENALTIES	66,100	67,012	66,100	27,400	33,600	33,600
FINES/MISC./OTHER	208,500	346,354	208,500	212,500	212,500	212,500
TOTALS	6,626,000	7,188,895	6,626,000	7,228,100	7,253,400	7,290,400
AIRPORT FUND BALANCE	240,000		438,000		174,300	198,900
TOTALS AFTER FUND BALANCE APPLIED	6,866,000	7,188,895	7,064,000	7,228,100	7,427,700	7,489,300

EXPENSE vs. REVENUE SUMMARY

	FY 17 PROJECTED	FY 17 ACTUALS	FY 18 UPDATED	FY 18 * PROJECTED	FY 19 ** PROPOSED	FY 20** PROPOSED
EXPENSES	(6,866,000)	(6,760,609)	(7,064,000)	(7,204,300)	(7,427,700)	(7,489,300)
REVENUES	6,626,000	7,188,895	6,626,000	7,228,100	7,253,400	7,290,400
DIFFERENCE	(240,000)	428,286	(438,000)	23,800	(174,300)	(198,900)
AIRPORT FUND BALANCE APPLIED (to REVENUES)	240,000		438,000		174,300	198,900
TOTAL OVER/(SHORT)	0	428,286	(0)	23,800	(0)	(0)

***FY18 Projected will require Supplemental Spending Authority of \$140,300.**

(Personnel Costs higher due to MEBA lump sum payout and less salaries charged out to grant/projects; sufficient revenues to cover expenses)

****With projected increased expenses, use of Airport Fund Balance is proposed to balance both FY19 & FY 20 budgets.**

EXPENSES

(compared to FY18 approved)

PERSONNEL

↑ - FY19/20 increases in Work Comp., Heath/Wellness benefit; and less time charged to federally funded projects.
(FY19 ↑\$92,300 / FY20 ↑\$150,900)

*Note: MEBA negotiations anticipated increase \$39,300 FY19 / \$40,400 FY20



SUPPLIES

↑ - Changeover runway deicer ~~Urea~~ → Sodium formate/acetate. Started phasing in FY17/18; FY19/20 now 100% New Deal deicer; some increases in fuel, chemicals/paper products.
(FY19 ↑\$99,100 / FY20 ↑\$99,400)



SERVICES/CHARGES

↑ - Increases in Interdepartmental/Full Cost Allocation, Utilities (water/electrical), Repairs/Equipment and ARFF contractual services.
(FY19 ↑\$157,400 / FY20 ↑\$166,400)



TRAVEL/TRAINING

↑ - Increases in ARFF training (FAA requirement).
(FY19 ↑\$14,900 / FY20 ↑\$8,600)

Net Expenses



FY19 up \$363,700

FY20 up \$425,300

compared to 'FY18 Approved'

REVENUES

(compared to FY18 Approved)

FUEL FLOWAGE FEES (FFF) ~ LANDING FEES (LF) ~ SECURITY SCREENING PASSENGER FEES (SSF)



- All Fees are projected to increase due to increased aircraft landings, gallons of fuel pumped and increased number of traveling passengers.

FFF: ↑ \$216,100 both FY19/FY20

LF: ↑ \$363,500 both FY19/FY20

SSF ↑ \$50,400 FY19 / ↑ \$77,400 FY20

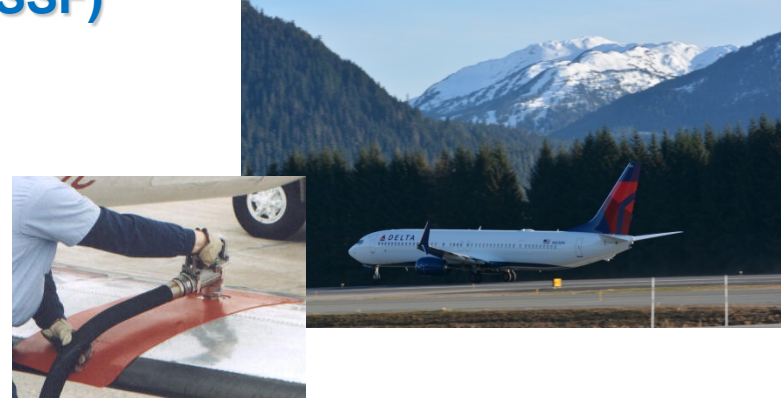
RENTALS ~ INTEREST INCOME



- Rentals are projected to see a slight increase for both FY19/20 due to the new jetbridge at Gate 2, while interest income will see a decrease for both FY19/20 due to lower fund balance.

Rentals: ↑ \$24,200 FY19/ ↑ \$34,200 FY20

Interest: ↓ \$32,500 both FY19/FY20



Net Revenues



FY19 up \$627,400

FY20 up \$664,400

compared to 'FY18 Approved'

AIRPORT SUMMARY

1. Airport will require to use **Airport Fund Balance*** in order to balance FY19 & FY20:

FY19 requires \$174,300

FY20 requires \$198,900



**Airport Fund Balance:
At the close-out of FY17, and inclusive of a 3-month operational reserve (\$1.857M) as well as Capital Improvement Project (CIP) match transfers appropriated (\$2.2M), the Airport has an Airport Fund Balance of \$949K (unrestricted funds) available at this time.*

2. Airport will require \$140,300 in **Supplemental Spending Authority** for FY18.

JUNEAU INTERNATIONAL AIRPORT SUPPLEMENTAL SPENDING REQUEST	
<input checked="" type="checkbox"/>	\$140,300

AIRPORT SNOW REMOVAL EQUIPMENT BUILDING (SREB)



Questions?

***Thank you for
your support!***



Ribbon Cutting April 19 @ 4:00 pm



April 6, 2018

City and Borough of Juneau
Assembly Finance Committee
155 S. Seward Street
Juneau, Alaska 99801

Finance Committee Members,

This letter is in response to questions raised concerning the Juneau Community Foundation at an earlier Finance Committee meeting in February.

Fundraising for Endowed Funds of the Foundation

1. Does the Community Foundation get contributions from other funding sources? Over the past four years we have applied for and received grants totaling over \$525,000 from various funders including: Rasmuson Foundation, Alaska Community Foundation, Alaska Mental Health Trust, Murdoch Charitable Trust, Benito and Frances C. Gaguine Foundation, Stanley H. Reitman Foundation.

None of the funds raised from foundations during this time have been for building endowment funds. Most of these funders in their application criteria expressly do not fund endowments. Those that have funded endowments do so only when it is part of a larger program of the donor foundation to do so.

2. How successful is the Community Foundation in raising funds for endowments held at the Foundation?

Our major fundraiser for endowed funds of the Foundation is through our Philanthropy Dinner. The Philanthropist of the Year selects what endowed fund they would like all funds raised from the dinner to go to. Through this event we have raised from \$45,000 to \$100,000 per year for a variety of endowed funds including, the Juneau Hospice Endowment, the Food Bank Fund, the Douglas-Dornan Foundation Fund, and the Community Foundation's Sustainability Fund.

The majority of fundraising for funds of the foundation is done by the donor advisors or the organization that started the fund.

Investment Returns

Does each fund have a separate rate of return or are funds comingled?

All funds of the Community Foundation in our long-term investment account are comingled and each fund has the same rate of return. As of December 31, 2107 our

long-term account earned 19.34% for the year; for the trailing three years, the annualized return was 8.20%; and, for the five year period 9.86%.

The Teacher Excellence Endowment Fund is part of our long-term investment account. As of December 31, 2017 this fund was valued at \$608,225 (with \$500,000 provided by CBJ and under \$8,000 in donations; the remainder is from unrealized gains).

Other Funding

1. Is the \$50,000, originally intended for the Juneau Parks Foundation, intended to be spent on near term projects or invested for the long-term?

These funds will be used as CBJ directs. They can be used to support projects now. We would use the \$50,000 to leverage additional funds for current projects. They could also be used to start a Juneau Parks Endowment, however our suggestion is that the better use is to match the amount and put it into parks now in order to grow awareness of this work on parks outside of CBJ funds in order to attract more people who would be willing to donate or bequest funds for a Parks Endowment.

The Community Foundation tracks funds for specific purposes separately. These funds would be tracked under our Park, Trails and Recreation Fund as Juneau Parks.

2. Same question for the \$100,000 to be moved to use on the Treadwell Trail Ditch Renovation Project.

Our goal with these funds is to raise matching funds and apply the total amount to the current Treadwell Ditch Renovation Project. We would partner with Trail Mix to get the project done and work with them, our donors and the National Forest Foundation Fund to match this \$100,000 and additional funding. We have prepared a draft agreement that has been discussed with Parks and Recreation Department that states matching, use of funds and reporting on use of funds.

3. The City and Borough of Juneau Social Service grant funds update

For the past two years the Juneau Community Foundation, operating under an agreement with CBJ, has provided administrative support for the CBJ Social Service grants (\$781,400) in conjunction with the Juneau Hope Endowment (\$1,059,651) six-month grant.

This grants process starts with a series of 6 to 8 Listen and Learn sessions with all service providers, convening additional meetings around priority issues for each area, a public meeting with notice in the Juneau Empire, social media and web notices of grant process, a required Letter of Interest, feedback to potential applicants from our 13-member Professional Advisory Committee (PAC) and Grants Committee, a required application, review by the PAC, discussions with other

fundors about projects they may be interested in combining funding to support, funding recommendations from the Grants Committee, and approval by the Foundation board of directors, discussions with applicants, and grant agreements, including reporting requirements.

Utility Waiver requests come to the Foundation through grant applications specific to the waivers. Based on the number of people served and the requested waiver amount, and working with specific members of the PAC, we determine an equitable distribution and recommend funding amounts to the Grants Committee of the Foundation, for approval by the full board. CBJ provides \$47,500 for this program.

We applaud the CBJ focus on homelessness and developing a plan that looks at the continuum of care in this area will be a document that we will use with providers annually during our Listen and Learn sessions to help determine the priorities for funding. Similar documents for Juneau discussing substance use disorder continuum of care and mental health continuum of care (including youth in all these documents) would also be a very worthwhile investment, especially now as we see needs increase at a time when state and federal funding have been decreasing.

Thank you for your interest and support of the Juneau Community Foundation. We look forward to attending your April 11th meeting.

Sincerely,



Amy Skilbred
Executive Director

**Engineering & Public Works Department**

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: March 15, 2018

TO: Jesse Kiehl, Chair
Assembly Finance CommitteeFROM: Roger Healy, PE, Director
Engineering & Public Works Department

RE: FY 2019 Capital Improvement Program – Revisions to Resolution Serial No. 2819

The following revisions are recommended to the Finance Committee for inclusion within proposed Resolution No. 2819 after review by the PWFC on February 26 and further staff review. These changes would be incorporated into the final version of Resolution No. 2819 at the direction of the Committee.

Delete the following items:**Fiscal Year 2019****Areawide Sales Tax Priorities**

Capital Transit	Install Electric Bus Charger At Bus Barn (20% Match for FTA)	\$100,000
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Fiscal Year 2019**Temporary 1% Sales Tax Priorities****Voter Approved Sales Tax 10/01-13 – 09/30/18**

Hospital	Rainforest Recover Center	\$585,000
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Fiscal Year 2019**State Marine Passenger Fee Priorities**

Docks and Harbors	Archipelago Property (Acquisition and Development)	\$5,750,000
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Fiscal Year 2019**Docks and Harbors Enterprise Fund**

Docks	Auke Bay Passenger for Hire - Cost Share	\$690,000
Harbors	Statter Harbor Breakwater Safety Imprvmnts	\$333,000
Harbors	Areawide Anode Installation match	\$300,000
Harbors	ABMS D&H/UAS Cost Share Agreement	\$350,000
Harbors	Cost Share w/ACOE for Brkwater Feasibility	\$500,000

Fiscal Year 2019**Hospital Unscheduled Funding**

Hospital	Robert F. Valliant Siding Replacement	\$300,000
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Revise the following items:

Fiscal Year 2019		
Areawide Sales Tax Priorities		
Capital Transit	Bus Shelters/Valley Transit - Transfer Center	\$500,000

Fiscal Year 2019		
Lands Fund		
LANDS	Pits and Quarries Infrastructure Maintenance And expansion	<u>\$100,000</u>
	Lands Fund Total	\$100,000

New items:

Fiscal Year 2019		
Temporary 1% Sales Tax Priorities		
Voter Approved Sales Tax 10/01-13 – 09/30/18		
Manager	JACC Expansion – Performing Arts Center	\$250,000
Parks and Recreation	Lemon Creek Neighborhood Park	\$250,000
Parks and Recreation	Off - Highway Vehicle (OHV) Park	\$100,000

Fiscal Year 2019		
Docks and Harbors Unscheduled Funding		
Docks and Harbors	Waterfront Marine Park to Taku Dock, Upland Improvements	\$10,000,000
Harbors	Statter Harbor Breakwater Safety Imprvmnts	\$333,000
Harbors	Areawide Anode Installation match	\$300,000
Harbors	ABMS D&H/UAS Cost Share Agreement	\$350,000
Harbors	Cost Share w/ACOE for Bkwater Feasibility	\$500,000
	Unscheduled Funding Total	\$11,483,000

Fiscal Year 2019		
Recycleworks Enterprise Unscheduled Funding		
Engineering & Public Works	Facility Upgrades	\$1,000,000
Engineering & Public Works	Water Building Upgrades	<u>\$300,000</u>
	Recycleworks Enterprise Fund Total	\$1,300,000

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2819

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2019 Through 2024, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2019.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2019 through Fiscal Year 2024, and has determined the capital improvement project priorities for Fiscal Year 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2019 - 2024," dated June 1, 2018, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2019 - 2024," are pending capital improvement projects to be undertaken in FY19:

FISCAL YEAR 2019			
GENERAL SALES TAX IMPROVEMENTS			
DEPARTMENT	PROJECT	FY19 BUDGET	REVISION NOTES
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	275,000	
Parks & Recreation	Park & Playground Repairs and Maintenance	270,000	
Parks & Recreation	Sports Field Resurfacing & Repairs	80,000	
Parks & Recreation	Capital School Park Ret. Wall Design & Short Term Repairs	200,000	
Parks & Recreation	Deferred Building Maintenance - Downtown Library Windows	175,000	
General Sales Tax Improvements Total		<u>\$ 1,000,000</u>	
FISCAL YEAR 2019			
AREAWIDE SALES TAX PRIORITIES			
DEPARTMENT	PROJECT	FY19 BUDGET	

Managers Office	Vehicle and Equipment Wash Bays	1,150,000	
Street Maintenance	Pavement Management	1,200,000	
Street Maintenance	Areawide Drainage Improvements	250,000	
Street Maintenance	Mc Ginnis Subdivision Improvements - Ph 4 (Heron)	1,000,000	
Street Maintenance	Downtown Street Improvements Phase III	1,100,000	
Street Maintenance	Gold Creek Flume Repairs	300,000	
Street Maintenance	Sidewalk and Stairway Repairs	300,000	
Street Maintenance	Birch Lane Improvements Ph 2 - Mendenhall to Dogwood	1,000,000	
Street Maintenance	Columbia and Poplar Reconstruction	2,100,000	
Capital Transit	Bus Shelters / Valley Transit -Transfer Center	500,000	added \$100k from Bus charger deletion
Capital Transit	Install Electric Bus Charger at Bus Barn (20% Match for FTA)	\$100,000	Deleted per PWFC 2/26 discussion
Engineering	Contract Specification and Contract Language Update	90,000	
Parks & Trail Maintenance	Christopher Trail - Cope Park to Flume	90,000	
Parks & Trail Maintenance	Crow Hill Trail - Gast School to Crow Hill Road	20,000	
Areawide Sales Tax Priorities Total		\$ 9,100,000	

**FISCAL YEAR 2019
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/18 - 09/30/18**

DEPARTMENT	PROJECT	FY19 BUDGET	
Manager's Office	Bonded Debt Service	1,040,000	*
Manager's Office	Budget Reserve	400,000	*
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000	
Manager's Office	JACC Expansion - Performing Arts Center	\$ 250,000	* Added- Voter Approved 1% project obligation. Funds are from RRC Upgrades Deleted - misunderstanding in funding. Funds to go to JACC OHV and LC Park that were unfunded Voter approved projects
Hospital	Rainforest Recovery Center Upgrades	\$585,000	
Parks & Recreation	Lemon Creek Park	250,000	Added- Voter Approved 1% project obligation. Funds are from RRC Upgrades
Parks & Recreation	Off-Highway Vehicle (OHV) Park	100,000	Added- Voter Approved 1% project obligation. Funds are from RRC Upgrades
Parks & Recreation	Deferred Building Maintenance	380,000	
Parks & Recreation	Deferred Building Maintenance - Arboretum Building Repairs	120,000	
Public Works	Waste - RecycleWorks Waste Diversion Program	200,000	*
Temporary 1% Sales Tax Priorities Total		\$ 3,140,000	

**FISCAL YEAR 2019
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/18 - 09/30/23**

DEPARTMENT	PROJECT	FY19 BUDGET	
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000	
Manager's Office	Affordable Housing Fund	400,000	* Changed Title per Bob B.direction
Public Works	Wastewater Infrastructure Maintenance - JDTP Structural Imp	2,000,000	
Parks and Recreation	Building Maintenance	500,000	
School District	JSD Buildings Major Maintenance / Match	800,000	
Hospital	BRH - Rainforest Recovery Center Upgrades	1,800,000	
Public Works	Waste - RecycleWorks Waste Diversion Program	200,000	*
Temporary 1% Sales Tax Priorities Total		\$ 6,100,000	

FISCAL YEAR 2019

MARINE PASSENGER FEE PRIORITIES (draft -out for public comment)		
DEPARTMENT	PROJECT	FY19 BUDGET
Manager's Office	Public/Private Port Infrastructure Plan	\$ 150,000
Port of Juneau	Visitor Information Kiosk Replacement	150,000
Port of Juneau	Downtown Restroom Construction (new)	500,000
Port of Juneau	Small Cruiseship Moorage Master Planning	150,000
Engineering	Downtown Sidestreets Phase III	900,000
Engineering	Downtown Wayfinding and Interpretive Signs	450,000
Engineering	Seawalk Major Maintenance	85,000
Engineering	Seawalk Next Phase	250,000
Marine Passenger Fee Priorities Total		\$ 2,635,000

FISCAL YEAR 2019

STATE MARINE PASSENGER FEE PRIORITIES		
DEPARTMENT	PROJECT	FY19 BUDGET
Docks And Harbors	Archipelago Property (Acquisition and Development)	\$5,750,000
State Marine Passenger Fee Priorities Total		\$ -

Deleted per PWFC 2/26 discussion

FISCAL YEAR 2019

WATER ENTERPRISE FUND		
DEPARTMENT	PROJECT	FY19 BUDGET
Water Utility	Last Chance Basin Underground Fuel Tank Removal and Reloc.	215,000
Water Utility	Lee Street Pump Station Replacement	500,000
Water Utility	Salmon Creek Filter Plant Upgrades (ADEC Grant Match)	100,000
Water Utility	Crow Hill and Cedar Park PS Control Updates	300,000
Water Utility	Areawide Watermain Repairs	100,000
Water Utility	Birch Lane - Mendenhall to Dogwood	\$ 100,000
Water Utility	Columbia and Poplar Reconstruction	220,000
Water Utility	Pavement Management Utility Adjustments	20,000
Water Utility	ADOT Project Utility Adjustments	45,000
Water Enterprise Fund Total		\$1,600,000

FISCAL YEAR 2019

WASTEWATER ENTERPRISE FUND		
DEPARTMENT	PROJECT	FY19 BUDGET
Wastewater Utility	Gruening Park Pump Station Replacement	\$ 800,000
Wastewater Utility	Kaiser Forcemain Replacement (Mendenhall River Erosion)	1,000,000
Wastewater Utility	JD Clarifier and Digester tank Floor Improvements	225,000
Wastewater Utility	Anode Repl. on Under Water Portion of Outer Drive FM	250,000
Wastewater Utility	JDTP Infrastructure Imprvmnts (Aeration and Clarifier Roof)	1,000,000
Wastewater Utility	JDTP Vactor Dump/Decant Fac. and Grit Handling Imprvmnts	125,000
Wastewater Utility	Birch Lane - Mendenhall to Dogwood	100,000
Wastewater Utility	Columbia and Poplar Reconstruction	220,000
Wastewater Utility	McGinnis S/D -Heron Way Manhole Adjustments	15,000
Wastewater Utility	Calhoun Sewer Replacement W8th to Gold Ck	50,000
Wastewater Utility	Pavement Management Utility Adjustments	20,000
Wastewater Utility	ADOT Project Utility Adjustments	40,000
Wastewater Enterprise Fund Total		\$ 3,845,000

FISCAL YEAR 2019 DOCKS AND HARBORS ENTERPRISE FUND		
DEPARTMENT	PROJECT	
Docks	Auke Bay Passenger for Hire – Cost Share	\$690,000
Harbors	Statter Harbor Breakwater Safety Improvements	\$333,000
Harbors	Areawide Anode Installation Matching Funds	\$300,000
Harbors	ABMS D&H/UAS Cost Share Agreement	\$350,000
Harbors	Cost Share with ACOE for Breakwater Feasibility	\$500,000
Docks and Harbors Enterprise Fund Total		\$

Moved to FY19 UNSCHEDULED FUNDING per D&H request

FISCAL YEAR 2019 LANDS FUND		
DEPARTMENT	PROJECT	
LANDS	Pits and Quarries Infrastructure Maintenance and Expansion	\$ 100,000
LANDS Fund Total		\$ 100,000

Reduced from \$150k to \$100k to balance Lands bottom Ops budget

ORDINANCE 2018-XX CAPITAL PROJECTS FUNDING TOTAL **\$ 25,030,000**

ORDINANCE 2018-XX OPERATIONS PROJECTS FUNDING TOTAL **\$ 2,490,000 ***

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2019-2024," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY19, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2019 HOSPITAL UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Hospital	Robert F. Valliant Building Siding Replacement	\$300,000
Hospital	Medical Arts Building Roof Replacement	400,000
HOSPITAL Funding Total		\$ 400,000

Deleted - funds already in process of being appropriated from Hospital reserves

FISCAL YEAR 2019 AIRPORT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Airport	Design/Const. Passenger Boarding Bridge gate 2	\$ 2,000,000
Airport	Design/Const. Terminal Reno Ph 2 incl. Dep Lnge Exit Lane	1,300,000
Airport	Design SREF Phase 2 Sand/Chemical Storage/Fuel	300,000
Airport	Space Reconfig - Old Dining Room/Kit. for Admin & Tenants	250,000
Airport	Design&Install Terminal Camera Surveillance System	200,000
Airport	26 MALSR (FAA F&E Project)	3,750,000
Airport Unscheduled Funding Total		\$ 7,800,000

FISCAL YEAR 2019 DOCKS AND HARBORS UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Docks	Auke Bay Passenger for Hire - Cost Share	\$ 690,000
Harbors	Statter Harbor Breakwater Safety Improvements	333,000
Harbors	Areawide Anode Installation Matching Funds	300,000

Moved D&H FY19 Proposed CIP Projects to "Unscheduled" per request.

Harbors	ABMS D&H/UAS Cost Share Agreement	350,000
Harbors	Cost Share with ACOE for Breakwater Feasibility	500,000
Docks and Harbors Unscheduled Funding Total		\$ 2,173,000

EAGLECREST UNSCHEDULED FUNDING REQUESTS		
DEPARTMENT	PROJECT	
Eaglecrest	Upper Loop Overnight Cabin	\$ 50,000
Eaglecrest	Snowmaking Pumping Station	250,000
Unscheduled Funding Total		\$ 300,000

FISCAL YEAR 2019		
RECYCLEWORKS UNSCHEDULED FUNDING		
Engineering and PW	Facility Upgrades	\$ 1,000,000
Engineering and PW	Water Building Upgrades	300,000
Recycleworks Unscheduled Funding Total		\$ 1,300,000

Section 2. Fiscal Year 2019 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY19 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2019 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this ____ day of _____, 2018.

Mayor

Attest:

Laurie Sica, Clerk

Presented by: The City Manager
 Introduced: #### 2018
 Drafted by: Engineering & Public Works Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2819

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2019 Through 2024, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2019.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2019 through Fiscal Year 2024, and has determined the capital improvement project priorities for Fiscal Year 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2019 - 2024," dated June 1, 2018, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2019 - 2024," are pending capital improvement projects to be undertaken in FY19:

FISCAL YEAR 2019		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY19 BUDGET
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	275,000
Parks & Recreation	Park & Playground Repairs and Maintenance	270,000
Parks & Recreation	Sports Field Resurfacing & Repairs	80,000
Parks & Recreation	Capital School Park Ret. Wall Design & Short Term Repairs	200,000
Parks & Recreation	Deferred Building Maintenance - Downtown Library Windows	175,000
General Sales Tax Improvements Total		\$ 1,000,000

**FISCAL YEAR 2019
AREAWIDE SALES TAX PRIORITIES**

DEPARTMENT	PROJECT	FY19 BUDGET
Managers Office	Vehicle and Equipment Wash Bays	1,150,000
Street Maintenance	Pavement Management	1,200,000
Street Maintenance	Areawide Drainage Improvements	250,000
Street Maintenance	Mc Ginnis Subdivision Improvements - Ph 4 (Heron)	1,000,000
Street Maintenance	Downtown Street Improvements Phase III	1,100,000
Street Maintenance	Gold Creek Flume Repairs	300,000
Street Maintenance	Sidewalk and Stairway Repairs	300,000
Street Maintenance	Birch Lane Improvements Ph 2 - Mendenhall to Dogwood	1,000,000
Street Maintenance	Columbia and Poplar Reconstruction	2,100,000
Capital Transit	Bus Shelters / Valley Transit -Transfer Center	400,000
Capital Transit	Install Electric Bus Charger at Bus Barn (20% Match for FTA)	100,000
Engineering	Contract Specification and Contract Language Update	90,000
Parks & Trail Maintenance	Christopher Trail - Cope Park to Flume	90,000
Parks & Trail Maintenance	Crow Hill Trail - Gast School to Crow Hill Road	20,000
Areawide Sales Tax Priorities Total		<u>\$ 9,100,000</u>

**FISCAL YEAR 2019
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/13 - 09/30/18**

DEPARTMENT	PROJECT	FY19 BUDGET
Manager's Office	Bonded Debt Service	1,040,000 *
Manager's Office	Budget Reserve	400,000 *
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000
Hospital	Rainforest Recovery Center Upgrades	585,000
Parks & Recreation	Deferred Building Maintenance	380,000
Parks & Recreation	Deferred Building Maintenance - Arboretum Building Repairs	120,000
Public Works	Waste - RecycleWorks Waste Diversion Program	200,000 *
Temporary 1% Sales Tax Priorities Total		<u>\$ 3,125,000</u>

**FISCAL YEAR 2019
TEMPORARY 1% SALES TAX PRIORITIES
Voter Approved Sales Tax 10/01/18 - 09/30/23**

DEPARTMENT	PROJECT	FY19 BUDGET
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000
Manager's Office	Housing	400,000 *
Public Works	Wastewater Infrastructure Maintenance - JDTP Structural Imp	2,000,000
Parks and Recreation	Building Maintenance	500,000
School District	JSD Buildings Major Maintenance / Match	800,000
Hospital	BRH - Rainforest Recovery Center Upgrades	1,800,000
Public Works	Waste - RecycleWorks Waste Diversion Program	200,000 *
Temporary 1% Sales Tax Priorities Total		<u>\$ 6,100,000</u>

FISCAL YEAR 2019**MARINE PASSENGER FEE PRIORITIES (draft -out for public comment)**

DEPARTMENT	PROJECT	FY19 BUDGET
Manager's Office	Public/Private Port Infrastructure Plan	\$ 150,000
Port of Juneau	Visitor Information Kiosk Replacement	150,000
Port of Juneau	Downtown Restroom Construction (new)	500,000
Port of Juneau	Small Cruiseship Moorage Master Planning	150,000
Engineering	Downtown Sidestreets Phase III	900,000
Engineering	Downtown Wayfinding and Interpretive Signs	450,000
Engineering	Seawalk Major Maintenance	85,000
Engineering	Seawalk Next Phases	250,000
Marine Passenger Fee Priorities Total		\$ 2,635,000

FISCAL YEAR 2019**STATE MARINE PASSENGER FEE PRIORITIES**

DEPARTMENT	PROJECT	FY19 BUDGET
Docks And Harbors	Archipelago Property (Acquisition and Development)	\$ 5,750,000
State Marine Passenger Fee Priorities Total		\$ 5,750,000

FISCAL YEAR 2019**WATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY19 BUDGET
Water Utility	Last Chance Basin Underground Fuel Tank Removal and Reloc.	215,000
Water Utility	Lee Street Pump Station Replacement	500,000
Water Utility	Salmon Creek Filter Plant Upgrades (ADEC Grant Match)	100,000
Water Utility	Crow Hill and Cedar Park PS Control Updates	300,000
Water Utility	Areawide Watermain Repairs	100,000
Water Utility	Birch Lane - Mendenhall to Dogwood	\$ 100,000
Water Utility	Columbia and Poplar Reconstruction	220,000
Water Utility	Pavement Management Utility Adjustments	20,000
Water Utility	ADOT Project Utility Adjustments	45,000
Water Enterprise Fund Total		\$1,600,000

FISCAL YEAR 2019**WASTEWATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY19 BUDGET
Wastewater Utility	Gruening Park Pump Station Replacement	\$ 800,000
Wastewater Utility	Kaiser Forcemain Replacement (Mendenhall River Erosion)	1,000,000
Wastewater Utility	JD Clarifier and Digester tank Floor Improvements	225,000
Wastewater Utility	Anode Repl. on Under Water Portion of Outer Drive FM	250,000
Wastewater Utility	JDTP Infrastructure Imprvmnts (Aeration and Clarifier Roof)	1,000,000
Wastewater Utility	JDTP Vactor Dump/Decant Fac. and Grit Handling Imprvmnts	125,000
Wastewater Utility	Birch Lane - Mendenhall to Dogwood	100,000
Wastewater Utility	Columbia and Poplar Reconstruction	220,000
Wastewater Utility	McGinnis S/D -Heron Way Manhole Adjustments	15,000
Wastewater Utility	Calhoun Sewer Replacement W8th to Gold Ck	50,000
Wastewater Utility	Pavement Management Utility Adjustments	20,000
Wastewater Utility	ADOT Project Utility Adjustments	40,000
Wastewater Enterprise Fund Total		\$ 3,845,000

**FISCAL YEAR 2019
DOCKS AND HARBORS ENTERPRISE FUND**

DEPARTMENT	PROJECT	
Docks	Auke Bay Passenger for Hire - Cost Share	\$ 690,000
Harbors	Statter Harbor Breakwater Safety Improvements	333,000
Harbors	Areawide Anode Installation Matching Funds	300,000
Harbors	ABMS D&H/UAS Cost Share Agreement	350,000
Harbors	Cost Share with ACOE for Breakwater Feasibility	500,000
Docks and Harbors Enterprise Fund Total		\$ 2,173,000

**FISCAL YEAR 2019
LANDS FUND**

DEPARTMENT	PROJECT	
LANDS	Pits and Quarries Infrastructure Maintenance and Expansion	\$ 150,000
LANDS Fund Total		\$ 150,000
ORDINANCE 2018-XX CAPITAL PROJECTS FUNDING TOTAL		\$ 33,238,000
ORDINANCE 2018-XX OPERATIONS PROJECTS FUNDING TOTAL		\$ 2,240,000 *

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2019-2024," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY19, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

**FISCAL YEAR 2019
HOSPITAL UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT	
Hospital	Robert F. Valliant Building Siding Replacement	\$ 300,000
Hospital	Medical Arts Building Roof Replacement	400,000
HOSPITAL Funding Total		\$ 700,000

**FISCAL YEAR 2019
AIRPORT UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT	
Airport	Design/Const. Passenger Boarding Bridge gate 2	\$ 2,000,000
Airport	Design/Const. Terminal Reno Ph 2 incl. Dep Lnge Exit Lane	1,300,000
Airport	Design SREF Phase 2 Sand/Chemical Storage/Fuel	300,000
Airport	Space Reconfig - Old Dining Room/Kit. for Admin & Tenants	250,000
Airport	Design&Install Terminal Camera Surveillance System	200,000
Airport	26 MALSR (FAA F&E Project)	3,750,000
Airport Unscheduled Funding Total		\$ 7,800,000

UNSCHEDULED FUNDING REQUESTS

DEPARTMENT	PROJECT	
Eaglecrest	Upper Loop Overnight Cabin	\$ 50,000
Eaglecrest	Snowmaking Pumping Station	250,000
Unscheduled Funding Total		\$ 300,000

Section 2. Fiscal Year 2019 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY19 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2019 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this ____ day of _____, 2018.

Mayor

Attest:

Laurie Sica, Clerk

MEMORANDUM OFFICE OF THE ASSESSOR

155 S Seward Street

Juneau, AK 99801

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Date: February 6, 2018

To: Mayor and Assembly

From: Robin Potter, Assessor

RE: Economic Development – Export Manufacturing Exemption

The Assessor's Office received the following 2018 Export Manufacturing Exemption Applications for business personal property used in manufacturing. The Assembly must approve any export manufacturing exemption for real or business personal property, CBJ 69.10.020(1)(c).

The property owners listed below have had Assembly approval in the past. It is recommended that their new applications be approved.

2018	AK GLACIER SEAFOOD INC	AKBEV GROUP LLC	SASS CO INC TAKU SMOKERIES
Total Assessed Value	3,529,741	10,159,114	568,218
Mandatory Exempt Amount	100,000	100,000	100,000
Taxable Value	3,429,741	10,059,114	468,218
Tax Amount @ FY18 Estimated Mill Rate (10.66)	36,561	107,230	4,991
Prior Years Export Mfg Exempt Value	567,374	1,869,898	38,937
New Export Mfg Exempt Value	361,297	687,985	-
Total Export Mfg Exempt Value	928,671	2,557,883	38,937
Taxable Value Before Mandatory Exemption Value	2,601,070	7,601,231	529,281
Mandatory Exempt Value	100,000	100,000	100,000
Total Taxable Value after both exemptions	2,501,070	7,501,231	429,281
Total Amount Paid@ FY18 Estimated Mill Rate (10.66)	26,661	79,963	4,576
Total Prior Years Export Mfg Tax Exempt	6,105	19,933	415
Total New Export Mfg Tax Exempt	3,888	7,334	-
Total Tax to be Exempted	9,992	27,267	415

Attached are copies of their applications.

A. Export Manufacturing

CBJ 69.10.020(10) provides for exempting qualifying manufacturing property from assessment and taxation. Qualifying property may receive a declining five-year percentage exemption from the property's market value as follows:

- 100% exemption in year 1
- 80% exemption in year 2
- 60% exemption in year 3
- 40% exemption in year 4
- 20% exemption in year 5

Property owners seeking an exemption must file a request with the Assessor's Office on or before January 31 of each year. The code places the authority for approving the manufacturing exemption requests with the Assembly.

The Assessor's Office has received three property manufacturing exemption requests for the 2018 tax year (FY19 budget year).

1. Alaska Glacier Seafood's, Inc. filed a manufacturing exemption for machinery, equipment totaling \$361,297 (\$3,888 in property tax).

In addition, Alaska Glacier Seafood's has \$567,374 in property qualifying from prior years, for a total 2018 assessment exemption of \$928,671 or (\$9,992 in property taxes).

The Assessor's Office has determined that the property requested for exemption meets the code requirements and recommends approval of this exemption request.

2. Taku Smokerries didn't file a manufacturing exemption for machinery, equipment in the 2018 tax year

In addition, Taku Smokerries has \$38,937 in property qualifying from prior years, for a total 2018 assessment exemption of \$38,937 (\$415 in property taxes).


The Assessor's Office has determined that the property requested for exemption meets the code requirements and recommends approval of this exemption request.

3. Alaskan Brewing Company, LLC filed a manufacturing exemption for machinery, equipment, furniture and fixtures, computers and software, and vehicles totaling \$687,985 (\$7,334 in property tax).


In addition, Alaskan Brewing has \$1,869,898 in property qualifying from prior years, for a total 2018 assessment exemption of \$2,557,883 (\$27,267 in property taxes).

The Assessor's Office has determined that the property requested for exemption meets the code requirements and recommends approval of this exemption request.

I recommend approval of these exemption requests.



Robin Potter
Assessor




Date



Office of the Assessor
155 S Seward Street
Juneau AK 99801

Export Manufacturing Exemption Application	
Assessment Year	<input type="checkbox"/> 2017 <input checked="" type="checkbox"/> Other 2018
Organization Name	Alaska Glacier Seafoods, Inc.
BPP Account #	598111
Parcel ID #	
Name of Applicant	Kristie Erickson
Email Address	kristie@alaskaglacierseafoods.com

In Accordance with CBJ 69.10.020(10) certain Real Property and Business Personal Property may be partially exempt when used in a manufacturing business. Application for this exemption must be submitted to the municipal assessor before January 31 of the applicable tax year.

Primary Phone #	907-790-3592	Secondary Phone #	
Mailing Address	Box 34363 Juneau, AK 99801	Property Address	13555 Glacier Highway, Juneau, AK 99801
Type of Business	Seafood Processing		
Sales Tax Account Number	212728		
Has this property ever been taxed in the CBJ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is this property used in a trade or business having fewer than 500 annual full-time equivalent employees?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No How Many? 117		
Does this business create employment within the CBJ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Explain:	Yes, we employ approx. 40-50 year around employees and hire another 150 to seasonally process fish within CBJ.		
Does this business generate sales outside the CBJ of goods produced within the CBJ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Explain:	Yes, we buy and process locally caught fish within the CBJ. We export approximately 94% of it out of CBJ		
What percent of total production is exported outside the CBJ?	94 %		
Does this business reduce the importation of goods from outside the CBJ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Explain:	Yes, we supply the local vendors with locally caught fish so they do not need to bring it into CBJ from elsewhere.		
Has this property been used in the same trade or business in another municipality within the past 6 months?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
List detail of real or personal property and the total market value which you are seeking to be exempted. (use attachment if necessary)	Total market value to be exempted: \$928,671		
Certification: I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.			
Signature and Title of Applicant:		Date:	
 Business Mgr.		1/31/2018	
Assessor Approval <input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____ Comments:			

Contact Us: CBJ Assessor's Office

Phone:	Email:	Website:	Physical Location
Phone # (907) 586-0333 Fax # (907) 586-4520	Assessor_Office@juneau.org	http://www.juneau.org/finance	155 South Seward St Rm. 114 Juneau AK 99801



Office of the Assessor
155 S Seward Street
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Export Manufacturing Exemption Application		
Assessment Year	<input checked="" type="checkbox"/> 2018	<input type="checkbox"/> Other _____
Organization Name	AKBEV GROUP, LLC	
BPP Account #	521150	
Parcel ID #		
Name of Applicant	Alaskan Brewing Co.	
Email Address	accounting@alaskanbeer.com	

In Accordance with CBJ 69.10.020(10) certain Real Property and Business Personal Property may be partially exempt when used in a manufacturing business. Application for this exemption must be submitted to the municipal assessor before January 31 of the applicable tax year.

Primary Phone #	(907) 780-5866	Secondary Phone #	
Mailing Address	5429 Shaune Drive Juneau, AK 99801	Property Address	5429 Shaune Drive Juneau, AK 99801
Type of Business	Brewery		
Sales Tax Account Number	890508		
Has this property ever been taxed in the CBJ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is this property used in a trade or business having fewer than 500 annual full-time equivalent employees?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No How Many? <u>125</u>		
Does this business create employment within the CBJ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Explain:	We currently employ 94 full-time positions located in Juneau.		
Does this business generate sales outside the CBJ of goods produced within the CBJ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Explain:	We sell our products in 19 states in the lower 48, as well as throughout AK.		
What percent of total production is exported outside the CBJ?	<u>94</u> %		
Does this business reduce the importation of goods from outside the CBJ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Explain:	Our locally manufactured products are sold in nearly every bar & liquor store in Juneau, and in our brewery gift shop.		
Has this property been used in the same trade or business in another municipality within the past 6 months?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
List detail of real or personal property and the total market value which you are seeking to be exempted. (use attachment if necessary)	Total market value to be exempted: \$ <u>2,519,303.36</u>		
Certification: I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.			
Signature and Title of Applicant:		Date:	
		<u>7/31/18</u>	
Assessor Approval [] Yes [] No Date: _____ Comments:			

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Assembly Finance Committee (AFC)

FY19/20 Proposed Budget Calendar and Key Dates – as of 4/9/18

Wednesdays at 5:30 p.m., unless otherwise stated

APRIL, 2018

- 4th Special Assembly Meeting – 5:30pm – Followed by Assembly Finance Committee**
Special Assembly Meeting to Introduce FY19/20 budget, immediately Followed by Assembly Finance Committee meeting, Chambers
- A. Introduction of the general operating (CBJ) budget ordinance
 - B. Introduction of the general operating School District budget ordinance
 - C. Introduction of the mill levy ordinance
 - D. Introduction of the CIP resolution
- 4th AFC Meeting #1 – 5:30pm - Immediately following Special Assembly Meeting**
- A. Distribution of the Operating Budget, Capital Budget and Capital Improvement 6-Year Plan
 - B. FY19/20 Proposed Budget Overview
 - C. School District Budget Presentation
 - D. Capital Improvements Projects Program Budget/Plan
- 11th AFC Meeting #2**
- A. Juneau International Airport (Patty Wahto, Airport Manager)
 - B. Docks & Harbors (Carl Uchtyl, Port Director)
 - C. Juneau Community Foundation – Teacher Excellence Fund Investment Performance, Treadwell Trail Grant, Juneau Park Program, and Social Service Grant Program
 - D. Capital Improvements Projects Program Budget/Plan – For Action
 - E. Manufacturing Tax Credits
- 18th AFC Meeting #3**
- A. Travel Juneau (JCVB) (Liz Perry, President/CEO)
 - B. Alaska Small Business Development Center Presentation (Jon Bittner, Executive Director)
 - C. JEDC (Brian Holst, Executive Director)
 - D. Aquatics Board (Kirk Duncan / Max Mertz)
 - E. Marine Passenger Fee Recommendations – For Action
 - F. Property Tax Breaks for Economic Development
- 25th Special Assembly Meeting at 5:30pm - Followed by Assembly Finance Committee**
Within 30 days after receipt of the (school) budget, the assembly shall determine the amount to be made available from local sources for school purposes, and shall furnish the School board with a statement (motion) of the amount to be made available for FY19 School District operations. (Charter Section 13.6 (b))
- The following actions must be completed by May 1, per Charter Section 9.6.
- A. Public hearing on the CBJ operating budget ordinance
 - B. Public hearing on the School District operating budget ordinance
 - C. Public hearing on the capital improvement program resolution
 - D. Public hearing on the on the mill levy ordinance
- 25th AFC Meeting #4 (Immediately following Special Assembly Meeting)**
- A. Youth Activities Board (YAB) Presentation (Tom Rutecki / Dave Pusich)
 - B. Downtown Business Association (Jill Ramiel, President)
 - C. Bartlett Regional Hospital (Joe Wanner, CFO)
 - D. Proposed Mill Rate Presentation
 - E. Debt Service Presentation
 - F. General Government Budget Balancing Options

Assembly Finance Committee (AFC)

FY19/20 Proposed Budget Calendar and Key Dates – as of 4/9/18

Wednesdays at 5:30 p.m., unless otherwise stated

MAY, 2018

- 2nd** **AFC Meeting #5**
A. General Government Budget Balancing Options
B. Pending Items List
- 9th** **AFC Meeting #6**
A. General Government Budget Balancing Options
B. Pending Items List / Final FY19/20 Proposed Budget Decisions
- 14th** **Regular Assembly Meeting**
 Adoption of the School District's general operating budget ordinance
- 16th** **AFC Meeting #7 – If Necessary**
 Meeting for overflow items or new requests that come up during budget process.

By May 31st, the assembly must determine the amount to be made available from local sources for school purposes (Charter Section 13.6 (b))

JUNE, 2018

- 4th** **Regular Assembly Meeting**
A. *Adoption of the general operating (CBJ) budget ordinance*
B. *Adoption of the CIP resolution*
C. *Adoption of the mill levy ordinance*
- 13th** **AFC Meeting – If Necessary**

The Charter requires that the following budget actions be made by June 15th:

- **Appropriating Ordinances Adopting a Budget (Charter Section 9.7 (a))**
- **Mill Levy Ordinance (Charter Section 9.7 (b))**
- **CIP by Resolution (Charter Section 9.8)**