

AGENDA

PARKS AND RECREATION ADVISORY COMMITTEE MEETING

City Hall Assembly Chambers 6:00 PM

November 7, 2017

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
 - A. Agenda Synopsis
- IV. Approval of Minutes**
 - A. October 3rd Meeting Minutes
- V. Public Participation on Non-Agenda Items**
- VI. Unfinished Business**
 - A. Turf Field Proposal
- VII. New Business**
 - A. Downtown Business Association MPG Mural
 - B. Knotweed
 - C. Quarterly Engineering Report
- VIII. Directors Report**
 - A. Eagle Valley Center - CBJ Finance Committee
 - B. Master Plan Update
 - C. Indian Point Land
 - D. SAIL Ropes Course
- IX. Committee, Liaison, Board Member Reports**
 - A. Chair Report
 - B. Liaison to the Assembly Report
 - C. Liaisons
 - D. Other Partners

E. Board Member Comments

X. Adjournment

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

AGENDA SYNOPSIS

PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, November 7th, 2017

CBJ Assembly Chambers – 6:00 p.m.

New Business—

- **Downtown Business Association MPG Mural:** Representatives from the Downtown Business Association (DBA) will present a request for a Greeting Tour mural to be painted on the side of the Marine Parking Garage. [Page 6-7]
- **Quarterly Engineering Report:** Michele Elfers from the Engineering Department will present a quarterly update of Capital Improvement Projects and potential timing of the new 1% sales tax projects.
- **Knotweed :** PRAC member wanted to discuss this issue. [Page 8]

Directors Report—

- **Master Plan Update:** Discussion of the status of the master planning process will be presented.
- **Indian Point Land:** Update on the land transaction will be presented.
- **SAIL Ropes Course:** Status of a land lease to SAIL for the operation of the challenge course at the Eagle Valley Center will be presented.
- **Eagle Valley Center – CBJ Finance Committee:** Eagle Valley Center financial presentation to the Assembly Finance Committee on November 8th will be discussed.

Unfinished Business—

- **Turf field proposal:** Following up on Larry Johansen's presentation, additional information will be presented. [Page 9-11]

DRAFT MINUTES PARKS & RECREATION ADVISORY COMMITTEE

Tuesday, October 3rd, 2017
City Hall Room 224– 6 p.m.

I. Call to Order at 6:04 p.m. – G. Schaaf, Vice-Chair

Present: E. Carrillo, T. Gilmour, C. Mertl, E. Ouderkirk, T. Rutecki, G. Schaaf

Absent: J. Anderson, B. Farrell, C. Prussing

Staff Present: Kirk Duncan, P&R Director; Brent Fischer, Facilities, Parks and Landscape Superintendent; Lauren Verrelli, Staff Liaison; Alix Pierce, Project Manager

II. Agenda Changes – Approved.

III. Public Participation of Non-Agenda Items – None.

IV. Approval of Meeting Minutes from September 5th, 2017 – T. Gilmour moves to approve the minutes, no objection. *Minutes adopted.*

V. Unfinished Business –

A. Master Plan Update:

A. Pierce: Kirk will be presenting to the COW on October 23rd. The top ten highlights that will be presented are:

1. Important to have a guiding document which is easily updatable
2. Created the *What We Heard* document from the telephone survey, online engagement and public meetings
3. Survey highlights that were high or very high priority were trails, parks, DPAC, Treadwell, AGB and ZGYC. Other key priorities are trails, youth services, senior services and affordability. Will be putting out a survey on youth & senior activities soon.
4. P&R as the ounce of prevention and support for underserved residents (youth)
5. Condition assessments of facilities, parks (park inventory) and trails (multi-agency trails plan)
6. Recommendations are to maintain what we have, continue to develop asset management and as resources become available, add a drop in facility in the valley (priority 1) and/or Lemon Creek (priority 2)
7. Land disposal, selection and disposal process
8. Fees and charges, why we charge what we charge
9. Work with partners to develop sustainable/manageable programs
10. Multi-agency trail plan; trails are outside the master plan scope because of need for coordination with other managing agencies (State, USFS, Trail Mix)

B. Healing Project:

B.Fischer: I met with the Project Manager for Goldbelt Heritage and asked for a timeline; the target right now for the dedication of the totem pole at Savikko is May 2018. They're carving the 30 foot totem pole at Harborview School with some of the students helping with the carving. Mertl is the architect for the project.

C. Mertl: I haven't really heard anything from Goldbelt Heritage.

VI. Director's Report – K. Duncan

A. Downtown Signage Plan Update

A. Pierce: Engineering is reviewing the signage downtown; we will follow their lead since they're putting together the RFP scope of work which is in the early phases. They have collected info from various groups downtown and come up with a mission to provide directional signage & interpretive signage for pedestrians. As they roll this out, P&R will be looking at using the same form and characters.

B. Cope Park Parking Issues

K. Duncan: We had some people camping in their cars at Cope Park so we put up no overnight parking where we discovered residents on Calhoun park there overnight. We're only enforcing no overnight parking if someone is sleeping in their car.

C. Front Office Tour

K. Duncan: The front office staff took a half day and toured Outer Point Trail, Treadwell Historic District and the Eagle Valley Center. In the spring we will do a facility tour.

D. Snow Removal on Seawalk

K. Duncan: Our portion of the Seawalk, Gold Creek to Overstreet Park, will be a low priority snow removal for us. We will use a snow blower so it will be accessible for people in the wintertime.

E. Savikko Restrooms:

K. Duncan: The restrooms by the new bus stop have been closed for budget reasons will be back open next spring.

F. Possible Use of Pioneer Rd. for Cross Country Skiing

K. Duncan: The Nordic Club asked to set track on the new West Douglas road.

G. Codes, Ordinances, Regulations & Resolutions

K. Duncan: Lauren is putting together all the codes, resolutions, regulations and ordinances into a document so P&R know's what we can & cannot do.

H. Treadwell Arena Hours/Budget Issues

K. Duncan: We cut the Treadwell budget by \$19,000 which changed the hours at the rink by eliminating the low use hours. This was part of the priority based budget process.

I. Flowers in Egan Median

K. Duncan: We will no longer be planting flowers in the median starting next year.

T. Gilmour: Keeping with the whale theme, put in whale tails in the median. Better than concrete and wouldn't have to maintain it.

J. Docks & Harbor Marine Park Plan

K. Duncan: D&H has come up with 4 designs between Marine Park & Taku Fisheries.

C. Merti: I want to clarify the scope of the work is for D&H to determine if it is in the best interest to buy some of, all of or lease the Archipelago Lot. It is currently privately owned. Tourist numbers are going to increase over the coming years and the need to create a year round waterfront destination for the community, D&H wants to ensure they're not missing the opportunity should this piece of property be sold or developed by someone else. At this point, all options are on the table.

K. Duncan: Option 3 impacts P&R by eliminating the wedding cake. There was Lands & Water Conservation funds that went into developing Marine Park. We will have to figure out if there is any conflict with redesigning that area.

K. Centennial Hall Easement

K. Duncan: The new District Heating Plant which will be sending 180* throughout downtown in a series of pipes by extracting heat from salt water in the channel. They will be cutting through Egan during the construction and they're looking for an easement that runs through the Centennial Hall parking lot. There is not official action from PRAC but the Lands Committee wants to make sure it went to us for review and comment. I don't see any issues, its low impact and beneficial for the city.

T. Gilmour: My only comment is for them to plan access for maintenance down the road.

K. Duncan: The record will show that the PRAC discussed the request by the Sustainable Juneau Inc. (Juneau Heating District) for easements near Centennial Hall for the purpose of running buried pipes to supply hot water to Juneau businesses. The PRAC has no issue with the easement as the project appears to have value to the businesses of Juneau. However the PRAC did recommend that an

utilidor be utilized in the installation of the pipe in the Centennial Hall parking lot which will allow for flexibility in the use of the property in the future and also allow for pipe replacement as needed.

VII. New Business – None.

VIII. Committee, Liaison, and Board Member Reports

A. Chair Report— None.

B. Liaison to the Assembly Report— None.

C. Liaison Reports—

YAAB – T. Rutecki: Rutecki is now the Chair of YAB.

Aquatics – T. Rutecki: Our pools pulled together a swim meet last minute due to Petersburg pool being contaminated. Board also trying to buy pool covers.

Jensen-Olson Arboretum—T. Gilmour: None.

Lands – C. Mertl: None.

1% for Art— J. Anderson: None.

Treadwell Arena Board – C. Mertl: None.

JNU Urban Forestry – C. Mertl: None.

Eaglecrest – Carrillo will be the liaison.

TrailMix—B. Farrell: None.

Park Foundation— None.

Other Member Business –

T. Rutecki: The Indian Point property, which is P&R land, could we trade it with another parcel of land with Goldbelt?

K. Duncan: I just found out about the granting of the land through the Empire.

C. Mertl: Other state harbor masters are in awe of how great P&R is at maintaining their facilities. D&H is giving lots of love to P&R.

Adjournment – 7:01 p.m. *Having no other business before the board.*

Respectfully submitted by Lauren Verrelli, P&R Administrative Assistant II, 10/19/2017

From: [Kirk Duncan](#)
To: [Lauren Verrelli](#)
Subject: FW: Turf field & MLB Community Grant
Date: Friday, October 27, 2017 2:59:01 PM

From: Larry Johansen [mailto:LarryJ@archipelagowebcasting.com]
Sent: Thursday, October 26, 2017 3:10 PM
To: Kirk Duncan
Cc: erik.mccormick@alaska.gov; midnightsunbaseball@gmail.com; Chad Bentz
Subject: Re: Turf field & MLB Community Grant
 Kirk,

Thank you for your response. I was just thinking this morning about my effort to get this done. I could so easily let the momentum generated for this project fall by the wayside since my kids are through the program, but I vowed that I wouldn't so I persist.

The MLB grant committee has followed up with me twice urging me to complete the application. I feel like they want to give us the money as our story is a good example of the message they want to spread- planting baseball seeds in places that baseball seems unlikely to catch on.

They will fund 50% max of the project IF someone else comes up with the other 50%. At the meeting it sounded like Parks & Rec Board might be willing to include it in capital request in future budget. If Parks & Rec can't say they will support the other 50% that's understandable. But I reiterate my testimony where I proposed the CBJ sell land that could be allocated to the project. I proposed that AK field be sold to add on to the neighborhood surrounding it for its increased property value and that turf be installed on a remote field currently being underutilized. The single field would be redesigned to accommodate baseball as well as softball like Sitka's field. This may not be a conventional idea but I can't see why that wouldn't work. We would be trading convenience for a little longer drive to a nicer place to play. If Parks & Rec is open to the idea of a land sale, the first place to go would be an estimate on upgrading an existing field and an estimate on the land value that would be sold. Also, it may be possible to lease private land to build a new field. This has been done in Juneau before when the AJ Mine leased land in Last Chance Basin to the local baseball league. Then we wouldn't need to worry about funding 12 years from now.

Lj

PS we can do this!

[ArchipelagoWebcasting.com](http://www.ArchipelagoWebcasting.com)
<http://www.AlaskaSports.tv>
<http://www.AlaskaNews.tv>
[AKSightseeing.com](http://www.AKSightseeing.com)
[RowdyDogImages.com](http://www.RowdyDogImages.com)

On Oct 26, 2017, at 12:39 PM, Kirk Duncan <Kirk.Duncan@juneau.org> wrote:

Larry – Given current funding level within the Parks and Recreation department making any financial commitment for turf fields is not possible at this time. It must also be pointed out that turf fields have about a 12 year useful life and

would need to be replaced at some point in the future. A potential funding source for replacement of the turf would need to be identified.
 In regards to the requested information, you would need to contact the user groups for their budget information.
 With regards to construction and maintenance plans as well as project timelines, we could develop some very rough numbers however until funding seems possible, we don't have capacity at this time to develop those numbers
 Please let me know if you have any questions
 Thanks
 Kirk

From: Rowdy Dog Images [<mailto:LarryJohansen@rowdydogimages.com>]
Sent: Tuesday, October 10, 2017 1:39 PM
To: erik.mccormick@alaska.gov; midnightsunsbaseball@gmail.com; Kirk Duncan
Cc: Chad Bentz
Subject: Turf field & MLB Community Grant

Gentleman,

I'm following up on my testimony to Park & Rec Advisory committee and their request to see a written proposal of the opportunity that the MLB Community Grant will present the city to fund the proposed turfing of Adair-Kennedy and Melvin fields. This grant would cover possibly 50% of the estimated 2.2million cost. I have started the application process and with Eric's help we are mostly ready to apply for the grant. What is needed now for the grant is a commitment from CBJ to fund the other 50% or at least supplement up to 50% of the remaining cost subtracting other sources of potential revenue from sponsors , donations, and fund raising efforts.

Also , to complete the application, the following items need to be included:

Required Supporting Documentation Forms

Download and complete the forms below. Attach each completed form where indicated in the online application Attachment section where instructed. An application submitted without these forms is incomplete and may not be considered for funding.

- [Annual Organization Operating Budget for Baseball/Softball Organizations](#) – Please use this form to provide the annual operating budget for your youth baseball/softball organization **or** the youth baseball/softball programs operated by your organization. In any case, an annual operating budget for the applicant organization must be provided.
- [Budget Summary](#) – This form must be completed for all requests to BTF.
- [Detailed Project Budget](#) – This form must be completed for all requests to BTF.
- [Detailed Project Budget Narrative](#) – This form must be provided only for field renovation, construction or field lighting requests.
- [Project Timeline](#) – Please review the [BTF Grant Review Process](#) before completing this form. This form must be completed for all requests to BTF.
- [Field/Facility Maintenance Plan](#) – This form must be provided only for field renovation, construction, field lighting and training facility requests.
- [Required Photos](#) – Photos must be provided for field renovation, construction, field lighting and training facility requests.
- [Required Construction Design Plans](#) – Construction design plans must be provided for field renovation, construction, field lighting and training facility requests. This document outlines the information needed in the construction

design plans.

We have the design plans, photos, but the other items need to be summarized by Parks & Rec staff to insure accuracy.

Thank you all for contributing to this effort.

Larry j

321-0775

RowdyDogImages.com

Greetings Tour mural proposal

Background:

The 'Greetings Tour' seeks to create public art that will capture the pride of local residents for their hometowns and spark the interest of visitors and tourists. The two artists have been traveling to select cities throughout the United States since April 2015 documenting and painting murals inspired by vintage large-letter postcards. Their ultimate goal is to complete murals in all 50 states.

The Greetings Tour artists reached out to Travel Juneau board member, Gin Anderson, about doing a mural in Juneau, Alaska since Alaska is one of the only states they have not completed a mural in. Gin brought this idea to the DBA and the JAHC.

A Greetings Tour committee was formed and consists of Travel Juneau board members, the Downtown Business Association representatives, a Public Library employee, various downtown business owners, and community members.

This opportunity was appealing to the committee because of the marketing opportunities associated with working with national muralists as well as their willingness to collaborate with local muralists and businesses on the project.

After each mural is complete, the documented story will be shared through social media: [Instagram](#), [Facebook](#), [Tumblr](#), [Twitter](#) and [blog posts](#). The entire project will eventually be compiled into a comprehensive publication with a series of linen postcards and prints. More information on the artists can be found here: <http://www.greetingstour.com/about/>.

Concept:

The mural is inspired by the classic "Large Letter" postcard from the 30's-50's and features the name of a city with different images of landmarks from that particular city in each of the letters. The postcard-inspired murals that will be painted by The Greetings Tour will use spray paint as a medium to showcase modern or perhaps even undiscovered landmarks as well as historical elements from the cities they visit. The murals are approximately 40x15 ft.

The Greetings Tour committee will work with the muralists to develop various Juneau themes. Examples of Juneau themes are:

- Major Juneau industries: Mining + Fishing
- Native culture and art
- Wildlife – salmon, crab, bear, eagle, whale
- Tongass Rainforest
- Capital City
- Aviation
- Mendenhall Glacier

Greetings Tour mural proposal

Cost: Approximately \$12,000. This includes artist fees, spray paint, and travel.

Proposed location: The south facing wall of the downtown Public Library.

Examples of Greetings Tour murals:



Collaboration with local muralist(s): There is an opportunity for a local muralist to collaborate with the Greetings Tour artists on this project. The idea is to have a local muralist co-design and paint a couple of the letters. The local artist will work closely with the Greetings Tour team on the design.

Funding: The Greetings Tour committee will fundraise for the mural by hosting an event and seeking sponsorship from businesses and organizations.

Maintenance: The committee, and the artists, will take extra steps in making sure the mural lasts a long time. It has a lot to do with prepping the wall by power washing and giving it a new coat of primer before the painting process starts. The paint that will be used is an exterior enamel so it would last just as long, if not longer, than any exterior paint. The Greetings Tour has had murals with lifespans of more than 10 years. The artists can also apply a clear coat for UV Protection as well. The committee will explore options for mural touch up's with local painters.