

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

August 7, 2017 12:00 PM
Municipal Building - Assembly Chambers

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. June 12, 2017 - Regular Meeting
- B. July 13, 2017 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

- A. Glacier Valley Rotary Donation to Rotary Park Project Appropriation
- B. CIP Closeout - Transfer to Pederson Hill Subdivision CIP

V. INFORMATION ITEMS

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. July 12, 2017 to August 2, 2017

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – June 12, 2017
12:00 – 1:00 PM – City Hall Assembly Chambers
MINUTES

I. ROLL CALL

Meeting was called to order at 12:00 p.m.

Members Present: Ms. Becker (Chair) Mr. Nankervis, Ms. Weldon

Staff Present: Roger Healy, Tina Brown, John Bohan, Greg Smith Michelle Elfers, Laurie Sica, Renee Loree

II. APPROVAL OF AGENDA

Approved.

III. APPROVAL OF MINUTES

A. May 22, 2017 – Regular Meeting – Approved with corrections.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ITEMS FOR ACTION

A. Innovative Procurement

Mr. Healy included in the packet is both a short memo to the PWFC dated June 12, 2017, along with the attached memo which was included in the May 1, 2017 meeting. Mr. Healy wanted to clarify that we have interchanged the word innovative to alternative. These are types of procurements that are outside of the current design – bid, build project delivery method that we do now. The June 12, 2017, memo includes the entire Section 914 on Competitive Bidding which is our existing Charter. The change proposed is in Paragraph B. It is changing the word from “lowest bidder” to “most qualified bidder”. This is a Charter change which would necessitate a vote of the people of Juneau. This would be proposed as an ordinance to go on the ballot and be subject to vote and approval by the populous. The general orientation of this is to allow our purchasing and project delivery methods to basically come into the modern age for some of our more complex or high value projects where the design, bid, build project delivery method may not suit us well. This will allow proposal evaluation grading the project team based on something other than cost. Cost will always be a component in the evaluation. The revisions are provided in the attached memo at the requested PWFC to the CBJ Charter to allow for alternative capital project delivery procurements to proceed as prior to forwarding to the Committee of the Whole (COW).

Ms. Weldon asked that the proposed charter language changes to allow for alternative capital project deliver procurements as shown in the memos dated June 12, 2017, and May 1, 2017, be forward to the full Assembly.

No objections. Motion passed.

B. Transfer Request – Pederson Hill Funds

Mr. Bohan spoke on the first phase of the Pederson Hill Subdivision moving forward the request of transfers to move Lands and Development funds from completed CIPs as shown in the attached memo to the Pederson Hill Subdivision CIP. This is a house keeping measure so we know essentially what the size of the Central Treasury loan would be to guarantee the full project construction in order to record the plat for the subdivision and keep the project continuing forward.

Mr. Nankervis asked that the Pederson Hill Subdivision CIP transfer requests as shown in the memo be forward to the full Assembly.

No objections. Motion passed.

VI. INFORMATION ITEMS

None.

VII. CONTRACTS DIVISION ACTIVITY REPORT

Ms. Weldon asked about the Bid for the Eaglecrest Ptarmigan Lift Off-Load Ramp and if it provided access for bikes.

Mr. Bohan provided information saying that the project is to make the offload ramp sturdier and will possibly provide better access for biking on the mountain. He said he would check with the project manager for more information.

Discussion ensued.

VIII. ADJOURNMENT - Meeting adjourned at 12:14 PM.

The next PWFC meeting to be determined.

DRAFT
PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – July 13, 2017
5:00 – 5:30 PM – City Hall Assembly Chambers
MINUTES

I. ROLL CALL

Meeting was called to order at 5:00 p.m.

Members Present: Ms. Becker (Chair), Ms. Gladyszewski, Mr. Nankervis, Ms. Weldon

Staff Present: Rorie Watt, Roger Healy, Tina Brown, John Bohan, Michelle Elfers, Patty Wahto, Ken Nichols, Catherine Fritz, Rob Steedle, Greg Smith

II. APPROVAL OF AGENDA

Approved.

III. APPROVAL OF MINUTES

None.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ITEMS FOR ACTION

A. Juneau International Airport Construction Projects

Mr. Healy discussed the memo from Ken Nichols, P.E., Airport Engineer dated June 30, 2017, requesting approval of the listed projects under development for FAA Federal Fiscal Year 2017 funding. The application process will be ongoing from September onwards. The timing or phasing of these might be staggered depending upon the grant applications that are approved. The requested action is that the PWFC recommend each of the projects to the Assembly for appropriation funds in anticipation of the grants and local funding as identified. The local funding is within the airports budget.

Mr. Nankervis asked how the local match would be funded.

Ms. Wahto said that staff is looking to do some forward funding like we have in previous projects with the airport fund balance to be re-inversed at a later date through Passenger Facility Charge fees which the application has been submitted for the next PFC with the FAA.

Mr. Nankervis moved to forward the request for appropriation of funds for the Juneau International Airport Construction projects listed memo dated June 30, 2017 in anticipation of grants from FAA and local funding to the full Assembly.

No objections. Motion passed.

B. Public Interest Finding for Pump Room & Restroom Building Supplemental Agreement, Seawalk Bridge to Gold Creek, PH III, E16-128

Mr. Healy discussed the code, CBJ 53.50.040, allowing for Supplemental Agreements to existing contracts, provided that there is a written finding that such agreement is in the best interests of the CBJ.

Ms. Elfers spoke saying that we are in Phase III for the Seawalk project and this phase includes building the plaza area in the park, finishing the pool, doing some additional piping work, native revegetation, and adding shelters. The remaining work that is not under contract is the construction of the pump room (which allows the fountain to work) and the public restroom (for the anticipated high user volumes). Staff is requesting a Supplemental Agreement to do the remaining work. We have the funding that is needed for the remaining work. With a Supplemental Agreement we can save a substantial amount of money (\$80k) as shown in the memo. We currently have two contractors that have worked on the project. This is an unusual project, unlike any we have ever had in Juneau. We feel that fewer contractors would be beneficial once we hand the facility over to Parks and Recreation for maintenance and operations. Scheduling for the remaining work is a concern for pouring a concrete foundation this season, which could take place this season without going out to bid.

Ms. Gladziszewski asked about the restrooms, she would like to know what assurance we have that these restrooms would stay open. She is concerned that they might be closed and never used again like the new restrooms at the Harbor. She feels that we should not use funds for building restrooms if they are going to be closed.

Mr. Healy spoke saying that he would provide an answer pending Assembly approval.

Ms. Gladziszewski moved to forward the request for the Pump Room and Restroom Building Supplemental Agreement, Seawalk Bridge to Gold Creek, Phase III, E16-128 the full Assembly for approval.

No objections. Motion passed.

VI. INFORMATION ITEMS

None

VII. CONTRACTS DIVISION ACTIVITY REPORT

Mr. Healy briefed the PWFC on the MWWTP Biosolids Dryer Facility bid. It has been bid at \$16M. We have the funding and it is going forward.

No further questions.

VIII. ADJOURNMENT - Meeting adjourned at 5:19 PM.

The next PWFC meeting will be August 7, 2017.



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: August 1, 2017

TO: Mary Becker, Chair
Public Works and Facilities Committee

FROM: Michele Elfers, Chief Landscape Architect

SUBJECT: Glacier Valley Rotary Donation to Rotary Park Project – Appropriation Request

The FY17 CIP provided \$250,000 from the Voter Approved Special 1% Sales Tax to perform improvements and upgrades to Riverside Rotary Park. The improvements include renovating and improving the playground and creating a new masterplan for the entire park space.

The Glacier Valley Rotary Club has raised \$10k as a donation toward the project. These funds will be used to complete a new park master plan as part of these improvements.

Recommendation:

Staff requests the Committee forward an Appropriation Ordinance to the Full Assembly for accepting the funds and appropriating them into the Rotary Park CIP.


Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: August 1, 2017

TO: Mary Becker, Chair
Public Works and Facilities Committee

FROM: John Bohan, PE, Chief CIP Engineer

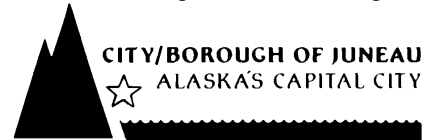
SUBJECT: CIP Closeout - Transfer to Pederson Hill Subdivision CIP

The Pederson Hill Subdivision project is moving forward. The first phase of construction is expected to begin this fall of 2017. This closeout and transfer will move the funds from the completed project into the Pederson Hill Subdivision CIP to provide a total balance for the amount of the Central Treasury loan required as the financial guarantee for the construction project to allow the recording of the final Plat for the entire subdivision.

Transfer from CIP	Available Funds Before Transfer	Amount of Transfer	Available Funds After Transfer	Project Status
R72-043 – Lemon Flats 2 nd Access ROW	\$82k	-\$82k	0	Close CIP – work complete
Total Transfer		\$82k		
Transfer To: D15-051 Pederson Hill Subdivision	\$5,786k	\$82k	\$5,868k	BEGIN CONSTRUCTION FALL 2017

Recommendation

Staff requests the above transfer be forwarded to the Full Assembly for approval.

MEMORANDUM

TO: Roger Healy, P.E.
Engineering & Public Works Director

FROM: Greg Smith
Contract Administrator

Date: August 3, 2017

SUBJECT: Contracts Division Activity
July 12, 2017 to August 2, 2017

Current Bids – Construction Projects >\$50,000

BE17-092	JNU Radio Coverage Improvements	Estimate \$72,000. Bids due 7/6/17. 1 Bid received. NTP issued 7/31/17.
BE17-231	Juneau Police Department Flooring Replacement	Estimate 75,000. 4 Bidders. Westside Flooring low bidder \$44,486. NTP 7/28/17.
BE17-256	Eaglecrest Ptarmigan Lift Off-Load Ramp	Estimate \$118,000. 2 Bidders. Enco Alaska low bidder \$181,750. NTP 7/14/17.
BE17-283	Engineers Cutoff Waterline Replacement	Estimate \$91,000. 2 Bids received. Southeast Earthmovers, Inc. low Bidder, \$78,750. NTP 7/26/17.
BE17-133	MWWTP Biosolids Dryer Facility	Estimate 14.8 million. Bids due 7/13/17. 2 Bids received. Dawson Construction, low bidder, \$16,040,000. Award in progress.
BE17-215	F Street Reconstruction	Estimate \$450,000. Bids due 8/9/17.
BE17-207	Douglas Highway Water Main Replacement	Estimate \$2,416,260. Bids due 7/26/17. 4 bids received. Miller Construction apparent low bidder, \$1,694,125. Intent to protest submitted. Formal protest due 8/3/17.
BE17-252	Downtown Fire Station Apparatus Bay Reroof	Estimate \$303,000. Bids due 7/18/17. 8 bids received. A & A Roofing Co., Inc. low bidder \$303,500. Processing.
BE18-033	JNU Gate 2 Passenger Boarding Bridge	Estimate \$2.16 mil. Bids due 8/22/17.

Current RFP's – Services

RFP E17-239	CA & Inspection Services for Blueberry Hills Reconstruction	Proposals due 4/6/17. 3 proposals received. Wilson Engineering successful proposer. In negotiations.
RFP E17-270	Juneau International Airport Taxiway-A Rehabilitation and Taxiway-E Realignment	Proposals due 6/21/17. 4 proposals received. PDC Inc. Engineers successful proposer. Negotiations underway.
RFP E18-051	Design Services for Project Playground Rebuild	Proposals due 8/7/17.
RFP E18-062	Contract Administration and Inspection Services for Douglas Highway Water Main Replacement	Proposals due 8/11/17.

Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

MRE17-166 (Engineering)	CA & Insp. for Dunn Street Paving	Responses due 2/23/17. 3 responses received. PDC Engineers, successful proposer.
MR E17-166 (Wilson)	A1 – McGinnis Subdivision Paving Contract Administration and Inspection Services	Wilson Engineering, \$61,282.50. NTP issued 7/17/17.
RFP E16-154.2	A7 – Design, Construction Administration and Inspection Services	ECI, \$273,123. NTP issued 7/20/17.

Contracts Division Activity

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July 12, 2017 to August 2, 2017

	for JNU Snow Removal & Equipment Facilities (SREF) – Equipment Garage	
RFP E16-154.2	A8 & A9 – Design Construction Admin & Inspection Services for JNU Snow Removal & Equipment Facilities (SREF) – Equipment Garage	ECI, \$141,377. Routing for Signatures.
MR E17-166 (Civil or Architectural)	CBJ Facility Fall Restraint Design	Estimate \$45,000. Solicitation to design fall restraint devices on the outside of several CBJ buildings. Responses due 8/8/17.
MR E17-166 (Architectural)	Design Services for Glacier Fire Station Dorm Renovations	Estimate ~\$40,000. 1 proposal received. Evaluation of submission in progress.
MR E17-166 (Architecture)	Design Services for Douglas Library Wood Shingle Roof Replacement	Estimate \$20,000. Responses due 7/18/17. 1 response received. Negotiations underway.
MR E17-166 (Civil and Land Surveying)	Contract Administration and Inspection Services for Merritt Subdivision Construction	Responses due 8/10/17.
MR E17-166 (HNS)	PA 2 – Contract Administration and Inspection Services for West Eighth Street Reconstruction	proHNS, \$45,092. Processing 8/3/17.
RFP E15-143	PA 8 - BRH Oncology Pharmacy Remodel Phase I	Wilson Engineering, \$33,177. Processing 8/3/17.

Term Contract – Downtown Stairs Rehabilitation (between \$20,000-\$50,000)

RFP E14-180 (C)	PA2 – Calhoun Stairs	Carver Construction, \$49,888. NTP issued 7/17/17.
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Term Contracts – Painting (between \$20,000-\$50,000)

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Term Contracts – Construction Work (between \$20,000-\$50,000)

Term Contracts – Electrical Work (between \$20,000-\$50,000)

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Construction Change Orders (>\$20,000)

E17-045	COs 6-8 – JNU Runway Safety Area Phase IIB	SECON, \$137,021.83. Bonding letter sent 6/26/17. (Not reported on last report.)
E17-045	COs 9-15 – JNU Runway Safety Area Phase IIB	SECON, \$41,437.62. Bonding letter sent 7/13/17.
BE17-104	CO1 – 2017 Area Wide Paving	SECON, \$78,943.10. Bonding letter sent 7/20/17.
E16-128	CO1 – Seawalk – Bridge to Gold Creek, Phase 3	Admiralty Construction \$176,430.71. Bonding letter sent 7/31/17.
BE17-033	CO1 – CBJ Headworks Improvements	Carver Construction \$46,323.85. Routing for signatures.
BE17-039	CO 1 – West Douglas Pioneer Road	Enco Alaska, \$124,400. Bonding letter sent 7/31/17.
BE17-137	CO 1 – Downtown Street Improvements	Arete Construction, \$105,026. Bonding letter sent 7/18/17.

Contracts Division Activity
July 12, 2017 to August 2, 2017

MR E17-166 – Term Contract for Professional Services. This solicitation is open for the next three years. Consultants continue to submit proposals. Contracts are in progress and underway.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement