

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

January 9, 2017 12:00 PM
Municipal Buidling - Assembly Chambers

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. November 21, 2016 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

V. INFORMATION ITEMS

- A. Gastineau School DIA Memorial Presentation
- B. Auke Lake Way & Mendenhall Loop -Speed Limit
- C. RecycleWorks Public Meetings Update
- D. Meander Bend - Mendenhall River Update
- E. Downtown Street Improvement City State Permit Review (CSP)

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. November 17, 2016 through January 4, 2017

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – November 21, 2016
12:00 – 1:00 PM – City Hall Assembly Chambers
MINUTES

I. ROLL CALL

Meeting was called to order at 12:00 p.m.

Members Present: Ms. Becker (Chair), Ms. Gladziszewski, Mr. Nankervis, Ms. Weldon

Staff Present: Roger Healy, Tina Brown, John Bohan, Michele Elfers, Rich Ritter, Rob Steedle, Greg Smith, Samantha Stoughtenger

II. APPROVAL OF AGENDA

Agenda approved.

III. APPROVAL OF MINUTES

Approval of minutes for October 31, 2016 – Approved with corrections.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ITEMS FOR ACTION

- A. ADEC Loan Resolution & Appropriation for Douglas Highway Water System Replacement

Mr. Healy and Mr. Bohan discussed the funding sources required to move the water system replacement project for Douglas Highway forward and ahead of ADOT's work on Douglas Highway. ADOT will be grinding and replacing asphalt on Douglas Highway in the next couple of years and they have given CBJ instruction to coordinate our project with them. An ADEC loan is one of the mechanisms to make funding available for the project in the time frame we have. CBJ has submitted a questionnaire to ADEC and has been requested by ADEC to submit a formal application to receive funding from the Alaska Department of Environmental Conservation in the amount of 3 million dollars. As part of the formal application process, a resolution from the Assembly authorizing the City Manager to apply for, receive and agree to abide by the terms of the loan needs to be approved.

Discussion ensued.

Ms. Gladziszewski moved to forward a resolution authorizing the City Manager to apply, receive and abide by the terms of each loan from ADEC for the Douglas Highway Water System Replacement project (which is from the Bridge to Lawson Creek) and be

forwarded to the full Assembly and upon completion of the application process the appropriation ordinance be forwarded to the full Assembly.

No objections. Motion passed.

B. CIP Closeouts, Transfers and De-Appropriations

Mr. Healy and Mr. Bohan provided a short review of the transfers, de-appropriations and closeouts of the attached CIPs shown in the packet on page 7. Approximately \$1.97 million is to be transferred to associated projects in need of funds.

Discussion ensued.

Mr. Nankervis then moved to forward a resolution authorizing the City Manager to approve the request and be forwarded to the full Assembly.

No objections. Motion passed.

VI. INFORMATION ITEMS

A. Meander Way Erosion Verbal Update

Mr. Healy and Mr. Bohan provided an update on the Meander Way erosion mitigation issue. Since the last PWFC meeting and now, CBJ held a public meeting with the Meander Way residents. As a result of this meeting CBJ forwarded an informal ballot to the residents, which is the first step in being able to provide affected property owners support, or lack of, to the PWFC and ultimately to the Assembly, of the proposed Local Improvement District (LID). It is the intent of CBJ to participate as a local sponsor, which is needed to receive federal funds from the National Resources Conservation Service (NRCS). The NRCS provides 75% funding for construction. The City is the conduit for the funds provided by the participating residents who benefit from this project, to match whatever the Federal requirements are for this project. The NRCS designs the project and the design currently has a lot of unknowns. What Engineering wants to do is give the NRCS some kind of indication as to the level of support for the project throughout the entire neighborhood along Meander Way and all the way to River Court. Engineering has sent the LID ballot to 38 residents. This generated a number of email responses because our very rough estimate (based on the assumptions of the NRCS design and cost estimates) that the local participation per lot would be about \$100,000. From the perspective of any home owner it is a substantial sum of money to have added as an assessment of your property. There are some homes that are in eminent danger of falling in the river. Engineering is expecting the ballots back by mid-December; we will then bring the results to the PWFC showing support or nonsupport of the project. Hopefully, more information from NRCS will be provided so we can refine our assessment and estimates and present a better picture to the PWFC and the neighborhood. Clarifying the LID process, the PWFC was reminded that if a property benefits from an improvement it is ultimately up to the Assembly as to whether or not property owners need to be included in that LID or not. Mr. Healy stated that on a river bank stabilization project such as this, he could guarantee the design will not start and

stop depending on who agrees. CBJ is reliant on NRCS's design to determine which properties will be affected. They have brought in some of their national experts on hydraulic design to assist with the project. It should be noted that this might not be the only phase or extent of the bank stabilization project. If there is indication of further eminent danger to properties up or downstream, the design or future NRCS project could include additional properties. NRCS stamps their drawings, so they are the Engineer of record and is ultimately on the hook for damage to other properties due to the mitigation design. The terms of the NRCS agreement is that we as the City and Borough have to accept maintenance and operations responsibility for the improvements, as such; operating costs can be included in the assessment. Engineering will report on this once the ballots are tallied. The timeframe for this project is dependent on the NRCS and US Government at various levels. The final design is expected to be delivered in April of 2017. The 75% funding is dependent upon the amount of Federal money available. The NRCS project funds are subject to Congressional appropriations.

VII. CONTRACTS DIVISION ACTIVITY REPORT

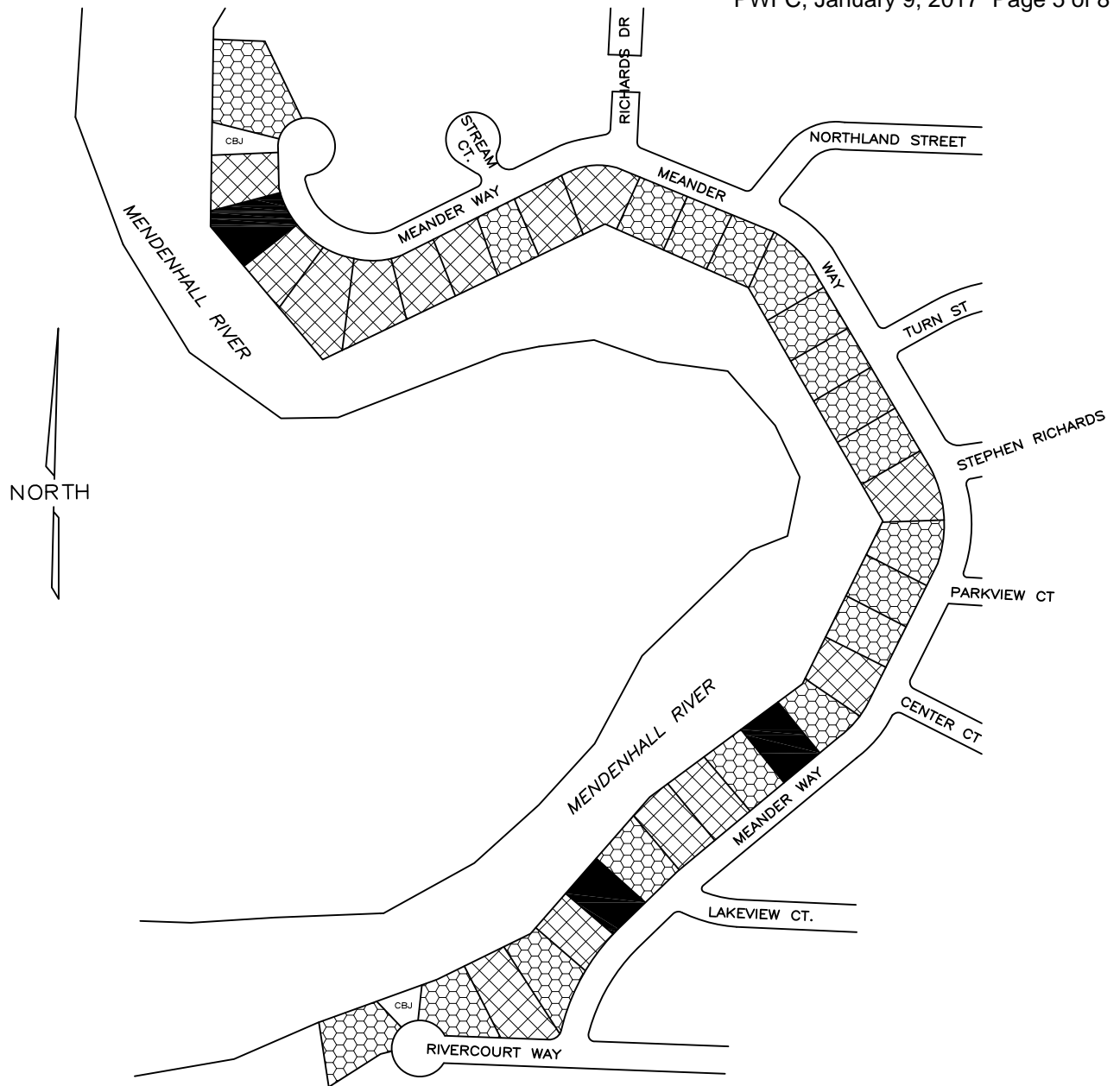
Mr. Healy made a correction on BID BE17-156 Centennial Hall Floor Renovation, changing the due date to January 20, 2017.





Ms. Becker asked when BID BE17-032 BRH Tomosynthesis Renovation would be finished.

This project will be completed in February 2017.

Discussion ensued.

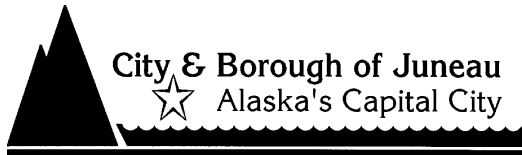
VIII. ADJOURNMENT - Meeting adjourned at 12:47 PM.



-  19 PROPERTIES – IN FAVOR
-  14 PROPERTIES – OPPOSED
-  1 PROPERTY – UNDECIDED / 2 PROPERTIES – NO RESPONSE
-  CBJ PARCEL (2 © NON VOTING)

36 PROPERTIES WERE SENT INFORMAL PROPOSED LID BALLOTS REQUESTING SUPPORT OR OPPOSITION OF THE PROJECT BASED ON AN ESTIMATED \$100K PER PROPERTY LID ASSESSMENT.

MEANDER BEND - MENDENHALL RIVER PROPOSED LID - INFORMAL BALLOT RESULTS PWFC - JANUARY 9, 2017



City and Borough of Juneau
Engineering & Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: December 8, 2016

TO: Mary Becker, Chair
Public Works and Facilities Committee

FROM: Michele Elfers, Chief Landscape Architect

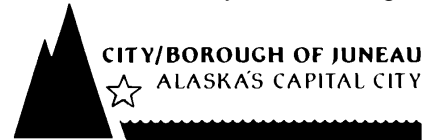
RE: Downtown Street Improvement City State Permit Review (CSP)

The Planning Commission reviewed the Downtown Street Improvement Project (Franklin Front Street Reconstruction) at the November 30th meeting. The review was initially scheduled for the 11/22 meeting which would have been prior to the bid award at the 11/28 Assembly meeting. However, the Planning Commission cancelled the 11/22 meeting and rescheduled it to 11/30 because of a lack of quorum. For this reason, the bid award occurred prior to the CSP review.

The project was first presented to the Planning Commission in November 2015 at the 35% design stage for Phases I-III as an informational item. At the meeting on 11/30/16, the Planning Commission received a CDD staff report and a presentation from the Engineering Division on Phase I construction plans and Phases II-III 35% design. The project was found to be consistent with relevant planning documents and the recommendations to the Assembly are as follows:

- Installation of pedestrian-scale lighting having a maximum height of 15';
- Pedestrian-scale lighting will be a "full cut-off" design;
- Pedestrian-scale lighting will be LED or other highly efficient light;
- Pedestrian-scale lighting posts will accommodate hanging baskets and/or banners;
- Provide covered bicycle parking through the project area.

The lighting related recommendations are included in the construction plans for Phase I and will be included in subsequent plans. Staff is working to incorporate bicycle parking throughout the project area. In Phase I, utilizing existing canopies and wide sidewalks along Ferry Way for bike racks is being considered.

MEMORANDUM

TO: Roger Healy, P.E.
Engineering & Public Works Director

FROM: Greg Smith
Contract Administrator

Date: January 4, 2017

SUBJECT: Contracts Division Activity
November 17, 2016 through January 4, 2017

Current Bids – Construction Projects >\$50,000

BE17-137	Downtown Street Improvements – Phase I	Estimate \$1,140,595. 4 Bids received. Arete Construction Corp. is low bidder at \$1,155,855. NTP issued 12/9/16.
BE17-156	Centennial Hall Floor Renovation	Estimate \$140,000. Bids due 2/7/17.
E17-082	Dzantik'I Heeni Middle School Roof Repairs	Estimate \$100,000. 5 bids received. Bid Cancelled because bids exceeded available funding.
E17-045	JNU Runway Safety Area Improvements, Phase 2B	Estimate \$4,100,000. 5 Bids Received. SECON low bidder, \$3,974,321. McG Constructors deemed non-responsive. NTP issued 12/29/16.
BE17-033	CBJ Headworks Improvements	Estimate \$3.6 Million. Bids due 12/13/16. 5 bids received. Carver Construction apparent low bidder, \$2,422,930. Award in progress.
E16-128	Seawalk – Bridge to Gold Creek, Phase III	Estimate \$3.3 Million. Bids due 10/20/16. 4 bids received. Admiralty Construction low bidder, \$2,961,791. NTP issued 12/2/16.
DH17-008	Auke Bay Loading Facility Boat Yard Buildings	Estimate \$250,000. 6 bids received. Alaska Commercial Contractors low bidder \$373,766. NTP issued 1/4/17.
BE17-029	Valley Court Force Main Replacement	Estimate \$316,000. Bids due 1/5/17
BE17-144	CBJ-MIS & Server Room A/C Installation	Estimate \$100,000. Bids due 1/25/17.
B16-010	Dunn Street Paving	Estimate \$400,000. Bids due 1/27/17.

Current RFP's – Services

RFP E17-172	Term Contract for Plumbing Work	3 Proposals received. Processing 1/4/17.
RFP E17-171	Term Contract for Painting Work	6 Proposals received. Processing 1/4/17.
MR E17-166	Term Contract for Professional Services	On-going solicitation. 12 Consultants have applied. Award of contracts in progress.
RFP E17-180	CA & Inspection Services for CBJ Headworks Improvements	Proposals due 1/5/17.

Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

RFP E16-187	A 1 - Planning, Programming and Design Services for Bartlett Regional Hospital Operating Room Replacement	Kumin Associates, \$243,544. NTP issued 12/12/16.
RFP E16-031	A1 – JNU Apron and Fencing Design	DOWL. In process.
RFP E17-123	A 1 – Design Services for Aspen Avenue Pavement and Drainage Improvements	PDC Inc. Engineers, \$43,586. Processing 12/12/16.

RFP E16-187	A 2 – Planning Programming and Design Services for Bartlett Regional Hospital Operating Room Replacement	Kumin Associates, \$44,754. Processing 12/13/16.
RFP E15-183	A 4 – Conceptual Design and Planning Services for Franklin and Front Street Reconstruction – Downtown Street Improvements – Phase I	DOWL, \$38,487.50. NTP issued 12/20/16.
MR E17-17-195	Software Subscription and Maintenance Support for Capital Transit Real-Time Transit Information	Trilium Solutions, Inc., \$12,624. NTP issued 1/4/17
RFP E16-062	A3 - Planning & Design Services for Development of a Capital Transit Website and Route Maps	Trillium Solutions, Inc., \$22,000. Routing for signatures.

Requests for Quotes (between \$20,000-\$50,000)

E17-170	Stabler Point Quarry Clearing and Grubbing 2016	Estimate \$36,000. 7 responses received. NTP issued 11/30/16.
RFP E17-124	Emergency & Maintenance Services for the Public Works Utilities Wastewater Treatment and Water SCADA Systems	RMC Engineering, \$35,000. NTP issued 12/16/16.

Term Contract – CBJ Materials Sources Construction Services (between \$20,000-\$50,000)

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***Term Contracts – General Construction (between \$20,000-\$50,000)
Construction Change Orders (>\$20,000)***

E16-143	CO 4 – Wren Drive Paving	SECON, \$36,030.90. Processed 12/1/16.
E16-083	CO2 – Gastineau Apartments Demolition	CBC Construction, Inc., \$25,603.72. Processed 12/5/16.
E16-126	CO5 – Downtown Seawalk – Bridge to Gold Creek, Phase I	McG Constructors, Inc., \$98,370.26. Processed 11/29/16.
E16-016	CO 4 – Capital Transit Facility Renovation and Addition	Alaska Commercial Contractors, Inc. \$22,095. Processed 12/6/16.

Ballot letter for Mendenhall River Erosion – Meander Way and Rivercourt Way LID 200, mailed 11/16/16. Ballots due back 12/15/16. 34 of 38 property owners responded.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement