

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**
November 21, 2016 12:00 PM
Municipal Building - Assembly Chambers

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. October 31, 2016 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

- A. ADEC Loan Resolution & Appropriation for North Douglas Highway Water Sytem Replacement
- B. CIP Closeouts, Transfers and De-Appropriations

V. INFORMATION ITEMS

- A. Meander Way Erosion Verbal Update

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. October 27, 2016 through November 16, 2016

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – October 31, 2016
12:00 – 1:00 PM – City Hall Assembly Chambers
MINUTES

I. ROLL CALL

Meeting was called to order at 12:00 p.m.

Members Present: Ms. Becker (Chair), Ms. Gladziszewski, Mr. Nankervis, Ms. Weldon, Mr. Jones

Staff Present: Rorie Watt, Roger Healy, Tina Brown, John Bohan, Michele Elfers, Rich Ritter, Rob Steedle, Matthew Bell

II. APPROVAL OF AGENDA

Agenda approved.

III. APPROVAL OF MINUTES

Approval of minutes for October 10, 2016 - Approved.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ITEMS FOR ACTION

A. Seawalk Bridge Park to Gold Creek Update & Proposed Appropriation

Mr. Healy welcomed the new committee members. Michele Elfers gave an overview of the Seawalk project. The recent bid opening for Phase III of the Seawalk Bridge Park to Gold Creek, which included the proposed appropriation, a donation by the Whale Project Committee in the amount of \$365,000 for the construction of the fountain and whale related site preparation included in the Phase III bid. The approach to the park via 8th Street will be worked on next year. Ms. Elfers said that maintenance of the park will be the responsibility of Parks and Recreation. There are many funding sources associated with this project, some of which are strictly limited to specific elements. Ms. Elfers stated that CBJ has carefully assigned bid items to the appropriate funding source and will provide PWFC members with a list showing the breakdown.

Mr. Watt addressed the committee and discussed the resolution that the Assembly passed concerning the whale sculpture. Mr. Watt informed the committee members that the Assembly agreed to accept and maintain the whale sculpture and approved the placement, first in Marine Park and then later by the bridge. The Assembly also agreed to prepare the site, receive the sculpture and properly position the sculpture. There has always been a grey area in what preparing the site and receiving the sculpture has

meant. Mr. Watt stated that in the 2013 CIP, CBJ appropriated \$700,000 of Sales Tax to pay for preparing the site to receive the sculpture. Simultaneously, the Whale Committee has been raising funds for the sculpture and other infrastructure costs. Mr. Watt provided a brief breakdown of the funding and associated work. The Seawalk structure, Park and bus staging area are all funded through Marine Passenger Fees. This work was included in the waterfront plan. The whale sculpture, the reflection pool and foundation, the piping to a mechanical vault, all of these elements are to be paid for by Whale Committee funds or the City's Sales Tax contribution. Mr. Watt went on to state that CBJ has enough money to build the park restrooms and the vault but we are short \$250,000 for the final outfitting of the mechanical room, the electrical control package, the installation of the equipment and commissioning the fountain system. The fountain will not be functional until this last \$250,000 is raised and it is not likely that the fountain will be operational next summer.

Discussion ensued.

Ms. Gladziszewski then moved to forward \$365,000 donation from the Whale Project to the full Assembly.

No objections. Motion passed.

B. Transfer Request – Hut to Hut System

Mr. Healy included in the committee packet a request to transfer \$50,000 from the OHV Park Site Analysis fund to provide funding for a new CIP for a cooperative project with the U.S Forest Service to plan, permit and determine governance of a hut to hut trail system within the CBJ. The hut to hut system is modeled after hut to hut system trail network in Colorado and the Alps. The intent is to attract the independent tourist to Juneau and to provide accommodations including meals and beds, which eliminates the need to carry items that increases a hiker's pack load. In doing so, it becomes a more attractive destination. Mr. Watt wanted to let the committee know that his intent was not to include this as an action item at this time; he had intended the \$50,000 to be included in a CIP. Mr. Watt told the PWFC that if they are the least bit uncomfortable with this they do not need to do anything today. Earlier this summer he met with the Region 10 Forester about this topic, and would like to cooperate with the Forest Service on this type of project as an economic development project. Mr. Watt said that he would like to have Juneau competing with Switzerland, New Zealand and Italy, where people fly in from all over the world and pay lots of money to stay in hotels and hike on this hut to hut system. Mr. Watt explained that he is working towards a partnership between CBJ and the Forest Service on an economic development project that would identify a route and associated costs. The final piece would involve a concessionaire that would run the system. This is not a recreation idea per say, it is an economic development concept of how to attract independent tourism. Mr. Watt has written a paper on this idea and will provide a copy to the committee. Mr. Watt stated that the OHV Park Site fund is a good source for the \$50,000. It is a stagnate project that is going

nowhere at this time. Mr. Watt said that we don't need the funds today, so we don't need to act on it at this time.

Ms. Gladziszewski then moved to forward \$50,000 from the OHV Park Site Analysis fund to provide funding for a new CIP for a cooperative project with the U.S Forest Service to plan, permit and determine governance of a hut to hut system within the CBJ to the full Assembly.

Mr. Nankervis objected, saying the message we are sending the community that the OHV Park Site is not really being considered.

Mr. Watt proposed to add on the motion with the intent to restore funding to the OHV CIP either in this fiscal year or at such time as that project is ready to move forward.

Ms. Gladziszewski agreed to add this.

Chris Mertl, Chair of the Parks and Rec Advisory Committee spoke to the PWFC saying that one of their highest priorities is the OHV Park Site. Mr. Mertl would like the City to include the Parks and Rec Advisory Committee in this decision to see how they feel on this issue. He invited the PWFC members to the PRAC meeting the following night.

Ms. Gladziszewski withdrew her motion until the next meeting.

VI. CONTRACTS DIVISION ACTIVITY REPORT

Mr. Nankervis asked if we have enough money for the West Douglas Pioneer Road.

Mr. Bohan addressed the question saying the upper line of construction for the road cost is roughly 1.5 million. Mr. Bohan went on to say that inspection services will not be as intense as a regular road so in turn, less costly. Mr. Bohan said that the intent is to run the road as far as we can with what we have because this grant cannot go to any other project. The finished West Douglas Pioneer Road will extend roughly 2 miles.

VIII. ADJOURNMENT

Meeting adjourned at 12:45 PM.



City and Borough of Juneau
Engineering Department

155 South Seward Street
Juneau, Alaska 99801

Telephone: 586-0800 Facsimile: 463-2606

DATE: November 16, 2016

TO: Ms. Mary Becker, Chair
Public Works and Facilities Committee

FROM: John Bohan, P.E., Chief CIP Engineer
Engineering Department

RE: ADEC Loan Resolution and Appropriation for North Douglas Highway Water System
Replacement

Staff requests permission to apply for a loan from the Alaska Department of Environmental Conservation, Alaska Drinking Water Fund State Revolving Fund the Douglas Highway Water System Replacement Project in the amount of \$3 million.

Staff submitted a loan questionnaire to ADEC and has been notified to submit the formal application to receive the funding. Part of the formal application process requires a resolution from the Assembly, authorizing the City Manager to apply for, receive and abide by the terms of the loan.

The terms of the low interest loans under the Alaskan Revolving Loan Fund program are 20-year repayment at 1.5-percent interest. The loan will be re-paid through Water Utility revenues.

Recommendations:

- 1) Staff recommends a resolution authorizing the City Manager to apply, receive and abide by the terms of each loan be forwarded to the full Assembly for approval.
- 2) Forward an appropriation ordinance to the full Assembly for approval upon completion of the application process.



City and Borough of Juneau
Engineering and Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: November 16, 2016

TO: Ms. Mary Becker, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer

RE: CIP Closeouts, Transfers and De-Appropriations

Staff requests the transfers and closeouts of the attached CIPs, as listed on the following page. The associated funds, approximately \$1.97 million, from the resulting closeouts will be transferred to the listed projects in need of funds. Please note the final transfer amounts may vary slightly due to the final accounting upon closeout. The highlights are as follows:

- 4 CIPs will be closed following the transfer of funds.
- Salmon Creek Filtration is complete and can be closed following transfer of funding.
- The remaining ADEC loan funding (\$497k) from the Salmon Creek Filtration project is being de-appropriated and returned, as it was not needed.
- Water Utility CIP funds are being transferred to the Douglas Highway Water replacement CIP to offset / reduce the amount of DEC loan funding required to complete the project ahead of the ADOT Douglas Highway resurfacing project.
- Additional funds are being provided to the Aspen Avenue CIP to allow reconstruction of Pinewood Drive at the same time. (Pinewood Drive is right in the middle of the Aspen project and in dire need of attention)

Staff requests the above transfers, de-appropriations and closeouts, be moved to the full Assembly for approval.

Transfers And Closeouts - December 2016

Transfer From		Funds currently remaining	transfer Amount	new available balance	
W75-037	Lst Chance Basin Hydro-Geo Inv	\$2,841,047	\$815,000	\$2,026,047	On hold only DEC loan funding remains in CIP - Douglas Hwy higher Water Utility Priority.
W75-044	Salmon Crk Secondary Disinf.	\$1,760,661	\$267,544	\$1,493,117	Closeout - Project Complete
W75-053	W Juneau Reservoir Improvement	\$140,000	\$140,000	\$0	Close CIP -
			<u>\$1,222,544</u>	<u>Total Transfer Amount</u>	
Transfer To					
W75-054	Douglas Highway Water Repl. Bridge to Lawson Creek	\$162,892	\$1,222,544	\$1,385,436	Construction 2017 - ahead of ADOT Douglas Hwy Resurfacing Project

Transfer From		Funds currently remaining	transfer Amount	new available balance	
R72-111	Distin/W. 8th St. Reconstructi	\$537,644	\$229,000	\$308,644	Final completion spring 2017 - adequate funding remains to complete work
			<u>\$229,000</u>	<u>Total Transfer Amount</u>	
TransferTo					
R71-055	DT Transportation Ctr	\$215,150	\$54,000	\$269,150	Final Closeout after transfer - Close CIP
R72-127	East Street-5th to 6th	\$468,689	\$75,000	\$543,689	Construction Summer 2017
R72-125	Aspen Avenue-Mend to Portage	\$1,037,719	\$100,000	\$1,137,719	Construction Summer 2017 - Adding Pinewood Drive to Project

Transfer From		Funds currently remaining	transfer Amount	new available balance	
R72-104	Lakewood Subdivision Reconstru	\$265,590	\$215,000	\$50,590	Final Completion / closeout
R72-107	Meadow Lane Improvements	\$349,883	\$275,000	\$74,883	Final Completion / closeout
R72-113	Scott Drive Improvements	\$26,000	\$26,000	\$0	project completed - CLOSE CIP
R72-051	Berners Avenue		\$3,237		Close CIP
			<u>\$519,237</u>	<u>Total Transfer Amount</u>	
TransferTo					
R72-125	Aspen Avenue-Mend to Portage	\$1,137,719	\$519,237	\$1,656,956	Construction Summer 2017 - Adding Pinewood Drive to Project

Deobligation of DEC Loan			Loan Amount	
W75-044	Salmon Crk Secondary Disinf.		\$499,954	Closeout - Project Complete Loan not needed

MEMORANDUM

TO: Roger Healy, P.E.
Engineering & Public Works Director

FROM: Greg Smith
Contract Administrator

Date: November 16, 2016

SUBJECT: Contracts Division Activity
October 27, 2016, through November 16, 2016

Current Bids – Construction Projects >\$50,000

BE17-032	Bartlett Regional Hospital Tomosynthesis Renovation	Estimate \$109,000. Bids due 11/1/16. 4 Bids received. Island Contractors low bidders at \$81,465. NTP issued 11/15/16.
BE17-137	Downtown Street Improvements – Phase I	Estimate \$1,140,595. Bids due 11/22/16.
BE17-156	Centennial Hall Floor Renovation	Estimate \$140,000. Bid date extended. Bids due 1/20/16.
E17-082	Dzantik'I Heeni Middle School Roof Repairs	Estimate \$100,000. Extended Bid date. Bids due 11/17/16.
E17-045	JNU Runway Safety Area Improvements, Phase 2B	Estimate \$4,100,000. 5 Bids Received. SECON low bidder, \$3,974,321. McG Constructors deemed non-responsive. Award in progress.
BE17-033	CBJ Headworks Improvements	Estimate \$3.6 Million. Bids due 12/6/16.
E16-128	Seawalk – Bridge to Gold Creek, Phase III	Estimate \$3.3 Million. Bids due 10/20/16. 4 bids received. Admiralty Construction low bidder, \$2,961,791.
DH17-008	Auke Bay Loading Facility Boat Yard Buildings	Estimate \$250,000. Bids due 12/1/16.
BE17-029	Valley Court Force Main Replacement	Estimate \$316,000. Bids due 12/13/16.

Current RFP's – Services

RFP E17-040	Planning and Environmental Permitting for Taxiway-A Rehabilitation and Runway Incursion Mitigation	PDC Inc. Engineers. \$467,692. Processing 10/3/16
RFP E17-124	Emergency & Maintenance Services for Public Works Wastewater Treatment SCADA System	Proposals due 10/12/16. 2 proposals received. RMC Engineering, successful Proposer. Award in progress.
RFP E17-125	Design Services for Douglas Highway Water System Replacement	Proposals due 10/6/16. 5 proposals received. 5 proposals received. R&M/PDC Engineers successful proposer. Award in progress.
RFP E17-141	Inspection Services for West Douglas Pioneer Road	3 Proposals received. Wilson Engineering successful proposer. Negotiations under way 10/31/16.

Contracts Division Activity
October 27, 2016 through November 16, 2016

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Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

RFP E16-187	A 1 - Planning, Programming and Design Services for Bartlett Regional Hospital Operating Room Replacement	Kumin Associates, \$243,544. NTP 11/17/16.
RFP E17-102	Inspection Services for Cathodic Protection Systems at Public Works Utilities	3 proposals received. Taku Engineering, LLC, successful proposer. NTP issued 11/9/16.
RFP E17-127	Design Services for East Street Improvements 5 th Street to 6 th Street	DOWL, \$26,810. NTP issued 11/7/16.
RFQ MR E17-166	Term Contract for Professional Services	Advertising 11/21/16.
RFP E17-167	Design West 8 th Street Reconstruction	Proposals due 12/2/16.
RFP E16-031	A1 – JNU Apron and Fencing Design	DOWL. In process.

Requests for Quotes (between \$20,000-\$50,000)

E17-170	Stabler Point Quarry Clearing and Grubbing 2016	Estimate \$36,000. Quotes due 11/21/16.

Construction Change Orders (>\$20,000)

E16-127	CO2 – Seawalk – Bridge to Goldcreek, Phase II	North Pacific Erectors, \$321,483. Bonding letter sent 11/10/16.
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Ballot letter for Mendenhall River Erosion – Meander Way and Rivercourt Way LID 200, mailed 11/16/16.
Ballots due back 12/15/16.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement