

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 15, 2016 5:30 PM

City Hall Conference Room #224

Full Assembly sitting as HRC will be interviewing applicants for the Docks & Harbors Board and Aquatics Board. Immediately following the HRC meeting will be a Special Assembly meeting for the purposes of making appointments.

I. ROLL CALL

II. APPROVAL OF AGENDA

III. AGENDA TOPICS

A. Board Matters

1. Docks & Harbors Board

The Docks & Harbors Board has 3 open seats for terms beginning July 1, 2016 and expiring June 30, 2019.

Applicants:

5:30pm: Weston Eiler (confirmed)

5:40pm: Bob Janes (confirmed)

5:50pm: James Craig (confirmed)

6:00pm: David Seng (confirmed)

Break

2. Aquatics Board

The Aquatics Board has 3 open seats for terms beginning July 1, 2016 and expiring June 30, 2019.

Applicants:

6:45pm: Tom Rutecki (confirmed)

6:55pm: Charlie Williams (confirmed)

7:05pm: Ritchie Dorrier (confirmed)

B. Other Business

IV. EXECUTIVE SESSION

A. Committee Deliberation

The Committee may enter into executive session to deliberate on matters which may tend to prejudice the reputation and character of the applicants. The

committee may choose to hold the executive session during the break time above and/or at the end of the meeting.

V. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

Docks Harbors Board

Governing Legislation: Charter 3.21 and Code 85.02

Total # of Seats: 9

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Original Appointment Date	Reappointed 1	Reappointed 2	Comments	Committee Assignments
Yes	Docks & Harbors Board	Assembly member	Jerry	Nankervis	Assembly Liaison	Liaison	n/a	n/a	n/a			2014-2015 Assembly Liaison	
Yes	Docks & Harbors Board	Mr.	Robert T.	Mosher	Public		8/17/2015	6/30/2018	8/17/2015			Self employed Commercial Fisherman	Assigned to Finance Committee & Harbor Fee Review Committee
Yes	Docks & Harbors Board	Mr.	Thomas "Tom"	Donek	Public	Chair	7/1/2015	6/30/2018	2/22/2010	6/27/2012	6/10/2015	[Retired Civil Engineer and Member of Territorial Sportsmen & Juneau Yacht Club]	D&H Board Chair - Member of all Subcommittees
Yes	Docks & Harbors Board	Mr.	David	Summers	Public		7/10/2014	6/30/2017	7/10/2014	5/9/2011		Self employed Tourism/ Boat Captain	Operations/Planning Committee, Dock Fee Review Comm.
Yes	Docks & Harbors Board	Mr.	David	Lowell	Public		6/10/2015	6/30/2018	6/10/2015			Civil Engineer - State DOT/PF	Finance Comm., Harbor Fee Review Comm.
Yes	Docks & Harbors Board	Mr.	Weston	Eiler	Public		11/9/2015	6/30/2016	11/9/2015			Alaska State Legislature Committee Aide	
Yes	Docks & Harbors Board	Mr.	Tom	Zaruba	Public		6/10/2015	6/30/2016	6/10/2015			Manager E.D. Industries LLC ["Extra Deckhand®" Commercial Marine Rope & Cable Coiling Machines	Finance Comm., Dock Fee Review Comm. (Did not apply for reappointment.)
Yes	Docks & Harbors Board	Mr.	Robert L.	Janes	Public		7/1/2013	6/30/2016	6/6/2013			Owner Gastineau Guiding	Vice-Chair Operations/Planning Comm., Vice-Chair Harbor Fee Review
Yes	Docks & Harbors Board	Mr.	E. Budd	Simpson	Public		7/10/2014	6/30/2017	7/1/2011	7/10/2014		Attorney; Former Docks & Harbors Board Member	Chair-Operations/ Planning Comm., Chair-Harbor Fee Review Comm., Port Director Evaluation Comm.
Yes	Docks & Harbors Board	Mr.	John A.	Bush	Public		7/10/2014	6/30/2017	7/1/2011	7/10/2014		SE Stevedoring Longshoreman, Former Boat Captain/Commercial Fisherman [Crabbing, Halibut, Cod], Former Commercial Diver	Vice-Chair Dock Fee Review Comm., Operations/Planning Comm.
Yes	Docks & Harbors Board	Mr.	Carl	Uchytel	Staff Liaison	Port Director	n/a	n/a	n/a				
Yes	Docks & Harbors Board	Ms.	Teena	Scovill	Staff Liaison		n/a	n/a	n/a				
Yes	Docks & Harbors Board	Mr.	Gary	Gillette	Staff Liaison		n/a	n/a	n/a				



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CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Docks & Harbors Board Fact Sheet

Title: Docks & Harbors Board

Type of Board/Commission/Committee: Charter

Affiliated Department: Harbors

Status: Active

Governing Legislation:

-CBJ Charter Section 3.21

-CBJ Code Section 85.02

-Resolution 2690 with Docks & Harbors Board Bylaws

-Date Created: October 02, 1984

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: Mission Statement Adopted 7/31/2014: Develop and provide opportunities, services and facilities to support marine related commerce, industry, fisheries, recreation and visitors.

Membership: Nine Public Members + 1 Assembly Liaison

Officers: Chair, Vice-Chair

Quorum: 5

Term Limits: No member of the docks and harbors board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply: (1) If there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee, or (2) To qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance. (Serial No. 2004-03b, § 2, 3-9-2004; Serial No. 2004-08, § 10, 3-22-2004; Serial No. 2005-03(d), § 9, 6-13-2005)

Annual Appointment Period (Annual Reports Due): June

Meetings: Regular Board Meetings are held at 5:30pm on the Last Thursday of each month in the Assembly Chambers. Please see the below webpages for a list of all their regular and committee meetings.

Special Facts: In addition to the regular meetings of the Docks & Harbors Board, members are assigned to Finance and Operations/Planning Standing Committees and special ad hoc committees as the board may find necessary. Links to the Docks & Harbors Board Regulations are available on the board's webpages as well as the Law Department webpage <http://www.juneau.org/law/regulations/regulations.php>

Staff Contact: Carl Uchtyl - 586-0294 - Carl_Uchtyl@ci.juneau.ak.us

Website: <http://www.juneau.org/harbors/board.php>

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AQUATICS BOARD CURRENT MEMBERS vs. APPLICANTS —FOR JUNE 15, 2016 FULL ASSEMBLY AS HRC MEETING

<u>Board Member of Local Swim Organization</u>	<u>Member (or family member) of a Local Swim Organization</u>	<u>No Affiliation</u>
Max Mertz —Board member of Glacier Swim Club, current Aquatics Board Chair	Beth Weldon (sons are members of Glacier Swim Club and JDHS Swim Team)	Ritchie Dorrier —incumbent applying for reappointment
<u>CBJ Code 67.10.010 Board of Directors:</u> (a) The aquatics board shall consist of seven voting members appointed by the assembly to serve without compensation for staggered three-year terms, and one liaison from the Juneau School District. The liaison shall not have the power to vote or be counted in determining whether a quorum of the board is present. Members of the board shall serve at the pleasure of the assembly. Terms shall commence on July 1. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No board member who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the assembly. (b) No board member, or member of a board member's immediate family or household, may be employed by an aquatics facility owned by the City and Borough. To the extent possible, appointments to the aquatics board shall include persons having skills relevant to matters concerning the aquatics facilities. No more than two members of the aquatics board shall be a member or employee of any local swim organization, or the immediate family member of any member or employee of any local swim organization.		Tom Rutecki — Current Aquatics Board Vice-Chair. Member of a number of statewide swim organizations, also member of Parks & Recreation Advisory Committee (PRAC), and Youth Activities Board (YAB)
		Pat Watt —current Aquatics Board member. Pat is also a member of the Sales Tax Board of Appeals, and had been a member of the Board of Equalization and the Juneau Commission on Aging. Her son is City Manager Rorie Watt.
		Joe Parrish —Aquatics Board Member. Partner/GM Pavitt Health & Fitness Center
		Applicant Charlie Williams —applying for a General Public Seat. No affiliations as indicated in CBJ Code 67.10.
		<i>[Incumbent Gregory Williams chose not to apply for reappointment.]</i>



Aquatics Board (Empowered Board)
7 members + 1 (non-voting) liaison from Juneau School District

Governing Legislation:
Charter 3.23 + CBJ Code 67.10
Created April 27, 2015; Sunset Date: May 28, 2018

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Comments & Committee Assignments
Yes	Aquatics Board	Mr.	Tom	Rutecki	Public	Vice-Chair	7/1/2015	6/30/2016	6/15/2015	Previous member of Dimond Park Pool Task Force, Aquatic Facilities Advisory Board; current member of YAB & PRAC
Yes	Aquatics Board	Ms.	Ritchie	Dorrier	Public		7/1/2015	6/30/2016	6/15/2015	Former member of Juneau Master Swimming, Membership in: Fitness Center, Nordic Ski Club, KTOO, Friends of Admiralty, Discovery Southeast, Trail Mix, Juneau Freewheelers
Yes	Aquatics Board	Mr.	Gregory	Williams	Public		7/1/2015	6/30/2016	6/15/2015	Daily Swimmer (Did not apply for reappointment.)
Yes	Aquatics Board	Mr.	Max	Mertz	Board member of Glacier Swim Club	Chair	7/1/2015	6/30/2017	6/15/2015	Board member of Glacier Swim Club; past member of Aquatic Facilities Task Force
Yes	Aquatics Board	Ms.	Pat	Watt	Public		7/1/2015	6/30/2017	6/15/2015	Member of CBJ Commission on Aging, Board of Equalization, & Sales Tax Board of Appeals
Yes	Aquatics Board	Mr.	Joe	Parrish	Public		7/1/2015	6/30/2018	6/15/2015	Partner/GM Pavitt Health & Fitness Center
Yes	Aquatics Board	Ms.	Beth	Weldon	Sons are involved with Glacier Swim Club and JDHS Swim Team		7/1/2015	6/30/2018	6/15/2015	Member of Juneau Ski Club & Glacier Valley Rotary Board
Yes	Aquatics Board	Ms.	Debbie	White	Assembly Liaison		n/a	n/a		
Yes	Aquatics Board	Mr.	Philip	Loseby	Juneau School District Liaison		n/a	n/a	n/a	Juneau School District Liaison (personal email: phloseby@gmail.com)
Yes	Aquatics Board	Mr.	Kirk	Duncan	Parks & Recreation Director	staff liaison	n/a	n/a	n/a	Parks & Recreation Director
Yes	Aquatics Board	Ms.	Julie	Jackson	Aquatics Manager	staff liaison	n/a	n/a	n/a	Parks & Rec. Dept. Aquatics Manager



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CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Aquatics Board Fact Sheet

Title: Aquatics Board

Type of Board/Commission/Committee: Charter

Affiliated Department: Parks and Recreation

Status: Active

Governing Legislation:

-Charter 3.23

-CBJ Code 67.10 via Ordinance 2015-25(b)

-Date Created: April 27, 2015

-Sunset Date: May 28, 2018

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: 67.10.020 General powers. (a) Subject to state laws and City and Borough ordinances, the Aquatics Board shall generally exercise all powers necessary and incidental to the operation and maintenance of the municipally owned aquatics facilities according to the best interests of the public and in a sound business manner. The Aquatics Board: (1) · Shall be responsible for the operation, maintenance, development and marketing of the municipally owned and operated aquatics facilities, except as otherwise provided by the Assembly by resolution. (2) Shall prescribe the terms under which persons and groups may use the aquatic facilities under the board's management and establish and enforce standards of operation. (3) May adopt regulations pursuant to CBJ 01.60 necessary for the administration of the aquatics facilities under the board's management.

Membership: (a) The Aquatics Board shall consist of seven voting members appointed by the Assembly to serve without compensation for staggered three-year terms, and one liaison from the Juneau School District. The liaison shall not have the power to vote or be counted in determining whether a quorum of the board is present. Members of the board shall serve at the pleasure of the Assembly. Terms shall commence on July 1. Appointments to fill vacancies shall be for the unexpired term. In the event a seat has six months or less remaining to the unexpired term, the Assembly, at its discretion, may choose to appoint the member to the remainder of the current term as well as to the full term immediately following the expiration date of the unexpired term. No board member who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the Assembly. (b) No board member, or member of a board member's immediate family or household, may be employed by an aquatics facility owned by the City and Borough. To the extent possible, appointments to the Aquatics Board shall include persons having skills relevant to matters concerning the aquatics facilities. No more than two members of the Aquatics Board shall be a member or employee of any local swim organization, or the immediate family member of any member or employee of any local swim organization.

Officers: Chair and Vice Chair and any other officers deemed necessary.

Quorum: 4

Term Limits: The code section 67.10 is set to be automatically repealed on May 28, 2018 however 67.10.010 does impose term limits of 9 years should this code section be extended.

Annual Appointment Period (Annual Reports Due): June

Meetings: 67.10.050 Meetings. The Aquatics Board shall meet at least once each month at an accessible location and time to be designated by the board.

Special Facts: The Parks and Recreation Department Director serves as the Chief Executive Officer of the Aquatic Facilities.

Staff Contact: Kirk Duncan, Parks & Recreation Director - 586-5226 - Kirk.Duncan@juneau.org

Website: <http://www.juneau.org/parkrec/>

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