

**ASSEMBLY FINANCE COMMITTEE  
THE CITY AND BOROUGH OF JUNEAU, ALASKA  
Wednesday, May 11, 2016, 5:30 PM.  
Assembly Chambers**

**The AFC meeting will convene upon conclusion of the HRC and a Special Assembly Meeting beginning at 5:00 p.m.**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

- a. **Wednesday, May 4, 2016**

**IV. ITEMS FOR DISCUSSION**

- a. **FY17/18 Proposed CBJ Budget as of April 6, 2016 (Reference: April 6, 2016 AFC Packet)**
- b. **Pending List Items for Final Budget Decisions**
- c. **Capital Improvement Projects Program Budget / Plan**
- d. **Property Tax Mill Rate FY17/18**
- e. **FY16 Supplemental Review**

**V. INFORMATION ITEMS**

- a. **Information Item - PERS/TRS Unfunded Pension Liability**
- b. **Information Item - Renninger Subdivision Pacific Development Group Proposal**
- c. **Information Item - AFC Meeting Schedule**

**VI. NEXT MEETING DATE**

- a. **Wednesday, August 10, 2016 or TBD**

**VII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**DRAFT**  
**City and Borough of Juneau**  
**Minutes - Assembly Finance Committee Meeting**  
**Wednesday, May 4, 2016, 5:30 p.m.**

**I. Call to Order**

The meeting was called to order at 6:29 PM (immediately following the adjournment of the Full Assembly sitting as the Human Resources Committee Meeting) by Jerry Nankervis, Chair.

**II. Roll Call**

Committee Members Present: Ken Koelsch, Mary Becker, Jesse Kiehl, Debbie White (arrived at 6:59 PM), Jerry Nankervis, Jamie Lynn Bursell, Kate Troll and Loren Jones.

Committee Members Participating Telephonically: Maria Gladziszewski (connected via teleconference at 7:09 PM).

Committee Members Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Matt Lillard, Ski Manager, Eaglecrest; Patty Wahto, Airport Manager; Jean Hodges, Assistant Controller; and Elisabeth Jensen, Budget Analyst.

**III. Approval of Minutes**

The April 27, 2016 minutes were approved as amended.

**IV. Juneau Economic Development Council (JEDC)**

Brian Holst, Executive Director; Lauren MacVay, Chair, JEDC Board; and Keith Comstock, JEDC Board member; presented information regarding JEDC's core FY17 funding and incremental funding requests.

*Two handouts were provided to committee members.*

*Clerk's Note: Debbie White joined the meeting in person at 6:59 PM.*

**Loren Jones, moved to recommend inclusion of the Manager's proposed Juneau Economic Council request of \$300,000 in the FY17 Budget Ordinance come before the Assembly for final approval; with the JEDC incremental request of \$65,000 for the Juneau Economic Plan (JEP) be added to the Pending List.**

**Without objection.**

**V. Ordinance 2015-20(AP) An Ordinance Appropriating to the Manager the Sum of \$100,000 as Partial Funding for Eaglecrest's 2016 Operating Budget; Funding Provided by the General Fund's Fund Balance and a Restricted Donation from the Eaglecrest Foundation.**

## **Minutes - Assembly Finance Committee Meeting**

### **Wednesday, May 4, 2016, 5:30 p.m.**

Matt Lillard, Ski Manager and Bruce Garrison, Eaglecrest Board member were present to respond to questions from committee members.

*Clerk's Note: Maria Gladziszewski joined the meeting via teleconference at 7:09 PM.*

**Loren Jones, moved to refer Ordinance 2015-20(AP) to the Assembly for final approval.**  
**Jesse Kiehl objected.**

Roll call votes:

Ayes: Gladziszewski, Bursell, Jones, and Troll.  
Nays: Kiehl, White, Becker, Nankervis, and Mayor Koelsch.  
Absent: None.

**Motion FAILED 4-5.**

**Jesse Kiehl, moved to amend Ordinance 2015-20(AP), striking CBJ's contribution of \$50,000 from Fund Balance, and increasing the contribution from the Endowment from \$50,000 to \$100,000.**

**Loren Jones objected.**

Roll call votes:

Ayes: Becker, Troll, White, Gladziszewski, Bursell, Kiehl, Nankervis and Mayor Koelsch.  
Nays: Jones.  
Absent: None.

**Motion PASSED 8-1.**

**Jesse Kiehl, moved to refer Ordinance 2015-20(AP) as amended to the full Assembly for approval and asked for unanimous consent.**

**Loren Jones objected.**

Roll call votes:

Ayes: Bursell, Becker, White, Kiehl, Troll, Gladziszewski, Nankervis and Mayor Koelsch.  
Nays: Jones.  
Absent: None.

**Motion PASSED 8-1.**

*The meeting recessed at 7:46 PM.*

*The meeting reconvened at 7:54 PM.*

#### **VI. Change to Order of the Day**

**Chair Nankervis asked the body to consider a change to the order of the day to discuss the Eaglecrest budget items on the Pending List.**

**Without objection.**

## **Minutes - Assembly Finance Committee Meeting Wednesday, May 4, 2016, 5:30 p.m.**

### **VII. Pending Item List – Eaglecrest FY17 Proposed Budget**

Kate Troll, moved to recommend inclusion of the Manager's proposed Eaglecrest budget in the FY17 Budget Ordinance and the FY17 incremental request of \$37,500 to come before the Assembly for final approval.

**Without objection.**

### **VIII. Pending Item List – Airport FY17 Proposed Budget**

Patty Wahto, Airport Manager responded to questions from the committee members.

*A handout was provided to committee members.*

Mary Becker, moved to recommend inclusion of the Manager's proposed Airport budget in the FY17 Budget Ordinance to come before the Assembly for final approval.

**Without objection.**

### **IX. Pending Item List – Marine Passenger Fee (MPF) FY17 Funding List**

Rorie Watt discussed the MPF funding list along with his recommendations.

Jesse Kiehl, moved to amend the FY17 Passenger Fee Proceeds Recommendations, dated April 8, 2016, reducing Dock Barge Maintenance Phase II – AJ Dock, LLC \$330,000 by \$84,600, and increasing Bartlett Regional Hospital Support \$47,000 by \$84,600.

**Kate Troll objected.**

Roll call votes:

Ayes: Kiehl, White, Bursell, Becker, Gladziszewski, Nankervis and Mayor Koelsch..

Nays: Jones and Troll.

Absent: None.

**Motion PASSED 7-2.**

Bob Bartholomew mentioned a clerical correction to the MPF letter, dated April 8, 2016 – changing the Waterfront Seawalk – Subport/Whittier to Gold Creek \$237,200 should be corrected to read \$234,700 (a difference of \$2,500).

Loren Jones, moved to recommend inclusion of the FY17 Passenger Fee Proceeds Recommendations, dated April 8, 2016 as amended and corrected in the budget to the full Assembly for approval.

**Without objection.**

### **X. Pending Item List – Bartlett Regional Hospital (BRH) FY17 Proposed Budget**

*A handout was provided to committee members.*

## **Minutes - Assembly Finance Committee Meeting**

### **Wednesday, May 4, 2016, 5:30 p.m.**

**Loren Jones, moved to recommend inclusion of the Manager's proposed Bartlett Regional Hospital budget in the FY17 Budget Ordinance, including the increased MPF funding of \$84,600 to come before the Assembly for final approval.**  
**Without objection.**

**XI. Information Item - Sales Tax Component of Debt Service Payment**

Bob Bartholomew provided a handout.

**XII. Information Item – Pending List for the FY17/18 Proposed Budget**

Bob Bartholomew

Bob Bartholomew discussed the upcoming AFC meetings, reminding committee members of the importance of completing all FY17 Proposed budget discussions on May 11, 2016 in order to meet requirements, and potentially have the budget adopted by the Assembly on May 23, 2016. He asked Committee members to contact him with any questions regarding the discussions, and reminded them to bring their budget materials and books to the AFC meeting on May 11, 2016.

Pending Items to be discussed at the next meeting include:

- 1.) School District FY17 Proposed Budget and increments
- 4.) CIP FY17 Budget
- 7.) JAHG Budget/Grant and increment
- 8.) Juneau Park Foundation
- 9.) JEDC Increments

**Loren Jones, moved to add \$60,000, Support for Statewide STEM Education/FIRST Robotics Program requested by JEDC to the Pending Increment List for further discussion.**  
**Without objection.**

Items to be added to the pending list as a result of this meeting are:

- JEDC FY17 One-time Increment – Juneau Economic Plan - \$65,000
- JEDC FY17 One-time Increment – STEM Education/FIRST Robotics - \$60,000

**XIII. Information Item – AFC Meeting Schedule**

Jerry Nankervis requested that an information item, "Overall PERS/TRS Obligation" be included in the May 11, 2016 agenda.

**XIV. Next Meeting Date**

Wednesday, May 11, 2016

**XV. Adjournment**

Meeting was adjourned at 9:17 PM.

**City and Borough of Juneau**  
**Executive Budget Summary - April 6, 2016**  
**Summary of Funding Sources and Expenditures**  
**FY16 Amended Compared to FY17 Proposed**

	<b>FY16 Amended</b>	<b>FY 17 Proposed</b>	<b>Budget Increase (Decrease)</b>	<b>% Change</b>
<b>Funding Sources:</b>				
State Support <i>(Note 1)</i>	\$ 71,889,700	67,987,200	(3,902,500)	-5.43%
Federal Support <i>(Note 2)</i>	7,815,000	7,473,000	(342,000)	-4.38%
Taxes <i>(Note 3)</i>	96,730,000	97,509,700	779,700	0.81%
Charges for Services <i>(Note 4)</i>	118,995,600	120,783,700	1,788,100	1.50%
Licenses, Permits, Fees <i>(Note 5)</i>	13,266,300	13,603,900	337,600	2.54%
Sales	414,900	674,400	259,500	62.55%
Rentals and Leases	4,656,300	4,686,800	30,500	0.66%
Fines and Forfeitures	414,100	470,900	56,800	13.72%
Investment and Interest Income	2,851,500	2,899,400	47,900	1.68%
Special Assessments (LIDs)	106,100	114,100	8,000	7.54%
Other Miscellaneous Revenue	2,236,800	2,222,900	(13,900)	-0.62%
<b>Total Revenues</b>	<b>319,376,300</b>	<b>318,426,000</b>	<b>(950,300)</b>	<b>-0.30%</b>
<b>Expenditures:</b>				
General Government, City <i>(Note 6)</i>	69,920,600	68,209,000	(1,711,600)	-2.45%
General Government, School District <i>(Note 7)</i>	85,536,500	83,571,400	(1,965,100)	-2.30%
Non-Board Enterprise <i>(Note 8)</i>	17,224,200	16,257,400	(966,800)	-5.61%
Board Controlled Enterprise <i>(Note 9)</i>	103,820,700	104,821,900	1,001,200	0.96%
Internal Service Funds <i>(Note 10)</i>	1,553,100	1,623,300	70,200	4.52%
Debt Service <i>(Note 11)</i>	23,236,100	23,267,600	31,500	0.14%
Capital Projects <i>(Note 12)</i>	28,762,000	31,775,200	3,013,200	10.48%
Special Assessments (LIDs)	457,900	407,900	(50,000)	-10.92%
<b>Total Expenditures</b>	<b>330,511,100</b>	<b>329,933,700</b>	<b>(577,400)</b>	<b>-0.17%</b>
<b>Fund Balance Increase (Decrease)</b>	<b>\$ (11,134,800)</b>	<b>(11,507,700)</b>	<b>(1,527,700)</b>	<b>13.72%</b>

**City and Borough of Juneau**  
**Executive Budget Summary - April 6, 2016**  
**Summary of Funding Sources and Expenditures**  
**FY17 Proposed Compared to FY18 Proposed**

	<b>FY 17</b>	<b>FY 18</b>	<b>Budget</b>	<b>%</b>
	<b>Proposed</b>	<b>Proposed</b>	<b>Increase</b>	<b>Change</b>
			<b>(Decrease)</b>	
<b>Funding Sources:</b>				
State Support <i>(Note 1)</i>	\$ 67,685,200	64,862,000	(2,823,200)	-4.17%
Federal Support <i>(Note 2)</i>	7,473,000	7,411,400	(61,600)	-0.82%
Taxes <i>(Note 3)</i>	97,509,700	96,618,900	(890,800)	-0.91%
Charges for Services <i>(Note 4)</i>	120,783,700	121,925,900	1,142,200	0.95%
Licenses, Permits, Fees <i>(Note 5)</i>	13,603,900	13,761,800	157,900	1.16%
Sales	674,400	581,600	(92,800)	-13.76%
Rentals and Leases	4,686,800	4,691,400	4,600	0.10%
Fines and Forfeitures	470,900	466,500	(4,400)	-0.93%
Investment and Interest Income	2,899,400	2,931,500	32,100	1.11%
Special Assessments (LIDs)	114,100	114,100	-	0.00%
Other Miscellaneous Revenue	2,222,900	2,194,500	(28,400)	-1.28%
<b>Total Revenues</b>	<b>318,124,000</b>	<b>315,559,600</b>	<b>(2,564,400)</b>	-0.81%
<b>Expenditures:</b>				
General Government, City <i>(Note 6)</i>	68,209,000	67,628,800	(580,200)	-0.85%
General Government, School District <i>(Note 7)</i>	83,571,400	81,708,400	(1,863,000)	-2.23%
Non-Board Enterprise <i>(Note 8)</i>	16,257,400	16,582,000	324,600	2.00%
Board Controlled Enterprise <i>(Note 9)</i>	104,821,900	104,960,300	138,400	0.13%
Internal Service Funds <i>(Note 10)</i>	1,623,300	2,940,500	1,317,200	81.14%
Debt Service <i>(Note 11)</i>	23,267,600	22,048,100	(1,219,500)	-5.24%
Capital Projects <i>(Note 12)</i>	31,775,200	13,785,000	(17,990,200)	-56.62%
Special Assessments (LIDs)	407,900	410,400	2,500	0.61%
<b>Total Expenditures</b>	<b>329,933,700</b>	<b>310,063,500</b>	<b>(19,870,200)</b>	-6.02%
<b>Fund Balance Increase (Decrease)</b>	<b>\$ (11,809,700)</b>	<b>5,496,100</b>	<b>(22,434,600)</b>	189.97%

## **EXECUTIVE SUMMARY**

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### **Funding Source Notes**

1. State Support –The FY17 Proposed Budget has a decrease of \$3.9M in State Support, with the most significant change being a \$3.0M decrease in the State’s school funding. This decrease includes \$1.6M reduction in foundation funding, \$0.5M reduction in the contribution to the Juneau School District’s retirement programs (PERS and TERS), and \$0.9M reduction in grant funding. The FY18 Proposed Budget has a decrease of \$2.8M which includes a \$1.2M reduction in reimbursement for school construction debt and \$1.2M reduction in state grants.
2. Federal Support – The FY17 Proposed Budget has a decrease of \$342,000, primarily due the loss of \$637,000 in Secure Rural Schools. This is partially offset by an increase of \$120,000 in Miscellaneous Grants. The FY18 Proposed Budget is essentially the same as the FY17 Proposed Budget.
3. Tax Revenues – The increase between the FY17 Proposed and FY16 Adopted Budgets includes an increase of \$1.2M in property tax revenues offset by a decrease of \$450,000 in sales tax revenue. The FY18 Proposed Budget has a decrease of \$0.9M which includes a \$1.5M decrease in sales tax revenue offset by a \$0.7M increase in property tax revenue.
4. Charges for Services – The increases in the FY17 Proposed and FY18 Proposed Budgets is primarily due to an increase of \$940,000 in Water and Wastewater rate increases each year and small increases in other enterprise funds.
5. Licenses, Permits and Fees – The FY17 Proposed and FY18 Proposed Budget minor increases are due to School District fee increases.

### **Expenditure Notes**

6. General Government, City – The FY17 Proposed Budget decreases by \$1.7M from the FY16 Amended Budget. To arrive at a net decrease there are both significant budget increases and decreases. City department increases are for new airport firefighters, CDD compliance position, full time housing position, increased operational costs at recreation facilities, information technology services and software, and grant funding for a new transit bus. Department decreases are: decreased grant funding at CDD and Emergency Services, decrease in employee benefit costs and decrease in fuel expenditures.
7. School District – The decreases in the FY17 and FY18 Proposed Budgets reflects the anticipated decrease in student enrollment and shifting of state funding to local funding due to increased full and true property values.
8. Non-Board Enterprise – The FY17 Proposed Budget decrease of \$970,000 is primarily due to decreasing expenditures within Public Works Wastewater Utility.
9. Board Controlled – The increase in the FY17 Proposed Budget is the result of an increase of \$600,000 in contractual costs for the Juneau International Airport and a change in reporting an internal cost for Bartlett Regional Hospital.
10. Internal Service Funds – The increase in the FY18 Proposed Budget is primarily due to planned fleet equipment purchases.
11. Debt Service – The decrease in the FY18 Proposed Budget is due to the reduction in outstanding school construction debt.
12. Capital Projects – Capital projects vary from year to year; details are included in the FY17 CIP Resolution. The FY18 number is lower as the enterprise funds have not defined priorities yet and need more clarity on available funding sources.



**City and Borough of Juneau**  
**General Government (Including Support to School District) Fiscal Year Comparison**  
**Revenues and Expenditures (unaudited) - April 6, 2016**

	<b>FY16 Amended</b>	<b>FY 17 Proposed</b>	<b>Budget Increase (Decrease)</b>	<b>FY 17 Proposed</b>	<b>FY 18 Proposed</b>	<b>Budget Increase (Decrease)</b>
<b>Expenditures:</b>						
Personnel Services	\$ 45,324,400	46,051,000	726,600	46,051,000	46,726,400	675,400
Capital Expenditures	415,500	1,392,600	977,100	1,392,600	116,800	(1,275,800)
Commodities and Services	24,223,800	23,352,800	(871,000)	23,352,800	23,492,300	139,500
Total Departmental Operating Expenditures	69,963,700	70,796,400	832,700	70,796,400	70,335,500	(460,900)
Support to School District	25,696,000	25,833,600	137,600	25,833,600	26,220,800	387,200
Support to Other Funds	862,000	1,083,300	221,300	1,083,300	1,033,300	(50,000)
Interdepartmental Charges	(5,060,000)	(6,578,100)	(1,518,100)	(6,578,100)	(6,552,700)	25,400
<b>Total Government Expenditures</b>	<b>91,461,700</b>	<b>91,135,200</b>	<b>(326,500)</b>	<b>91,135,200</b>	<b>91,036,900</b>	<b>(98,300)</b>
Revenue and Transfers In	90,892,200	90,949,200	57,000	90,949,200	89,974,900	(974,300)
<b>Budget Surplus (Deficit)</b>	<b>(569,500)</b>	<b>(186,000)</b>	<b>383,500</b>	<b>(186,000)</b>	<b>(1,062,000)</b>	<b>(876,000)</b>
Increase (Decrease) in Fund Balance Reserve	1,047,600	1,400,000	352,400	1,400,000	1,050,000	(350,000)
<b>Total Reduction in Available Fund Balance</b>	<b>\$ (1,617,100)</b>	<b>(1,586,000)</b>	<b>31,100</b>	<b>(1,586,000)</b>	<b>(2,112,000)</b>	<b>(526,000)</b>

**City and Borough of Juneau**  
**General Government Available Fund Balance**  
**as of April 6, 2016**

	General Governmental Funds	Sales Tax Fund	Total Available
FY16 Projected Ending Available	\$ 11,052,400	1,890,000	<b>12,942,400</b> *
FY17 Fund Balance Increase (Decrease)	(1,586,000)	(316,700)	(1,902,700)
FY18 Fund Balance Increase (Decrease)	(2,110,600)	(595,100)	(2,705,700)
Net Available	<u>\$ 7,355,800</u>	<u>978,200</u>	<u><b>8,334,000</b></u> *

**Note \*:** In FY16 the Assembly appropriated \$1.8 million as "bridge financing" for Juneau Housing First Corp project. In the projected fund balance available at the end of FY16 it was assumed that \$500,000 of the financing would be used and \$1.3 million would be released. If the project ends up using more than the projection the Available Fund Balance would need to be reduced by additional amount needed up to \$1.3 million.

**CBJ FY17/FY18 Proposed Budget - Pending Items & Increments**  
as of May 11, 2016

**FY17 Proposed Budget - Pending Items**

	Description	Comments
<input type="checkbox"/>	1 School District FY17 Proposed Budget	AFC moved to pending list on 4/6/16
<input checked="" type="checkbox"/>	2 Eaglecrest FY17 Proposed Budget	AFC moved to pending list on 4/13/16
<input checked="" type="checkbox"/>	3 Airport FY17 Proposed Budget	AFC moved to pending list on 4/13/16
<input type="checkbox"/>	4 CIP FY17 Budget	AFC moved to pending list on 4/13/16
<input checked="" type="checkbox"/>	5 MPF FY17 Funding List	AFC moved to pending list on 4/13/16
<input checked="" type="checkbox"/>	6 Hospital FY17 Proposed Budget	AFC moved to pending list on 4/20/16
<input type="checkbox"/>	7 JAHG Budget/Grant	AFC moved to pending list on 4/27/16
<input type="checkbox"/>	8 Juneau Park Foundation	AFC moved to pending list on 4/27/16
<input type="checkbox"/>	9 JEDC FY17 One-time Increments	AFC moved to pending list on 5/4/16

AFC Approved

**FY17/18 Proposed Budget - Increments in excess of Manager's Budget**

AFC	Description	Comments	FY17 Increase		FY18 Increase	
			GG	Non GG	GG	Non GG
<u>Approved</u>						
<input checked="" type="checkbox"/>	c Eaglecrest Ski Area	Increased General Fund Support	37,500	-	-	-
<input checked="" type="checkbox"/>	d Gavel to Gavel Support	Increased Manager's Budget	30,000	-	-	-
<input checked="" type="checkbox"/>	e BRH Operations	MPF Increment Requested	-	84,600	-	-
<u>Unapproved</u>						
<input type="checkbox"/>	a Juneau School District	Middle School Activities	86,200	-	-	-
<input type="checkbox"/>	b Juneau School District	Relief from indirect cost allocation	124,900	-	-	-
<input type="checkbox"/>	f JAHC	Increased General Fund Support	13,000	-	-	-
<input type="checkbox"/>	g Juneau Park Foundation	Initial Seed Funding Request	75,000	-	-	-
<input type="checkbox"/>	h JEDC	Juneau Economic Plan	65,000	-	-	-
<input type="checkbox"/>	i JEDC	STEM Education/FIRST Robotics	60,000	-	-	-
Total Increments			\$ 491,600	\$ 84,600	\$ -	\$ -

**FY17/18 Proposed Budget - Revenue loss in excess of Manager's Budget**

Description	Comments	FY17 Decrease		FY18 Decrease	
		GG	Non GG	GG	Non GG
aa Community Revenue Sharing	Decrease by State of Alaska	\$ 357,000	\$ -	\$ 529,000	\$ -
bb Sales Tax	Risk of Loss - Decrease in PFDs	900,000	-	-	-
<b>Total Estimated Revenue Loss</b>		<b>\$ 1,257,000</b>	<b>\$ -</b>	<b>\$ 529,000</b>	<b>\$ -</b>
<b>Total Increase (Increments &amp; Decrements)</b>		<b>\$ 1,748,600</b>	<b>\$ 84,600</b>	<b>\$ 529,000</b>	<b>\$ -</b>

**City and Borough of Juneau**  
**EXCERPT of DRAFT Minutes relating to Ordinance 2016-10**  
**at Special Assembly Meeting, April 27, 2016**

**Public Hearing: Ordinance 2016-10 An Ordinance Appropriating Funds from the Treasury for FY17 School District Operations**

This ordinance will appropriate to the School District an FY17 operating budget of \$83,571,400. This is an overall decrease in the budget of \$2,045,100. The School District's operating budget is

<b>General Operations</b>	<b>\$69,217,600</b>
<b>Special Revenue (pupil transportation, food service, etc.)</b>	<b>6,611,800</b>
<b>Other Operations (student activities, grants, ect.)</b>	<b><u>7,742,000</u></b>
<b>Total Budget</b>	<b>\$83,571,400</b>

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**MOTION** by Mr. Kiehl to set the minimum amount to contribute to the School District for the coming year at the Manager's proposed amount of \$25,833,600 and that they refer the School District request for an additional \$210,502 to the Assembly's pending list, and he asked for unanimous consent. Hearing no objection, the motion carried.

**MOTION** by Mr. Kiehl to refer Ordinance 2016-10 back to the Assembly for further work. Hearing no objection, the motion carried.

**RECONSIDERATION OF ORDINANCE 2016-10 MOTIONS**

Mr. Jones apologized for not mentioning this earlier but asked if this would be an appropriate time to request reconsideration of Mr. Kiehl's motion setting the amount to be provided to the School District. He said he understands the reason Mr. Kiehl gave the amounts as he did but he questioned if it was a proper motion. He said the motion didn't split out the maximum allowed under the cap, which was \$24,994,100, from the additional funding request, of \$839,500 outside the cap from the School District for a total amount of \$25,833,600.

Finance Director Bob Bartholomew explained that it may have been best for Mr. Kiehl to split his motion and recommend those funds subject to the cap separate from how much they would provide to the School District outside the cap. He said both those amounts could be set tonight by motion. He said that by splitting the question, it would help clarify Mr. Jones' question of making sure we are not setting a funding limit for operations above the cap.

Mr. Jones said in light of Mr. Bartholomew's explanation, he would ask for immediate reconsideration of the motions relating to Ordinance 2016-10.

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Roll Call Vote on Motion to Reconsider the previous motions relating to Ordinance 2016-10. Aye: Bursell, Jones, Gladyszewski, Kiehl, Nankervis, Troll, Koelsch

Nay: Becker, White

Motion passed, 7 ayes, 2 nays

Mr. Kiehl asked to rescind his previous motions in order to make the following motions.

**MOTION by Mr. Kiehl to recommend the Assembly set the minimum funding amount that CBJ will provide the School District for FY17 at the cap of \$24,994,100 and that the remaining School District requested amount of \$1,050,002 be moved to the pending list.**

Mr. Nankervis asked Mr. Kiehl where the \$1,050,002 figure came from.

Mr. Kiehl explained that the JSD full request included \$925,102 of funding outside the cap. It also included a request that the Assembly cover some indirect costs using General Funds rather than School District funds in the amount of \$124,900 and adding those two amounts came to \$1,050,002.

Mayor Koelsch asked Mr. Bartholomew to confirm if that was correct and Mr. Bartholomew responded in the affirmative.

Hearing no objection, the motion carried.

**MOTION** by Mr. Kiehl to refer Ordinance 2016-10 back to the Assembly Finance Committee for additional work. Hearing no objection, the motion carried.

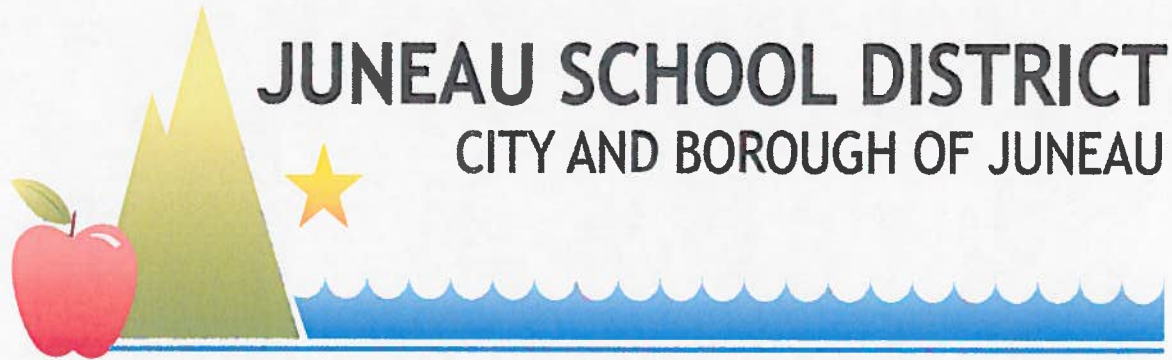
## Funding Levels - FY17 Contribution to Juneau School District Budget

	FY16 Adopted Budget	FY17 School Funding Options				
		Funding Minimum /CAP	Manager's Proposed	Increase (Decrease) Manager's vs FY16	JSD Full Request	Increase (Decrease) Full Request vs Manager's
<b>District Operating Budget</b>						
<b>Base Required Local Effort</b>		\$ 13,390,954				
<b>CAP Funding</b>	\$ 24,926,000	\$ 24,994,100	\$ 24,994,100	\$ 68,100	\$ 24,994,100	-
<b>Indirect Costs covered by GF vs District</b>	-		-	-	124,900	124,900
<b>Full Cost Direct Education Budget</b>	<u>\$ 24,926,000</u>		<u>\$ 24,994,100</u>	<u>\$ 68,100</u>	<u>\$ 25,119,000</u>	<u>\$ 124,900</u>
<b><u>Funding Outside of CAP</u></b>						
Student Activities	565,000		654,500	89,500	740,102	85,602
Food Service	-		40,000	40,000	40,000	-
Pupil Transportation	70,000		50,000	(20,000)	50,000	-
Community Schools	135,000		95,000	(40,000)	95,000	-
<b>Total Funding Outside CAP</b>	<u>\$ 770,000</u>		<u>\$ 839,500</u>	<u>\$ 69,500</u>	<u>\$ 925,102</u>	<u>\$ 85,602</u>
	<u><u>\$ 25,696,000</u></u>		<u><u>\$ 25,833,600</u></u>	<u><u>\$ 137,600</u></u>	<u><u>\$ 26,044,102</u></u>	<u><u>\$ 210,502</u></u>
<b>Capital Budget Deferred Maintenance for District (funding property &amp; tobacco tax)</b>	<u>\$ 500,000</u>		<u>\$ 600,000</u>	<u>\$ 100,000</u>	<u>\$ 600,000</u>	<u>\$ -</u>
<b>Fund Balance</b>						
Education - Operating	5,662,992		2,277,900		2,277,900	
Education - Special Revenue	\$ 1,567,900		\$ 1,448,500		\$ 1,448,500	

Prepared 4/25/2016

## Schools Cost Allocation Summary

	<b><u>FY15/16</u></b>	<b><u>FY17/18</u></b>	<b><u>Variance</u></b>	<b><u>Comments</u></b>
<b>Audit Fees</b>	34,017	32,450	(1,568)	
<b>City Attorney</b>	(10,685)	18,300	28,985	
<b>City Manager</b>	7,778	7,910	132	
<b>City Clerk</b>	8,457	12,556	4,099	
<b>Building Maintenance</b>	-	-	-	
<b>Human Resources</b>	-	-	-	
<b>MIS</b>	-	-	-	
<b>Finance Administration</b>	25,978	5,864	(20,114)	
<b>Controller</b>	8,422	13,985	5,563	
<b>Treasury</b>	25,295	66,224	40,929	
<b>Finance-Sales Tax Division</b>	-	-	-	
<b>Purchasing</b>	-	26	26	
<b>Parks &amp; Rec Administration</b>	-	-	-	
<b>Engineering Administration</b>	-	-	-	
<b>Proposed Costs</b>	<b>99,262</b>	<b>157,315</b>	<b>58,052</b>	
<b>Less Audit Fees</b>	-	32,450	32,450	
<b>Allocated Costs Net Of Legal</b>	<b>99,262</b>	<b>124,865</b>	<b>25,602</b>	



10014 Crazy Horse Drive Juneau, Alaska 99801 907-523-1702 Fax: 907-523-1708

April 15, 2016

Ms. Kim Kiefer  
City Manager  
City and Borough of Juneau  
155 South Seward Street  
Juneau, Alaska 99801

Dear Ms. Kiefer:

At the Juneau School District board of education meeting on April 12, 2016 the board requested I write a memo summarizing their requests to the City and Borough of Juneau (CBJ) for FY 2017 funding.

The board's action at their meeting of March 29, 2016 was to pass a budget of \$83,571,340. However, the board also made some requests which, if approved by CBJ, would change both the total amount of the request as well as the number of dollars available to spend on direct education related costs.

#### **Full Cost Allocation**

The board voted to ask CBJ to reduce the full cost allocation by \$124,900. This will not change the total amount requested by JSD, but it will allow us to use the money for staffing a "bulge" position if needed. While this does not require further action by the board, it does change CBJ's budget, as the City and Borough would need to finance the \$124,000 worth of services provided by CBJ to the school district from another revenue source.

#### **Middle School Activities**

The board requested that CBJ fund middle school activities "outside the cap." Doing so, and continuing to fund JSD to the cap, would effectively increase the total amount requested by \$85,602. Should CBJ decide to fund middle school activities outside the cap, and continue to fully fund JSD inside the cap, the board will need to revisit and amend the budget to reflect this change. The new budget would total \$83,656,942.

### Appreciations

The district realizes that, in addition to requesting outside the cap funding for middle school activities and a significant reduction in its full cost allocation, we have requested increased total funding by \$137,900.

The district truly appreciates CBJ's continuing support.

### Final Note

While the district's "business" is k-12 education, we have also been a part of the communities' pre-k services, mostly funded through grants or other outside funding sources. If CBJ is interested in placing this on their "pending" budget list, the district will commit to partnering with the city and other community organizations to help provide this much needed service. We look forward to having conversations about this issue in the near future.

Sincerely,



Dr. Mark Miller  
Superintendent

Summary of JSD Funding requests

Item	Amount	Effect on CBJ Budget	Effect on JSD Budget
Full Cost Allocation	\$124,900	(124,900)	N/A- allows for reallocation of resources to the classroom
Middle School Activities Funded Outside the cap	\$85,602	(\$85,602)	\$85,602





350 Whittier St. Suite 101  
Juneau, AK 99801  
(907) 586-ARTS (2787)  
jahc.org

### **City & Borough of Juneau Arts Funding Request FY17**

**Amount requested: \$180,000**

---

The Juneau Arts & Humanities Council serves as the official arts organization for the City and Borough of Juneau.

Its mission:

*The Juneau Arts and Humanities Council cultivates vibrant arts and cultural opportunities and is a leader in building a strong, prosperous community where creativity and innovation thrive.*

It presents this request for funding on behalf of the community's arts and cultural organizations and activities: Nine organizations, more than in previous years, have applied for funding with requests totaling \$226,600.

City and Borough of Juneau arts funding is an investment in the economy and well-being of Juneau.

- Arts organizations leveraged the CBJ FY15 grant of \$167,000 to bring in \$4.5 million from outside sources of Juneau in FY15.
- They employed 41 people full time, and 430 people part time, a total payroll of \$3,398,914.
- Local spending for supplies, services, and rent related to productions and programming was about \$4,284,400.

Data from the Box Office system managed by JAHC shows that in 2015, patrons purchased 32,503 tickets, with revenues of \$837,923. Sales came from as far away as Australia - \$313,076 worth of tickets were purchased by people from outside of Juneau to attend events here. World-class productions by internationally, nationally and regionally known artists as well as our own very talented local artists make Juneau a rewarding and exciting cosmopolitan place to visit, live, and do business.

Collectively, the arts groups presented close to 450 events in the year, serving 1,750,000 people with an amazing array of programs and projects. These events bring the community together, encourage folks to eat out, shop, and help the economy thrive. The groups contribute to the educational opportunities available for our children, provide income for artists and crafts people, and the groups spend locally to produce their events.

These specific core values established by the Council, and shared by the funded arts groups, benefit the community:

- Build community
- Educate through arts and cultures
- Encourage creativity and innovation
- Enrich Juneau's quality of life
- Promote our Creative Economy
- Serve Juneau and surrounding Southeast Alaska
- Welcome inclusivity

Each of the arts organizations works to address these values in their work. Our community is alive with an exuberance and energy coming in large part from the contributions by the arts groups: a sense of possibility, creativity, and enthusiasm bubbles through the town.

The Council asks, on behalf of the arts sector, that FY17 funding be reflective of the work it is doing. Recognizing that the City faces severe budgetary challenges at this time, it nonetheless suggests that a small increase in arts funding to match the increase in number of groups requesting funds will be an investment that pays big dividends in the long run.

Total arts funding request: Flat funding + \$13,000 = \$180,000.

Thank you for the opportunity to be of service, and thank you for supporting the arts in Juneau.

Respectfully,

Nancy DeCherney  
Executive Director

PS: A note about how the arts funds are regranted:

The Council convenes a panel of seven community members, each serving staggered 3 year terms. Each must be somewhat familiar with the arts and culture community but not serving on any board or employed by any applicant group. Members are nominated by the field or self-nominated in response to public announcements of openings.

Each arts group, including the Council, applies for funds to the Grant Panel.

The Panel reviews the applications and recommends the level of support for each.

The JAHC Board of Trustees reviews the recommendations for compliance with any regulations, and approves the allocations.

The City sends the funds to JAHC, which disburses the funds according to the recommendations of the Panel.

At the completion of the fiscal year, grantees prepare evaluations and participate in a peer review of their work. Panelists who recommended the awards for that year participate in the review, to inform the coming year's deliberations.

**City and Borough of Juneau**  
**ASSEMBLY FINANCE COMMITTEE**  
**Juneau Park Foundation**  
**April 27, 2016**

**Funding of Juneau Park Foundation**

**Issue:**

A new local non-profit is being established by community members to seek additional funding sources, create partnerships with residents, local businesses and organizations, and to provide support to the CBJ Parks and Recreation Department in improving and enhancing the Department's facilities and programs. The Foundation is requesting annual funding from the CBJ to act as seed money to leverage additional money from sources and programs not currently available to the CBJ.

**Background:**

Over the last two years, Juneau residents have been organizing the formation of the Juneau Park Foundation, a local non-profit that would qualify as a 501(c)3. The purposes for which the non-profit is organized are the following:

- a. To receive gifts, legacies, and devices to be used for providing future park lands and facilities and specific recreation and park programs within the City & Borough of Juneau that may not otherwise be available from other agencies or governmental units;
- b. To promote, publicize, and encourage better understanding, appreciation, and support for the Juneau Parks and Recreation Department;
- c. To provide financial support and assistance to the Juneau Parks and Recreation Department to improve and increase stability of existing and future services and facilities;
- d. To provide increased educational awareness of the function and mission of the Juneau Parks and Recreation Department within the community as well as the services provided by the Juneau Parks and Recreation Department;
- e. To provide support and assistance wherever needed to maintain and improve professional skills and abilities, services, and facilities offered by the Juneau Parks and Recreation Department.

The Juneau Park Foundation would be modelled after the very successful Anchorage Park Foundation (APF) which was established in 2004. In 2015, the APF received nearly \$500,000 in grant money that was leveraged from their local seed money contribution from the Municipality of Anchorage. Through the APF's Challenge Grant Program, the APF made nearly \$1.2 million in park improvements through additional volunteer and local cash investments in the program. This would be the primary focus of the Juneau Park Foundation during its initial years of program development. It is expected that a key financial supporter of the Juneau Park Foundation would be the Rasmuson Foundation.

## **AFC Meeting**

## **Juneau Park Foundation**

**4.27.2016**

### **Current Status:**

The Juneau Park Foundation has developed its Articles of Incorporation, Bylaws and on 04/14/2016 submitted its application to the State of Alaska for Articles of Incorporation as a Domestic Non-profit Corporation. Certification is expected during the week of April 25, 2016. The next step would be to submit the IRS application to become a 501(c)3.

The Juneau Park Foundation is comprised of the following Board of Directors:

- John Pugh
- Ian Fisk
- Jeff Vogt
- Bob Janes
- Cathy Munoz

The Juneau Parks and Recreation Department has been part of the discussions on the formation of the Juneau Park Foundation and its current Director supports the organization of the Foundation.

The Juneau Park Foundation would also become a recognized non-profit under the Juneau Community Foundation (JCF). This is a program focus that is currently not offered by the JCF.

### **Request:**

Based on discussions with the Rasmuson Foundation (through the Juneau Park Foundation Board) and conversations with the Anchorage Park Foundation, the recommended minimum funding for the Juneau Park Foundation by the City and Borough of Juneau would be \$75,000 annually.



JEDC.org  
612 West Willoughby Ave. Suite A  
Juneau, AK 99801  
Phone 907-523-2300  
Fax 907-463-3929

**FY17 Request to CBJ for Economic Development and the JEDC  
May 4, 2016**

The Juneau Economic Development Council fosters a healthy and sustainable economic climate in Juneau and throughout Southeast Alaska. In collaboration with other organizations, JEDC implements initiatives to maintain, expand, and create jobs and economic opportunities. Since its formation in 1987, JEDC has annually received core funding from the CBJ for its operations. The Mayor and UAS Chancellor have permanent seats on the Board and the other nine members are appointed by the CBJ Assembly.

Attached to this summary cover are details of support that JEDC is seeking in FY17. This includes the annual core support to the organization, continuation of a special appropriation to support selected JEP items, plus several additional activities that JEDC would like to pursue in support of the JEP and economic development.

**FY17/FY18 CBJ Core Support of \$300,000.**

The Juneau Economic Development Council proposes to CBJ to maintain the same core funding level of the organization in FY17 & FY18 at \$300,000. (FY15 & FY16 was funded at \$300,000 and FY13 & FY14 was funded at \$325,000). Please see description in Annex.

**A. Support to select JEP initiatives of \$65,000.**

Continue to implement/address three of the four initiatives funded by CBJ in November 2015.

**B. Special Opportunity Funding**

These represent one-time funding to support JEDC to meet a specific need.

**1. Statewide STEM Education/FIRST Robotics Program: \$60,000**

*JEP Initiative: Build on our Strengths*

*JEP Initiative: Protect and Enhance Juneau's Role as Capital City*

**2. Oceans Cluster Working Group: \$50,000**

*JEP Initiative: Build on Our Strengths*

**3. Attract New Talent to Juneau: \$30,000**

*JEP Initiative: Protect and Enhance Juneau's Role as Capital City*

*JEP Initiative: Attract and Prepare the Next Generation Workforce*

**4. Develop an Expanded Entrepreneurship Practice: \$40,000**

*JEP Initiative: Build the Senior Economy*

*JEP Initiative: Build on Our Strengths*

**5. Arts and Culture Cluster Working Group: \$50,000**

*JEP Initiative: Build on Our Strengths*

Presented by: The City Manager

Introduced: 4/4/2016

Drafted by: Engineering & Public Works Department

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2742(b)**

**A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2017 Through 2022, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2017.**

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2017 through Fiscal Year 2022, and has determined the capital improvement project priorities for Fiscal Year 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Capital Improvement Program.**

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2017 - 2022," dated June 1, 2016, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2017 - 2022," are pending capital improvement projects to be undertaken in FY17:

**FISCAL YEAR 2017**  
**GENERAL GOVERNMENT FUNDING IMPROVEMENTS**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY17 BUDGET</b>
School District	School District Deferred Maintenance	\$ 600,000
	<b>General Government Funding Improvements Total</b>	<b>\$ 600,000</b>

**FISCAL YEAR 2017**  
**GENERAL SALES TAX IMPROVEMENTS**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY17 BUDGET</b>
Manager's Office	I.T. Software Updates & Upgrades	\$ 250,000
Eaglecrest	Deferred maintenance /Mountain Operations Improvements	265,000
Parks & Recreation	Park & Playground Repairs	250,000
Parks & Recreation	Sports Field Resurfacing & Repairs	235,000
	<b>General Sales Tax Improvements Total</b>	<b>\$ 1,000,000</b>

**FISCAL YEAR 2017**  
**AREAWIDE SALES TAX PRIORITIES**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY17 BUDGET</b>
Manager's Office	Vehicle and Equipment Wash Bays Planning and Design	150,000
Parks & Recreation	Deferred Bldg. Maint - Augustus Brown Pool Short Term Repair	\$ 515,000
Parks & Recreation	Deferred Building Maintenance - Centennial Hall Floor	125,000
Street Maintenance	Whittier Street	1,300,000
Street Maintenance	Pavement Management	810,000
Street Maintenance	East Street - 5th to 6th Street Improvements	400,000
Street Maintenance	McGinnis Subdivision Improvements - Ph. 2	1,000,000
Street Maintenance	Blueberry Hill Road Reconstruction	900,000
Street Maintenance	Areawide Drainage Improvements	250,000
Street Maintenance	Downtown Street Improvements (Front, Franklin, Dt Core) Ph.	1,100,000
Street Maintenance	Douglas Side Streets - F St. (3rd to 5th)	500,000
Street Maintenance	Sidewalk & Stairway Repairs	200,000
Street Maintenance	Aspen Ave Improvements (Mend Blvd to Portage)	1,000,000
Libraries / Museums	City Museum Exhibit Case Replacement	100,000
Parks & Recreation	Kax Trail Bridge River Bank Stabilization	200,000
Capital Transit	Bus Shelters/Interim Valley Transit Center Improvements	150,000
Capital Transit	Capital Transit Maintenance Shop Parking Lot Paving	200,000
Engineering	Stephen Richards / Riverside Intersection DOT Match	100,000
	<b>Areawide Sales Tax Priorities Total</b>	<b>\$ 9,000,000</b>

**FISCAL YEAR 2017**  
**TEMPORARY 1% SALES TAX PRIORITIES**  
**Voter Approved Sales Tax 10/01/13 - 09/30/18**

<b>DEPARTMENT</b>	<b>PROJECT</b>	<b>FY17 BUDGET</b>
Airport	SREF Match	\$ 800,000
Manager's Office	Bonded Debt Service	2,030,000 *
Manager's Office	Budget Reserve	1,400,000 *
Manager's Office	Willoughby Arts Center	300,000 *
Capital Transit	Maintenance Shop Renovation	2,750,000
Parks & Recreation	Deferred Building Maintenance	820,000
Parks & Recreation	Jensen-Olson Arboretum Parking Lot & Conservatory	75,000
Parks & Recreation	Twin Lake Park and ADA repairs	57,000
Parks & Recreation	Riverside Rotary Park Repairs and Safety Improvements	250,000
Parks & Recreation	Chicken Yard Park Safety Improvements	93,000
Parks & Recreation	Treadwell Mine and Historic Park Preservation	150,000

Parks & Recreation	Treadwell Ditch Trail Repairs and Bridges	150,000
Parks & Recreation	Horse Tram Trail Repairs	125,000
<b>Temporary 1% Sales Tax Priorities Total</b>		<b>\$ 9,000,000</b>

# FISCAL YEAR 2017

## MARINE PASSENGER FEE PRIORITIES (draft - Manager not done with list yet)

DEPARTMENT	PROJECT	FY17 BUDGET
Street Maintenance	Downtown Street Improvements (Franklin, Front, DT Core) Ph	\$ 900,000
Docks	Real Weather/Current Monitoring System-Phase III	\$ 97,500
<b>Harbors</b>	<b>Cruise Berth Improvements (Tug Assists)</b>	<b>\$ 70,000</b>
<b>Engineering</b>	<b>Waterfront Seawalk - Subport to Gold Creek</b>	<b>234,700</b>
<del>Engineering</del>	<del>Waterfront Seawalk - Subport to Gold Creek</del>	<del>304,700</del>
<b>Marine Passenger Fee Priorities Total</b>		<b>\$ 1,302,200</b>

# FISCAL YEAR 2017

## STATE MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY17 BUDGET
<b>Harbors</b>	<b>Cruise Berth Improvements</b>	<b>\$ 4,600,000</b>
<del>Harbors</del>	<del>Auke Bay Passenger For Hire Facility</del>	<del>4,600,000</del>
<b>State Marine Passenger Fee Priorities Total</b>		<b>\$ 4,600,000</b>

# FISCAL YEAR 2017

## WATER ENTERPRISE FUND

DEPARTMENT	PROJECT	FY17 BUDGET
Water Utility	Pavement Management Utility Adjustments	20,000
Water Utility	McGinnis Subdivision Utility Adjustments	30,000
Water Utility	Whittier Ave Improvements	150,000
Water Utility	East Street - 5th to 6th Street Improvements	70,000
Water Utility	W 8th St Reconstruction (Egan to Bridge park)	70,000
Water Utility	Downtown Street Improvements (Franklin, Front, DT Core)	150,000
Water Utility	Blueberry Hill Road - Pioneer to End	200,000
Water Utility	SCADA System Upgrades / Improvements	150,000
Water Utility	Douglas Side Streets - F St. (3rd to 5th)	50,000
<b>Water Enterprise Fund Total</b>		<b>\$890,000</b>

# FISCAL YEAR 2017

## WASTEWATER ENTERPRISE FUND

DEPARTMENT	PROJECT	FY17 BUDGET
Wastewater Utility	Pavement Management Utility Adjustments	\$ 20,000
Wastewater Utility	McGinnis Subdivision Utility Adjustments	20,000
Wastewater Utility	East Street - 5th to 6th Street Improvements	50,000
Wastewater Utility	SCADA	150,000
Wastewater Utility	Douglas Side Streets - F St. (3rd to 5th)	100,000
Wastewater Utility	Aspen Avenue - Mendenhall to Portage	100,000
Wastewater Utility	JD and Mendenhall TP Headworks	110,000
<b>Wastewater Enterprise Fund Total</b>		<b>\$ 550,000</b>

# FISCAL YEAR 2017

## DOCKS AND HARBORS ENTERPRISE FUND

DEPARTMENT	PROJECT	FY17 BUDGET
Harbors	Aurora Harbor Rebuild	\$ 2,000,000
Harbors	Statter Harbor Breakwater Safety Improvements	333,000
<b>Docks and Harbors Enterprise Fund Total</b>		<b>\$ 2,333,000</b>



**FISCAL YEAR 2017  
LANDS FUND**

<b>DEPARTMENT</b>	<b>PROJECT</b>	
Lands	Stabler Quarry Infrastructure and Expansion	\$ 180,000
Lands	Pederson Hill 80 Lot Subdivision and Infrastructure	1,500,000
<b>LANDS Enterprise Fund Total</b>		<b>\$ 1,680,000</b>

**FISCAL YEAR 2017  
HOSPITAL ENTERPRISE FUND**

<b>DEPARTMENT</b>	<b>PROJECT</b>	
Hospital	Operating Room Renovation	\$ 2,000,000
Hospital	Child and Adolescent Mental Health Unit	1,000,000
Hospital	Information Services Facility	1,000,000
Hospital	Roof for Medical Arts Building	250,000
Hospital	Roof Replacement - RRC	300,000
<b>HOSPITAL Enterprise Fund Total</b>		<b>\$ 4,550,000</b>

**ORDINANCE 2016-09 CAPITAL PROJECTS FUNDING TOTAL** **\$ 31,775,200**

**ORDINANCE 2016-09 OPERATIONS PROJECTS FUNDING TOTAL** **\$ 3,730,000 \***

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2017-2022," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY17, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

**FISCAL YEAR 2017  
AIRPORT UNSCHEDULED FUNDING**

<b>DEPARTMENT</b>	<b>PROJECT</b>	
Airport	Exit Lane Improvements	\$ 450,000
Airport	Passenger Terminal Parking Lot Repairs	100,000
Airport	Elevator/Misc Terminal ADA Improvements	900,000
Airport	Old Dining Room Reconfiguration	50,000
Airport	First Floor Restroom Renovation	100,000
Airport	Terminal East End Doors / Vestibule	75,000
Airport	Admin/Badging Office Reconfiguration	100,000
Airport	Main Stairwell Lighting Upgrades	35,000
Airport	RSA (Ph 12) Construct NE/NW Areas	6,586,667
Airport	Design Taxiway A and E-1 Rehab	1,280,000
Airport	Tenant Space Reconfiguration (2nd Floor North)	80,000
<b>Airport Funding Total</b>		<b>\$ 9,756,667</b>

**FISCAL YEAR 2017  
UNSCHEDULED FUNDING REQUESTS**

<b>DEPARTMENT</b>	<b>PROJECT</b>	
<b>(State Priority Requests)</b>		
Wastewater Utility	Biosolids Long Term Treatment and Disposal	\$ 5,000,000
Fire	Platform Ladder Truck	700,000
Parks & Recreation	Auke Lake Wayside Launch Ramp and Trail System Conn.	400,000
Harbors	Phase II Aurora Harbor Rebuild	11,000,000
<b>(Other Requests)</b>		
Wastewater Utility	Biosolids and Treatment Plant Headworks - ADEC Loan	\$ 10,000,000
Capital Transit	Valley Transit Center (FTA Grant)	\$ 800,000
<b>Unscheduled Funding Total</b>		<b>\$ 27,900,000</b>

Res. 2742(b)

**Section 2. Fiscal Year 2017 Budget.** It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY17 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2017 Budget.

**Section 3. State and Federal Funding.** To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

**Section 4. Effective Date.** This resolution shall be effective immediately upon adoption.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kendell D. Koelsch, Mayor

Attest:

\_\_\_\_\_  
Laurie J Sica, Municipal Clerk

**City and Borough of Juneau**  
**ASSEMBLY FINANCE COMMITTEE**  
**May 11, 2016**

**FY17 Capital Improvement Program – Potential Deferral of Projects and State of Alaska Request for Project Cost Share**

**Issue:**

The Assembly Finance Committee requested a list of \$2M of Capital Improvement projects for which funding could be deferred six or more months. There are two general reasons for requesting this list – uncertainty about the State and its budgeting process and the possibility/likelihood that sales collections in this fiscal year will run short of prior estimates.

**Current Status:**

Below is a list of \$2.125M of projects that could be deferred for six months with short narratives. The City Manager tried to spread recommended deferrals across our various programs.

**JSD Deferred Maintenance - \$300,000**

Reducing the appropriation by one half of the funds will not affect the critical path. School and other facility projects take a while to plan and implement, and most improvements occur in the summer months so as to not disrupt the educational system. Planning & design can proceed in absence of these funds, with bidding to occur shortly after the first of the year for summer construction.

**Pavement Management - \$810,000**

Deferring these funds six months would not affect the critical path of completing these road surfacing repairs. FY17 funded pavement projects will happen during the summer of 2017, with bidding occurring late next winter.

**Kax Trail Bridge and Bank Stabilization - \$200,000**

This is a long term problem that is not changed by a six month delay.

**Augustus Brown Pool Short Term Repairs - \$515,000**

The AB Pool funds would be used to replace and repair aging and failed doors and windows, repair rot, replace cracked sidewalks, replace roof penetrations, and repair and replace miscellaneous pool equipment. The list of repairs was recommended in the 2014 Augustus Brown Pool Condition Survey, and these repairs were recommended to be completed in the short term of 0-5 years.

**AFC Meeting****FY17 CIP****5.11.2016****Willoughby Arts Center - \$300,000**

In the voter approved project sales tax, we selected the WAC for \$1M of funding for construction. The original concept was to provide these funds on the books so that the JAHC could demonstrate significant local support to other potential funders. The JAHC has already received \$200,000 of that amount, some of which has been used for facility planning. The facility concept is far from being ready for construction.

**CIP State DOT&PF Requested Increment****Court Plaza Building – Possible Canopy - \$120,000 – Fund Source Hotel Tax**

The State of Alaska DOA is planning a project to remove and replace the siding on the Court Plaza Building (aka the Spam Can). The DOA has asked CBJ if the CBJ would consider funding \$120,000 or the estimated \$340,000 cost of the project. See attached letter from Rorie Watt dated March 9, 2016 for further details.

Basis for proposing use of hotel tax fund balance

Visitor's to Juneau paying the hotel tax is not solely related to tourism related activities. Both business and state government visitors are paying hotel tax. It is an appropriate option to allocate some hotel tax available fund balance to completing a gap in the building rain canopies leading to the state capital and state office buildings. There is currently an available fund balance of \$600,000 in the hotel tax fund.



City and Borough of Juneau  
Engineering & Public Works Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0800 Facsimile: 463-2606

DATE: March 9, 2016

TO: Maria Gladziszewski, Chair Assembly PWFC

FROM: Rorie Watt, P.E., Director, Engineering & Public Works Department *DWR*

RE: Court Plaza Building – Possible Canopy

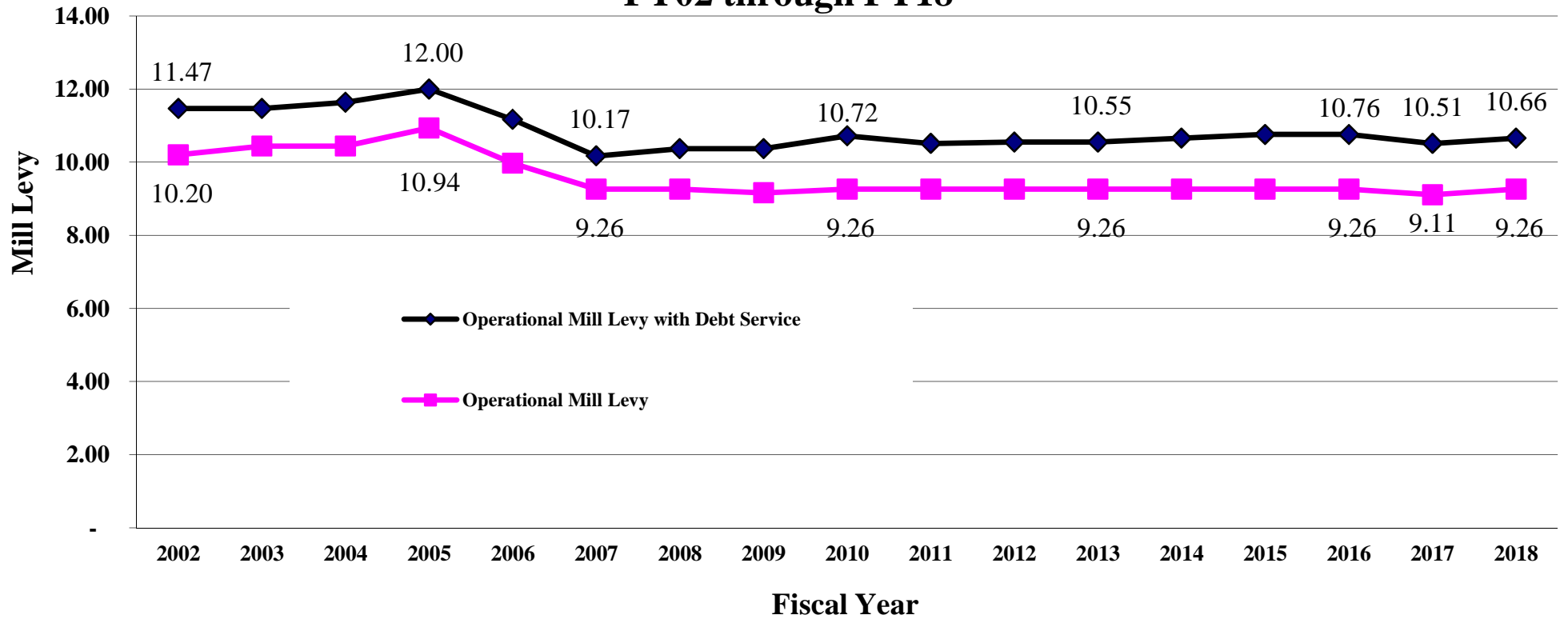
The State of Alaska Department of Administration (DOA) is planning a project to remove and replace the siding on the Court Plaza Building (aka the Spam Can). The original exterior wall system is failing and is need of repair.

The building does not currently have a canopy on the face of the Main Street side of the building and DOA has asked our staff if the CBJ would consider participating in the cost of a new canopy that would be constructed within the siding project. DOA does not have sufficient funds programmed for the addition of a canopy, nor is it required by code. DOA's architect has calculated a preliminary project estimate of \$340,000 for the canopy and proposed a CBJ share of \$120,000. Additionally, DOA proposes to request \$100,000 from the Juneau Community Foundation to complete a three way funding proposal.

CBJ has not participated in the cost of canopy construction on non CBJ owned buildings. However, CBJ has constructed free standing canopies in front the Alaska Office Building (AOB- Health & Social Services) and the Court Building. The canopies are popular with residents, visitors and legislators. A Court Plaza Building canopy would add in additional sidewalk coverage between the DTC parking garage and the Capitol building.

Other than indicating whether staff should pursue additional information, no action is requested nor is any recommendation made at this time. We will follow up with DOA staff on their preliminary design and cost estimates. Any proposed contribution could be considered during the budgeting process as an addition to the Better Capital City fund.

**City and Borough of Juneau  
Mill Levy  
FY02 through FY18**



**City and Borough of Juneau**  
**Assembly Finance Committee Meeting**  
**April 27, 2016**

**CBJ Mill rate for Introduction of FY17 & 18 Budget - April 04, 2016**

	Mill Rate						Revenue Raised			Tax Revenue Change	
Fiscal year	Area wide	RSA	FSA	Total Operating	Debt Service	Total	Operating	Debt Service	Total	\$ Increase (Decrease) FY17 to 16	\$ Increase (Decrease) FY18 to 17
Manager's Introduced Budget											
2016	6.7	2.2	0.36	9.26	1.5	10.76	40,334,800	6,762,000	47,096,800		
2017	6.45	2.3	0.36	9.11	1.4	10.51	41,436,500	6,573,000	48,009,500	912,700	
2018	6.7	2.2	0.36	9.26	1.4	10.66	42,137,000	6,573,000	48,710,000		700,500
Total Mill rate Decrease FY16 to 17						-0.25	1,101,700	(189,000)	912,700	912,700	
Total Mill rate Increase FY17 to 18						0.15	700,500	0	700,500		700,500

**Option - Leave FY17 & 18 Total Mill Rate Unchanged form FY16**

2017	6.8	2.2	0.36	<b>9.36</b>	1.4	<b>10.76</b>	42,377,000	6,573,000	48,950,000	<b>1,853,200</b>	
2018	6.8	2.2	0.36	<b>9.36</b>	1.4	<b>10.76</b>	42,377,000	6,573,000	48,950,000		<b>1,853,200</b>
<b>Total Mill rate Decrease FY16 to 17</b>						<b>0</b>					
<b>Total Mill rate Increase FY17 to 18</b>						<b>0</b>					

Presented by: The Manager  
Introduced: May 23, 2016  
Drafted by: Finance

**ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2015-20(AR)**

**An Ordinance Appropriating to the Manager the Sum of \$53,100 as Additional Funding for the Airport Rescue and Fire Fighting (ARFF) Cost Center; Funding Provided by the Juneau International Airport Operating Revenues.**

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is a noncode ordinance.

**Section 2. Appropriation.** There is appropriated to the Manager the sum of \$53,100 for the Juneau International Airport.

**Section 3. Source of Funds**

Juneau International Airport Operating Revenues	\$53,100
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**Section 4. Effective Date.** This ordinance shall become effective upon adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kendell D. Koelsch, Mayor

Attest:

\_\_\_\_\_  
Laurie J. Sica, Municipal Clerk



**Ordinance 2015-20(AR)**  
**Manager's Report**

This is a Supplemental Appropriation to the FY16 Airport operating budget for additional expenses in the Airport Rescue & Fire Fighting (ARFF) cost center. The ARFF station responding capabilities must be increased to meet FAA requirements (ARFF Index) for the higher frequency of large aircraft used by Alaska Airlines. FY16 Airport revenues are projected to be sufficient for this increase in expenses.

The Airport Board approved this action at their April 27, 2016 Special Meeting.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

## ASSEMBLY FINANCE COMMITTEE

**May 11, 2016**

### FY15 Net PERS/TRS Pension Liability by Fund

Effective for the fiscal year ended June 30, 2015, the Governmental Accounting Standards Board (GASB) requires a change in the financial reporting for “unfunded” pension liability. GASB Statement No. 68 requires governments to include the net pension liability in their financial statements and to include the change in this liability as a current expense. This information has only been included in the Notes to the Financial Statements in the past. Since 2009 the annual funding of the pension liability has come from two sources – direct contributions made by CBJ and on-behalf contributions made by the State. This funding arrangement is the result of legislation adopted in 2008. It is anticipated that this liability would be paid off over the next 24 years. There is some concern being expressed by several communities that a provision in the updated pension liability legislation that passed in 2014 could have the effect of transferring a larger portion of the unfunded liability to local governments over the next several years.

<b>General Governmental</b>	\$ 31,710,263
<b>Enterprise:</b>	
<b>Airport</b>	1,901,235
<b>BRH</b>	33,631,104
<b>Docks</b>	694,070
<b>Harbors</b>	978,909
<b>Water</b>	1,173,696
<b>Waste Water</b>	2,409,677
<b>Waste Management</b>	118,885
<b>Total Ent.</b>	40,907,576
<b>School District</b>	30,938,735
<b>Internal Service:</b>	
<b>Risk</b>	348,900
<b>Fleet</b>	439,925
<b>Total IS.</b>	788,825
<b>Total CBJ Liability</b>	<u><u>\$ 104,345,399</u></u>

<b>Net Amount booked as a Liability in the State of Alaska's Financial Statements</b>	<u><u>\$ 165,971,283</u></u>
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<b>Total unfunded Liability related to CBJ</b>	<u><u>\$ 270,316,682</u></u>
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City and Borough of Juneau

Engineering Department

155 South Seward Street

Juneau, Alaska 99801

Telephone: 586-0800 Facsimile: 463-2606

DATE: May 8, 2016

TO: Assembly Lands and Finance Committees

FROM: Rorie Watt, P.E., City Manager

RE: Renninger Subdivision/Jackie Street – PDG Proposal

As a response to our request for letters of interest to the new Jackie Street Subdivision, we have received a proposal to form a public private partnership (PPP) for the development of a significant number of housing units. Major details of the proposal include:

1. CBJ Provides ~\$800K of Land to the project
2. CBJ Retains Ownership of the Land
3. Developer Provides Financing (current estimate \$16M)
4. Developer Constructs up to 90 housing units
5. Developer is Guaranteed a Fee of approx. \$1.8M
6. CBJ Guarantees Developer Investment Returns (\$1-\$1.4M/year) for 30 Years
7. CBJ Becomes Owner of the Development at the end of 30 Years

The Assembly is faced with major policy questions including:

- A. Is CBJ willing to accept this type of risk to help solve our housing problems?
- B. If so, is this type of proposal acceptable?
- C. Could CBJ provide more favorable financing on its own?
- D. Are there other developers who would compete to provide alternate terms if we were open to forming a PPP?

Attached is a much more detailed memorandum from our staff. The issues are complex blend of financial terms and public policy decisions. I also add the caveat that all of the numbers are preliminary estimates and should be treated as such. Given that Municipal risks are significant and that the decisions will last for 30 years, I recommend that we proceed very cautiously with this type of idea.

## **City and Borough of Juneau May 11, 2016**

### **Staff Overview of PDG Development Proposal for Renninger Subdivision/Jackie Street**

The CBJ has received a unique development proposal to create 90 rental units on three parcels of land in the Renninger subdivision. This proposal will put the CBJ into the business of residential development, property ownership and management.

The policy question before the Assembly is: Is the need to create additional housing in the community a high enough priority for the city to build market rate apartments in direct competition with the private sector and take on the related financial risks of the project?

Prior to embarking the project, staff believes the Assembly needs to understand the basics of the proposal and the potential risks and rewards it represents to the organization and community. There are two main issues to consider with the PDG proposal – 1) The responsibilities and risks of the CBJ's role as Project Sponsor and 2) the income target that makes the PDG proposal a fair market housing development deal.

#### **Proposal Details**

The CBJ would make available at cost 3 land parcels (6.2 acres), for a period of 30 years to the development. The land has a market value of \$806,000 (PDG pro forma = \$714,000) and represents the city's "seed money" in the project. PDG would develop the property and initial investment capital to develop 90 rental units. As a rough estimate the PDG pro forma notes a total project investment of close to \$15.8 million. The investors would be paid an initial development fee of approximately \$1.8 million (11.4%) with a guaranteed a monthly investment return between \$1 million (6.3%) and \$1.4 million (8.9%) over 30 years -- primarily through the collection of future rent.

The objective would be to rent out the properties to meet a targeted housing need (workforce housing at 80 – 120% of average medium income) in Juneau and use the collected rental income to cover expenses including: 1) operating costs, 2) deferred maintenance reserve and 3) guaranteed investment return. During the 30 year financing period, a third party property Management Company would be hired to manage the facility -- or, the CBJ could manage the property. Either way, the CBJ would be responsible for ensuring that units were occupied and rent was paid to the investors. The CBJ would be the owner of the properties and assume the risks that come with property ownership. At the end of 30 years, the depreciated development would fully revert to the CBJ and could continue to be managed by the city or sold to another investor.

**Important:** The cost projections and financing terms for the project provided by PDG development are preliminary and subject to change during a Memorandum of Understanding (MOU) process. For example, the preliminary pro forma noted equity rates of 3.5%, phone conversations mentioned rates in the 5-6% range. Also,

**Staff Overview PDG Proposal - Renninger Sub/Jackie St.****5.11.2016**

depending on the lots to be developed, the design and development pricing may change leading up to a final contract.

**The CBJ as Project Sponsor**

In the proposal PDG will provide financial equity and develop the proposed 90 rental units while the CBJ fulfills the role of project sponsor. Typically, partners that fulfill the role of project sponsor with for-profit developers like PDG for housing development are non-profit organizations or community development organizations that routinely develop affordable housing (80% AMI and below) or target a certain population (veterans, special needs, etc.) that fits their mission and fulfills a need in the community.

Advice given to these agencies prior to entering a housing development partnership is to carefully consider organizational mission, capacity and experience, resources, and objectives for the project. The CBJ should do a similar evaluation.

**Mission:**

- Does the CBJ want to build, own, and manage market rate housing?

**Capacity and Experience:**

- PDG as a for-profit developer has participated in affordable housing development projects (80% AMI and below) with non-profit agencies and community development organizations as project sponsors; entities that are active in day-to-day operations of housing (property management, services) and that have access to federal and state housing programs because of the income target.
- The CBJ is not involved in the day-to-day operation of housing and the proposed income target (80%-120% AMI) provides no rental safeguards through outside state or federal resources to ensure rents will be paid over the 30-year period.
- PDG didn't indicate experience with this type of project for the income target. (80%-120%).
- Staff time and contract management through the MOU negotiation, development, and 30-year lease period should be considered, as well as the capacity needed to operate or sell the market rate rental property on the backend.

**Resources:**

- Is the PDG Development proposal the most cost efficient approach to developing market-rate rental housing – if CBJ wants to get into this business?
- Does the CBJ want to finance the project using venture capital instead of some other mechanism? (bonding)

**Objectives for the Project:**

- Is the need to create additional housing in the community a high enough priority for the city to build market rate apartments in direct competition with the private sector and take on the related financial risks of the project?

**Risks and Rewards**

There are several risk factors that CBJ can control or influence and several that we cannot. Risks we do not control are unexpected development costs during the construction phase and future market rental demand.

**Higher Construction Costs:** The higher the construction costs are, the more long term financial exposure the city will have in terms of covering project costs through rentals. That said, it is critical that the construction quality be high enough that deferred maintenance issues are not exasperated and that the building's quality continues to attract renters over time

**Future Market Rental Demand:** If the housing market stays strong for 30 years and provides reasonable rents and a low vacancy factor this could be a good investment, if not the city will be responsible to make up the difference to cover the annual guarantee to the investment company. Lease payments to the financing firm over 30 years could be a 30 year commitment to cover revenue shortfalls.

Also, 90 units could be ambitious given the lots, wetlands, etc.

Risks we can influence are certain development and operating costs which will lower the overall financial exposure.

**Gravel:** The CBJ could provide free gravel for site preparation. There is a major risk in being able to develop a viable affordable workforce housing project but have rent levels sufficient to cover operating and deferred maintenance costs. The private sector has largely not been able to achieve this goal. The objective of investing more of the CBJ resources up front (land and gravel) is to make it easier for ongoing rents to cover ongoing financial obligations.

On a final note, it is possible that the objective of this project could be met through alternative sources. As an example, the CBJ could act as the developer and fund the cost of the project build through bond sales rather than a paying a private investment company and developer. It is unclear if this option would result in a more affordable project over the long term.

## Income Targeting

The Pacific Development Group proposal targets workforce housing with an income level in the range of 80%-120% AMI for the 90 rental units. Workforce housing is a newer term, one that isn't recognized by the Department of Housing and Urban Development, and a term that has been used nationally to often include a wider income range (50%-120% AMI). (Note: The targeted rental rates in the proposal aren't completely set as PDG indicated flexibility to meet the CBJ's needs and would also be impacted by changes in development costs.)

### Juneau Income Limits for 2016:

	1 Person	2 Person	3 Person	4 Person
<b>120% Area Median income</b>	\$ 81,312	\$ 92,928	\$ 104,544	\$ 116,160
<b>Area Median income</b>	\$ 67,760	\$ 77,440	\$ 87,120	\$ 96,800
<b>80% Area Median Income</b>	\$ 54,208	\$ 61,952	\$ 69,696	\$ 77,440

There are a number of issues to consider with the 80%-120% PDG proposed income target.

- Major Federal and State Housing Program income targets fall in the 80% AMI (low-income) and below range. The rationale for these income targets is that because funding and resources are limited, lower-income and more severely rent-burdened households should be provided with the resource.
- There are no matching housing development funds or rental assistance/housing voucher programs available in the 80%-120% income range – meaning 30-year of lease payments would also be a commitment to potential revenue shortfalls.
- PDG as a for-profit developer has participated in affordable housing development projects (80% AMI and below) with non-profit agencies and community development organizations as project sponsors – entities that are active in day-to-day operations of housing (property management, services) and that have access to federal and state housing programs because of the income target. The CBJ is not involved in the day-to-day operation of housing and the income target provides no outside state or federal resource to ensure rents will be paid.

## **Assembly Finance Committee (AFC)**

**FY17/18 Proposed Budget Calendar and Key Dates – as of 5/11/16 @ 2:00 PM**

**Wednesdays at 5:30 p.m., unless otherwise stated**

### **APRIL**

#### **4<sup>th</sup> Special Assembly Meeting – 6pm**

Special Assembly Meeting to Select Deputy Mayor/Choose Assembly Seats, Introduce FY17/18 budget, Assembly photo, immediately Followed by Committee of the Whole meeting, Chambers

- A. Introduction of the general operating (CBJ) budget ordinance
- B. Introduction of the general operating School District budget ordinance
- C. Introduction of the mill levy ordinance
- D. Introduction of the CIP resolution

#### **6<sup>th</sup> AFC Meeting #1**

- A. Distribution of the Operating Budget, Capital Budget and Capital Improvement 6-Year Plan
- B. FY17/18 Proposed Budget Overview
- C. School District Budget Presentation
- D. Capital Improvement Projects Program Budget/Plan
- E. Marine Passenger Fee Recommendations
- F. Ord. 2015-20(AJ)
- G. Property Assessment Process

#### **11<sup>th</sup> Regular Assembly Meeting**

#### **13<sup>th</sup> AFC Meeting #2**

- A. Capital Improvement Projects Program Budget/Plan
- B. Eaglecrest Ski Area (Matt Lillard)
- C. Docks & Harbors (Carl Uchtyl)
- D. Juneau International Airport (Patty Wahto (deLaBruere))
- E. Lands JAHLC Lease
- F. Marine Passenger Fee Recommendations

#### **20<sup>th</sup> Special Assembly Meeting at 5:30pm - Followed by Assembly Finance Committee**

#### **20<sup>th</sup> AFC Meeting #3**

- A. Juneau Convention and Visitors Bureau (Liz Perry)
- B. Bartlett Regional Hospital (Alan Ulrich, CFO)
- C. Video-Web Streaming of Assembly Meetings
- D. Alaska Committee Presentation (Wayne Jensen)
- E. FY16 Supplemental Ordinances: 2015-20(AL) & 2015-20(AM)

#### **27<sup>th</sup> Special Assembly Meeting at 5:30pm - Followed by Assembly Finance Committee**

The Assembly must furnish the School District with a statement (motion) of the amount of local funding to be made available for FY17 School District operations. (Charter Section 13.6 (b))

The following actions must be done by May 1 per Charter Section 9.6.

- A. Public hearing on the CBJ operating budget ordinance
- B. Public hearing on the School District operating budget ordinance
- C. Public hearing on the capital improvement program resolution
- D. Public hearing on the on the mill levy ordinance



**Assembly Finance Committee (AFC)**

**FY17/18 Proposed Budget Calendar and Key Dates – as of 5/11/16 @ 2:00 PM**

**Wednesdays at 5:30 p.m., unless otherwise stated**

**APRIL cont.**

- 27<sup>th</sup> AFC Meeting #4 (Immediately following Special Assembly Meeting)**
- A. Juneau Arts and Humanities (JAHC) Presentation (Nancy DeCherney)
  - B. Youth Activities Board (YAB) Presentation (John White / Dave Pusich)
  - C. Juneau Parks Foundation Discussion (Chris Mertl)
  - D. Proposed Mill Rate Presentation
  - E. Debt Service Presentation

**MAY**

- 2<sup>nd</sup> Regular Assembly Meeting**
- 4<sup>th</sup> Special Assembly Meeting at 5:00pm - Followed by Assembly Finance Committee**  
The Assembly will interview potential Planning Commission Members.
- 4<sup>th</sup> AFC Meeting #5 (Immediately following Special Assembly Meeting)**  
*Meeting for overflow items or new requests that come up during budget process.*
- A. JEDC - Budget Resources for Implementing Economic Plan (Brian Holst)
  - B. Taxation of Goods & Services Sold Aboard Cruise Ships
- 11<sup>th</sup> AFC Meeting #6**
- A. *Pending Items List / Final Budget Decisions*
  - B. *FY16 Supplemental Review*
- 18<sup>th</sup> AFC Meeting #7 – If Necessary**
- 23<sup>rd</sup> Assembly Meeting**
- A. *Adoption of the general operating (CBJ) budget ordinance*
  - B. *Adoption of the School District's general operating budget ordinance*
  - C. *Adoption of the CIP resolution*
  - D. *Adoption of the mill levy ordinance*

**By May 31, the assembly must appropriate the amount to be made available from local sources for school purposes (Charter Section 13.6)**

**JUNE**

- ~~**1<sup>st</sup> AFC Meeting #8 - CANCELLED**~~
- ~~**8<sup>th</sup> AFC Meeting #9 - CANCELLED**~~
- 13<sup>th</sup> Regular Assembly Meeting**  
Adoption of Budget, if not adopted on May 23<sup>rd</sup>.

The Charter requires that the following budget actions be made by **June 15<sup>th</sup>**.  
Appropriating Ordinances Adopting a Budget (Charter Section 9.7 (a))  
Mill Levy Ordinance (Charter Section 9.7 (b))  
CIP by Resolution (Charter Section 9.8)