

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

August 25, 2014 7:00 PM

Assembly Chambers - Municipal Building
Regular Meeting No. 2014-23

Submitted by: _____
Kimberly A. Kiefer
City and Borough Manager

I. FLAG SALUTE

II. ROLL CALL

III. SPECIAL ORDER OF BUSINESS

A. **Public Works Administrative Officer II, Maggie (Ford) Swanson**

IV. APPROVAL OF MINUTES

V. MANAGER'S REQUEST FOR AGENDA CHANGES

VI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

VII. CONSENT AGENDA

A. Public Requests for Consent Agenda Changes, Other Than Ordinances for Introduction

B. Assembly Requests for Consent Agenda Changes

C. Assembly Action

1. Ordinances for Introduction

- a. **Ordinance 2014-24(D) An Ordinance Appropriating to the Manager the Sum of \$495,000 as Additional Funding for the Mendenhall Valley Public Library Capital Improvement Project; Grant Funding Provided by the Rasmuson Foundation.**

This ordinance would appropriate an additional \$495,000 for the furniture, fixtures, and equipment for the Mendenhall Valley Public Library, currently under construction.

Grant funding is provided by the Rasmuson Foundation. There is no CBJ match requirement for this grant.

At its April 7, 2014 meeting the Assembly approved Resolution 2684, authorizing the application for this grant.

The Public Works and Facilities Committee reviewed this ordinance at its August 18, 2014 meeting and recommended forwarding to the full Assembly for approval.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

- b. **Ordinance 2014-24(H) An Ordinance Appropriating to the Manager the Sum of \$1,574,466 as Funding for the Evaluation and Construction of Joint City, State, and Federal Parking Improvements in the Willoughby District, Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.**

This ordinance would appropriate \$1,574,465.52 of an Alaska Department of Commerce, Community and Economic Development legislative grant to the new Willoughby District Parking Capital Improvement Project (CIP). CBJ received this grant to evaluate, and partially fund CBJ, State of Alaska, and Federal employee parking improvements in the Willoughby District.

The Public Works and Facilities Committee reviewed this ordinance at its August 18, 2014 meeting, and recommended forwarding to the full Assembly for approval.

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

2. Transfer

- a. **Transfer T-957 This ordinance transfers \$163,000 from CIP S02-089 (Harborview Renovation) to CIP S02-094 (Gastineau Elementary Renovation).**

This ordinance would transfer \$163,000 from CIP S02-089 (Harborview Renovation) to CIP S02-094 (Gastineau Elementary Renovation).

This transfer will allow payment of all remaining claims on the Gastineau renovation project.

The Manager recommends approval of this transfer.

- b. **Transfer T-958 transfers \$7,772 from CIP P41-059 (Parks & Playground Improvements) to CIP P46-093 (Trailhead Information Kiosks).**

This would transfer \$7,772 from CIP P41-059 (Parks & Playground Improvements) to CIP P46-093 (Trailhead Information Kiosks).

In February 2012 CBJ received a \$36,380 grant from State of Alaska – DNR for the construction of information kiosks for approximately 15 CBJ trailheads. It was adopted with ordinance 2011-11(AD). A \$10,211 match was required which was to be met with staff time provided by CBJ employees and volunteer labor from SAGA. SAGA was unable to meet the volunteer requirement.

To close this project and finalize the grant a transfer of \$7,772 from the Parks & Playgrounds CIP to the Trailhead Kiosk CIP is required as a match.

The Manager recommends approval of this transfer.

- c. **Transfer T-959 transfers \$90,000 from CIP P46-090 (OHV Park Site Analysis) to CIP NEW P46-099 (Parks & Rec Department Review).**

In pursuit of an Assembly goal, the Manager has asked for assistance in locating

sufficient funds to do a review of the Parks and Recreation, Police, and Fire Departments.

Due to the difficulties of finding an acceptable site, the OHV planning CIP has stalled. Given our financial situation, it does not appear likely that this CIP goal will move forward in the near future. Given that, it was recommended to transfer funds from the OHV CIP to a new CIP which would fund the departmental review effort.

The OHV project holds approximately \$240K of sales tax. A preliminary estimate provided by a consultant to the Manager's Office for a department review totaled approximately \$90K.

The Public Works and Facilities Committee reviewed this transfer at its July 14, 2014 meeting, and recommended forwarding funding for the Parks and Recreation Department review to the full Assembly for approval.

The Manager recommends approval of this transfer.

VIII. PUBLIC HEARING

A. Ordinance 2013-11(BE) An Ordinance Appropriating to the Manager the Sum of \$11,900 as Funding for the Purchase of Artwork for the Juneau-Douglas City Museum; Grant Funding Provided by the Rasmuson Foundation Art Acquisition Fund.

This ordinance would appropriate a private grant of \$11,900 administered through the Rasmuson Foundation Art Acquisition Fund.

The grant provided for the purchase of the following artwork: Boat in Berners Bay, Trophy Bear # 1, Under the Canopy, Observatory, Alaskan Devil Jungle, Keet Gweili, and Woven Octopus Bag.

There is no CBJ match requirement for this grant.

The Manager recommends this ordinance be adopted.

B. Ordinance 2014-24(C) An Ordinance Appropriating to the Manager the Sum of \$2,266,000 as Funding for the State of Alaska's Designated Legislative Grant Projects; Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.

This ordinance would appropriate \$2,266,000 for 4 Alaska Department of Commerce, Community and Economic Development legislative grants to the below new or existing programs or Capital Improvement Projects (CIP's). These projects were requested as part of the 2014 State Legislative Requests.

Last Chance Basin Well Field Upgrades: \$1,350,000

Project Description: Last Chance Basin Well Field needs critical infrastructure upgrades for Juneau's primary water source. This includes drilling 2 new production wells and if funding remains, re-drilling/rehabbing existing wells to meet system capacity needs that will allow wells to cycle and regenerate.

At its June 2, 2014 meeting the Public Works and Facilities Committee reviewed this request and recommended forwarding to the full Assembly for approval.

Salmon Creek Water Treatment Facility Secondary Disinfection: \$650,000

Project Description: Salmon Creek Water Treatment Facility secondary disinfection system improvements to meet ADEC/EPA LT2 rule by October 2015. Not only will this meet the disinfection requirement but it will allow the plant to operate during high turbidity related times when it has to be shut down. This will make the Salmon Creek facility a more reliable source of treated water for the Borough.

At its June 2, 2014 meeting the Public Works and Facilities Committee reviewed this request and recommended forwarding to the full Assembly for approval.

Fire Department Mobile Data Terminals \$66,000:

Project Description: Install 9 mobile data terminals in first response fire department apparatus.

School District Curriculum Materials: \$200,000

Project Description: To purchase new texts and related materials for elementary students.

At its April 28, 2014 meeting the School Board reviewed and approved this request.

The Manager recommends this ordinance be adopted.

C. Ordinance 2014-24(E) An Ordinance Appropriating to the Manager the Sum of \$110,000 as Funding for the Emergency Management Performance Grant; Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

This ordinance would appropriate \$110,000.00 for the 2014 Emergency Management Performance Grant (EMPG) from the Alaska Department of Military and Veterans Affairs for the City and Borough of Juneau Alaska.
State Grant Number: 14EMPG-GR35586

These funds would be provided to reimburse the City and Borough of Juneau, Emergency Programs Division, for costs incurred in direct support of the goals and activities of the Emergency Management Performance Grant. This includes employee payroll for three CBJ Staff members in the performance of Emergency Management functions in planning, training, and exercise within the grant performance period.

EMPG Performance includes, but is not limited to the following tasks:

- 1 Preparing the jurisdictions Local Capability Assessment (LCA) Document for the State.
- 1 Required attendance at the Bi-Annual Conference State's Multi-Year Training and Exercise Plan Workshop (TEPW), and development of a local jurisdiction Multi-Year Training and Exercise Plan be submitted to DHS&EM at the TEPW.
- 1 Participation in exercises during the performance period.
- 1 Continued utilization and work towards compliancy with the National Incident

Management System (NIMSCAST).

- 1 Completion of the FEMA Independent Study Professional Development Series.
- 1 Timely submission of quarterly progress reports.

There is a dollar-for-dollar, in-kind match requirement which is provided through CBJ Emergency Management staff personnel services.

The Manager recommends this ordinance be adopted.

D. Ordinance 2014-24(F) An Ordinance Appropriating to the Manager the Sum of \$18,448 as Funding for the Local Emergency Planning Committee; Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

This ordinance would appropriate \$18,448 for the 2015 LEPC Grant from the Alaska Department of Military and Veterans Affairs for the Local Emergency Planning Committee. State Grant Number- 15LEPC- GR35602

These funds are slated to support the goals and activities of the Juneau Local Emergency Planning Committee (LEPC). Activities funded by this grant include:

- 1 LEPC Support Services (Admin Labor)
- 1 LEPC Support Services (Postal Services, Printing/Copying)
- 1 LEPC Equipment
- 1 Outreach Projects and Media Campaigns
- 1 Emergency Preparedness Brochures/ Handouts/ and Flyers
- 1 Local Training Events
- 1 Community Emergency Response Team Training Support.

There is no CBJ match requirement for this grant.

The Manager recommends this ordinance be adopted.

E. Ordinance 2014-24(G) An Ordinance Appropriating to the Manager the Sum of \$93,750 as Funding for the Juneau International Airport Runway 26 MALSR Capital Improvement Project; Grant Funding Provided by the Alaska Department of Commerce, Community and Economic Development.

This ordinance would appropriate \$93,750 for the Runway 26 MALSR (Medium-Intensity Approach Lighting System with Runway Alignment Indicator Lights) capital project. Funding is provided by a Designated Legislative Grant from the Department of Commerce, Community, and Economic Development (DCCED). This funding was part of the 2014 State/Federal Project Funding Requests.

Additional project funding is anticipated from the Federal Aviation Administration (FAA).

The Airport Board reviewed this action at its August 13, 2014 meeting, and recommended forwarding to the full Assembly for approval.

The Manager recommends this ordinance be adopted.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Late Filed Senior Citizen Hardship Exemption Application - Marion Simpson

On August 11, 2014, Marion Simpson filed a late application for the 2014 Senior Citizen Real Property Hardship Exemption. The code places the authority of approving late claims with the Assembly.

Per 69.10.020(C): The assembly, for good cause shown, may waive the claimant's failure to a make timely application for an exemption under subsection (A) or CBJ 69.10.0210 and authorize the assessor to accept the application as if filed timely.

Ms. Simpson states that she filed late due to the fact that she is eighty-six years old and that her memory fails her on some important issues. The approval of this late filing would result in a loss of \$2,569.31 in revenue to the City. The Assessor's Office has reviewed the application and has determined Ms. Simpson has an income ratio that would qualify her for the exemption had it been filed in a timely manner.

The Manager recommends the Assembly authorize the assessor to accept the application as if filed timely.

XI. STAFF REPORTS

XII. ASSEMBLY REPORTS

- A. Mayor's Report
- B. Committee Reports
- C. Liaison Reports
- D. Presiding Officer Reports

1. Joyce and Jody Vick vs. Animal Control Board Appeal before the Assembly

On July 21, 2014, the Assembly heard the appeal of the “dangerous animal” designation of the appellants’ dog Sushi. The final decision is before the Assembly for adoption.

CBJ Code 01.50.140, Decisions on Appeal, provides that the proposed decision and any objections to the proposed decision shall be placed before the appeal agency at the first regular meeting at which the matter may be scheduled or at a special meeting called for that purpose. No written objections were received from the parties.

XIII. ASSEMBLY COMMENTS AND QUESTIONS

XIV. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XV. EXECUTIVE SESSION

A. APARC Litigation Update

XVI. ADJOURNMENT

Note: Agenda packets are available for review online at www.juneau.org.

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city_clerk@ci.juneau.ak.us

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2014-24(D) An Ordinance Appropriating to the Manager the Sum of \$495,000 as Additional Funding for the Mendenhall Valley Public Library Capital Improvement Project; Grant Funding Provided by the Rasmuson Foundation.

MANAGER'S REPORT:

This ordinance would appropriate an additional \$495,000 for the furniture, fixtures, and equipment for the Mendenhall Valley Public Library, currently under construction.

Grant funding is provided by the Rasmuson Foundation. There is no CBJ match requirement for this grant.

At its April 7, 2014 meeting the Assembly approved Resolution 2684, authorizing the application for this grant.

The Public Works and Facilities Committee reviewed this ordinance at its August 18, 2014 meeting and recommended forwarding to the full Assembly for approval.

RECOMMENDATION:

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

ATTACHMENTS:

Description		Upload Date	Type
<input type="checkbox"/>	2014-24(D)	7/21/2014	Ordinance
<input type="checkbox"/>	2014-24(D) EIN	7/21/2014	Presentation

Presented by: The Manager
Introduced: 8/11/2014
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2014-24(D)

An Ordinance Appropriating to the Manager the Sum of \$495,000 as Additional Funding for the Mendenhall Valley Public Library Capital Improvement Project, Grant Funding Provided by the Rasmuson Foundation.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$495,000 for the Mendenhall Valley Public Library capital improvement project.

Section 3. Source of Funds

Rasmuson Foundation	\$495,000
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2014.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

ORDINANCE #: 2014-24(D)

FINANCIAL IMPACT		(circle one)	NO	<div style="border: 1px solid black; padding: 0 5px;">YES</div>	(if yes, complete the following)		FUND: Community Development
		FY11	FY12	FY13	FY14	FY15	
Expenditure Budget							
Operating Expenditures	\$ - - -	\$ - - -	\$ - - -	\$ - - -	\$ - - -	\$ - - -	
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Funding Sources:							
Federal Grant	\$ - - -	\$ - - -	\$ - - -	\$ - - -	\$ - - -	\$ - - -	
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Personnel							
Full-Time FTE's							
Part-Time FTE's							
Temporary FTE's							

Project Budget		Amounts noted at left are 100% of the project totals.	
Direct Project Costs	\$ 13,056,999	\$ -	Project Totals Before Appropriation: \$ 13,056,999
		-	This Appropriation: 495,000
Total Project Budget	\$ 13,056,999	\$ -	Total Project: \$ 13,551,999
Funding Sources:			
Federal Grant	\$ -	\$ -	Comment: <u>Rasmuson Grant 8100</u>
State Grant	7,000,000	-	
Friends of the Library	1,000,000		
Sales Tax	1,606,999		
Library Endowment Fund	300,000		
Central Treasury Loan	3,150,000	-	
Total Funding Sources	\$ 13,056,999	\$ -	
Personnel			
Full-Time FTE's			
Part-Time FTE's			
Temporary FTE's			

Date: _____
Date: _____
Date: _____
Date: _____
Date: _____

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2014-24(H) An Ordinance Appropriating to the Manager the Sum of \$1,574,466 as Funding for the Evaluation and Construction of Joint City, State, and Federal Parking Improvements in the Willoughby District, Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.

MANAGER'S REPORT:

This ordinance would appropriate \$1,574,465.52 of an Alaska Department of Commerce, Community and Economic Development legislative grant to the new Willoughby District Parking Capital Improvement Project (CIP). CBJ received this grant to evaluate, and partially fund CBJ, State of Alaska, and Federal employee parking improvements in the Willoughby District.

The Public Works and Facilities Committee reviewed this ordinance at its August 18, 2014 meeting, and recommended forwarding to the full Assembly for approval.

RECOMMENDATION:

The Manager recommends this ordinance be introduced and set for public hearing at the next regular Assembly meeting.

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> 2014-24(H)	8/21/2014	Appropriating Ordinance
<input type="checkbox"/> 2014-24(H) EIN	8/14/2014	Exhibit

Presented by: The Manager
Introduced: 8/25/2014
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2014-24(H)

An Ordinance Appropriating to the Manager the Sum of \$1,574,466 as Funding for the Evaluation and Construction of Joint City, State, and Federal Parking Improvements in the Willoughby District, Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriate. There is appropriated to the Manager the sum of \$1,574,466 for the following projects:

Willoughby District Parking	\$1,574,466
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Section 3. Source of Funds

Alaska Department of Commerce, Community & Economic Development	\$ 1,574,466
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2014.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

OPERATIONAL IMPACT	(circle one)	NO	<input checked="" type="checkbox"/> YES	(if yes, explain in detail)
Explanation of Impact: To evaluate and partially fund a joint CBJ, State of Alaska, and Federal employee parking facility in the Willoughby District.				
(Attach Additional Pages as Necessary)				

FINANCIAL IMPACT	(circle one)	NO	<input checked="" type="checkbox"/> YES	(if yes, complete the following)	FUND:
Expenditure Budget					
Operating Expenditures					
Total Expenditures					
Funding Sources:					
Federal Grant					
Total Funding Sources					
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

CAPITAL IMPROVEMENT PROJECTS (CIP)

Project Budget			
Direct Project Costs	\$ 1,574,466	\$ -	Amounts noted at left are 100% of the project totals. Project Totals Before Appropriation: \$ - This Appropriation: 1,574,466 Total Project: \$ 1,574,466
Total Project Budget	\$ 1,574,466	\$ -	
Funding Sources:			
Federal Funds		\$ -	Comment: No matching funds required. Project Funds: \$1,499,490.92 Admin: \$74,974.60
State Grant	1,574,465.52	-	
JNU In-Kind Contribution	-	-	
Total Funding Sources	\$ 1,574,466	\$ -	
Personnel			
Full-Time FTE's			
Part-Time FTE's			
Temporary FTE's			

Prepared by: Greg Chaney

Affected Depts a) Lands

(Dir/Dept): b) Greg Chaney

Finance Dir: Robert Barholomew

City Manager: Kimberly Kiefer

Date: _____

Date: _____

Date: _____

Date: _____

Date: _____

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Transfer T-957 This ordinance transfers \$163,000 from CIP S02-089 (Harborview Renovation) to CIP S02-094 (Gastineau Elementary Renovation).

MANAGER'S REPORT:

This ordinance would transfer \$163,000 from CIP S02-089 (Harborview Renovation) to CIP S02-094 (Gastineau Elementary Renovation).

This transfer will allow payment of all remaining claims on the Gastineau renovation project.

RECOMMENDATION:

The Manager recommends approval of this transfer.

ATTACHMENTS:

	Description	Upload Date	Type
<input type="checkbox"/>	T-957	8/19/2014	Transfer
<input type="checkbox"/>	T-957 IBA	8/13/2014	Exhibit

Presented by: The Manager
Introduced: 8/25/2014
Drafted by: Engineering

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU, ALASKA

SERIAL NUMBER T-957

It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$67,000 be transferred:

From: CIP
S02-089 Harborview Renovation \$ 163,000

To: CIP
S02-094 Gastineau Elementary Renovation \$ 163,000

The \$163,000 consists of:

2008 Bond Proceeds \$ 163,000

Moved and Approved this _____ day of _____, 2014.

Kimberly A. Kiefer, City Manager

Attest:

Laurie J. Sica, Municipal Clerk

City and Borough of Juneau

Capital Project Budget Summary Report

Impact of Budget Action: **Transfer T-957**

Budget Action and Project Funding Impacts

The effect of this transfer on the project budgets and available funds to complete the projects is summarized below:

Project No. CIPS - transfer from:		Transfer		Project Budget			Remaining Funds	
				Before	After		Before	After
S02-089	Harborview Renovation	\$ 163,000	\$	22,596,116	\$ 22,433,116	\$	197,208	\$ 34,208.00
Total Transfer From Amount		\$ 163,000						

Project No. Transfer To				Project Budget			Remaining Funds	
				Before	After		Before	After
OS02-094	Gastineau Elementary Renovation	\$ 163,000	\$	13,031,285	\$ 13,194,285	\$	189,273	\$ 352,273
Total Transfer To Amount		\$ 163,000						

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Transfer T-958 transfers \$7,772 from CIP P41-059 (Parks & Playground Improvements) to CIP P46-093 (Trailhead Information Kiosks).

MANAGER'S REPORT:

This would transfer \$7,772 from CIP P41-059 (Parks & Playground Improvements) to CIP P46-093 (Trailhead Information Kiosks).

In February 2012 CBJ received a \$36,380 grant from State of Alaska – DNR for the construction of information kiosks for approximately 15 CBJ trailheads. It was adopted with ordinance 2011-11 (AD). A \$10,211 match was required which was to be met with staff time provided by CBJ employees and volunteer labor from SAGA. SAGA was unable to meet the volunteer requirement.

To close this project and finalize the grant a transfer of \$7,772 from the Parks & Playgrounds CIP to the Trailhead Kiosk CIP is required as a match.

RECOMMENDATION:

The Manager recommends approval of this transfer.

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> T-958	8/19/2014	Transfer

Presented by: The Manager
Introduced: 8/25/2014
Drafted by: Engineering

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU, ALASKA

SERIAL NUMBER T-958

It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$7,772 be transferred:

From: CIP
P41-059 Parks & Playground \$ 7,772

To: CIP
P46-093 Trailhead Information Kiosks \$ 7,772

The \$7,772 consists of:

Sales Tax \$ 7,772

Moved and Approved this _____ day of _____, 2014.

Kimberly A. Kiefer, City Manager

Attest:

Laurie J. Sica, Municipal Clerk

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Transfer T-959 transfers \$90,000 from CIP P46-090 (OHV Park Site Analysis) to CIP NEW P46-099 (Parks & Rec Department Review).

MANAGER'S REPORT:

In pursuit of an Assembly goal, the Manager has asked for assistance in locating sufficient funds to do a review of the Parks and Recreation, Police, and Fire Departments.

Due to the difficulties of finding an acceptable site, the OHV planning CIP has stalled. Given our financial situation, it does not appear likely that this CIP goal will move forward in the near future. Given that, it was recommended to transfer funds from the OHV CIP to a new CIP which would fund the departmental review effort.

The OHV project holds approximately \$240K of sales tax. A preliminary estimate provided by a consultant to the Manager's Office for a department review totaled approximately \$90K.

The Public Works and Facilities Committee reviewed this transfer at its July 14, 2014 meeting, and recommended forwarding funding for the Parks and Recreation Department review to the full Assembly for approval.

RECOMMENDATION:

The Manager recommends approval of this transfer.

ATTACHMENTS:

	Description	Upload Date	Type
<input type="checkbox"/>	T-959	8/19/2014	Transfer
<input type="checkbox"/>	T-959 IBA	8/19/2014	Exhibit

Presented by: The Manager
Introduced: 8/25/2014
Drafted by: Engineering

TRANSFER REQUEST FOR THE CITY AND BOROUGH OF JUNEAU, ALASKA

SERIAL NUMBER T-959

It is hereby ordered by the Assembly of the City and Borough of Juneau, Alaska, that \$90,000 be transferred:

From: CIP
P46-090 OHV Park Site Analysis \$ 90,000

To: CIP
NEW P46-099 Parks & Rec Department Review \$ 90,000

The \$90,000 consists of:

Sales Tax Areawide \$ 90,000

Moved and Approved this _____ day of _____, 2014.

Kimberly A. Kiefer, City Manager

Attest:

Laurie J. Sica, Municipal Clerk

City and Borough of Juneau

Capital Project Budget Summary Report

Impact of Budget Action: Transfer T-959

Budget Action and Project Funding Impacts

The effect of this transfer on the project budgets and available funds to complete the projects is summarized below:

Project No.	CIPS - transfer from:	Transfer	Project Budget		Remaining Funds	
			Before	After	Before	After
P46-090	OHV Park Site Analysis	\$ 90,000	\$ 335,000.00	\$ 245,000	\$ 240,329.94	\$ 150,329.94
	Total Transfer From Amount	\$ 90,000				

Project No.	Transfer To		Project Budget		Remaining Funds	
			Before	After	Before	After
NEW P46-099	Parks & Rec Department Review	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ 90,000
	Total Transfer To Amount	\$ 90,000				

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2013-11(BE) An Ordinance Appropriating to the Manager the Sum of \$11,900 as Funding for the Purchase of Artwork for the Juneau-Douglas City Museum; Grant Funding Provided by the Rasmuson Foundation Art Acquisition Fund.

MANAGER'S REPORT:

This ordinance would appropriate a private grant of \$11,900 administered through the Rasmuson Foundation Art Acquisition Fund.

The grant provided for the purchase of the following artwork: Boat in Berners Bay, Trophy Bear # 1, Under the Canopy, Observatory, Alaskan Devil Jungle, Keet Gweili, and Woven Octopus Bag.

There is no CBJ match requirement for this grant.

RECOMMENDATION:

The Manager recommends this ordinance be adopted.

ATTACHMENTS:

Description		Upload Date	Type
<input type="checkbox"/>	2013-11(BE)	7/28/2014	Ordinance
<input type="checkbox"/>	2013-11(BE) EIN	7/29/2014	Cover Memo

Presented by: The Manager
Introduced: 08/11/2014
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2013-11(BE)

An Ordinance Appropriating to the Manager the Sum of \$11,900 as Partial Funding for the purchase of artwork for the Juneau-Douglas City Museum; Grant Funding Provided by the Rasmuson Foundation Art Acquisition Fund.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$11,900 for the purchase of artwork.

Section 3. Source of Funds.

Rasmuson Foundation Art Acquisition Fund	\$11,900
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Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this 25th day of August, 2014.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

"ECONOMIC IMPACT" NOTE**ORDINANCE #: 2013-11(BE)**

OPERATIONAL IMPACT	(circle one) <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES	(if yes, explain in detail)
Explanation of Impact: Grant funding for acquisitions at the Juneau-Douglas City Museum. There is no CBJ local match.		
(Attach Additional Pages as Necessary)		

FINANCIAL IMPACT	(circle one) NO <input checked="" type="checkbox"/> YES	(if yes, complete the following)			
FUND: Airport					
	FY14	FY15	FY16	FY17	FY18
Expenditure Budget					
Capital outlay	\$ 11,900.00	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Expenditures	\$ 11,900.00	\$ -	\$ -	\$ -	\$ -
Funding Sources:					
Private Grant	\$ 11,900.00	\$ -	\$ -	\$ -	\$ -
CBJ	-	-	-	-	-
	-	-	-	-	-
Total Funding Sources	\$ 11,900.00	\$ -	\$ -	\$ -	\$ -
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

CAPITAL IMPROVEMENT PROJECTS (CIP)			
Project Budget			Amounts noted at left are 100% of the project totals.
Direct Project Costs	\$ -	\$ -	Project Totals Before Appropriation: \$ -
			This Appropriation: _____
Total Project Budget	\$ -	\$ -	Total Project: \$ -
Funding Sources:			
Federal Grant	\$ -	\$ -	Comment: _____
State Grant		-	_____
PFC			_____
FAA Royalties		-	_____
Total Funding Sources	\$ -	\$ -	
Personnel			
Full-Time FTE's			
Part-Time FTE's			
Temporary FTE's			

Prepared by: Sonia DelGado
Affected Depts a) Parks and Recreation
(Dir/Dept): b) Brent Fischer
Finance Dir: Robert Bartholomew
City Manager: Kimberly Kiefer

Date: 07.22.14
Date: _____
Date: _____
Date: _____
Date: _____

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2014-24(C) An Ordinance Appropriating to the Manager the Sum of \$2,266,000 as Funding for the State of Alaska's Designated Legislative Grant Projects; Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.

MANAGER'S REPORT:

This ordinance would appropriate \$2,266,000 for 4 Alaska Department of Commerce, Community and Economic Development legislative grants to the below new or existing programs or Capital Improvement Projects (CIP's). These projects were requested as part of the 2014 State Legislative Requests.

Last Chance Basin Well Field Upgrades: \$1,350,000

Project Description: Last Chance Basin Well Field needs critical infrastructure upgrades for Juneau's primary water source. This includes drilling 2 new production wells and if funding remains, re-drilling/rehabbing existing wells to meet system capacity needs that will allow wells to cycle and regenerate.

At its June 2, 2014 meeting the Public Works and Facilities Committee reviewed this request and recommended forwarding to the full Assembly for approval.

Salmon Creek Water Treatment Facility Secondary Disinfection: \$650,000

Project Description: Salmon Creek Water Treatment Facility secondary disinfection system improvements to meet ADEC/EPA LT2 rule by October 2015. Not only will this meet the disinfection requirement but it will allow the plant to operate during high turbidity related times when it has to be shut down. This will make the Salmon Creek facility a more reliable source of treated water for the Borough.

At its June 2, 2014 meeting the Public Works and Facilities Committee reviewed this request and recommended forwarding to the full Assembly for approval.

Fire Department Mobile Data Terminals \$66,000:

Project Description: Install 9 mobile data terminals in first response fire department apparatus.

School District Curriculum Materials: \$200,000

Project Description: To purchase new texts and related materials for elementary students.

At its April 28, 2014 meeting the School Board reviewed and approved this request.

RECOMMENDATION:

The Manager recommends this ordinance be adopted.

ATTACHMENTS:

	Description	Upload Date	Type
<input type="checkbox"/>	<u>2014-24(C)</u>	7/29/2014	Ordinance
<input type="checkbox"/>	<u>2014-24(C) CIP EIN</u>	7/29/2014	Exhibit
<input type="checkbox"/>	<u>2014-24(C) FIRE EIN</u>	7/29/2014	Exhibit
<input type="checkbox"/>	<u>2014-24(C) JSD EIN</u>	7/29/2014	Exhibit

Presented by: The Manager
Introduced: 8/11/2014
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2014-24(C)

An Ordinance Appropriating to the Manager the Sum of \$2,266,000 as Funding for the State of Alaska's Designated Legislative Grant Projects, Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriate. There is appropriated to the Manager the sum of \$2,266,000 for the following projects:

§	Last Chance Basin Well Field Upgrade	\$1,350,000
§	Salmon Creek Water Treatment Facility Secondary Disinfection	\$ 650,000
§	Fire Department Mobile Data Terminals	\$ 66,000
§	School District Curriculum Materials	\$ 200,000

Section 3. Source of Funds

Alaska Department of Commerce, Community & Economic Development \$ 2,266,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2014.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

"ECONOMIC IMPACT" NOTE**ORDINANCE #: 2014-24(C)**

OPERATIONAL IMPACT	(circle one) <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES	(if yes, explain in detail)
Explanation of Impact: Grant funding for two water CIP's from the Department of Commerce, Community and Economic Development Designated Legislative Grant Program.		
(Attach Additional Pages as Necessary)		

FINANCIAL IMPACT	(circle one) NO <input checked="" type="checkbox"/> YES	(if yes, complete the following)			
FUND: Water					
	FY15	FY16	FY17	FY18	FY19
Expenditure Budget					
Curriculum Materials	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources:					
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -
CBJ	-	-	-	-	-
	-	-	-	-	-
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -
Comment: _____					
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

CAPITAL IMPROVEMENT PROJECTS (CIP)

	W75-037 Last Chance Basin Hydro	W75-044 Salmon Crk Secondary Disinf.
Budget Before Appropriation	\$ 1,719,136	\$ 1,350,000.00
This Appropriation	1,350,000	650,000
Total Project Budget After Appropriation	\$ 3,069,136	\$ 2,000,000
Funding Sources:		
F514 Water Fund	\$ 1,419,136	\$ 80,000
F215 Sales Tax Temporary	150,000	-
F225 Marine Passenger Fees	150,000	-
ADEC Loan	-	1,270,000
New State Grant	1,350,000	650,000
Total Funding Sources	\$ 3,069,136	\$ 2,000,000
Total Actual Expenditures	\$ 900,289	\$ 168,654
LCB Hydro-Geo Inv	\$ 852,824	
LCB Electrical Generator Repl.	\$ 14,790	
LCB Water Source Improvements	\$ 32,676	
Total Amount Remaining After Appropriation	\$ 2,168,847	\$ 1,831,346
Personnel		
Full-Time FTE's	NA	NA
Part-Time FTE's		
Temporary FTE's		
Comment: _____		

Prepared by: Janella Lewis

Affected Depts a) Water/Engineering

(Dir/Dept): b) Kirk Duncan/Rorie Watt

Finance Dir: Robert Bartholomew

City Manager: Kimberly Kiefer

Date: _____

Date: _____

Date: _____

Date: _____

Date: _____

"ECONOMIC IMPACT" NOTE**ORDINANCE #: 2014-24(C)**

OPERATIONAL IMPACT (circle one) <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES (if yes, explain in detail)	
Explanation of Impact:	Grant funding for Fire from Department of Commerce, Community, and Economic Development for Mobile Data Terminals.
<small>(Attach Additional Pages as Necessary)</small>	

FINANCIAL IMPACT	(circle one) NO <input checked="" type="checkbox"/> YES (if yes, complete the following)	FUND: Fire Service Area				
		FY15	FY16	FY17	FY18	FY19
Expenditure Budget						
Equipment	\$ 66,000.00	\$ -	\$ -	\$ -	\$ -	
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
Total Expenditures	\$ 66,000.00	\$ -	\$ -	\$ -	\$ -	
Funding Sources:						
State Grants	\$ 66,000.00	\$ -	\$ -	\$ -	\$ -	
CBJ	-	-	-	-	-	
	-	-	-	-	-	
Total Funding Sources	\$ 66,000.00	\$ -	\$ -	\$ -	\$ -	
Comment: _____						
Personnel						
Full-Time FTE's						
Part-Time FTE's						
Temporary FTE's						

CAPITAL IMPROVEMENT PROJECTS (CIP)						
Project Budget				Amounts noted at left are 100% of the project totals.		
				Project Totals Before Appropriation: \$ -		
Direct Project Costs		\$ -	\$ -	This Appropriation: -		
Total Project Budget		\$ -	\$ -	Total Project: \$ -		
Funding Sources:				Comment: _____ _____ _____ _____		
Federal Grant	\$ -	\$ -				
State Grant	-	-				
PFC	-	-				
FAA Royalties	-	-				
Total Funding Sources		\$ -	\$ -			
Personnel						
Full-Time FTE's						
Part-Time FTE's						
Temporary FTE's						

Prepared by: Janella Lewis
Affected Depts a) Fire
(Dir/Dept): b) Rich Etheridge
Finance Dir: Robert Bartholomew
City Manager: Kimberly Kiefer

Date: _____
Date: _____
Date: _____
Date: _____
Date: _____

"ECONOMIC IMPACT" NOTE**ORDINANCE #: 2014-24(C)**

OPERATIONAL IMPACT	(circle one)	NO	<input checked="" type="checkbox"/> YES	(if yes, explain in detail)
Explanation of Impact: Grant funding for Juneau School District from Department of Commerce, Community, and Economic Development for Curriculum Materials.				
(Attach Additional Pages as Necessary)				

FINANCIAL IMPACT	(circle one)	NO	<input checked="" type="checkbox"/> YES	(if yes, complete the following)	FUND: Education						
<table border="1" style="width: 100%; border-collapse: collapse; font-size: small;"> <tr> <th style="width: 20%;"></th> <th style="width: 15%;">FY15</th> <th style="width: 15%;">FY16</th> <th style="width: 15%;">FY17</th> <th style="width: 15%;">FY18</th> <th style="width: 15%;">FY19</th> </tr> </table>							FY15	FY16	FY17	FY18	FY19
	FY15	FY16	FY17	FY18	FY19						
Expenditure Budget											
Curriculum Materials	\$	200,000.00	\$	-	\$	-					
		-		-		-					
		-		-		-					
		-		-		-					
Total Expenditures	\$	200,000.00	\$	-	\$	-					
Funding Sources:											
State Grants	\$	200,000.00	\$	-	\$	-					
CBJ		-		-		-					
		-		-		-					
Total Funding Sources	\$	200,000.00	\$	-	\$	-					
Comment: _____											
Personnel											
Full-Time FTE's											
Part-Time FTE's											
Temporary FTE's											

CAPITAL IMPROVEMENT PROJECTS (CIP)					
Project Budget			Amounts noted at left are 100% of the project totals.		
Direct Project Costs	\$	-	\$	-	
		-		-	
Total Project Budget	\$	-	\$	-	
			Project Totals Before Appropriation: \$ - This Appropriation: _____ Total Project: \$ -		
Funding Sources:					
Federal Grant	\$	-	\$	-	Comment: _____ _____ _____ _____
State Grant				-	
PFC					
FAA Royalties				-	
Total Funding Sources	\$	-	\$	-	
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

Prepared by: Janella Lewis

Affected Depts a) Education

(Dir/Dept): b) David Means

Finance Dir: Robert Bartholomew

City Manager: Kimberly Kiefer

Date: _____

Date: _____

Date: _____

Date: _____

Date: _____

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2014-24(E) An Ordinance Appropriating to the Manager the Sum of \$110,000 as Funding for the Emergency Management Performance Grant; Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

MANAGER'S REPORT:

This ordinance would appropriate \$110,000.00 for the 2014 Emergency Management Performance Grant (EMPG) from the Alaska Department of Military and Veterans Affairs for the City and Borough of Juneau Alaska.
State Grant Number: 14EMPG-GR35586

These funds would be provided to reimburse the City and Borough of Juneau, Emergency Programs Division, for costs incurred in direct support of the goals and activities of the Emergency Management Performance Grant. This includes employee payroll for three CBJ Staff members in the performance of Emergency Management functions in planning, training, and exercise within the grant performance period.

EMPG Performance includes, but is not limited to the following tasks:

- 1 Preparing the jurisdictions Local Capability Assessment (LCA) Document for the State.
- 1 Required attendance at the Bi-Annual Conference State's Multi-Year Training and Exercise Plan Workshop (TEPW), and development of a local jurisdiction Multi-Year Training and Exercise Plan be submitted to DHS&EM at the TEPW.
- 1 Participation in exercises during the performance period.
- 1 Continued utilization and work towards compliancy with the National Incident Management System (NIMSCAST).
- 1 Completion of the FEMA Independent Study Professional Development Series.
- 1 Timely submission of quarterly progress reports.

There is a dollar-for-dollar, in-kind match requirement which is provided through CBJ Emergency Management staff personnel services.

RECOMMENDATION:

The Manager recommends this ordinance be adopted.

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> 2014-24(E)	7/28/2014	Ordinance
<input type="checkbox"/> 2014-24(E) EIN	7/30/2014	Exhibit

Presented by: The Manager
Introduced: 8/11/2014
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2014-24(E)

An Ordinance Appropriating to the Manager the Sum of \$110,000 as Funding for the Emergency Management Performance Grant, Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$110,000 as funding to reimburse the City and Borough of Juneau, Emergency Programs Division, for costs incurred in direct support of the goals and activities of the Emergency Management Performance Grant.

Section 3. Source of Funds.

Alaska Department of Military and Veterans Affairs \$110,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2014.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

"ECONOMIC IMPACT" NOTE**ORDINANCE #: 2014-24(E)**

OPERATIONAL IMPACT	(circle one) NO YES	(if yes, explain in detail)
Explanation of Impact:		2014 Emergency Management Program Grant from AK Division of Homeland Security and Emergency Management
(Attach Additional Pages as Necessary)		

FINANCIAL IMPACT	(circle one) NO YES	(if yes, complete the following)	FUND: General Fund/Manager's Office		
	FY15	FY16	FY17	FY18	FY19
Expenditure Budget					
Planning Org/Salaries & Benefits	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Expenditures	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
Funding Sources:					
State Grants	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
CBJ	-	-	-	-	-
	-	-	-	-	-
Total Funding Sources	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -
Comment: _____					
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

CAPITAL IMPROVEMENT PROJECTS (CIP)					
Project Budget		Amounts noted at left are 100% of the project totals.			
Direct Project Costs	\$ -	\$ -	Project Totals Before Appropriation: \$ -		
			This Appropriation: -		
Total Project Budget	\$ -	\$ -	Total Project: \$ -		
Funding Sources:					
Federal Grant	\$ -	\$ -	Comment: _____		
State Grant	-	-			
PFC	-	-			
FAA Royalties	-	-			
Total Funding Sources	\$ -	\$ -			
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

Prepared by:	<u>Kathleen Beasinger</u>
Affected Depts a)	<u>Manager/Emergency Services</u>
(Dir/Dept): b)	<u>Tom Mattice</u>
Finance Dir:	<u>Robert Bartholomew</u>
City Manager:	<u>Kimberly Kiefer</u>

Date:	_____
Date:	_____
Date:	_____
Date:	_____
Date:	_____

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2014-24(F) An Ordinance Appropriating to the Manager the Sum of \$18,448 as Funding for the Local Emergency Planning Committee; Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

MANAGER'S REPORT:

This ordinance would appropriate \$18,448 for the 2015 LEPC Grant from the Alaska Department of Military and Veterans Affairs for the Local Emergency Planning Committee. State Grant Number-15LEPC- GR35602

These funds are slated to support the goals and activities of the Juneau Local Emergency Planning Committee (LEPC). Activities funded by this grant include:

- 1 LEPC Support Services (Admin Labor)
- 1 LEPC Support Services (Postal Services, Printing/Copying)
- 1 LEPC Equipment
- 1 Outreach Projects and Media Campaigns
- 1 Emergency Preparedness Brochures/ Handouts/ and Flyers
- 1 Local Training Events
- 1 Community Emergency Response Team Training Support.

There is no CBJ match requirement for this grant.

RECOMMENDATION:

The Manager recommends this ordinance be adopted.

ATTACHMENTS:

Description		Upload Date	Type
<input type="checkbox"/>	2014-24(F)	7/28/2014	Ordinance
<input type="checkbox"/>	2014-24(F) EIN	7/30/2014	Exhibit

Presented by: The Manager
Introduced: 8/11/2014
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2014-24(F)

An Ordinance Appropriating to the Manager the Sum of \$18,448 as Funding for the Local Emergency Planning Committee, Grant Funding Provided by the State of Alaska, Department of Military and Veterans Affairs.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$18,448 to support Local Emergency Planning Committee activities.

Section 3. Source of Funds.

Alaska Department of Military and Veterans Affairs \$18,448

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2014.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

"ECONOMIC IMPACT" NOTE**ORDINANCE #: 2014-24(F)**

OPERATIONAL IMPACT	(circle one) NO YES	(if yes, explain in detail)
Explanation of Impact: Local Emergency Planning Committee grant from the AK Dept of Military and Veterans Affairs		
(Attach Additional Pages as Necessary)		

FINANCIAL IMPACT	(circle one) NO YES	(if yes, complete the following)	FUND: General Fund Manager's Office		
	FY15	FY16	FY17	FY18	FY19
Expenditure Budget					
Planning Org	\$ 18,448.00	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Expenditures	\$ 18,448.00	\$ -	\$ -	\$ -	\$ -
Funding Sources:					
State Grants	\$ 18,448.00	\$ -	\$ -	\$ -	\$ -
CBJ	-	-	-	-	-
	-	-	-	-	-
Total Funding Sources	\$ 18,448.00	\$ -	\$ -	\$ -	\$ -
Comment: _____					
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

CAPITAL IMPROVEMENT PROJECTS (CIP)					
Project Budget		Amounts noted at left are 100% of the project totals.			
Direct Project Costs	\$ -	\$ -	Project Totals Before Appropriation: \$ -		
			This Appropriation: -		
Total Project Budget	\$ -	\$ -	Total Project: \$ -		
Funding Sources:					
Federal Grant	\$ -	\$ -	Comment: _____		
State Grant	-	-			
PFC	-	-			
FAA Royalties	-	-			
Total Funding Sources	\$ -	\$ -			
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

Prepared by: Kathleen Beasinger
Affected Depts a) Manager/Emergency Services
(Dir/Dept): b) Tom Mattice
Finance Dir: Robert Bartholomew
City Manager: Kimberly Kiefer

Date: _____
Date: _____
Date: _____
Date: _____
Date: _____

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Ordinance 2014-24(G) An Ordinance Appropriating to the Manager the Sum of \$93,750 as Funding for the Juneau International Airport Runway 26 MALSR Capital Improvement Project; Grant Funding Provided by the Alaska Department of Commerce, Community and Economic Development.

MANAGER'S REPORT:

This ordinance would appropriate \$93,750 for the Runway 26 MALSR (Medium-Intensity Approach Lighting System with Runway Alignment Indicator Lights) capital project. Funding is provided by a Designated Legislative Grant from the Department of Commerce, Community, and Economic Development (DCCED). This funding was part of the 2014 State/Federal Project Funding Requests.

Additional project funding is anticipated from the Federal Aviation Administration (FAA).

The Airport Board reviewed this action at its August 13, 2014 meeting, and recommended forwarding to the full Assembly for approval.

RECOMMENDATION:

The Manager recommends this ordinance be adopted.

ATTACHMENTS:

	Description	Upload Date	Type
<input type="checkbox"/>	2014-24(G)	7/30/2014	Ordinance
<input type="checkbox"/>	2014-24(G) EIN	7/30/2014	Exhibit

Presented by: The Manager
Introduced: 8/11/2014
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2014-24(G)

An Ordinance Appropriating to the Manager the Sum of \$93,750 as Funding for the Juneau International Airport Runway 26 MALSR Capital Improvement Project, Grant Funding Provided by Alaska Department of Commerce, Community and Economic Development.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriate. There is appropriated to the Manager the sum of \$93,750 for JIA Airport Runway 26 MALSR Capital Improvement Project:

Section 3. Source of Funds

Alaska Department of Commerce, Community & Economic Development \$ 93,750

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2014.

Merrill Sanford, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

"ECONOMIC IMPACT" NOTE**ORDINANCE #: 2014-24(G)**

OPERATIONAL IMPACT	(circle one) <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES (if yes, explain in detail)
Explanation of Impact:	Grant funding for The Juneau International Airport Approach Lighting Project from the Department of Commerce, Community and Economic Development Designated Legislative Grant Program.
(Attach Additional Pages as Necessary)	

FINANCIAL IMPACT	(circle one) NO <input checked="" type="checkbox"/> YES (if yes, complete the following)	FUND:			
	FY15	FY16	FY17	FY18	FY19
Expenditure Budget					
Curriculum Materials	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources:					
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -
CBJ	-	-	-	-	-
	-	-	-	-	-
Total Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -
Comment: _____					
Personnel					
Full-Time FTE's					
Part-Time FTE's					
Temporary FTE's					

CAPITAL IMPROVEMENT PROJECTS (CIP)	
	A50-081
Budget Before Appropriation	\$ -
This Appropriation - Construction/Equipment	93,750
Total Project Budget After Appropriation	\$ 93,750
Funding Sources:	
DCCED grant	\$ 93,750
	-
Total Funding Sources	\$ 93,750
Total Actual Expenditures	\$ -
Total Amount Remaining After Appropriation	\$ 93,750
Personnel	
Full-Time FTE's	NA
Part-Time FTE's	NA
Temporary FTE's	
Comment: _____	

Prepared by: John Coleman
Affected Depts a) Airport
(Dir/Dept): b) Patricia A. deLaBruere
Finance Dir: Robert Bartholomew
City Manager: Kimberly Kiefer

Date: _____
Date: _____
Date: _____
Date: _____
Date: _____

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Late Filed Senior Citizen Hardship Exemption Application - Marion Simpson

MANAGER'S REPORT:

On August 11, 2014, Marion Simpson filed a late application for the 2014 Senior Citizen Real Property Hardship Exemption. The code places the authority of approving late claims with the Assembly.

Per 69.10.020(C): The assembly, for good cause shown, may waive the claimant's failure to a make timely application for an exemption under subsection (A) or CBJ 69.10.0210 and authorize the assessor to accept the application as if filed timely.

Ms. Simpson states that she filed late due to the fact that she is eighty-six years old and that her memory fails her on some important issues. The approval of this late filing would result in a loss of \$2,569.31 in revenue to the City. The Assessor's Office has reviewed the application and has determined Ms. Simpson has an income ratio that would qualify her for the exemption had it been filed in a timely manner.

RECOMMENDATION:

The Manager recommends the Assembly authorize the assessor to accept the application as if filed timely.

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> Sales Tax Hardship Exemption-Simpson	8/21/2014	Cover Memo

Hardship Late Files

Marion Simpson applied late for the 2014 Senior Citizen Property Hardship Exemption. The code places the authority for approving late claims with the Assembly.

Per 69.10.020 (C): The Assembly, for good cause shown, may waive the claimant's failure to make timely application for an Exemption under subsection (A) or CBJ 69.10.0210 and authorize the assessor to accept the application as if timely filed.

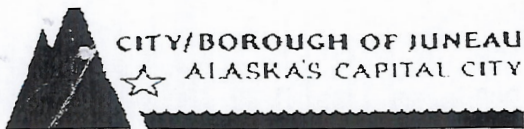
Marion Simpson states that she filed late due to the fact that she is 86 years old and that her memory fails her on some important issues.

The assessed values and the properties in question as well as the potential exemptions are as follows.

	Land	Building	Total Assessed Value	Senior Citizen Exemption	Total Taxable Value	Total Tax (Before Hardship)	Allowable Hardship	Tax Due
Marion Simpson	241,100	249,200	490,300	150,000	340,300	\$3661.63	\$2,569.31	\$1,092.32

Approval if this late filing would result in a loss of \$2,569.31 in revenue for the City.

The Assessor's Office has received the applications and had determined that the filer has an income ratio that would have qualified them for the exemption if it had been filed in a timely manner.



Office of the Assessor
155 South Seward Street
Juneau AK 99801

AUG 11 2014

Senior Citizen/ Disabled Veteran Homeowners Application for Hardship Exemption

Assessment Year	<input checked="" type="checkbox"/> 2014	<input type="checkbox"/> Other _____
Parcel ID #	4B 200101 0060	
Name of Applicant		
Date of Birth		
Email Address		

In accordance with AS 29.45.040, 3 A.D. 13, and CBJ 69.10.121, a municipality may, in case of hardship, provide for exemption beyond the mandatory state exemption. Application for this exemption must be submitted to the municipal assessor before April 30 of the applicable year.

FILER CONTACT INFORMATION

Filer Name	Marion Simpson	Filer Email:	alaska.marion@gmail.com
Primary Phone:	(907) 789-9344	Secondary Phone:	—
Mailing Address:	1310 Fritz Cove Rd Juneau, Alaska 99801	Property Address:	1310 Fritz Cove Road Juneau, Alaska 99801

EXPLANATION AND AFFIDAVIT OF HARDSHIP

Gross Household Income for all people living in the household 2013:	\$50,312	How many people live in this household?	one
*Attach Appropriate IRS Documentation.			
*Definition: Gross household income means total annual compensation, earned, and unearned, from all sources of all members of the household for the calendar year prior to the year of this application			
Explanation of Hardship: <i>see attached letter</i>			
Certification: I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.			
Signature of Applicant: <i>Marion Simpson</i>		Date: <i>August 11, 2014</i>	

ASSESSOR OFFICE USE ONLY

Calculation of Hardship Exemption:			
Assessed Value:	\$ 241,100 + \$ 249,200	= \$ 490,300 (A)	Income Total 5,607• + 42,468• + 5,663• + 878• + 54,616• *
Exemptions:	\$ 150,000 + \$	= \$ 150,000 (B)	
	Mandatory Optional	Total Exemptions	
Taxable Value After Exemptions (Line A minus Line B)		= \$ 340,300 (C)	
Applicable Mill Rate		= \$.01076 (D)	
Net Tax Due (Line C multiplied by Line D)		= \$ 3661.63 (E)	
Gross Household Income multiplied by 2%		= \$ 1092.32 (F)	
Allowable Hardship Exemption (Line E minus Line F)		= \$ 2569.31 (G)	
(If Line G is zero, or less than zero, then no hardship can be granted)			
Application Verified by:		<i>Kim Campbell</i>	
Application Approved by:		<i>Robin Peters</i>	

CONTACT US: CBJ Assessor's Office

Phone:	Email:	Website	Physical Location
Phone#: (907) 586-0333 E-Fax#: (907) 586-4520	Assessor Office@ci.juneau.ak.us	http://www.juneau.org/finance/	155 South Seward St RM 114 Juneau, AK 99801

City / Borough
155 So. Seward St.
Juneau, AK 99801

1310 Fritz Cove Rd
Juneau, AK 99801
August 11, 2014

Dear Sirs,

I am 86 years old and sometimes my memory fails me on some important issues. The discount for the Hardship on my property tax is very important to me and I missed turning in the application on time. I called the assessors office and they sent me the enclosed application.

I sincerely hope you will give me some consideration that I will be able to receive the Hardship discount.

Thank you,
Maion Simpson

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

Joyce and Jody Vick vs. Animal Control Board Appeal before the Assembly

MANAGER'S REPORT:

On July 21, 2014, the Assembly heard the appeal of the “dangerous animal” designation of the appellants’ dog Sushi. The final decision is before the Assembly for adoption.

CBJ Code 01.50.140, Decisions on Appeal, provides that the proposed decision and any objections to the proposed decision shall be placed before the appeal agency at the first regular meeting at which the matter may be scheduled or at a special meeting called for that purpose. No written objections were received from the parties.

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> DRAFT Decision on Appeal	8/21/2014	Appeal

BEFORE THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU

JOYCE AND JODY VICK,

Appellants,

vs.

ANIMAL CONTROL BOARD,

Appellee.

Appeal of:
Notice of Animal Control Board
Decision, January 17, 2014

DECISION ON APPEAL

Appellants Joyce and Jody Vick filed an appeal of the Animal Control Board's decision, dated January 17, 2014, designating their dog Sushi as a "dangerous animal" under CBJ 08.30.010.

After the record was prepared, the Vicks filed a motion to supplement the record with a number of documents, and a motion objecting to a portion of the record prepared by the Animal Control Board. The Vick's objections to the record were overruled by order dated May 16, 2014. Their motion to supplement the record was denied in part and granted in part by order dated May 16, 2014.

The Vicks filed an appellants' brief on June 9, 2014, arguing two issues on appeal. First, they argued the Board lacked sufficient evidence to find Sushi was a "dangerous dog" under CBJ code. Second, they argued their "due process was violated by the long delay in scheduling the hearing." As to the second issue, the Vicks provided no evidence or argument in support of their claim.

The Animal Control Board filed its appellee's brief on June 20, 2014. After outlining the facts heard by it at the January 15, 2014 hearing, the Board argued that the Vicks had failed to meet their burden to show the Board's decision was not supported by substantial evidence in

light of the whole record (and any supplementation). CBJ 01.50.070(a)(1). As to the Vicks' due process claim, the Board argued the issue had been waived due to the Vicks' failure to brief the issue.

The Vicks did not file a reply brief.

The Assembly heard oral arguments on July 21, 2014. Both parties were represented by counsel. The Assembly then deliberated in closed session. When deliberations concluded, the Assembly directed the Municipal Attorney to prepare a draft decision. As required by CBJ 01.50.140, the draft decision was circulated to the parties and an opportunity to comment on the draft was provided.

For the reasons stated below, the appeal is denied.

I. The Animal Control Board's Decision was Supported by Substantial Evidence in Light of the Whole Record

The Vicks offered mainly one fact at oral argument in support of their claim that the Board's decision lacked sufficient evidence: that Mr. Vick witnessed Sophie (the dead dog) "biting" Sushi on the nose prior to the attack.¹

The Vicks presented a slightly different argument in their appellants' brief, stating "A review of the record confirms that no one saw the onset of the incident. There is no evidence as to whether Sushi's biting of Sophie was provoked or unprovoked." And, that Mr. Vick only found "a cut on Sush's [sic] nose consistent with having been nipped or bit" after the attack. The

1 The Board found Sushi to be a "dangerous animal" under CBJ 08.30.010(b)(2). That provision states that "a dangerous domestic animal is any domestic animal that has, while off the premises of its keeper, killed a domestic animal without provocation." "Provocation" is defined as "the teasing, tormenting, abusing, or assault of a domestic animal or livestock inciting the animal to bite or attack." CBJ 08.05.010. There is no dispute that the Vicks' dog, Sushi, killed the neighbor's dog, Sophie. Nor was there any dispute that Sushi was off premises when the incident occurred.

Vicks also argued the Board should not have relied upon Officer Musselwhite's testimony about "predatory behavior," especially given that Sushi had more recently successfully passed the American Kennel Club's "Good Citizen" test.

The Animal Control Board argued it had heard sufficient evidence at the hearing to find that Sushi's attack was unprovoked. The Board specifically referred to the following facts:

- The incident happened very quickly while the two owners (Mr. Vick and Sophie's owner, Ms. Harvey) were talking;
- Sushi grabbed Sophie by the neck and shook her;
- After Sushi was pulled off of Sophie, Sushi had to be restrained because he tried to attack Sophie again;
- Sophie died of the injuries she sustained as a result of the incident;
- Testimony that Sophie was not a 'nipper' or 'biter' from three third-party witnesses;
- Sushi had a history of aggression, while Sophie did not;
- The two dogs had interacted previously without incident;
- The relative size of the two animals;
- When the incident occurred, Sophie was on leash and alone with her owner, while Sushi was walking off-leash with three other dogs and Mr. Vick; and
- Officer Musselwhite's testimony about "pack mentality" and "predatory drive."

The appeal code requires the Assembly to uphold the decision being appealed if "the appellant establishes that the decision is not supported by substantial evidence in light of the

whole record, as supplemented at the hearing.” CBJ 01.50.070. “Substantial evidence” is defined as such relevant evidence as a reasonable mind might accept as adequate to support a conclusion.” CBJ 01.50.010.

We find the Vicks failed to meet their burden. The Vicks’ arguments go to the weight given their evidence by the Board. It is not the Assembly’s role to reweigh the evidence. The Assembly must answer whether the Board had enough evidence as a reasonable mind might accept as adequate to support its decision. We find that it did.

II. The Vicks Waived Their Due Process Claims

The entirety of the Vicks’ due process claim consists of the single un-argued statement in their brief that “due process was violated by the long delay in scheduling the hearing.” The Vicks offered no argument or explanation in support of this statement in their briefing. Their attorney did not mention the issue at all at the hearing on July 21, 2014.

CBJ 01.50.070 provides that the Assembly may set aside a decision on appeal if “The appeal agency or the hearing officer failed to follow its own procedures or otherwise denied procedural due process to one or more of the parties.” The code further provides that “The burden of proof is on the appellant.” CBJ 01.50.070(b).

We find the Vicks failed to meet their burden to prove that the Animal Control Board denied the Vicks procedural due process.

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Because we find the Vicks failed to meet their burden to establish either that the Animal Control Board lacked sufficient evidence to support its decision or that they were denied procedural due process, the Vicks' appeal is denied.

IT IS SO ORDERED.

DATED this _____ day of _____, 2014.

ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

By: _____

**ASSEMBLY AGENDA/MANAGER'S REPORT
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

APARC Litigation Update